

ALEXANDRIA CITY COUNCIL

TUESDAY APRIL 8, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON MARCH 25, 2025.**

F. CONSENT CALENDAR

- 1) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for operating chemicals for Wastewater Department.
- 2) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for electric meters and accessories.
- 3) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for chlorination and dechlorination equipment.
- 4) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Jackson at MacArthur Enhancement Project.
- 5) Introduction of an ordinance authorizing the mayor to enter into a Cooperative Endeavor Agreement with Central Louisiana Juneteenth Association, Incorporated for Juneteenth Celebration.

G. RESOLUTIONS

- 6) **RESOLUTION** authorizing advertisement for bids for clamps and couplings.
- 7) **RESOLUTION** authorizing advertisement for bids for fire hydrants and accessories.
- 8) **RESOLUTION** authorizing advertisement for bids for Fire Station Number 4 roof leak repairs.
- 9) **RESOLUTION** authorizing advertisement for annual uniform bid for the Police Department.
- 10) **RESOLUTION** to co-sponsor Cenla Pride 2025 on June 13 and June 14, 2025.

H. PUBLIC HEARING-BUDGET

- 11) To hold a public hearing on the Mayor's Proposed 2025/2026 Operating and Capital Budgets.

I. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

- 12) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for janitorial supplies.
- 13) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for construction and maintenance materials.

- 14) To consider final adoption of an ordinance authorizing the mayor to enter into a Memorandum Agreement with the Department of the Army Joint Readiness Training Center Fort Johnson for military exercises.
- 15) To consider final adoption of an ordinance authorizing the mayor to renew the existing contract for Professional Auctioneering Services.
- 16) To consider final adoption of an ordinance adopting the Operating Budget for the City of Alexandria for Fiscal Year 2025/2026; to make appropriations for the ordinary expenses of all city divisions, departments, offices and agencies, pensions and otherwise providing with respect to the expenditures of appropriations; adopting the Capital Budget for the City of Alexandria for Fiscal Year 2025/2026; appropriating funds for the Capital Budget for the City of Alexandria for Fiscal Year 2025/2026 and providing for capital expenditures; and other matters with respect to appropriations and the expenditure of funds pertaining thereto.
- 17) To consider final adoption of an ordinance authorizing the mayor to declare Police Vehicle 9843 as surplus and no longer needed or used by the City departments to be disposed of in accordance with Louisiana Law.
- 18) To consider final adoption of an ordinance authorizing the mayor to enter into a Cooperative Endeavor Agreement with CHRISTUS Foundation to co-sponsor the 2025 Walmart CMN Golf Tournament scheduled for May 2025 at Links on the Bayou benefiting Children's Miracle Network.
- 19) To consider final adoption of an ordinance authorizing the mayor to renew the Golf Course Management, Operation and Maintenance Agreement with M2Mitton Management, LLC at its current terms and conditions and other matters with respect thereto.

**J. EXECUTIVE SESSION TO BE HELD PURSANT R.S. 21.6.1(A) (2)
ON THE FOLLOWING ITEMS:**

- i. an ordinance authorizing the City Attorney to settle and compromise the matters entitled "Doris Fox, et al. v. City of Alexandria, et al," 9th judicial District Court Civil Suit Number 275,974, Division A and other matters with respect thereto;
- ii. an ordinance authorizing the City Attorney to settle and compromise the matters entitled "Johnny Jeans, et ux. v. City of Alexandria, et al," 9th judicial District Court Civil Suit Number 268,938, Division C and other matters with respect thereto.
- iii. an ordinance authorizing the City Attorney to settle and compromise the matters entitled "Marie Sampson v. City of Alexandria, et al," 9th judicial District Court Civil Suit Number 274,100 Division F and other matters with respect thereto.

**K. ORDINANCES FOR FINAL ADOPTION
SUBJECT TO PUBLIC HEARING**

- 20) To consider final adoption of an ordinance authorizing the City Attorney to settle and compromise the matters entitled "Doris Fox, et al. v. City of Alexandria, et al" 9th judicial District Court Civil Suit Number 275,974, Division A and other matters with respect thereto.
- 21) To consider final adoption of an ordinance authorizing the City Attorney to settle and compromise the matters entitled "Johnny Jeans, et ux. v. City of Alexandria, et al" 9th judicial District Court Civil Suit Number 268,938, Division C and other matters with respect thereto.
- 22) To consider final adoption of an ordinance authorizing the City Attorney to settle and compromise the matters entitled "Marie Sampson v. City of Alexandria, et al" 9th judicial District Court Civil

Suit Number 274,100 Division F and other matters with respect thereto.

23) Adjourned

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandrialala.com

ALEXANDRIA CITY COUNCIL

TUESDAY APRIL 8, 2025

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON MARCH 25, 2025.**

PROCEEDINGS OF THE COUNCIL OF THE CITY OF ALEXANDRIA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON MARCH
25, 2025

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, March 25, 2025 at 5:00 P.M. Those present were the Honorable Cynthia Perry, Gary Johnson, Lizzie Felter, Jules Green, Chuck Fowler, Jim Villard and Malcolm Larvadain. Also present were Mayor Roy, City Attorney Jonathon Goins, Michael Caffery and Council Staff.

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Cynthia Perry, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Mayor Roy and the Pledge of Allegiance was led by Mr. Goins.

APPROVAL OF MINUTES

On a motion of Mr. Fowler and seconded by Mr. Larvadain the minutes taken from a regular Council Meeting held on March 11, 2025 were unanimously approved by the Council.

PRESENTATION

Roosevelt Johnson spoke on the Love the Boot clean-up activities.

CONSENT CALENDAR

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Fowler moved for the introduction of all items appearing under the heading Consent Calendar.

Mr. Johnson seconded the motion. It was unanimously carried by the Council.

Bids were received for janitorial supplies.

Name of Bidders

Interboro Packaging Corporation
Imperial Bag and Paper
Grimes Industrial Supply
Advance Chemical
Unipak Corporation
Pyramid School Products
Economical Janitorial
Central Poly Corporation
Unipak Corporation
AmeriMack Chemical

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Fowler and seconded by Mr. Johnson to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR JANITORIAL SUPPLIES AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for construction and maintenance materials.

Name of Bidders

LUHR Brothers, Inc.
Pine Bluff Sand and Gravel
Vantel, LLC
Green Dream Enterprises

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Fowler and seconded by Mr. Johnson to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CONSTRUCTION AND MAINTENANCE MATERIALS AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF THE ARMY JOINT READINESS TRAINING CENTER FORT JOHNSON FOR MILITARY EXERCISES AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT FOR PROFESSIONAL AUCTIONEERING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026 AND PROVIDING FOR CAPITAL EXPENDITURES; AND OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "DORIS FOX, ET AL. V. CITY OF ALEXANDRIA, ET AL" 9TH JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 275,974, DIVISION A AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "JOHNNY JEANS, ET UX. V. CITY OF ALEXANDRIA, ET AL" 9TH JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 268,938, DIVISION C AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "MARIE SAMPSON V. CITY OF ALEXANDRIA, ET AL" 9TH JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 274,100 DIVISION F AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO DECLARE POLICE VEHICLE 9843 AS SURPLUS AND NO LONGER NEEDED OR USED BY THE CITY DEPARTMENTS TO BE DISPOSED OF IN ACCORDANCE WITH LOUISIANA LAW AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH CHRISTUS FOUNDATION TO CO-SPONSOR THE 2025 WALMART CMN GOLF TOURNAMENT SCHEDULED FOR MAY 2025 AT LINKS ON THE BAYOU BENEFITING CHILDREN'S MIRACLE NETWORK AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Johnson the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE GOLF COURSE MANAGEMENT, OPERATION AND MAINTENANCE AGREEMENT WITH M2MITTON MANAGEMENT, LLC AT ITS CURRENT TERMS AND CONDITIONS AND OTHER MATTERS WITH RESPECT THERETO.

RESOLUTIONS

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Fowler.

RESOLUTION NO. 0639-2025

RESOLUTION AUTHORIZING THE ADOPTION OF FINANCIAL MANAGEMENT POLICY WITH REGARD TO COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY MITIGATION FUNDS.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of March, 2025.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Villard.

RESOLUTION NO. 0640-2025

RESOLUTION AUTHORIZING THE MAYOR TO FILE APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, FOR FEDERAL

TRANSPORTATION ASSISTANCE FOR THE CITY OF ALEXANDRIA TRANSIT DEPARTMENT.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of March, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0641-2025

RESOLUTION TO CO-SPONSOR THE WESTSIDE HABILITATION CENTER MARCH MADNESS BASKETBALL TOURNAMENT, IN MARCH 2025 FOR INDIVIDUALS WITH DISABILITIES.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of March, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Ms. Felter.

RESOLUTION NO. 0642-2025

RESOLUTION TO CO-SPONSOR THE ALEXANDRIA MUSEUM OF ART
JOURDAN THIBODEAUX TRIO CONCERT IN MARCH 2025.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of March, 2025.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Johnson.

RESOLUTION NO. 0643-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR GAS METERS
AND ITRON ERTS.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of March, 2025.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Villard.

RESOLUTION NO. 0644-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR HERBICIDES.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of March, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Johnson.

RESOLUTION NO. 0645-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR READY MIX CONCRETE.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of March, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Fowler.

RESOLUTION NO. 0646-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR OPERATING SUPPLIES FOR THE ELECTRIC DISTRIBUTION DEPARTMENT.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of March, 2025.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Larvadain.

RESOLUTION NO. 0647-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR JANITORIAL CHEMICALS.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 25th day of March, 2025.

ORDINANCES FOR FINAL ADOPTION
SUBJECT TO A PUBLIC HEARING

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Mr. Johnson.

ORDINANCE NO. 13-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR OPERATING SUPPLIES FOR THE GAS DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 25th day of March, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Ms. Felter.

ORDINANCE NO. 14-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CAST/DUCTILE IRON AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 25th day of March, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Villard and seconded by Ms. Felter.

ORDINANCE NO. 15-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR OPERATING SUPPLIES FOR THE WASTEWATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Larvadain, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 25th day of March, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was

brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Villard.

ORDINANCE NO. 16-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE CONTRACT WITH CLEAN EARTH OF ALABAMA, INCORPORATED FOR HOUSEHOLD HAZARD WASTE SERVICES FOR THE UTILITY AND PUBLIC WORKS DIVISIONS AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 25th day of March, 2025.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Villard.

ORDINANCE NO. 17-2025

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENTS WITH PAN AMERICAN ENGINEERS, LLC, BALLARD CLC, INCORPORATED, KINDLE, STONE AND ASSOCIATES, INCORPORATED, MEYER, MEYER, LACROIX AND HIXSON, INCORPORATED, MONCEAUX-BULLER AND ASSOCIATES, LLC, SCOTTMOORE, LLC, AND VERTEX WORX, LLC FOR ENGINEERING AND SURVEYING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Villard, Larvadain, Perry, Johnson, Felter, Green.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 25th day of March, 2025.

PUBLIC HEARING – COMMUNITY DEVELOPMENT

On a motion of Mr. Villard and seconded by Mr. Fowler the public hearing was opened at 5:48 p.m.

Mr. Villard moved for the adoption of the following resolution, which was seconded by Mr. Fowler.

RESOLUTION NO. 0648-2025

RESOLUTION TAKING ACTION ON THE COST OF DEMOLITION OF ONE COMMERCIAL STRUCTURE LOCATED AT 1130 3RD STREET.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Villard, Perry, Johnson, Felter, Green, Fowler.

NAYS: None.

ABSENT: None.

ABSTAIN: Larvadain.

This resolution was thereupon declared adopted on this the 25th day of March, 2025.

On a motion of Mr. Fowler and seconded by Mr. Villard the public hearing was closed at 5:50 p.m.

The President adjourned the meeting at 5:50 p.m.

/S/ Cynthia Perry

President

ATTEST:

/S/ Donna P. Jones

City Clerk

F. CONSENT CALENDAR

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for operating chemicals for Wastewater Department.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: February 4, 2025

Title: Request a resolution to advertise for Operating Chemicals for Wastewater Department

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for Operating Chemicals for the Wastewater Department. Bid prices shall remain in effect for a period of twelve (12) months from bid award date. Orders for operating chemicals shall be for individual items on an "as needed" basis only.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-258101-520503
Operating Chemicals

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JAN 11 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2517 Operating Chemicals – Wastewater Department

Separate sealed bids for, OPERATING CHEMICALS- WASTEWATER, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, APRIL 8, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3412; email to joann.swain@cityofalex.com; and must be received by 4:00 PM, Thursday, March 27, 2025.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, February 28, 2025
Friday, March 7, 2025
Friday, March 14, 2025

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
OPERATING CHEMICALS FOR WASTEWATER DEPARTMENT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for operating chemicals for Wastewater Department.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on April 8, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION NO. 0631-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
OPERATING CHEMICALS FOR WASTEWATER DEPARTMENT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for operating chemicals for Wastewater Department.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on April 8, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR OPERATING CHEMICALS FOR WASTEWATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for operating Chemicals for the Wastewater Department.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 8th day of April, 2025.

NOTICE PUBLISHED on the 11th day of April, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for electric meters and accessories.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: 2/6/2025

Title: Resolution Authorizing Permission to Advertise for ELECTRIC METERS & ACCESSORIES

Explanation of Proposal:

Additional Information Attached ☒

Request permission to advertise for Electric Meters and Accessories for use by the Electric Distribution Department. Said material is to be inventoried by the Electric Distribution Warehouse and issued on an "as needed" basis. Bid prices are to remain in effect for a period of twelve months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-0-141720-00000
Electric Distribution Warehouse

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JAN 11 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2510 ELECTRIC METERS & ACCESSORIES

Separate sealed bids for, ELECTRIC METERS & ACCESSORIES, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST, TUESDAY, April 8, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex.com and must be received by 4:00 PM CST, Thursday, March 27, 2025.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

**Address for Electronic
Bid Submission:**

www.centralbidding.com
-
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, February 28, 2025
Friday, March 7, 2025
Friday, March 14, 2025

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
ELECTRIC METERS AND ACCESSORIES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for electric meters and accessories.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on April 8, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION NO. 0630-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
ELECTRIC METERS AND ACCESSORIES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for electric meters and accessories.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on April 8, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ELECTRIC METERS AND ACCESSORIES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Electric Meters and Accessories.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 8th day of April, 2025.

NOTICE PUBLISHED on the 11th day of April, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for chlorination and dechlorination equipment.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance/Purchasing

Date: February 5, 2025

Title: Request a resolution to advertise for Chlorination & Dechlorination Equipment

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for Chlorination & Dechlorination Equipment, for use by the Wastewater Departments. Bid prices shall be for individual items on an as needed basis, per the bid specifications. Equipment only. No Labor. The city reserves the right to renew the existing contract for an additional twelve (12) month period. Bids prices shall remain in effect for twelve (12) months from award.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount: Varies - as needed

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

RECEIVED

JAN 11 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2518 CHLORINATION & DECHLORINATION EQUIPMENT FOR WASTEWATER DEPT

Separate sealed bids for, CHLORINATION & DECHLORINATION EQUIPMENT FOR WATER/WASTEWATER , will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, April 8, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3412; email to joann.swain@cityofalex.com; and must be received by 4:00 PM ,Thursday, March 27, 2025.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, February 28, 2025
Friday, March 7, 2025
Friday, March 14, 2025

RESOLUTION NO

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR CHLORINATION AND DECHLORINATION EQUIPMENT.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for chlorination and dechlorination equipment.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on April 8, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION NO. 0629-2025

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
CHLORINATION AND DECHLORINATION EQUIPMENT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for chlorination and dechlorination equipment.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on April 8, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CHLORINATION AND DECHLORINATION EQUIPMENT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for chlorination and dechlorination equipment.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 8th day of April, 2025.

NOTICE PUBLISHED on the 11th day of April, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Jackson at MacArthur Enhancement Project.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Planning/Engineering

Date: February 13, 2025

Title: Request for Resolution to Advertise-Jackson @ MacArthur Enhancement Project

Explanation of Proposal:

Additional Information Attached ☒

Plans and specifications are ready for advertisement of the Jackson @ MacArthur Enhancement Project. The City Engineer's Office request permission to advertise the project for construction letting.

Bids to be received on April 8, 2025 with award to follow on April 22, 2025

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 308-052503-707000-0

Expense Amount: \$84,500

Account Line Item: \$85,000

Remaining Amount: \$500

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

FEB 18 2025

ADVERTISEMENT FOR BIDS

Sealed bids will be received for the City of Alexandria, Louisiana, by the City Clerk, at the City Council Chambers, City Hall, 915 Third Street, Alexandria, Louisiana, 71301, until 10:00 a.m. on Tuesday, the 08 day of April, 2025, and then at said office publically opened and read aloud.

Any person requiring special accommodation shall notify the City Clerk of the type(s) of accommodations required not less than seven (7) days before the bid opening.

For:

MacArthur Drive at Jackson Street 2025 Rehabilitation

Complete Bidding Documents may be obtained from:

City Engineers Office
625 Murray Street, Suite 5
Alexandria, LA 71301
318-473-1170 (P)
318-441-6377 (F)

A Compact Disk (CD) with a complete set of bid documents will be given to licensed contractors.

Pursuant to LA R.S. 38:2212 A.(1)(f) and R.S. 38:2212 A.(1)(f)(vii), vendors/contractors have the option to submit bids and bonds electronically. Bids and bonds to be filed electronically shall be posted with **Central Bidding** at www.centralauctionhouse.com (1-225-810-4814). Registration will need to be completed prior to posting of bid. Plans, specifications and bid documents shall be obtained from the consultant listed above and posted with Central Bidding.

All bids must be accompanied by a bid security equal to five percent (5%) of the sum of the Base Bid, and must be in the form of a certified check, cashier's check of Bid Bond written by a surety or insurance company complying with R.S. 38.2218 C. The Bid Bond shall be in the favor of the Owner, and shall be accompanied by appropriate power of attorney.

The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in R.S. 38.2219 A.(1)(a), (b) and (c).

Bids shall be accepted from Contractors who are licensed under R.S. 37.2150-2163 for the classification of "Highway, Street and Bridge Construction, Subsection Landscaping, Grading and Beautification." Project work shall consist of the following major items –

Bed Preparation, Irrigation, Sod. The contract duration shall be _Ninety (_90_) working days. The engineer's estimated cost of construction is \$85,000.00.

In accordance with 38.2212.(A)(1)(b)(ii)(bb) and 38.2227, the apparent low bidder will submit the CONTRACTOR'S AFFIDAVIT (AFF-1), CONTRACTOR'S ATTESTION (AC 1-2) and ATTESTATION CLAUSE REGARDING VERIFICATION OF EMPLOYEES (AV-1) within ten (10) days of the bid opening or they will be declared non-responsive.

No bid may be withdrawn for a period of forty-five (45) days after receipt of bids, except under the provisions of R.S. 38.2214.

The Owner reserves the right to reject any and all bids for just cause. In accordance with R.S. 38.2212.(A)(1)(b), the provisions and requirements of this section, and those stated in the Advertisement Bids, and those required on the Bid Form shall not be considered as informalities and shall not be waived.

Donna Jones
City Clerk
February 25, 2025

Please Publish: February 28, March 7, March 14

RESOLUTION NO.

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR JACKSON STREET AT MACARTHUR DRIVE ENHANCEMENT PROJECT.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Jackson Street at MacArthur Drive Enhancement Project.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on April 8, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION NO. 0634-2025

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR JACKSON STREET AT MACARTHUR DRIVE ENHANCEMENT PROJECT.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Jackson Street at MacArthur Drive Enhancement Project.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on April 8, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 25th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR JACKSON AT MACARTHUR ENHANCEMENT PROJECT AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Jackson at Macarthur Enhancement Project.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 8th day of April, 2025.

NOTICE PUBLISHED on the 11th day of April, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to enter into a cooperative endeavor agreement with Central Louisiana Juneteenth Association, Incorporated for Juneteenth celebration.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Community Services

Date: April 1, 2025

Title: A resolution authorizing the Mayor to Promote the City of Alexandria as a Co-Sponsor of the Central Louisiana 2025 Juneteenth Celebration.

Explanation of Proposal:

Additional Information Attached ☐

A resolution authorizing the Mayor to promote the City of Alexandria as a co-sponsor for the 2025 Juneteenth Celebration held in downtown Alexandria by authorizing the Mayor to negotiate and execute all contracts and/or ancillary agreements with musicians, bands in the 2025 Juneteenth Celebration; provided that said funding is budgeted and approved by the Alexandria City Council in the 2025-2026 budget, and other matters related thereto.

In-kind services: Stage, barricades, tables, chairs, Bolton Avenue Community Center, Convention Hall, labor for public safety, sanitation, building services, traffic, community services and street departments for all activities.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

RECEIVED

APR 01 2025

CITY CLERK

Cynthia Graham

From: no-reply@cityofalexandria.com on behalf of City of Alexandria, LA via City of Alexandria, LA <no-reply@cityofalexandria.com>
Sent: Thursday, January 2, 2025 8:22 PM
To: Community Services
Subject: [EXTERNAL] Form submission from: Community Partnership Request

Submitted on Thursday, January 2, 2025 - 8:22pm Submitted by anonymous user: 47.211.37.187 Submitted values are:

==Section I.==

Name/Organization: Central Louisiana Juneteenth Association, Inc.

Address: 604 Slocum Dr

City: Alexandria

State: LA

Zip: 71302

Phone: 3187926736

Fax:

Contact Name: Carolyn Frazier

Contact Email: cefrazier1@yahoo.com

Non-profit? Yes

Are you a Governmental Entity? No

Event: Juneteenth Celebration 2025

Date of Event: June 9, 2025

Organization's Mission: The Central LA Juneteenth Association supports, encourages, and perpetuates cultural awareness, community revitalization and economic development by means of education seminars, workshops, festivals, cultural events, musical events; theatrical performances and community meeting that commemorate and celebrate the African American experience.

Type of Program/Activity: Juneteenth Celebrations is a family-oriented celebration is designed to inspire, inform, energize and unite the entire community. The celebrations consist of 5-days of entrainment and educational but not limited to a youth gospel/talent show-fashion show, community banquet, and concerts in a festival like environment. The Juneteenth Festival will bring together the community in celebration of our diverse cultures a heritage.

Event Sponsors:

Central La. Juneteenth Association

Sponsorship letters has been sent out

Other Funding: Central Louisiana Juneteenth is seeking corporation sponsorship as well as public donations and in-kind donations.

==Section II.==

Amount Requested: 16,000

Property Requested:

Bolton Ave. Community Center

Steps of City Hall/Convention Center

In-Kind Service Requested:

barricades, round tables with 8-chaires per table, stage and barricades for the steps of city hall, access to ice machine, 4-long tables, chairs, Bolton Ave. Community Center, Steps of Convention Hall
(See attachment)

==Section III.==

Funding Category: Arts/Cultural Partnership-Endeavor

==Section IV.==

If you are a for-profit applicant, what is the expected private benefit to you, your partners, or members of a club if any part of any fundraising goes to an organization and part to some charitable cause? What is percentage breakdown shown in actual projections? :

What is (are) the goal(s) of this project? (In one sentence) :

Is to continue the awareness of our culture history, to education our culture, along with a fun free family setting.

If a governmental entity, is the cooperative endeavor or intergovernmental agreement sought pursuant to local services law, joint emergency preparedness, exchange of surplus property for public safety purposes, or other? (State "other" reason.) : n/a

If the use of public funds or property is for social welfare for the aid and support of the needy, how are targeted candidates screened? If not screened, how are they targeted for participation? : n/a

==Section V.==

Does your request or endeavor involve a nearly equal benefit to the citizens you seek to serve when compared to the money or property expended or sought to be used by the public entity? If so, how? : The Juneteenth Celebrations a multicultural awareness celebration that educates and informs while promoting unity and diversity. Participants will engage in educational and entertaining activities that raise cultural awareness and better understanding of each other. Subsequently, this enlightenment influences how we live together in our communities with respect for each other.

If you cannot show a fair market value dollar-for-dollar match, does your plan or request involve a continuing program or relationship which has a future value attached? How so? : Central Louisiana Juneteenth Association is committed to making the Juneteenth Celebrations an annual event that brings values and entertainment to all participants. In addition to cultural awareness, the Juneteenth Celebration will serve as a catalyst to engage residents in variety of educational and economic

development projects that will have positive impact on the quality of life enjoyed throughout Central Louisiana.

What are your real and substantial obligations to achieve the proportionate return to the City of Alexandria at some point in the future? : The Juneteenth Celebration will serve as a catalyst to engage residents in variety of educational and economic development projects that will have positive impact on the quality of life enjoyed through Central Louisiana.

What is (are) the expected outcome(s) or benefits(s) to the public from the event to be funded? Specify the number of persons anticipated to be served and the service(s) to be provided. : 3,000-3,500

Participants will engage in entertaining activities that raise cultural awareness and better understanding of each other. Subsequently, this enlightenment influences how we live together, in our communities with respect for each other. Confident and connected communities support social and economic development in our cities. Strong communities have fewer social problems and more adaptable in the face of change and when they do experience difficulty, they have internal resources to draw upon.

Describe the history of this program and its success. : The Juneteenth Celebration has/will serve as a catalyst to engage residents in variety of educational and economic development projects that will have positive impact on the quality of life enjoyed through Central Louisiana. The citizens are very excited about the celebration, and we are engaging to may this event bigger and better each year. We are very proud in Alexendria because we are known for no violences, a great clean celebration and many sponsors on board, that's because of the standards we hold!

==Economic Development Projections==

Projected number of out-of-town participants and guests: 1000

Identify broadcast, web and regional print promotions to be utilized: KALB, KLAX, 88.1, 93.9, 97.8, Facebook, Juneteenth website, print (push-card, flyers, poster)

Average number of days stay by out-of-town guests to this event:

2

Number of People: 4,000

Number of Days: 6

Signature: Carolyn Frazier

Date: January 2, 2025

The results of this submission may be viewed at:

[https://urldefense.com/v3/__https://www.cityofalexandrialala.com/node/6740/submission/3516__!!CluDejhSHLMa!bGdkZm_c51F6JTp_NjFgumcHcMtjP4ITnPETwLjwXfZeHszVM2hEYy0U9SrNd0FfACenz3NvDlDzmAxZyu7g4D9n8qjA-_sKY2-x_A\\$](https://urldefense.com/v3/__https://www.cityofalexandrialala.com/node/6740/submission/3516__!!CluDejhSHLMa!bGdkZm_c51F6JTp_NjFgumcHcMtjP4ITnPETwLjwXfZeHszVM2hEYy0U9SrNd0FfACenz3NvDlDzmAxZyu7g4D9n8qjA-_sKY2-x_A$)

Central Louisiana Juneteenth Association, Inc.

604 Slocum Drive

Alexandria, La 71302

Rapides Parish

United States

Carolyn E. Frazier, President

318-792-6736 (cell)

ID: 90-0723406

Central Louisiana Juneteenth Association, Inc.

January 1, 2025

Community Services
Tonya Corley
Executive Director

RE: Consider funding for the Juneteenth 2025 Celebration

Greetings Ms. Corley,

First, I thank **Mayor Roy and his staff, Tonya Corley** Executive Director and the City Counsel all that were involved in helping the Central La. Juneteenth Association Inc. grow over the years. Thanks for the direction of Ms. Corley, points of view and interest in the success of this cultural event. We started off small over the nineteen years as the president of CLJA and have always abided by the rules and guidelines of. Thank you for trusting in this organization that has brought great events over seven days, out of town citizen's and accommodation to our city, especially to the African American community about the awareness and the importance of the Juneteenth Celebration.

The Central Louisiana Juneteenth Association is requesting funding from the city in the amount of **\$16,000.00**, for our 2025 Celebration. Thia will help in with the cost of (2) "**artist**" for said project from the time frame of June 14, 2025.

Over the years receiving funds from the City enabled us to reach from parish to parish and had lots of participation from surrounding parish because of the artist selections. This benefits our city with accommodation in hotels, dining, shopping, visiting our museum and so on.

The city mission statement helps promote economic development by creating a better quality of life for Alexandria's citizens, this event promotes all people in our city.

2024 brought in over 3000 (people) and hope that each year to come will be more successful with the help of the city, all our sponsors, and the community.

Several activities were display such as the Empowerment Summitt, Quiz Bowl (youth), Gospel/RB performance, museum, Church Activities, Vendors, The Juneteenth Play, parade and much more.

Juneteenth Committee and volunteers have worked closely with our community by providing activities, family-oriented activities. We are known for our seven-day long activities in all parish, we help the Colfax, and Jonesville Louisiana area to set up their Juneteenth Celebration, I had the pleasure to meet with the Mayor of Vidalia to help plan their Juneteenth Celebration. Central La. Juneteenth is part of the State Juneteenth as well under the directorship of Director Dr. Meyers. We are very proud of everything we do in Alexandria because we are known for **no violence**, **a great clean celebration**, **many sponsors on board**, that's because of the standards we hold! We are planning another great year (2025), and hope that the city will be part of it.

Thank you for your willingness. **Our Theme was and is "Let's Do This Together"**

You will find attached our tentative budget for 2025. Thank you for your consideration.

Sincerely,

Carolyn Frazier, President



CENTRAL LOUISIANA JUNETEENTH ASSOCIATION
--

Central Louisiana Juneteenth Association, Inc.

2024 Juneteenth Celebration

Report

The 2024 Juneteenth Celebration took place in the proud city of Alexandria, LA., on June 8th, 11th, 14th, 15th, 16th, & 19th, 2024. Activities started on Friday, June 8th with a stage play "Juneteenth Story" at the Coughlin Saunder Performing Art Center Juneteenth, approximately 60 people.

Tuesday, June 11th, the Juneteenth Community Empowerment Summit was held at the Bolton Ave. Community Center at 6pm with a panel of 10 and a crowd of approximately 80 people. This event included information that the public should know and be aware of. The subject was on Social/Economic Empowerment, Education Empowerment, etc. This event was also free and open to the public.

Friday June 14th, Sister-to-Sister featuring Ms. Connie Cooper with approximately 100 people. This event was held at Mt. Zion Missionary Baptist Church Life Center. This event was free and open to the public.

Saturday June 15th, started with the 32nd Annual Parade. The line-up was at 6pm on Broadway to Main ended at the Alexandria Park Downtown/steps of City Hall. This event brought over 3,000 attendees with Grand Marshal-Rep. Edward Larvadain, III. This event of celebration features performances artist Sir Hawk, Soul Groove and Keith Frank & The Soileau Zydeco Band, along with local vendors.

Sunday, June 16th at 6pm was our annual Worship Experience that was held at Mt. Zion Missionary Baptist Church Sanctuary, local and out-of-town group appear totaling 10 groups from quartet group, soloist, gospel rapper and gospel comedy acts, children drill, and dance team performed. The public was invited and welcomed to fellowship with us, over 200 attended.

The celebration continues on Wednesday June 19th, the Juneteenth Worship Service, with Guest Speaker, Dr. Maurice Watson, Pastor of Little Rock, Ark which was held at Mt. Zion MBC, the public was invited to attend as we welcomed approximately 500 attendees.

Marketing efforts for the all of the events included over 2000 flyers, 500-push cards and 100 posters, 60 yard signs that were distributed in Alexandria, Pineville, Natchitoches, Winnfield, Bunkie, Leesville, Opelousas, LeCompte and Marksville; an interviews on Mix 93.9 and Kayt 88.1, also included a picture/banners that features all sponsor's logos on a banner being carried from past Juneteenth celebrations, with comments from our Grand Marshall Rep. Edward Larvadain; inclusion on local community calendars; radio commercials on Mix 93.9 with a reach of over 10,000 people in 8 parishes, also KAYT 88.1, 1110 AM and KISS 98.7 and (4) 15-minute broadcast on KAYT 88.1, and Mix 93.9

All sponsor's logos were included on all flyers, push-cards, posters, letters, and event programs. Banners with sponsor's logos were on display at all 2024 Juneteenth events. Sponsors of the 2024 Juneteenth Celebration included: City of Alexandria, Alexandria/Pineville Area CVB, GAEDA, Red Riverbank, Jena Choctaw Casino, Paragon Casino, CLECO, Sherriff Woods, LA Lottery, City Councilmen, Atty. Tiffany Sanders, Walter Gabriel, Cabrini Hospital, Rapides General Hospel, Jerome Hopewell, Atena, Mix 93.9, Kiss 98.7, and KAYT 88.1. just to name a few.

In conclusion, the 2024 Juneteenth festivities attracted over 4,000 attendees over the course of six days and six events. The Central Louisiana **Juneteenth** Association appreciates the support of all our sponsors; we look forward to your support again next year. **Our Theme was and is "Let's Do This Together"**. I have attached some pictures for your review.

Thank you all!!

Sincerely,

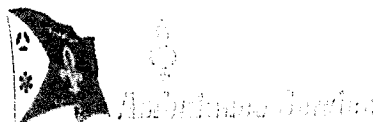
Carolyn Frazier, President

7/1/24



Aetna Better Health
of Louisiana

CALL WALT
LAW FIRM OF WALTER GABRIEL



ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH CENTRAL LOUISIANA JUNETEENTH ASSOCIATION, INCORPORATED FOR JUNETEENTH CELEBRATION.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Cooperative Endeavor Agreement with Central Louisiana Juneteenth Association, Incorporated for Juneteenth Celebration.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 8th day of April, 2025.

NOTICE PUBLISHED on the 11th day of April, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

RESOLUTIONS

RESOLUTION authorizing advertisement for bids for clamps and couplings.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **3/18/2025**

Title: **Resolution Authorizing Permission to Advertise for Clamps & Couplings**

Explanation of Proposal:

Additional Information Attached ☒

Request permission to advertise for Clamps & Couplings. Said material is to be inventoried by the Central Warehouse Department. Bids are to remain in effect for a period of twelve months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-00000-1411800-00000
Central Warehouse Inventory

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

MAR 24 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2515 CLAMPS & COUPLINGS

Separate sealed bids for, CLAMPS & COUPLINGS to be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until **10:00 AM CST, TUESDAY, May 20, 2025**, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex.com and must be received by **4:00 PM CST, Thursday, May 8, 2025**.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

**Address for Electronic
Bid Submission:**

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, April 11, 2025
Friday, April 18, 2025
Friday, April 25, 2025

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
CLAMPS AND COUPLINGS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for clamps and couplings.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on May 20, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 8th day of April, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION authorizing advertisement for bids for fire hydrants and accessories.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **3/18/2025**

Title: **RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR FIRE HYDRANTS AND ACC**

Explanation of Proposal:

Additional Information Attached ☒

Request permission to advertise for Fire Hydrants and Related Accessories. Said material to be inventoried by the Central Warehouse Department. Bids are to remain in effect for a period of twelve months from bid award date.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-000000-141180-00000
Central Warehouse Inventory

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☒

Insufficient

☐

Remarks:

RECEIVED

MAR 24 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2516 FIRE HYDRANTS & RELATED ACCESSORIES

Separate sealed bids for, Fire Hydrants & Related Accessories, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until **10:00 AM CST, TUESDAY, MAY 20, 2025**, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud , City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex.com and must be received by **4:00 PM CST, Thursday, May 8, 2025**.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

**Address for Electronic
Bid Submission:**

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, April 11, 2025
Friday, April 18, 2025
Friday, April 25, 2025

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
FIRE HYDRANTS AND ACCESSORIES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for fire hydrants and accessories.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on May 20, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 8th day of April, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION authorizing advertisement for bids for Fire Station
Number 4 roof leak repairs.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department:

Date: March 19, 2025

Title: Resolution Authorizing Advertisement of Bids for Fire Station No. 4 Roof Leak Repairs

Explanation of Proposal:

Additional Information Attached ☐

- *Bidding Documents have been completed and ready for the Advertisement for Bids.
- * The City Council is requested to authorize the Advertisement of Bids for this project.
- *Engineer's Cost Estimate is \$30,000.
- *This project includes the removal of two (2) roof exhaust fans and associated roof tiles; and removal of four (4) areas of radial set Spanish Barrel clay roof tiles and associated ridge tiles; and re-installing Spanish Barrel clay roof tiles over peel and stick underlayment and two (2) layers of 30-pound felt to correct sources of water leakage into the facility..

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

MAR 24 2025

CITY COUNCIL



**PAN AMERICAN
ENGINEERS, LLC**

Consulting Professional
Engineers and Land Surveyors

March 20, 2025

City of Alexandria
P.O. Box 71
Alexandria, Louisiana 71309

Attention: Mr. Sam Allen, Fire Chief

Re: City of Alexandria
Spanish Barrel Tile Roof Leak
Repairs Fire Station No. 4
(Masonic Drive at Lee Street)
PAE Job No. 13290

Dear Fire Chief Allen:

Enclosed is one (1) set of "draft" Bidding Documents for the above referenced project for review and comment by your office.

We believe that it would be timely to move forward with advertising and receipt of bids. To assist your office in the request for authorization for receipt of bids, we have prepared a partially completed "Agenda Item Fact Sheet" which requests authorization from the City Council to advertise for receipt of bids on the project.

The Engineer's Estimate of cost totals \$30,000.

Also enclosed is a copy of the "Advertisement for Bids" for this project which should be provided to the City Clerk for use in placement of the advertisement in the Town Talk, upon determination of the bid date and time.

If additional information is required, please feel free to contact our office for assistance.

Yours very truly,

PAN AMERICAN ENGINEERS, LLC

Thomas C. David, Jr.

TCDJr/srd
Enclosure

cc: City of Alexandria
Attention: Mr. David Gill, Public Works Director
Attention: Mr. Warren Byrd, Project Manager
Attention: Ms. Donna Jones, City Clerk (w/ enclosures)

SECTION 00100

ADVERTISEMENT FOR BIDS

CITY OF ALEXANDRIA

SPANISH BARREL TILE ROOF LEAK REPAIRS
FIRE STATION NO. 4
(MASONIC DRIVE AT LEE STREET)

Separate sealed bids for the CITY OF ALEXANDRIA SPANISH BARREL TILE ROOF LEAK REPAIRS FIRE STATION NO. 4 (MASONIC DRIVE AT LEE STREET) Project will be received by the City of Alexandria, Louisiana by the City Clerk, at the City Council Office, City Hall, 915 Third Street, Alexandria, Louisiana, 71301 until 10:00 a.m. (Central Time) on Tuesday, _____, 2025 and then at said office publicly opened and read aloud. Any bid received after the specified time and date will not be considered.

The Instructions to Bidders, Bid Form, Agreement Between Owner and Contractor, Forms of Bid Bond, Performance and Payment Bonds, Drawings and Specifications, and other Contract Documents may be examined at the following location:

PAN AMERICAN ENGINEERS, LLC
(Design Professional)
1717 JACKSON STREET (71301)
P. O. BOX 8599 (71306)
ALEXANDRIA, LOUISIANA
(318) 473-2100

The work is generally described as follows:

All work related to the project entitled "City of Alexandria Spanish Barrel Tile Roof Leak Repairs Fire Station No. 4 (Masonic Drive at Lee Street)," including the repairs of selected and identified areas of roof leaks in the Spanish Barrel clay tile roof system; removal of two (2) flush set exhaust fans; and miscellaneous repairs to water damaged trim and fascia.

Copies of the bidding documents shall be obtained from the office of Pan American Engineers, LLC upon deposit of \$150.00 for each set of documents; or from the electronic bid submittal option as noted in the Advertisement. The deposit on the first set of documents furnished to bonafide prime bidders will be fully refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids. On other sets of documents furnished to bidders, the deposit less actual cost of reproduction will be refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids.

Pursuant to Louisiana Revised Statute (L.R.S.) 38:2212.E.(1), Bidders have the option to secure bidding documents and submit bids electronically. Bidding documents may be secured from Central Bidding. Electronic bids for this project may be submitted through Central Bidding. The Central Bidding web address is www.CentralBidding.com. To register, or for assistance with completing an e-bid, contact Central Bidding at 225-810-4814 or 866-570-9620.

The OWNER reserves the right to reject any or all bids for just cause. Such actions will be in accordance with Title 38 of the L.R.S.

In accordance with L.R.S. 38:2212.B.(1), the provisions and requirements stated in the Bidding Documents shall not be considered as informalities and shall not be waived.

Each Bidder must deposit with the bid, security in the amount of at least five percent (5%) of the total bid price, as described in the Instructions to Bidders. Bid bonds shall be written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2218.

The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2219 A.(1)(a), (b) and (c), or for Federally funded projects, must be listed as acceptable on the U.S. Department of Treasury Circular 570.

City of Alexandria is an equal opportunity employer.

City of Alexandria encourages all small and minority-owned firms and women's business enterprises to apply.

Any person with disabilities required special accommodations must contact the City of Alexandria no later than seven (7) days prior to bid opening.

City of Alexandria
P. O. Box 71
Alexandria, Louisiana 71309
Jacques M. Roy, Mayor

PLEASE PUBLISH THREE (3) TIMES:

_____, 2025
_____, 2025
_____, 2025

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
FIRE STATION NUMBER 4 ROOF LEAK REPAIRS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Fire Station Number 4 roof leak repairs.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on May 20, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 8th day of April, 2025.

/s/ Donna P. Jones, MMC
City Clerk

G. PUBLIC HEARING-BUDGET

To hold a public hearing on the Mayor's Proposed 2025/2026 Operating and Capital Budgets.

RESOLUTION authorizing advertisement for annual uniform bid for the Police Department.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: March 21, 2025

Title: Request a resolution to advertise for Annual Uniform Bid for Police Department

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for the Annual Uniform Bid for Police Department to be used by Police Department. Purchases are to be made on an "As Needed" basis only. Prices shall be held firm for twelve (12) months from bid award date. Contingent upon the ability of successful bidder to hold prices, the City reserves the right to renew the existing contract for an additional twelve (12) month period.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

APR 01 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID #2524 – ANNUAL UNIFORM BID FOR POLICE DEPARTMENT

Separate sealed bids for, ANNUAL UNIFORM BID FOR POLICE DEPARTMENT, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CDT, TUESDAY, May 20, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3412; email to joann.swain@cityofalex.com; and must be received by 4:00 PM, Thursday, May 8, 2025.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, April 11, 2025
Friday, April 18, 2025
Friday, April 25, 2025

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR ANNUAL
UNIFORM BID FOR THE POLICE DEPARTMENT.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for annual uniform bid for the Police Department.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on May 20, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 8th day of April, 2025.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION to co-sponsor Cenla Pride 2025 on June 13 and June 14, 2025.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Community Services

Date: April 1, 2025

Title: A resolution authorizing the City of Alexanria to co-sponsor Cenla Pride 2025 on June 13th & 14th, 2025.

Explanation of Proposal:

Additional Information Attached ☐

A resolution authorizing the City of Alexandria to co-sponsor Cenla Pride 2025 on June 13th & 14th, 2025.

In kind services requested: Riverfront Center - APD for security and escort of walk, lighting of underpass at MacArthur in pride colors; printing of posters and post cards from the print shop; banners hung by the street department.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

APR 01 2025

CITY COUNCIL

Cynthia Graham

From: no-reply@cityofalexandria.com on behalf of City of Alexandria, LA via City of Alexandria, LA <no-reply@cityofalexandria.com>
Sent: Tuesday, June 11, 2024 2:37 PM
To: Community Services
Subject: [External Email] Form submission from: Community Partnership Request

Submitted on Tuesday, June 11, 2024 - 2:37pm Submitted by anonymous user: 199.38.58.203 Submitted values are:

==Section I.==

Name/Organization: CLASS Healthy Living for All (Central LA AIDS Support Services, Inc.)

Address: 1785 Jackson St

City: Alexandria

State: Louisiana

Zip: 71301

Phone: 3184421010

Fax: 3184435216

Contact Name: Ann Lowrey

Contact Email: ann@class.life

Non-profit? Yes

Are you a Governmental Entity? No

Event: Cenla Pride 2025

Date of Event: ~~June 6, 2025~~ June 14, 2025

Organization's Mission: CLASS works to address social determinants of health among marginalized and impoverished members of our community through HIV and other sexual health prevention, testing, and risk reduction services; supportive services to people living with HIV; substance and alcohol misuse prevention; and educating the community about how racism; homophobia; the stigma surrounding HIV; and other "isms" lead to poorer health outcomes for our residents.

Type of Program/Activity:

NOTE: THIS IS A TWO DAY EVENT; however the form does not allow that selection. The event dates are Friday, ~~June 6~~ and Saturday, ~~June 7th~~. June 13

June 14

Cenla Pride is designed to educate, inform, celebrate and inspire the LGBTQ community and its allies by providing family friendly entertainment; health education; resource identification; community; networking and more to the community all in an effort to reduce stigma, promote diversity and acceptance and improve the physical and mental health of the community.

Event Sponsors: CLASS is the primary sponsor of these event and bears most of the cost. The agency just concluded Cenla Pride 2024 on June 8th, 2024 and has not yet begun recruiting sponsors for 2025; however, past sponsors have included Target, Boise Cascade, The United Way, Cenla Focus, The City of Alexandria, Proctor & Gamble, Reliant Healthcare, Blue Cross/Blue Shield,

ViiV, and others, including the Alexandria/Pineville CVB, Red River Bank, Diamond Grill/Hotel Bentley, AmeriHealth Caritas. Other Funding: See the above. Additionally, Sponsor packets are mailed to identified potential sponsors. CLASS applies for grants that provide possible support for Pride activities. The agency partners with other organizations including PFLAG of Central Louisiana and St. James Episcopal Church and more to gain volunteers or to provide opportunities to outreach to members of the community about this event. In kind donations and discounted pricing for supplies are requested.

==Section II.==

Amount Requested: 0

Property Requested: CLASS seeks to use 1) the Alexandria Randolph Event Center, or alternatively, 2) Alexandria Convention Hall and the Mini Park area for its Cenla Pride activities on June 6 and June 7. Friday's event will include an opening reception and art show featuring art donated by area artists plus the Barry L. Owen Creative Art Competition, along with free entertainment yet to be determined plus information about HIV and its impact on our community. On Saturday, Cenla Pride will kick off with an opening walk downtown starting at Tamp and Grind that will end at the Riverfront Center where a full day and night of activities are being planned. This will include a health fair with local, regional and statewide health resources. Local vendors and food trucks will set up inside and outside. Outdoor activities include old-fashioned carnival games. Throughout the day, local artists volunteer to perform music indoors, while guests are treated to a variety of activities, including community art projects. Evening activities have not yet been booked, but have in the past included free performances by regional acts like the Molly Ringwalds and drag performances by some of the stars of RuPaul's Drag Race and some of the state's most talented performers of this art form. There is no cost of admission and the event is open to the public. Proceeds from the sale of any donated art help defray the cost of the event.

In-Kind Service Requested:

CLASS seeks the use of the facility as well as assistance with set up and break down of the event; from the Traffic Division as needed for street closures and the printing of banners; from the Alexandria Police Department for security on Friday and Saturday and for escort during the Saturday walk. . CLASS once again requests that the City consider lighting the underpass at MacArthur Drive in Pride colors during the month of June, or minimally on the weekend of Cenla Pride. In kind services in the form of posters and postcards from the Print Shop would be most appreciated as well, as well as banners from the Traffic Department. CLASS would like to list the City of Alexandria as a sponsor of the event in promotional materials.

==Section III.==

Funding Category: Use of City Property for Public Benefit

==Section IV.==

If you are a for-profit applicant, what is the expected private benefit to you, your partners, or members of a club if any part of any fundraising goes to an organization and part to some charitable cause? What is percentage breakdown shown in actual projections? : Not applicable. CLASS is a 501 c (3) non-profit organization.

What is (are) the goal(s) of this project? (In one sentence) :

CLASS submits that there is more than one appropriate funding category applicable to Cenla Pride, including economic development; recreation/athletic; educational; aid to the needy; and use of city property for public benefit.

The goals of the event are to promote and celebrate diversity; reduce stigma and discrimination against marginalized communities; attract economic development through progressive LGBTQ+ activities; provide and promote health resources in the community; and provide free entertainment to the community.

If a governmental entity, is the cooperative endeavor or intergovernmental agreement sought pursuant to local services law, joint emergency preparedness, exchange of surplus property for public safety purposes, or other? (State "other" reason.) : Not applicable.

If the use of public funds or property is for social welfare for the aid and support of the needy, how are targeted candidates screened? If not screened, how are they targeted for participation? :

While the event is open to the public, a segment of Cenla Pride participants, including but not limited to those living with HIV, include the needy. CLASS clients are invited to the event and are screened for eligibility for services, including income eligibility. Most clients have no income or live within 100 percent of the Federal Poverty Level.

==Section V.==

Does your request or endeavor involve a nearly equal benefit to the citizens you seek to serve when compared to the money or property expended or sought to be used by the public entity? If so, how? :

CLASS suggests that the benefit to the community in terms of economic development (a large number of out of town participants, and the role of LGBTQ inclusion in attracting business and industry), as well as the benefits in terms of health and wellness, and the entertainment value, far exceed the

amount of the request for property and in-kind services from the City of Alexandria. The CEO spoke to people at the event who had traveled from Texas, Florida, and Nevada in addition to travelers from Houma, Shreveport, Monroe, Baton Rouge, and from many small cities, towns, and villages from within Louisiana, including Many and Florien. Many folks attended who live in small towns and villages within Central Louisiana, as well as folks from the Alexandria/Pineville area.

If you cannot show a fair market value dollar-for-dollar match, does your plan or request involve a continuing program or relationship which has a future value attached? How so? : Not applicable.

What are your real and substantial obligations to achieve the proportionate return to the City of Alexandria at some point in the future? :

: This question does not apply as the event's value exceeds the public property and in-kind services requested.

I

What is (are) the expected outcome(s) or benefits(s) to the public from the event to be funded? Specify the number of persons anticipated to be served and the service(s) to be provided. :

It is well-established that industries and businesses consider quality of life initiatives in deciding whether to locate in a particular area. Cities that do not promote inclusivity of its LGBTQ community have lost economic development opportunities as a result. One fairly recent example is the 2017 loss of the NBA Championship series by the State of North Carolina following its passage of anti-LGBTQ legislation. Louisiana has a similar history of passing anti-LGBTQ legislation or refusing to extend protections to LGBTQ persons, so this partnership with the City of Alexandria could be leveraged in discussions with developers who might consider locating her. Further, The Human Rights Campaign (who actually had representatives on hand at the 2024 and 2023 Cenla Pride Weekends) actually measures a city's LGBTQ inclusiveness and publishes a report annually, the Municipal Equality Index. Alexandria is among the cities evaluated and there are areas for huge gains (and the potential reversal of recent losses under the previous administration) in the City's score.

Describe the history of this program and its success. : This event continues to experience phenomenal growth every year. Cenla Pride was first held in June of 2014. The Covid-19 pandemic caused the cancellation of in-person events in 2019 and 2020; however, in those years in which the event has been held, it has grown, in the number of participants, vendors and sponsors. In 2023, CLASS estimated that between 1500 and 2000

people participated in at least ONE Cenla Pride activity. In 2024, preliminary estimates indicate attendance between 2000 and 2300 people. The Pride Walk had attendance of 350 to 400 people alone.

==Economic Development Projections==

Projected number of out-of-town participants and guests: 700

Identify broadcast, web and regional print promotions to be utilized: KALB, Cenla Focus, Cenla Broadcasting, KBCE, Facebook and other social media

Average number of days stay by out-of-town guests to this event:

1

Number of People: 2,000

Number of Days: 2

Signature: Ann Lowrey, CEO

Date: June 11, 2024

The results of this submission may be viewed at:

<https://www.cityofalexandria.com/node/6740/submission/3423>

RESOLUTION NO.

**RESOLUTION TO CO-SPONSOR CENLA PRIDE 2025 ON JUNE 13
AND JUNE 14, 2025.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes to co-sponsor Cenla Pride 2025 on June 13 and June 14, 2025.

THIS RESOLUTION having been submitted in writing, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

PASSED AND ADOPTED at Alexandria, Louisiana, this 8th day of April.

/s/ Donna P. Jones, MMC
City Clerk

H. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for janitorial supplies.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: March 26, 2025

Title: ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID FOR JANITORIAL SUPPLIES

Explanation of Proposal:

Additional Information Attached ☒

On March 25, 2023, nine (9) bids were opened and read aloud for Janitorial Supplies. Said material to be inventoried by the Central Warehouse Department and issued on an "as needed" basis. Bid is to remain in effect for a period of twelve months from bid award date.
See attached.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 401-00000-141180-00000
Central Warehouse Inventory

Expense Amount: NA

Account Line Item: Inventory

Remaining Amount: NA

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☒

Insufficient

☐

Remarks:

RECEIVED

APR 01 2025

CITY COUNCIL

BID # 2509 – JANITORIAL SUPPLIES

RECOMMEND AWARD BE MADE AS FOLLOWS:

Economical Janitorial

**Item (s) # 8, 9, 10, 11, 12, 13, 17, 18, 23, 25, 26, 27, 29, 30, 31
33, 35, 36, 37, 38, 39**

Advanced Chemical

Item (s) # 15

Imperial Dade

Item (s) # 28, 32, 34

Grimes

Item (s) # 1, 2, 3, 4, 5, 6, 7, 14

Central Poly

ITEM (S) # 16, 19, 20, 21

Pyramid School Products

ITEM (S) # 22, 24

BID PROPOSAL # 9 JANITORIAL SUPPLIES BID OPENING DATE: March 25, 2025 PAGE 8 OF 8										
ITEM #	ITEM	VENDOR # 1 ADVANCED CHEMICAL	VENDOR # 2 PYRAMID SCHOOLS Products	VENDOR # 3 INTERBORO PACKAGING	VENDOR # 4 ECONOMICAL JANITORIAL	VENDOR # 5 CENTRAL POLY	VENDOR # 6 IMPERIAL DADE	VENDOR # 7 GRIMES	VENDOR # 8 UNIPAK	VENDOR # 9 AMERIMAC CHEMICAL
33	4857202658 MOP HEAD, 16 OZ COTTON, LAYFLAT TYPE, BAND SHALL BE NO MORE THAN 1"; BOLT TYPE ABCO # 080043 OR EQUAL BRAND: STOCK# SIZE	\$ 5.40 \$ GOLDEN 3016 16 OZ	\$ 3.39 ABCO CM22016 16OZ	NB	\$ 3.15 ABCO ABCM22016 16 OZ	NB	\$ 4.17 \$ ABCO CM22016B 16	5.74 RB RB16LC 16 OZ	NB	\$ 8.25 ABCO CM22016 16OZ
34	4857204205 MOP HANDLE, 60" SCREW-IN TYPE 1" DIAMETER, MINIMUM: HARDWOOD BRAND: STOCK #: SIZE	\$ 7.38 \$ BOARDWALK 834 60"	\$ 4.49 ABCO 01210NB 60"	NB	\$ 4.79 ABCO AB01210NB 60"	NB	\$ 3.36 \$ ABCO 01206NB 60"	8.37 RB RB1JLH 60"	NB	\$ 11.75 ABCO 01210NB 60"
35	4857204215 MOP HEAD, SADDLE TYPE W/ 5" WIDE MESH HEADBAND, COTTON BLEND YARN, PRE- SHRUNK, WASHABLE, LOOPED ENDS; SEWN BAND AT BOTTOM LARGE 32 OZ : WILEN 722-04 : GRAINGER SW648 (SUPER CROWN 32 OZ) OR EQUAL BRAND: STOCK # SIZE	NB	\$ 5.83 ABCO CLM303XLWB 32OZ	NB	4.83 ACS M8704 32 OZ	NB	\$ 10.37 \$ ABCO CLM303XLWG #32	6.59 RB RB4932B 12.5X19.5X13	NB	\$ 20.75 PINPOINT PL2493549 32OZ
36	4857204216 HANDLE, MOP, FIBERGLASS, W/ HEAVY DUTY PLASTIC HEAD & THUMBWHEEL; FOR SADDLE TYPE MOP HEAD; 60 X 1-1/8 X 7-1/2, MIN. BRAND: STOCK #: SIZE		\$ 10.99 ACS M8911 60"	NB	\$ 9.48 ODELL OD-C1460 60"	NB	\$ 10.33 \$ ABCO 01206NB 60"	27.84 RUBBERMAIN RCPH126 60 INCH	NB	\$ 23.25 ABCO 01206NB 60IN
37	4858804207 SQUEEGE, 18" WINDOW TYPE W/5 HANDLE BRAND: SIZE: HANDLE SIZE:			NB	\$ 10.33 OCEDAR#6159-S/AB-01113 18" 60"	NB	\$ 8.69 \$ JANICO 18" 5IN	21.23 LIBMAN 18" 59"	NB	\$ 40.00 UNGER 18 5FT
38	6406004316 CUP, STYROFOAM, 6 OZ, 1000/CASE DART6J6 OR EQUAL BRAND: CUP SIZE: CUP/CPS	\$ 39.50 DART 6 OZ 1000		NB	\$ 25.98 DART 6J6 6 OZ 1000	NB	\$ 27.83 \$ DART 6 OZ 1000	32.56 DART 6 OZ 1000		\$ 39.25 DART 6OZ 100
39	6406002726 CUP, STYROFOAM, 12 OZ, 1000/CASE DART 12J12 OR EQUAL BRAND: CUPS/CASE CUPS/CPS	\$ 60.69 DART 12 OZ 1000		NB	\$ 43.13 DART 12J12 12 OZ 1000	NB	\$ 46.20 \$ DART 12 OZ 1000	55.31 DART 12 OZ 1000	NB	\$ 62.75 DART 6OZ 40/25
CATEGORY # 5 TOTAL		NB \$	-	NB \$	1,645.92 \$	2,194.56 \$	2,194.56 \$	1,645.92 \$		1,645.92

BID PROPOSAL JANITORIAL SUPPLIES											BID OPENING DATE: March 25, 2025											PAGE 1 OF 8										
ITEM #	ITEM	VENDOR #1 ADVANCED CHEMICAL	VENDOR #2 PYRAMID SCHOOL Products	VENDOR #3 INTERBORO PACKAGING	VENDOR #4 ECONOMICAL JANITORIAL	VENDOR #5 CENTRAL POLY	VENDOR #6 IMPERIAL DADE	VENDOR #7 GRIMES	VENDOR #8 UNIPAK	VENDOR #9 AMERIMAC CHEMICAL																						
1	3651004219 POLISHING PAD, 18" X 1", WHITE, 5 PER BOX BRAND: PADS PER BOX: COLOR SIZE:	NB	\$ 11.59	NB	\$11.25 3M 3MC 35061 5 PK WHITE 18"	NB	\$ 10.81 3M 5 WHITE 19 INCH 18"	BOARDWALK 5 RED WHITE 18"	NB	\$ 36.25 BOARDWALK 5 WHITE 18"																						
2	3651004220 STRIPPING PAD, 18" X 1", BLACK, 5 PER BOX BRAND PADS PER BOX: COLOR SIZE:	NB	\$ 11.59	NB	\$ 11.25 3M 3MC 35021 PK 5 BLACK 18"	NB	\$ 24.86 3M 5 BLACK 18"	BOARDWALK PK 5 BLACK 18"	NB	\$ 50.75 3M 5 BLACK 18"																						
3	3651004222 POLISHING PAD, 20" X 1", WHITE, 5 PER BOX BRAND PADS PER BOX: COLOR: SIZE:	\$ 23.45 ETC 5 WHITE 20"	\$ 12.99 ACS 5 WHITE 20"	NB	\$ 12.70 3M 3MC 35063 PK 5 WHITE 20"	NB	\$ 11.64 3M 5 WHITE 20"	BOARDWALK PK 5 RED WHITE 20"	NB	\$ 35.75 ACS 5 WHITE 20"																						
4	3651004223 STRIPPING PAD, 20" X 1", BLACK, 5 PER BOX BRAND: PADS PER BOX: COLOR: SIZE:	\$ 23.90 ETC 5 BLACK 20"	\$ 12.99 ACS 5 BLACK 20"	NB	\$ 12.70 3M 3MC 35023 PK 5 BLACK 20"	NB	\$ 11.64 3M 5 BLACK 20"	BOARDWALK PK 5 BLACK 20"	NB	\$ 35.75 ACS 5 BLACK 20"																						
5	3651004228 STRIPPING PAD, 14" X 1", BLACK, 5 PER BOX BRAND: PADS PER BOX: COLOR: SIZE:	\$ 16.00 ETC 5 BLACK 14 X 1 SIZE	\$ 8.69 ACS 5 BLACK 14"	NB	\$ 8.07 3M 3MC 35017 PK 5 BLACK 14"	NB	\$ 6.91 3M 5 BLACK 14"	BOARDWALK PK 5 BLACK 14"	NB	\$ 41.75 3M 5 BLACK 14"																						

BID PROPOSAL - JANITORIAL SUPPLIES BID OPENING DATE: March 25, 2025 PAGE 2 OF 8										
ITEM #	ITEM	VENDOR # 4 ADVANCED CHEMICAL	VENDOR # 2 PYRAMID SCHOOLS Products	VENDOR # 3 INTERBORO PACKAGING	VENDOR # 4 ECONOMICAL JANITORIAL	VENDOR # 5 CENTRAL POLY	VENDOR # 6 IMPERIAL DADE	VENDOR # 7 GRIMES	VENDOR # 8 UNIPAK	VENDOR #9 AMERIMAC CHEMICAL
6	3651004230 BUFFING PAD, 18" X 1" ULTRA HIGH SPEED, SYNTHETIC WITH NATURAL HAIR, 5 PADS/BOX. LONG'S GORILLA OR EQUAL BRAND: PADS PER BOX: COLOR: SIZE:	NB	\$ 11.59 ACS 37-18 5 NATURAL 18"	NB	\$ 13.07 ACS 37-18 PK 5 NATURAL 18"	NB	\$ 14.61 ACS 5 NATURAL 19"	\$ 5.00 ACS PK 5 WHITE 18"	NB	\$ 55.75 3M 5 TAN 18"
7	3651004231 BUFFING PAD, 20" X 1" ULTRA HIGH SPEED, SYNTHETIC WITH NATURAL HAIR, 5 PADS/BOX. LONG'S GORILLA OR EQUAL BRAND: PADS PER BOX: COLOR: SIZE:	\$ 23.45 ETC 5 NATURAL 20"	\$ 12.99 ACS 37-18 5 NATURAL 20"	NB	\$ 13.77 3M 3MC-31629 PK 5 NATURAL HAIR 20"	NB	\$ 11.64 3M 5 NATURAL 20"	\$ 6.43 ACS PK 5 WHITE 20"	NB	\$ 36.75 ACS 5 TAN 20"
8	6407504302 TOILET TISSUE, 2 PLY, WHITE, WRAPPED ROLLS, 4-3/8" MIN. BAY WEST (WAUSAU) #150000 ECOSOFT; SCOTT (KIMBERLY CLARK) 04460; NIBROC (NETWORK) #11804, ENVISION (GEORGIA PACIFIC) #19881/01 BRAND: ROLLS PER BOX COLOR SIZE:			NB	\$ 36.70 RESOLUTE 276 96/500 WHITE 4.0" X 3.3"	\$ 50.00 RESOLUTE 96 WHITE 4.4 X 3.5	\$ 84.88 KIMBERLY-CLARK 80 WHITE 4.1X4.500	\$ 91.53 SCOTT 80 WHITE 4.3/8X 3 1/4	NB	\$ 73.00 GENUINE JOE 80 WHITE
9	6407504304 TOWEL, PAPER, C-FOLD, WHITE, 10 X 13, MINIMUM, 2400/CASE, MINIMUM NIBROC (NETWORK) #22223, ENVISION (GEORGIA PACIFIC) #25190, SCOTT (KIMBERLY CLARK) #01510; SCOTT (KIMBERLY CLARK) #01510, UN APPROVED EQUAL BRAND BUNDLES PER BOX COLOR SIZE:	NB		NB	\$ 18.70 HITECH 2400/CS WHITE 10X11	\$ 25.95 CENTRAL POLY 16 WHITE 10.12X12.87	\$ 39.07 KIMBERLY-CLARK 12 WHITE 10X13	\$ 76.61 SCOTT 12 WHITE 10.13X13.15	NB	\$ 35.00 GENUINE JOE 12/200 WHITE 13X10

BID PROPOSAL - JANITORIAL SUPPLIES BID OPENING DATE: March 25, 2025 PAGE 3 OF 8										VENDOR #9 AMERIMAC CHEMICAL
ITEM #	ITEM	VENDOR #1 ADVANCED CHEMICAL	VENDOR #2 PYRAMID SCHOOLS Products	VENDOR #3 INTERBORO PACKAGING	VENDOR #4 ECONOMICAL JANITORIAL	VENDOR #5 CENTRAL POLY	VENDOR #6 IMPERIAL DADE	VENDOR #7 GRIMES	VENDOR #8 UNIPAK	
10	6407504305 TOWEL, PAPER, MULTIFOLD, WHITE, 9 X 9, MINIMUM, 4000/CASE, BAY WEST (WAUSAU) #485-00 ECOSOFT, NIBROC (NETWORK) #22215, SCOTT (KIMBERLY CLARK) #01804, PREFERENCE (GEORGIA PACIFIC) #20389 OR APPROVED EQUAL BRAND: BUNDLES PER BOX COLOR SIZE	32.64 VONDREHLE 12 WHITE 9X9		NB	19.65 \$ HITECH 4000 WHITE 9.25X9.05	26.00 \$ CENTRAL POLY 16 WHITE 9.25 X 9.5	32.69 \$ KIMBERLY-CLARK 16 WHITE 9X9	64.68 \$ SCOTT 16 WHITE 9.2X9.4	NB	36.75 \$ GENUINE Joe 16/250 white 9.2X9.4
11	6407504306 TOWEL, PAPER, SINGLE FOLD, WHITE, 9 X 10, MINIMUM, 4000/CS, MINIMUM, BAY WEST (WAUSAU) #475-00 ECOSOFT, SCOTT (KIMBERLY CLARK) #01700, ACCLAIM (GEORGIA PACIFIC) #20904, BRAND: STOCK#: TOWEL/CASE: TOWEL SIZE:	NB		NB	\$22.55 \$ HITECH 4000 9X10	27.00 \$ CENTRAL POLY 600W 4000 10.25 X 8.62	42.18 \$ KIMBERLY-CLARK 1700 4000 9X10	\$70.23 SCOTT KCC01700 4000 9.3X10.5	NB	88.50 \$ ENVISION 23504 16/250 9X11
12	6407504309 TOWEL, PAPER, KITCHEN TYPE, 2 PLY, WHITE, 8" X 11", MIN, 85 SHEETS/ROLL, MINIMUM, 30 ROLLS /CS, MINIMUM, BAY WEST (WAUSAU) #41090 ECOSOFT, NIBROC (NETWORK) #24310, PREFERENCE (GEORGIA PACIFIC) #27385, SCOTT (KIMBERLY CLARK) # 41482 BRAND: STOCK#: TOWEL WIDTH ROLL LENGTH: ROLLS/CASE:	39.69 VONDREHLE 4100 8X11 85 30		NB	\$24.30 \$ SOFIDEL 410136 7.8X10.98 85 30	31.00 \$ MARCAL 6350 11 8 30	37.05 \$ KIMBERLY-CLARK 41482 8" X 11" 8.7811 20	\$58.56 EMPRESS KT230851 8 11 30	NB	38.00 \$ CELLEY 410136 11 8 30/85
13	6407504317 TOILET TISSUE, 2 PLY, WHITE, WRAPPED OR UNWRAPPED ROLLS, 3-3/4" X 4", 1.9" CORE, MIN. 616 SHEETS/ROLL, 48 ROLLS/CASE, TO FIT BAY WEST WAGON WHEEL DISPENSER BAY WEST 616 BRAND: STOCK#: ROLLS/CASE: SHT/ROLL: SHT/ROLL: CORE DIAMETER:	NB		NB	\$ BAYWEST 240616 48 616 3.6X4 1.9	NB	\$ ESSITY BW616 48 616 4X3.75 1.925	96.47 \$ TORK TRK240616 48 616 3.3/4 X 4 1.93	NB	89.50 \$ TORK 540616 48

BID PROPOSAL ANITORIAL SUPPLIES BID OPENING DATE: March 25, 2025 PAGE 5 OF 8										
ITEM #	ITEM	VENDOR #1 ADVANCED CHEMICAL	VENDOR #2 PYRAMID SCHOOLS Products	VENDOR #3 INTERBORO PACKAGING	VENDOR #4 ECONOMICAL JANITORIAL	VENDOR #5 CENTRAL POLY	VENDOR #6 IMPERIAL DADE	VENDOR #7 GRIMES	VENDOR #8 UNIPAK	VENDOR #9 AMERIMAC CHEMICAL
18	6652404311 CAN LINER, PLASTIC, 16 X 14 X 36; LOW DENSITY, MFGD FROM 100% VIRGIN LLDPE. NO REPROCESSED MATERIALS. 725 MIL THICK, MIN. HEAVY WEIGHT ONLY 200/CASE TYCO LSF3036XW OR EQUAL BRAND: STOCK#: GATEWAY THICKNESS: 400693 BAG SIZE: 0.75 BAGS/CASE: 100	26.59		13.72	12.89	12.90	26.86	17.24		31.75
					BERRY LSR3036XW 0.74 16X14X36 200	CENTRAL POLY CP161436H 0.725 MIL 16 X 14 X 36 200	VICTORIA BAY VB303XHW 0.75 30X36 200	NORAMCO 3036XTW 0.65 30X36 200		BERRY LSR3036XW 0.74 30X36 200
19	6652404312 CAN LINER, PLASTIC; 23 X 10 X 39, LOW DENSITY, MFGD. FROM 100% VIRGIN LLDPE. NO REPROCESSED MATERIALS, 725 MIL THICK, MIN.; HEAVY WEIGHT ONLY 250/CASE TYCO LSF3340XW OR EQUAL BRAND: STOCK#: GLOPAK THICKNESS: INT-3340-HVY BAG SIZE: .73 MIL BAGS/CASE: 250	19.35		17.24	13.90	13.10	24.15	20.41		39.50
					INTEPIAST IB-SL3339XHW 0.8 23X10X39 150	CENTRAL POLY CP231039H 0.725 23 X 10 X 39 250	HERITAGE BAG H6639EW 0.75 33X39 150	NOVAMCO 333916 0.727 33X39 250		GENUINE JOE GJ02150 0.65 23X10X39 100
20	6652404313 CAN LINER, PLASTIC; 22 X 16 X 58; LOW DENSITY, MFGD. FROM 100% VIRGIN LLDPE. NO REPROCESSED MATERIALS, 80 MIL THICK, MIN., EXTRA HEAVY WEIGHT ONLY 100/CASE TYCO LSF3858XW OR EQUAL BRAND: STOCK#: GATEWAY THICKNESS: 400826 BAG SIZE: 1.9 BAGS/CASE: 100	51.99		16.74	15.85	13.80	18.94	28.30	15.60	35.75
					HITECH EJ-3858XHW 0.8 22X16X58 100	CENTRAL POLY CP221658XH 0.80 22X16X58 100	VICTORIA BAY VBLH385880B 0.8 38X58 125	NORAMCO 385815C 1.1 38X58 100	UPL 3858XW 80 MIL NOMINAL 22X16X58 100	GENUINE JOE 22X16X58 0.8

BID PROPOSAL - JANITORIAL SUPPLIES BID OPENING DATE: March 25, 2025 PAGE 6 OF 8										
ITEM #	ITEM	VENDOR #4 ADVANCED CHEMICAL	VENDOR #2 PYRAMID SCHOOLS Products	VENDOR #3 INTERBORO PACKAGING	VENDOR #4 ECONOMICAL JANITORIAL	VENDOR #5 CENTRAL POLY	VENDOR #6 IMPERIAL DADE	VENDOR #7 GRIMES	VENDOR #8 UNIPAK	VENDOR #9 AMERIMAC CHEMICAL
21	6652404320 CAN LINER, PLASTIC 51 x 56 INCH, LOW DENSITY, MFGD. FROM 100% VIRGIN LLDPE, NO REPROCESSED MATERIALS, 2.000 MIL THICK, MIN. 50/CASE, EXTRA HEAVY WEIGHT ONLY PELICAN 675156K OR EQUAL BRAND: STOCK #: THICKNESS: BAG SIZE: BAGS/CASE:	\$ 33.64 GATEWAY 407396 1.7 50		\$ 35.84 GLOPAK INT-5156-EXH 2 MIL NOMINAL 51X56 50	\$ 21.15 HITECH EJ51562BLK 2 51X56 50	\$ 19.90 CENTRAL POLY CP51562M 2 51X56 50	\$ 28.18 BETA PLASTICS 61919BP 2 MIL 55X63 50	\$ 26.31 NORAMCO 515620 2 51X56 50	NB	\$ 74.00 LDL51562C50 2 51X56 50
22	4850804213 24 OZ SPRAY BOTTLE WITHOUT TRIGGER BRAND: BOTTLE SIZE:	NB	\$ 0.59 HOSPECO 5024WG	NB	\$ 0.60 TOLCO TOL 120119WS 24 OZ	NB	\$ 0.89 ESSENDANT 24OZ	\$ 1.12 RBTL120119 24 OZ	NB	\$ 2.55 ULINE 24OZ
23	4850804214 TRIGGER FOR 24 OZ SPRAY BOTTLE WITH 7 3/4" SHANK BRAND: BOTTLE SIZE:	NB	\$ 0.71 HOSPECO 4802	NB	\$ 0.52 TOLCO TOL-120125WS 32 OZ	NB	\$ 0.89 ESSENDANT	\$ 1.05 BOARDWALK	NB	\$ 2.90 ULINE
24	4850804217 32 OZ SPRAY BOTTLE WITHOUT TRIGGER BRAND: BOTTLE SIZE:	\$ 0.95 C & G 32 OZ	\$ 0.62 HOSPECO	NB	\$ 0.75 TOLCO TOL-120125WS 32 OZ	NB	\$ 0.66 JANICO 32OZ	\$ 1.07 RB TL110246 32 OZ	NB	\$ 1.75 BERRY 32OZ
25	4850804218 TRIGGER FOR 32 OZ SPRAY BOTTLE WITH 9 1/2" SHANK BRAND: BOTTLE SIZE:	\$ 1.10 C & G	\$ 0.72 HOSPECO 4902	NB	\$ 0.54 TOLCO T01-110414	NB	\$ 0.66 JANICO	\$ 1.27 RBTL120125	NB	\$ 1.75 ULINE
26	4851004201 BROOM, HOUSEHOLD TYPE, 100% CORN STRAW, 26 LB., WIRE BOUND. PELICAN 503143 OR EQUAL BRAND: STOCK #: SIZE:	\$ 14.37 BOARDWALK 932 26	\$ 5.49 ABCO 00303NB HOUSEHOLD	NB	\$ 3.90 HITECH SOLUTIONS EJ-100P 26	NB	\$ 7.72 JANICO H6122 28LB	\$ 10.30 RB 9904 26LB	NB	\$ 20.50 BERRY 42358 28LB

BID PROPOSAL - JANITORIAL SUPPLIES											BID OPENING DATE: March 25, 2025											PAGE 7 OF 8										
ITEM #	ITEM	VENDOR #4 ADVANCED CHEMICAL	VENDOR #2 PYRAMID SCHOOLS Products	VENDOR #3 INTERBORO PACKAGING	VENDOR #4 ECONOMICAL JANITORIAL	VENDOR #5 CENTRAL POLY	VENDOR #6 IMPERIAL DADE	VENDOR #7 GRIMES	VENDOR #8 UNIPAK	VENDOR #9 AMERIMAC CHEMICAL																						
27	4851004202 BROOM, WAREHOUSE TYPE, 100% CORN STRAW, 36 LB., WIREBOUND. BRAND: STOCK #: SIZE:		\$ 7.99	NB	\$6.55	NB	\$ 7.72	\$13.90	NB	\$ 21.75																						
28	4851004203 MOP, 32 OZ COTTON ON HANDLE BRAND: SIZE:	NB	\$ 6.19	NB	\$9.80	NB	\$ 6.92	\$11.40	NB	\$ 14.00																						
29	4851004211 TOILET BOWL BRUSH, TWISTED WIRE, PLASTIC HANDLE. #4533 OR EQUAL. BRAND: STOCK#:	\$ 5.25	\$ 0.98	NB	\$0.87	NB	\$ 3.95	\$2.77	NB	\$ 7.00																						
30	4856804206 MOP BUCKET, 26 QT PLASTIC, W/ RINGER AND 2" CASTERS BRAND: STOCK#: SIZE:	RCP 6100 6310	ABCO 00017	NB	ABCO AB00017	NB	ODELL SBB12TP	RB MB152P	NB	GENUINE JOE GJO18319																						
31	4857004212 TOILET BOWL MOP, ACRYLIC, W/PLASTIC HANDLE BRAND: STOCK:		\$ 52.98	NB	\$ 44.80	NB	\$ 62.44	\$ 90.37	NB	\$ 85.00																						
32	4857204204 MOP HEAD, 32 OZ COTTON, LAYFLAT TYPE LAGASSE #732 C; WILEN 503-28 OR EQUAL BRAND: STOCK#: SIZE:	NB	\$ 5.89	NB	\$5.34	NB	\$ 4.68	\$9.32	NB	\$ 12.75																						
			ABCO 2000		ABCO AB-02000		JANICO BOWLSWAB	BOARDWALK BWIK00160EA		ABCO GJO99756																						
			ABCO CM22032		ABCO AB-CM22032		HUB CITY 320LFS	RB RB32LC		ABCO CM22032																						
			32 OZ		32 OZ		32	32 OZ		32 OZ																						

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR JANITORIAL SUPPLIES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for janitorial supplies.

Vendors

Items

Economical Janitorial	8, 9, 10, 11, 12, 13, 17, 18, 23, 25, 26, 27, 29, 30, 31, 33, 35, 36, 37, 38, 39
Advanced Chemical	15
Imperial Dade	28, 32, 34
Grimes	1, 2, 3, 4, 5, 6, 7, 14
Central Poly	16, 19, 20, 21
Pyramid School Products	22, 24

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of March, 2025.

NOTICE PUBLISHED on the 28th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Central Warehouse

Date: 01/24/2025

Title: Resolution Authorizing Permission to Advertise for Bid# 2509-Janitorial Supplies

Explanation of Proposal:

Additional Information Attached



Request permission to advertise for Janitorial Supplies for a twelve month period.
Said material will be inventoried by the Central Warehouse Department.

Budget:

☐

Neutral



Within
Existing

☐

Requires
Amendment

Account Number: 401-000000-141180-00000
Central Warehouse Department

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

RECEIVED

JAN 04 2025

CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT

BID # 2509 JANITORIAL SUPPLIES

Separate sealed bids for, JANITORIAL SUPPLIES, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, March 25, 2025, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to andre.garsaud@cityofalex.com and must be received by 4:00 PM CST, Thursday March 13, 2025.

OR

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

**Address for Courier or
Overnight Delivery:**

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

**Address for Electronic
Bid Submission:**

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, February 14, 2025
Friday, February 21, 2025
Friday, February 28, 2025

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
JANITORIAL SUPPLIES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for janitorial supplies.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on March 25, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 11th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR JANITORIAL SUPPLIES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for janitorial supplies.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of March, 2025.

NOTICE PUBLISHED on the 28th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

 _____
CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for construction and maintenance materials.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: March 26, 2025

Title: ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID FOR CONSTRUCTION & MAINTENANCE MATERIALS

Explanation of Proposal:

Additional Information Attached ☒

On Tuesday, March 25, 2025, four (4) bids were opened and read aloud for Construction & Safety Materials. We recommend making multiple awards on this contract due to possible scheduling conflicts. With multi-award, if the vendor cannot meet the department's needs, then the department has the option to go to the next lowest bidder. We recommend award be made to as follows: Luhr Crosby, LLC Items #1, 6, 7, 8, 9, 11 & 12; Vantel Items# 4 & 5; Pine Bluff Sand & Gravel Co. Items # 1, 7, 8, 9, 10, 11 & 12; Green Dream International item #1, 6, 7, 8, 9, 10, 11 & 12.

Bid prices shall remain in effect for a period of one (1) year from bid award date. Please see attached.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: Various

Expense Amount: NA

Account Line Item: NA

Remaining Amount: NA

Authorization:

1. Mayor

4. Finance Director

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Information:

Sufficient

☐

Review:

Content

☐

Insufficient

☐

Remarks:

RECEIVED

APR 01 2025

CITY COUNCIL

BID TABULATION**Bid Number & Bid Name:** #2511 - Construction & Maintenance Materials**Bid Date:** March 25, 2025 @ 10:00 AM**Using Department:** Various Using Departments

Price Quote & Options	Vendor #1 Lahr Crosby LLC	Vendor #2 VanTel, LLC	Vendor #3 Pine Bluff Sand & Gravel Company	Vendor #4 Green Dream International LLC
DOTD 1003.03, Base Spec. Base Material.				
Unit of Measure:	Ton		Ton	Ton
Picked Up Price:	\$37.00	NO BID	\$38.50	\$46.80
Delivered Price:	\$45.00 (Trailer Truck only)		\$42.25	NO BID
Item 2: SAND, Concrete Sand per DOTD Spec. 1003.2.				
Unit of Measure:				
Picked Up Price:	NO BID	NO BID	NO BID	NO BID
Delivered Price:				
Item 3: SAND, Masonry Sand per DOTD Spec. 1003.02B.				
Unit of Measure:				
Picked Up Price:	NO BID	NO BID	NO BID	NO BID
Delivered Price:				
Item 4: DIRT, Red Dirt with a Plasticity Index of 8-15 and a Liquid Limit of 35 maximum. (Estimated yearly usage approximately 460 Cu. Yds.)				
Unit of Measure:		Cubic Yard		
Picked Up Price:	NO BID	NO BID	NO BID	NO BID
Delivered Price:		\$31.00		
Item 5: SAND, Flume.				
Unit of Measure:		Cubic Yard		
Picked Up Price:	NO BID	NO BID	NO BID	NO BID
Delivered Price:		\$31.00		
Item 6: #8 CRUSHED LIMESTONE				
Unit of Measure:	Ton			Ton
Picked Up Price:	\$40.00	NO BID	NO BID	\$51.60
Delivered Price:	\$48.00 (Truck Trailer Only)			NO BID

BID TABULATION**Bid Number & Bid Name:** #2511 - Construction & Maintenance Materials**Bid Date:** March 25, 2025 @ 10:00 AM**Using Department:** Various Using Departments

Price Quote & Options		Vendor #1 Luhr Crosby LLC	Vendor #2 VanTel, LLC	Vendor #3 Pine Bluff Sand & Gravel Company	Vendor #4 Green Dream International LLC
Item 7: #57 CRUSHED LIMESTONE					
	Unit of Measure:	Ton		Ton	Ton
	Picked Up Price:	\$39.50	NO BID	\$40.15	\$51.60
	Delivered Price:	\$47.50 (Truck Trailer Only)		\$43.90	NO BID
Item 8: #67 CRUSHED LIMESTONE					
	Unit of Measure:	Ton		Ton	Ton
	Picked Up Price:	\$39.50	NO BID	\$40.98	\$51.60
	Delivered Price:	\$47.50 (Truck Trailer Only)		\$44.73	NO BID
Item 9: 2" CRUSHED LIMESTONE					
	Unit of Measure:	Ton		Ton	Ton
	Picked Up Price:	\$39.50	NO BID	\$40.43	\$51.60
	Delivered Price:	\$47.50 (Truck Trailer Only)		\$44.18	NO BID
Item 10: 3" CRUSHED LIMESTONE					
	Unit of Measure:	Ton		Ton	Ton
	Picked Up Price:	\$39.50 (4 x 1 not 3")	NO BID	\$40.43	\$51.60
	Delivered Price:	\$47.50 (Truck Trailer Only)		\$44.18	NO BID
Item 11: RIP-RAP, Class 30 (140 pound).					
	Unit of Measure:	Ton		Ton	Ton
	Picked Up Price:	\$41.50	NO BID	\$45.10	\$55.20
	Delivered Price:	\$49.50 (Truck Trailer Only)		\$49.85	NO BID

BID TABULATION

Bid Number & Bid Name: #2511 - Construction & Maintenance Materials

Bid Date: March 25, 2025 @ 10:00 AM

Using Department: Various Using Departments

		Vendor #1 Lahr Crosby LLC	Vendor #2 VanTel, LLC	Vendor #3 Pine Bluff Sand & Gravel Company	Vendor #4 Green Dream International LLC
Price Quote & Options					
Item 12: RIP-RAP, Class 55 (275 pound).					
	Unit of Measure:	Ton		Ton	Ton
	Picked Up Price:	\$41.50	NO BID	\$45.10	\$55.20
	Delivered Price:	\$49.50 (Truck Trailer Only)		\$49.85	NO BID
Item 13: SAND, USGA Recommended Top Dressing sand for Athletic Fields and Greens; Sample required					
	Unit of Measure:				
	Picked Up Price:	NO BID	NO BID	NO BID	NO BID
	Delivered Price:				

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CONSTRUCTION AND MAINTENANCE MATERIALS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for construction and maintenance materials.

Vendors	Items
Luhr Crosby, LLC	1, 6, 7, 8, 9, 11, 12
Vantel	4, 5
Pine Bluff Sand & Gravel Co.	1, 7, 8, 9, 10, 11, 12
Green Dream International	1, 6, 7, 8, 9, 10, 11, 12

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such

invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of March, 2025.

NOTICE PUBLISHED on the 28th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **FINANCE/PURCHASING**

Date: **1/23/2025**

Title: **RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR CONSTRUCTION AND MAINTENANCE MATERIALS**

Explanation of Proposal:

Additional Information Attached ☒

We request permission to advertise for Construction and Maintenance Materials for use by various City Departments.

Questions and/or clarifications of the bid specifications shall be in written form only, either mailed, faxed or emailed to the attention of Casey Barnes, City of Alexandria Purchasing Department; PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3415; emailed to casey.barnes@cityofalex.com; and must be received by 4:00 PM, Thursday, March 6, 2025.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: **VARIOUS**

Expense Amount: **NA**

Account Line Item: **NA**

Remaining Amount: **NA**

Authorization:

1. Mayor

4. Finance Director

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Information:

Sufficient

☐

Review:

Content

☐

Insufficient

☐

Remarks:

PROCESSED

JAN 23 2025

OFFICE OF THE CLERK

ADVERTISEMENT FOR BID

**CITY OF ALEXANDRIA, LOUISIANA
PURCHASING DEPARTMENT**

BID # 2511 – CONSTRUCTION & MAINTENANCE MATERIALS

Separate sealed bids for Construction & Maintenance Materials, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, March 25, 2025 and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Casey Barnes, City of Alexandria Purchasing Department; PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3415; email to casey.barnes@cityofalex.com; and must be received by 4:00 PM, Thursday, March 6, 2025.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, February 14, 2025
Friday, February 21, 2025
Friday, February 28, 2025

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
CONSTRUCTION AND MAINTENANCE MATERIALS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for construction and maintenance materials.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on March 25, 2025.

PASSED AND ADOPTED at Alexandria, Louisiana, this 11th day of February, 2025.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR CONSTRUCTION AND MAINTENANCE MATERIALS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for construction and maintenance materials.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of March, 2025.

NOTICE PUBLISHED on the 28th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to enter into a Memorandum Agreement with the Department of the Army Joint Readiness Training Center Fort Johnson for military exercises.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Mayor's Office

Date: 03/10/2025

Title: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE
DEPARTMENT OF THE ARMY JOINT READINESS TRAINING CENTER FORT JOHNSON FOR MILITARY EXERCISES

Explanation of Proposal:

Additional Information Attached ☐

The intent of the agreement and collaboration is to support upcoming military exercised planned to take place within Alexandria from 15 April to 23 April 2025. Units undet the United States Army Special Operations Training Detachment (SOTD) and the Joint Readiness Training Center (JRTC) at Fort Johnson, Louisiana (FJLA) will be facilitating training for Special Operations Civil Affairs Units. The pupose of this training is to provide Civil Affairs Soldiers the opportunity to conduct Civil Surveys and Infrastructure Assessments, and to plan, prepare, and conduct meeting engagements with civil leaders.

Budget:



Neutral



Within
Existing



Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

RECEIVED

MAR 10 2025

CITY COUNCIL



DEPARTMENT OF THE ARMY
USASOC SPECIAL OPERATIONS TRAINING DETACHMENT (SOTD)
JOINT READINESS TRAINING CENTER
BLDG 7458 MONTICELLO STREET
FORT JOHNSON, LA 71459

AOOP-SOT

DRAFT

12 February 2025

SUBJECT: JRTC Special Operations Training Memorandum of Agreement

TO: The City of Alexandria

The intent of this letter is to gain your acknowledgement and collaboration in support of an upcoming military exercise planned to take place within your areas from 15 April to 23 April 2025. Units under the United States Army Special Operations Training Detachment (SOTD) and the Joint Readiness Training Center (JRTC) at Fort Johnson, Louisiana (FJLA) will be facilitating this training for Special Operations Civil Affairs Units. The purpose of this training is to provide Civil Affairs Soldiers the opportunity to conduct Civil Surveys and Infrastructure Assessments, and to plan, prepare, and conduct meeting engagements with civil leaders.

Soldiers will contact you to set up a specific meeting(s) during the training window as the exercise draws nearer (no less than forty-eight hours prior to the desired meeting). Soldiers will remain flexible and respectful of your schedule and availability, and you maintain the right to cancel your engagement at any time.

During your engagement, Soldiers will be asking questions about your facilities' capabilities, limitations, and standard practices, and about physical infrastructure. Furthermore, they will likely request permission to take photos. You may deny such permission at any time. Overseas, this type of information provides Soldiers an understanding of local population needs as well as the status of infrastructure and basic services needed to support military and governmental planning. The notes and photos obtained during their visits are to support the realism of the event and to conduct reviews to enhance the performance of the trainees afterwards. These notes and photos will not be shared with anyone outside of military exercise participants and facilitators and will not be used for commercial purposes of any kind.

Soldiers and other participants will wear civilian attire and drive commercial vehicles to minimize civilian attention and mitigate local concerns about this event. The Soldiers participating in the training exercise may carry photographic, optical, and communications equipment (radios and cell phones), which will be used only for the training exercise. **Soldiers will not carry any munitions, firearms, or related material during any portion of the exercise occurring in your area of responsibility.**

All trainees must carry proper military identification and an exercise card as credentials to confirm their participation in the training exercise. The exercise card has

AOOP-SOT

SUBJECT: JRTC Special Operations Training Memorandum of Agreement

contact information for the JRTC Special Operations Training Detachment. Any government or business official may call the number on the card to address any concerns and to provide additional information, if needed. In addition, government or business officials can obtain additional verification of military service or affiliation with the training exercise by calling the JTRTC Operations Group, Plans / Exercise Maneuver Control Office at (337) 531-9549.

During the training, all Soldiers participating in the exercise will be under the supervision of active-duty Soldiers performing duties as exercise control teams. The members of these teams are responsible for planning, safety, and exercise coordination with all local agencies and authorities. The Civil Affairs Exercise Control Team Leader is CPT Hudson Jalali at (808) 636-0645.

Representatives of my unit are available at any time to provide additional information and respond to concerns. To do so, please contact CPT W. Brent Cox at weldon.b.cox4.mil@army.mil, weldon.b.cox.mil@socom.mil, or (239) 677-7885.

Brett A Carter
MAJ, CA
SOF Planner, JRTC Ops Group

This Memorandum of Agreement serves to acknowledge that a representative of JRTC SOTD/SOF Plans has coordinated with your business, department, or facility prior to exercise commencement. This letter further acknowledges this unit's request to interview you or your employees and tour your facility, and serves as permission for continued coordination. This memorandum is not legally binding.

DRAFT

Mayor

The City of Alexandria

xxx-xxx-xxxx

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF THE ARMY JOINT READINESS TRAINING CENTER FORT JOHNSTON FOR MILITARY EXERCISES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a memorandum of agreement with the Department of the Army Joint Readiness Training Center Fort Johnston for Military exercises.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of March, 2025.

NOTICE PUBLISHED on the 28th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to renew the existing contract for Professional Auctioneering Services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing Dept

Date: March 5, 2025

Title: Ordinance for the renewal of existing contract for Professional Auctioneering Services

Explanation of Proposal:

Additional Information Attached ☒

For an Ordinance authorizing the Mayor to renew the existing contract with Bonnette Auction Company, LLC and Bristart Autcion, LLC for Professional Auctioneering Services. This contract was originally awarded by Ordinance #42-2023 at the Auctioneer's sales commission rate of 10% as quoted. This will be the third (3) year renewal. This auctioneering service will be used on an "as needed basis" only.

Budget:



Neutral



Within
Existing



Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

12.03.25
11:00 AM

ORDINANCE NO. 48-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE CONTRACT WITH BONNETTE AUCTION COMPANY, LLC AND BRISTER AUCTION, LLC FOR PROFESSIONAL AUCTIONEERING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the contract with Bonnette Auction Company, LLC and Brister Auction, LLC for professional auctioneering services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 2nd day of April, 2024.

NOTICE PUBLISHED on the 5th day of April, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Rubin, Villard, Felter, Perry, Johnson, Fowler, Washington.

NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 16th day of April, 2024 and final publication was made in the Alexandria Daily Town Talk on the 19th day of April, 2024.


CITY CLERK

PRESIDENT

MAYOR'S
APPROVAL 

DELIVERED APR 17 2024

RECEIVED APR 19 2024

City of Alexandria - Purchasing Department
 PO Box 71, Alexandria, LA 71309-0071
 Ph: 318-441-6183 Fax: 318-619-3414

RFP TABULATION

RFP Number & Name: #1746P - Professional Auctioneering Services

RFP Opening Date: Monday, March 20, 2023@ 10:00am

Using Department: Purchasing Department

Price Quote & Options		Vendor #1	Vendor #2	Vendor #3
Licensed Auctioneer's Name:		Bonnette Auction Co.	J.J. Kane Auctions	Bristar Auction, LLC
LA Auctioneer's License No.:		Barbara Bonnette	Michael Whitebread	Dustin Bristar
Mailing Address:		818	LA AB-154	2A-2023
		3804 McKeithen Drive	33 Inverness Center Parkway	15307 Hwy 8
		Alexandria, LA 71303	Birmingham, AL 35242	Collfax, LA 71417
Bonded:		Yes	Yes	Yes
Number of years as licensed auctioneer:		36 Years	34 Years	5 Years
Number of auctions typically held annually:		55	100	3
Approximate \$ amount of auctions held annually:		\$ 6,300,000.00	\$ 50,000,000.00	\$ 350,000.00
Permanent facility location:		3804 McKeithen Drive	800 Windward Drive	15307 Hwy 8
		Alexandria, LA 71303	Covington, LA 70433	Collfax, LA 71417
Is facility secure:		Yes, We have a 10,000 sqft warehouse with completely secure	Yes. Well-lit yard; security cameras, 8" chain link fence	Yes. Fenced off; Enclosed, and locked building warehouse.
		sacre lot. Our facility is behind	around perimeter; electric gate	
		locked gates & security systems	with access keypad; limited items	
		with video surveillance.	can be stored inside climate controlled building.	
Do you maintain a permanent mailing list of prospective bidders?:		Yes. There are over 35K bidders on our mailing list.	Yes. There are over 100,000 bidders on our mailing list	Yes., 2,000
Does auctioneer provide the following staffing?:				
Bidder Registration		Yes	Yes	Yes
Spotters on floor during auction		Yes	No	Yes
Cashiers and Checkout Personnel		Yes	Yes	Yes

City of Alexandria - Purchasing Department
 PO Box 71, Alexandria, LA 71309-0071
 Ph: 318-441-6183 Fax: 318-619-3414

RFP TABULATION

RFP Number & Name: #1746P - Professional Auctioneering Services

RFP Opening Date: Monday, March 20, 2023@ 10:00am

Using Department: Purchasing Department

Price Quote & Options	Vendor #1	Vendor #2	Vendor #3
	Bonnette Auction Co.	J.J. Kane Auctions	Bristar Auction, LLC
Help with loading for bidders	Yes	No	Yes
Notary for title transfers	Yes	Yes	Yes
Amount of "Buyer's Premium":	10%	10%	10% Live Auction
			12% Online
Amount of Auctioneer's Sales Commission:	10% on items over \$500	2% to Buyer Online	5% gross proceeds
	15% on items under \$500	5% to Seller Online	from items sold.
Pallet Misc Items May Incur Additional Seller Fees		20% Maximum	
	DUAL AWARD		DUAL AWARD

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT FOR PROFESSIONAL AUCTIONEERING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the existing contract for Professional Auctioneering Services with Bonnette Auction Company, LLC and Bristart Auction, LLC.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of March, 2025.

NOTICE PUBLISHED on the 28th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance adopting the Operating Budget for the City of Alexandria for Fiscal Year 2025/2026; to make appropriations for the ordinary expenses of all city divisions, departments, offices and agencies, pensions and otherwise providing with respect to the expenditures of appropriations; adopting the Capital Budget for the City of Alexandria for Fiscal Year 2025/2026; appropriating funds for the Capital Budget for the City of Alexandria for Fiscal Year 2025/2026 and providing for capital expenditures; and other matters with respect to appropriations and the expenditure of funds pertaining thereto.

PUBLIC NOTICE

Pursuant to the Alexandria City Charter, there will be a public hearing on the Mayor's Proposed 2025/2026 Operating Budget at 5:00 P.M. in the City Council Chambers in City Hall on Tuesday, April 8, 2025. Below you will find a general summary of the Mayor's Proposed Budget:

2025-2026 ANNUAL BUDGET

COMBINED SUMMARY OF BUDGET BY FUND GROUPS

DESCRIPTION	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES							
	GENERAL FUND	SPECIAL REVENUE FUNDS	GENERAL DEBT SERVICE	GENERAL CAPITAL PROJECTS	INTERNAL SERVICE FUNDS	UTILITY SYSTEM	SANITATION	MUNICIPAL TRANSIT SYSTEM	ZOO FUND	GOLF COURSE FUND	ENTERPRISE CAPITAL PROJECTS	COMBINED TOTAL
SOURCES OF FUNDS												
Taxes	39,578,000		1,883,125	11,374,275					1,420,000			54,255,400
Licenses and Permits	2,939,000											2,939,000
Intergovernmental	10,901,000											11,505,000
Internal Services and Interfunds	7,971,000							604,000	1,409,454	390,000	9,175,000	26,705,691
Fines and Forfeits	206,000	45,000										251,000
Investment Income	0											0
Charges for Services	220,000											129,506,000
Other	81,000											202,000
Debt Proceeds	0											0
Use of Fund Balance/Retained Earnings	17,359,694	140,000		558,000								25,864,212
TOTAL SOURCES OF FUNDS	79,255,694	185,000	1,883,125	12,032,275	19,793,600	112,658,918	7,607,744	4,106,493	3,429,454	1,101,000	9,175,000	251,228,303
USES OF FUNDS												
Legislative	549,997											549,997
Executive	1,934,715		400	580,000		1,069,326						3,584,441
Judicial	1,537,420											1,537,420
Finance	6,504,289					10,505,950						17,010,239
Public Works	13,302,757			3,853,337								17,156,094
Planning and Development	1,336,902			1,230,000								1,336,902
Public Safety	34,764,089											35,994,089
Civil Service	382,822											382,822
Human Resources	862,709											862,709
Legal	2,774,727											2,849,727
Community Services	5,386,069			1,730,000								5,386,069
Enterprise Operations												98,380,315
Debt Principal & Interest			1,882,725									11,356,247
Claims/Fees Paid												19,718,600
Other - Interfund Transfers	9,919,198	185,000		4,692,000								33,438,691
Excess Revenue over Expenditures	1,676,938											1,683,941
TOTAL USES OF FUNDS	79,255,694	185,000	1,883,125	12,032,275	19,793,600	112,658,918	7,607,744	4,106,493	3,429,454	1,101,000	9,175,000	251,228,303

CITY OF ALEXANDRIA

CITY OF ALEXANDRIA

Copies of the complete budget are available for inspection by the public in the office of the Alexandria City Clerk between the hours of 8:00 A.M. and 4:00 P.M. Monday through Friday.

Ad cost (\$221.60)

ORDINANCE _____-2025

AN ORDINANCE ADOPTING THE OPERATING BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026; TO MAKE APPROPRIATIONS FOR THE ORDINARY EXPENSES OF ALL CITY DIVISIONS, DEPARTMENTS, OFFICES AND AGENCIES, PENSIONS AND OTHERWISE PROVIDING WITH RESPECT TO THE EXPENDITURES OF APPROPRIATIONS; ADOPTING THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026; APPROPRIATING FUNDS FOR THE CAPITAL BUDGET FOR THE CITY OF ALEXANDRIA FOR FISCAL YEAR 2025/2026 AND PROVIDING FOR CAPITAL EXPENDITURES; AND OTHER MATTERS WITH RESPECT TO APPROPRIATIONS AND THE EXPENDITURE OF FUNDS PERTAINING THERETO.

WHEREAS, the Operating and Capital Budgets for the City of Alexandria (*together*, the "**Budget**") involve the need for using fund balance/retained earnings to balance revenues with expenditures. The use of said funds is to cover the deficit between needed services and expenditures, balanced against the projected revenues, in order to effectively plan for the normal and extraordinary expenses to operate City government and its services and programs, thereby requiring conservative budgeting and careful monitoring of the City's financial condition.

WHEREAS, this Budget additionally takes into account the national economy's recent unpredictability and market volatility coupled with Louisiana's proposed restructuring of tax revenue for local governments.

NOW THEREFORE:

SECTION I. BE IT ORDAINED BY THE Council of the City of Alexandria, Louisiana, in legal session convened, that the Council adopts and fully appropriates the 2025/2026 Operating and Capital Budgets for the City as evidenced by the proposed "City of Alexandria Annual Budget 2025-2026," to make appropriations for the ordinary and capital expenses of all city

divisions, departments, offices and agencies, pensions and otherwise, provided by the individual appropriation items as detailed therein and the respective budgets included therein, a copy of which is referred to and attached hereto for greater accuracy and clarity and which line items as set out in the proposed "City of Alexandria Annual Budget 2025-2026" are incorporated by reference herein as if each is fully stated verbatim and appropriated line for line in this section in its entirety.

SECTION II. BE IT FURTHER ORDAINED, etc. that the 2025-2026 budget (FY 2026) authorized number of employees for each division, department, office and agency of the City of Alexandria is hereby indicated, in detail, in this ordinance; and, provided further, that the number of authorized positions approved for each division, department, office and agency may be individually changed by the Mayor by transfer or in conjunction with an administrative reorganization under Section 4-11 of the Home Rule Charter of the City of Alexandria.

SECTION III. BE IT FURTHERMORE ORDAINED, etc. that the budget ordinance shall provide for each and every division, department, office and agency of the City and any transfers of funds or expenditures by or within any division, department, office or agency shall comply with Section 5-05 (d) of the Home Rule Charter of the City of Alexandria or otherwise by transfers which net no additional expenditure.

SECTION IV. BE IT FURTHERMORE ORDAINED, etc. that for FY 2026 the rate for electricity and natural gas sold by the City of Alexandria Utility System to the City of Alexandria shall be equal to the fuel cost only.

SECTION V. BE IT FURTHERMORE ORDAINED, etc. that for FY 2026 pensions and other fringe benefits are funded as detailed in the Budget for each respective division, department, office and agency, except as otherwise modified herein by specific provision; and, further providing the Section 457 deferred compensation and retirement contribution plan for the Mayor and certain unclassified employees is funded as provided in the Budget.

SECTION VI. BE IT FURTHERMORE ORDAINED, etc. that the salaries of all positions shall continue under the salary plan of the Alexandria Civil Service Commission approved by the City Council, and further salaries and fringe benefits of all positions shall be as designated in the FY 2026 Annual Budget, or as amended, except that no across-the-board per cent salary increase for a position in the classified service pay plan shall be awarded, without the Mayor's authorization, to any position held under a probationary rule, or to any person failing to meet the requirements of administratively defined good standing, or for any special assigned position; provided, however, that the Police Department and Fire Department personnel, in the past or future, who may be covered by collective bargaining agreements with the City, the Chief of Fire, the deputy administrative fire chief, and all Assistant Chiefs of the Fire Department and the First Assistants, and the Chief of the Police Department, and any deputy chiefs of police, if personnel are excepted from recognition by collective bargaining agreements, shall be paid in accordance with the schedules and designations set out in the respective department appropriation, and except for promotions, no wage increases shall be granted to any employees unless funds are appropriated for that purpose, the General Fund being required to use both Prior Year Revenues and transfers from the Utility System Fund to balance revenue with expense, if in the opinion of the Mayor such funds are necessary; and further provided that each member of the fire department who has three years continuous service and otherwise who qualifies for a statutory wage increase as mandated by R.S. 33:1992(B) shall be, by the appropriation in this budget ordinance for positions in the Public Safety, fire department budget line items for positions, deemed to have received such longevity pay increase by the funds budgeted and appropriated.

SECTION VII. BE IT FURTHERMORE ORDAINED, etc. the implementation of this budget shall be May 1, 2025, except as otherwise provided herein or in the opinion of the Mayor when implementation of line items hereunder are deemed necessary for such purposes necessary to administer salaries and other fringe benefits, including determining the ability of the City to

administer additional salaries and other fringe benefits contained in collective bargaining (if any); and further otherwise that this ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without a signature by the Mayor, subject to retroactive application as provided by this section and accepted by Generally Accepted Accounting Practices (GAAP).

SECTION VIII. BE IT FURTHERMORE ORDAINED, etc. that the City hereby prioritizes the capital budget and authorizes the Administration to promulgate such rules as reasonably needed to achieve economies of scale and aid in local economic successes. Categories of priority shall be as follows:

PRIORITY ONE (I)

Priority I (P-I) projects include Projects Nehemiah and Reignite, any remnant SPARC projects, R.I.V.E.R. Act projects (pertaining to the Weiss and Goldring initiative and LSUA medical allied health complex) as funded in the fiscal year as primary projects, coupled with utilities, drainage and transportation projects of high need and city-wide, multi-district application. These priorities would include projects such as drainage, utility transmission, and Project ABC needs.

The City's Five-Year Capital Improvements Plan should contain 51% or more in P-I projects for the fiscal year.

There shall be \$500,000 in contingency in P-I to commence the fiscal year. Further best planning practices, in compliance with the American Society of Civil Engineers (ASCE), "Principles for Infrastructure Stimulus Investment," are those projects supported by economic stimulus investment criteria, such as:

- Projects must create and sustain employment increases;
- Investments must provide long term benefits to the public (such as congestion relief or drainage needs);
- Long term maintenance and upkeep needs of all infrastructure projects, existing and new, must be taken into account; and
- To ensure accountability and transparency, auditing programs should be able to establish measurable stated outcomes.

In order to ensure the above criteria are met, the following principles will guide Priority I selection decisions:

- The project should deliver measurable improvements in public safety, health, and quality of life;
- The project should provide substantial, broad-based economic benefit;
- The project should be designed and built in a sustainable and cost-effective manner, and proper consideration must be given to life-cycle costs; and
- The project should have a significant environmental benefit such as area restoration, improved air quality through reduced congestion and better watershed management through eliminating vulnerabilities in a system.

While funds in P-I may be re-allocated as such projects are matched with other funds or become certified to be economically feasible, this Priority should exhaust itself before considering Priority II or III, and the P-I category shall allow the transfer into it from P-II as P-Is are completed or de-prioritized, subject to the minimum 51% rule.

P-IIIs, however, should be funded and prioritized simultaneously with P-Is since P-IIIs that are readily feasible may be of high value as economic development projects and not otherwise on a P-I track.

PRIORITY TWO (II)

Projects in this category would be prioritized as P-Is but are not because of one or more of the following reasons:

- The project is awaiting a funding match from another entity.
- The project is a high value economic development project, but is not strictly speaking a project meeting P-I requirements.
- The project does not involve public safety, drainage, or high ASCE ratings.
- The project can be independently phased in different priorities.
- The project is a "stand alone" phase completing already-finished other phases, which were of greater import.

PRIORITY THREE (III)

Other projects provided for in the Five-Year Capital Improvements Plan shall be considered prioritized here, and these projects may move into P-I or P-II status generally in order, but not necessarily, depending on funding availability or other feasibility determinations. These projects may be categorized and listed in the Five-Year Capital Improvements Plan, but may not be actively worked by the City Planning Division. P-IIIs shall be reviewed, however, at least twice yearly for priority assessment, along with P-Is and P-IIIs, to ensure proper oversight and movement toward completion. City Council members shall be advised of the status of these projects on a more often basis as requested.

PRIORITY Indeterminate (P-ind)

All remaining projects shall be grouped as P-ind and may be in the Five-Year Capital Improvements Plan or capital budget of the City, or may be included on a master needs list maintained by the City Planning Division. These projects are neither scheduled for regular review nor given priority, but are instead a list of requested projects that have been initially vetted or requested by the City Council or public based on preliminary feasibility, efficacy and need.

SECTION IX. BE IT FINALLY ORDAINED, etc. that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

THIS ORDINANCE was introduced on the 25th day of March, 2025.

NOTICE PUBLISHED ON THE 28th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this_____, and final
publication was made in The Town Talk on the _____.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

DELIVERED: DATE: _____ TIME: _____

RECEIVED: DATE: _____ TIME: _____

To consider final adoption of an ordinance authorizing the mayor to declare Police Vehicle 9843 as surplus and no longer needed or used by the City departments to be disposed of in accordance with Louisiana Law.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance/Purchasing

Date: 3.06.25

Title: An ordinance declaring Police Vehicle 9843 as surplus and no longer needed or used by the city departments to be disposed of in accordance with Louisiana Law.

Explanation of Proposal:

Additional Information Attached



Police Vehicle 9843, which was scrapped by the Police Department was inadvertently left off surplus list for Ordinance 03-2025. Due to condition of vehicle, the Administration recommends declaring surplus instead allowing for continued deterioration.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO DECLARE POLICE VEHICLE 9843 AS SURPLUS AND NO LONGER NEEDED OR USED BY THE CITY DEPARTMENTS TO BE DISPOSED OF IN ACCORDANCE WITH LOUISIANA LAW AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to declare Police Vehicle 9843 as surplus and no longer needed or used by the City Department to be disposed of in accordance with Louisiana Law.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of March, 2025.

NOTICE PUBLISHED on the 28th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to enter into a Cooperative Endeavor Agreement with CHRISTUS Foundation to co-sponsor the 2025 Walmart CMN Golf Tournament scheduled for May 2025 at Links on the Bayou benefiting Children's Miracle Network.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Community Services**

Date: **March 13, 2025**

Title: Ordinance to enter into a Cooperative Endeavor Agreement with CHRISTUS Cabrini Foundation to co-sponsor the 2025 Walmart CMN Golf Tournament scheduled for May 2025 at Links on the Bayou benefiting Children's Miracle Network.

Explanation of Proposal:

Additional Information Attached ☐

An ordinance to enter into a Cooperative Endeavor Agreement with CHRISTUS Cabrini Foundation to co-sponsor the 2025 Walmart CMN Golf Tournament scheduled for May 2025 at Links on the Bayou benefiting Children's Miracle Network.

In-kind services - Tournament management services at Links on the Bayou. \$ 40 per player = \$3,000

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

Cynthia Graham

From: no-reply@cityofalexandria.com on behalf of City of Alexandria, LA via City of Alexandria, LA <no-reply@cityofalexandria.com>
Sent: Thursday, February 20, 2025 10:47 AM
To: Community Services
Subject: [EXTERNAL] Form submission from: Community Partnership Request

Submitted on Thursday, February 20, 2025 - 10:47am Submitted by anonymous user: 162.71.241.16 Submitted values are:

==Section I.==

Name/Organization: CHRISTUS Cabrini Foundation
Address: 3330 Masonic Dr.
City: Alexandria
State: LA
Zip: 71301
Phone: 318-528-4506
Fax:
Contact Name: Kellie Veillon
Contact Email: kellie.veillon@christushealth.org
Non-profit? Yes
Are you a Governmental Entity? No
Event: Walmart Charity Golf Tournament for Children's Miracle Network
Date of Event: May 20, 2025
Organization's Mission:
Children's Miracle Network at CHRISTUS St. Frances Cabrini Hospital raises funds and awareness for local children's health needs and services in Central Louisiana.

The CHRISTUS Cabrini Foundation was established in 1983 by a dedicated group of community leaders to raise and manage money to support the exemplary health care provided by CHRISTUS St. Frances Cabrini Hospital. In 1987, the hospital earned the prestigious designation of CHILDREN'S MIRACLE NETWORK HOSPITAL serving children in 14 parishes throughout Central Louisiana. The Foundation is a freestanding, tax-exempt organization. Its independent governing board assures that the donors' wishes are followed, recognition is given and funds are well utilized. Through the charitable support of the community, the Foundation has been able to assist the Hospital in implementing and growing state-of-the-art pediatric centers of excellence and delivering cost-effective treatment quickly and safely to local families. Because of this community's generous support, our hospital continues to make significant strides in the medical technology and education to provide the highest level of pediatric healthcare services to the residents of Central Louisiana. Type of Program/Activity: Children's Miracle Network at CHRISTUS St. Frances Cabrini Hospital Foundation is a 501-3C

not-for-profit recipient of the funds raised through the Walmart Charity Golf Tournament. These funds will directly impact the sickest local children in need of charitable care, lifesaving equipment and in-patient, outpatient and community health services.

Event Sponsors:

Walmart is sponsoring and hosting the charity golf tournament and donating 100% of the funds raised to our local Children's Miracle Network Hospital, CHRISTUS St. Frances Cabrini.

Other Funding:

Walmart plans to contact several of their vendors for support. They will be asking Coca-Cola, Frito Lay, Tony's Chacheres, etc.

==Section II.==

Amount Requested: 3,000

Property Requested:

Links on the Bayou Golf Course

[Walmart worked with the Links on the Bayou Golf Pro (Joey) to secure the May 20,2025 date for the tournament]

In-Kind Service Requested:

Complete tournament management services, including:

- a) Green fees for all players
- b) Cart feeds for all players
- c) Tournament Management Package including event scoring, proximity markers, registration table, cart staging complete with golfer's names, rule & pin sheet

==Section III.==

Funding Category: Aid to the Needy

==Section IV.==

If you are a for-profit applicant, what is the expected private benefit to you, your partners, or members of a club if any part of any fundraising goes to an organization and part to some charitable cause? What is percentage breakdown shown in actual projections? : N/A as we are a NOT-FOR-PROFIT and are open to the public

What is (are) the goal(s) of this project? (In one sentence) :

The goal of this Walmart Charity Golf Tournament is to raise vital monies to fund free health care services and life-saving equipment for Cabrini Hospital's Neonatal Intensive Care Unit, Pediatric Therapy Center & 17 School Based Health Centers.

If a governmental entity, is the cooperative endeavor or intergovernmental agreement sought pursuant to local services law, joint emergency preparedness, exchange of surplus property for public safety purposes, or other? (State "other" reason.) : N/A as we are not a governmental entity.

If the use of public funds or property is for social welfare for the aid and support of the needy, how are targeted candidates screened? If not screened, how are they targeted for participation? :

1. In our 17 School Based Health Centers all students have the option to register (free of charge) for School Based Health Center Services regardless of income or ethnicity and with zero out of pocket expenses.
2. In our Neonatal Intensive Care Unit, all babies utilize the life saving equipment, regardless of race, income or their ability to pay.
3. In our Pediatric Therapy Center, all children utilize the life changing therapy equipment, regardless of race, income or their ability to pay.

==Section V.==

Does your request or endeavor involve a nearly equal benefit to the citizens you seek to serve when compared to the money or property expended or sought to be used by the public entity? If so, how? : The cost of providing healthcare for an average of 267 students per day and for close to 10,000 students annually is an astronomical weight when compared to the costs associated with Links on the Bayou potential in-kind donation.

If you cannot show a fair market value dollar-for-dollar match, does your plan or request involve a continuing program or relationship which has a future value attached? How so? :

There are a plethora of future benefits for our Cenla citizens.

They include:

- a) Students will miss fewer days of school as they are diagnosed sooner and will be treated with life saving shots and medications at school.
- b) Cenla's tiniest lives will receive the highest level of Neonatal Intensive Care unit care available in the state.
- c) Parent's will take less time off work while their child's School Based Health Center cares for their child - which in turn helps our businesses and economy stay afloat.
- d) Cenla's children will receive one of a kind, individualized research-based therapies to treat a variety of disabilities and conditions.

What are your real and substantial obligations to achieve the

proportionate return to the City of Alexandria at some point in the future? : Our obligation to return benefits to the City of Alexandria is realistic as CHRISTUS Cabrini Hospital has been a designated CHILDREN'S MIRACLE NETWORK HOSPITAL for almost 37 years and plans to continue its services for another 37 - God willing.

What is (are) the expected outcome(s) or benefits(s) to the public from the event to be funded? Specify the number of persons anticipated to be served and the service(s) to be provided. :
CHRISTUS Cabrini Hospital's CHILDREN'S MIRACLE NETWORK provides health care services and lifesaving equipment to an average of 270 kids per day or close to 10,000 children per year, between our high level 3, regional Neonatal Intensive Care Unit, Pediatric Therapy Center and our 17 School Based Health Centers.

Describe the history of this program and its success. :
CHILDREN'S MIRACLE NETWORK at CHRISTUS Cabrini Hospital has existed for close to 38 years. It has funded our nationally recognized regional Level 3 Neonatal Intensive Care Unit, the only Pediatric Therapy Center of this immense scale and scope within 90 miles of Alexandria and the largest number of School Based Health Centers in the state.

==Economic Development Projections==

Projected number of out-of-town participants and guests: 75
Identify broadcast, web and regional print promotions to be utilized: Walmart Market 134 will be marketing this tournament in 11 Walmart stores and through the hospital's online database.
Average number of days stay by out-of-town guests to this event:
An average of 75 people will stay 1 night in Alexandria
Number of People: 180
Number of Days: 1

Signature: Kellie Veillon
Date: February 20, 2025

The results of this submission may be viewed at:
[https://urldefense.com/v3/__https://www.cityofalexandria.com/node/6740/submission/3534__;!!CluDejhSHLMald8XHpsuMVhJn5x5qhBuS7rTzSeD-Q70VmKXwxpvbp2z4Uca-fWP8VOzc-3T9INW5GyllJkfNzuZGMmC_aqgfJxvFIHrW8Cv9kx1Tw\\$](https://urldefense.com/v3/__https://www.cityofalexandria.com/node/6740/submission/3534__;!!CluDejhSHLMald8XHpsuMVhJn5x5qhBuS7rTzSeD-Q70VmKXwxpvbp2z4Uca-fWP8VOzc-3T9INW5GyllJkfNzuZGMmC_aqgfJxvFIHrW8Cv9kx1Tw$)

CITY OF ALEXANDRIA, LOUISIANA
COOPERATIVE ENDEAVOR AGREEMENT
WITH

CHRISTUS CABRINI FOUNDATION

THIS COOPERATIVE ENDEAVOR, made and entered into this ____ day of _____, 2025 by and between the City of Alexandria, Louisiana, herein referred to as "City" and CHRISTUS Cabrini Foundation, officially domiciled at 3300 Masonic Drive, Alexandria, Louisiana, 71301, hereinafter referred to as "CHRISTUS."

ARTICLE I

WITNESSETH:

- 1.1 WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions... may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;" and
- 1.2 WHEREAS, **Ordinance No. _____**, which was adopted in accordance with the Charter of the City of Alexandria, Louisiana, authorizes the cooperative endeavor for sponsorship of the 2024 Walmart CMN Golf Tournament for the benefit of CHRISTUS Cabrini Foundation, as set forth in the Community Partnership Request Form, which is attached to this agreement and made a part hereof as Attachment A;
- 1.3 WHEREAS, the City desires to cooperate with the CHRISTUS in the implementation of the Project as hereinafter provided;
- 1.4 WHEREAS, the public purpose is described as a program of social welfare for the aid and support of the needy, in that the primary mission of CHRISTUS to implement and grow state-of-the-art pediatric centers of excellence and delivering cost-effective treatment quickly and safely to local families;
- 1.5 WHEREAS, CHRISTUS has provided all required information in accordance with the city's policies and procedures on accountability and other considerations for services and facility usage hereunder;

NOW THEREFORE, in consideration of the mutual covenants herein contained the parties hereto agree as follows:

ARTICLE II
SCOPE OF SERVICES

- 2.1 CHRISTUS shall hold a golf tournament at Links on the Bayou on _____.
- 2.2 Deliverables:
1. Manage the Walmart CMN Golf Tournament.
- 2.3 CHRISTUS shall include a written report detailing how the funds allocated under this agreement were utilized.
- 2.4 Budget: The City's contribution to CHRISTUS shall not exceed the sum of Three Thousand Dollars (\$3,000.00). This is the total contribution that has been budgeted or approved for this program by City subject to the additional terms set out in this agreement. CHRISTUS agrees and stipulates that the funding for such service provided by the City creates no obligation on the City except as is expressed and limited in this agreement. CHRISTUS is and shall remain at all times an independent contractor and the City has no responsibility for any additional obligation not expressly assumed by this agreement.

ARTICLE III
CONTRACT MONITOR

- 3.1 The Contract Monitor for this contract is the Director of Community Services, or the successor to this position or the Mayor of the City if the Mayor so directs.
- 3.2 Monitoring Plan: During the term of this agreement, CHRISTUS shall discuss with City's Contract Monitor the progress and results of the project, ongoing plans for the continuation of the project, any deficiencies noted, and other matters relating to the project. Contract Monitor shall review and analyze CHRISTUS' plan to ensure CHRISTUS' compliance with contract requirements.

The Contract Monitor shall also review and analyze the CHRISTUS' written Progress Reports and any work product for compliance with the Scope of Services; and shall

1. Compare the Reports to Goals/Results and Performance Measures outlined in this contract to determine the progress made;
2. Contact CHRISTUS to secure any missing deliverables;
3. Maintain telephone and/or e-mail contact with CHRISTUS on contact activity and, if necessary, make visits to CHRISTUS' site in order to review the progress and completion of CHRISTUS' services, to assure that performance goals are being achieved, and to verify information when needed.
4. Assure that expenditures or reimbursements requested are in compliance with the approved budget. Contract Monitor shall

coordinate with the Director of Finance for payments or reimbursements to CHRISTUS and shall contact CHRISTUS for further details, information or documentation when necessary.

CHRISTUS shall inform Contract Monitor of any problems, delays or adverse conditions that will materially affect the ability to attain program objectives, prevent the meeting of time schedules and goals, or preclude the attainment of project results by established time schedules and goals. CHRISTUS' disclosure shall be accompanied by a statement describing the action taken or contemplated by CHRISTUS, and any assistance that may be needed to resolve the situation.

ARTICLE IV **ADDITIONAL TERMS**

- 4.1 Provided CHRISTUS' progress and/or completion of services are to the reasonable satisfaction of the City and Contract Monitor, various city services, funding and facilities shall be made available by the City to CHRISTUS.
- 4.2 The City is providing only certain services, funding, or facilities and is not in any way a joint venturer with CHRISTUS. CHRISTUS is an independent contractor who is not a partner with the City. The agreement herein shall not create a stipulation *pour autrui* under Louisiana law and same is expressly repudiated and acknowledged as so repudiated by CHRISTUS.
- 4.3 The CHRISTUS shall provide insurance for events/projects and name the City as an additional insured.
- 4.4 The rights and obligations of the parties and any claims or disputes relating thereto shall be governed by and construed in accordance with the laws of the State of Louisiana. The parties agree that the venue of any lawsuit brought pursuant to this agreement shall be in the 9th Judicial District, Rapides Parish, Louisiana.
- 4.5 The invalidity, illegality or unenforceability of any portion of any provision of this agreement or the occurrence of any event rendering any portion or provision of this agreement void shall in no way affect the validity or enforceability of any other portion or provision of this agreement. Any void provision shall be deemed severed from this agreement, and the balance of this agreement shall be construed and enforced as if this agreement did not contain the particular portion or provision held to be void.

ARTICLE V
TERMINATION FOR CAUSE

- 5.1 The City may terminate this agreement for cause based upon the failure of CHRISTUS to comply with the terms and/or conditions of the agreement; provided that the City shall give CHRISTUS written notice specifying CHRISTUS' failure. If within thirty (30) days after receipt of such notice, CHRISTUS shall not have either corrected such failure or, in the case which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the City may, at its option, place CHRISTUS in default and the agreement shall terminate on the date specified in such notice. CHRISTUS may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the City to comply with the terms and conditions of this agreement; provided that CHRISTUS shall give the City written notice specifying the City's failure and a reasonable opportunity for the City to cure the defect.

ARTICLE VI
TERMINATION FOR CONVENIENCE

- 6.1 Either party may terminate the agreement at any time by giving the other party written notice of said intention to terminate at least thirty (30) days before the date of termination or termination sought if before the term expires. Upon receipt of notice, CHRISTUS shall, unless the notice directs otherwise, immediately discontinue the work in connection with the performance of this agreement. CHRISTUS shall be entitled to payment for deliverables in progress; to the extent work has been performed satisfactorily. Upon receipt of such notice, all actions on behalf of the City shall cease and a proper accounting for time, activity, and status of items shall be rendered forthwith to ensure no detriment to the City occurs. This agreement is therefore terminable at the will of either party, without the need for cause.
- 6.2 For purposes of this Article, the Mayor of the City of Alexandria is authorized to terminate this contract without further Council approval.

ARTICLE VII
OWNERSHIP

- 7.1 All records, reports, documents and other material delivered or transmitted to CHRISTUS by the City shall remain the property of the City, and shall be returned by CHRISTUS to the City, at CHRISTUS' expense, at termination or expiration of this agreement. All records, reports, documents, or other material related to this agreement and/or obtained or prepared by CHRISTUS in connections with performance of the services contracted herein shall become the property of the City, and shall, upon request, be returned by CHRISTUS to the City at CHRISTUS' expense at the termination or expiration of this agreement.

ARTICLE VIII
ASSIGNMENT

- 8.1 CHRISTUS shall not assign any interest in this agreement and shall not transfer any interest in same (whether by assignment or novation) without prior written consent of the City, provided however, that claims for money due or to become due to CHRISTUS from the City may be assigned to a bank, trust company, or other financial institution without such assignment or transfer shall be furnished promptly to the City.

ARTICLE IX
FINANCIAL DISCLOSURE AND AUDIT

- 9.1 CHRISTUS in consideration of the receipt of public funds and services from the City, which receipt is acknowledged, shall be subject to any audit in accordance with R.S. 24:513 or any audit as required by the City and CHRISTUS shall make all books and records available on demand for audit by the City, its auditors, the Louisiana Legislative Auditor or any other auditor as required by law. CHRISTUS acknowledges that any commingling of public funds with other funds does not avoid the audit obligation of either CHRISTUS or the City and all funds and programs may be audited as required by the City or the Louisiana Legislative Auditor.

ARTICLE X
AUDITOR'S CLAUSE

- 10.1 It is hereby agreed that the Legislative Auditor of the State of Louisiana, and/or the City auditors shall have the option of auditing all records and accounts of CHRISTUS that relate to this agreement.
- 10.2 Records and Fiscal Controls. All payroll and financial records pertaining in whole or in part to this agreement shall be clearly identified and readily accessible to the City. Such records and documents shall be retained for as required by law; provided, any records and documents that are the subject of audit findings shall be retained for a longer time until such audit findings are resolved. CHRISTUS, contractors and any subcontractors paid from public funds shall maintain all books and records pertaining for a period of 3 years after the date of final payment.
- 10.3 Access to Records. The City and its duly authorized representatives shall have access to the books, documents, papers and records of CHRISTUS that relate to this agreement.

ARTICLE XI
AMENDMENTS

- 11.1 Any alteration, variation, modification, or waiver of provisions of this agreement shall be valid only when it has been reduced to writing, executed by all parties and approved by the Mayor of the City.

- 11.2 This agreement may be amended by written mutual consent of the respective parties without further council approval including additions to the scope and extensions of the term of the agreement.
- 11.3 Any amendments may be made without further need for a new ordinance, except that a change to the contracting party, object of the agreement, or remuneration/rate of compensation and overall fiscal limitations provided by Article II shall not occur without Council approval.

ARTICLE XII
FISCAL FUNDING CLAUSE

- 12.1 The continuation of this agreement is contingent upon the appropriation of funds to fulfill the requirements of the agreement by the City. If the City fails to appropriate sufficient monies to provide for the continuation of the agreement; or if such appropriation is reduced by the veto of the Mayor or by any means provided in the Budget Ordinance of the City to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the agreement, the agreement shall terminate on the first day of the month for which funds are not appropriated.

ARTICLE XIII
TERM OF CONTRACT

- 13.1 This agreement shall be valid from the date of its execution by all parties and shall terminate December 31, 2025, unless terminated earlier by either party in accordance with the contract. No funds or services available under the terms of this contract may be utilized by CHRISTUS for any purpose prior to the date of execution of this agreement.

ARTICLE XIV
DISCRIMINATION CLAUSE

- 14.1 CHRISTUS agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and CHRISTUS agrees to abide by the requirements of the Americans with Disabilities Act of 1990. CHRISTUS agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by CHRISTUS, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this agreement.

ARTICLE XV
INDEMNIFICATION

- 15.1 At all times hereunder, CHRISTUS agrees to defend, indemnify, and hold harmless the City of Alexandria, its officers, agents, employees, and assigns from and against any and all claims, actions or causes of action, damages and liabilities arising out of CHRISTUS' negligent acts, gross negligence, errors, or omissions in performing the services pursuant to this agreement.

ARTICLE XVI
NOTICE

- 16.1 All notices, demands, requests, or other communications which may be or are required to be given by any party to any other party pursuant to this agreement shall be in writing and shall be hand delivered, mailed by first class, registered or certified mail, return receipt requested, postage prepaid, sent by overnight express mail, postage prepaid, return receipt requested or transmitted by telegram or facsimile, addressed as follows:

CHRISTUS Cabrini Foundation
3300 Masonic Drive
Alexandria, LA 71301

City Attorney
City of Alexandria
P.O. Box 71
Alexandria, LA 71309-0071

- 16.2 Each party may designate by notice in writing a new address to which any further notice, demand, request or communication shall thereafter be so given, served or sent. Notice shall be deemed given for all purposes at such times as it is delivered to addressee (with the return receipt, the delivery receipt, or with respect to a facsimile, the answer back being deemed conclusive evidence of such delivery) or at such time as delivery is refused by the addressee upon presentation.

ARTICLE XVII
CITY'S TRADEMARK PROPERTY

17. The City of Alexandria names, logos and seals are trademarked property of the City, and may not be used in any film, video, photograph or other product created under this Agreement without the express prior written permission of the City's Public Information Officer or authorized designee. The Public Information Officer's office is at City Hall, 915 Third Street, 2nd Floor, Alexandria, Louisiana 71301. Contractor agrees to comply with this restriction.

For the consideration and under the conditions set forth above CHRISTUS agrees to perform the services hereunder for the City of Alexandria.

The undersigned represents and warrants that he or she has all rights and authority to enter into this Agreement on behalf of the Contracting Party and to bind Contracting Party to the terms set forth above.

THUS DONE AND SIGNED in duplicate originals this _____ day of _____ 2025,
before the undersigned competent witnesses.

WITNESSES:

CHRISTUS CABRINI FOUNDATION

By: _____
_____, EXECUTIVE DIRECTOR

NOTARY PUBLIC
Notary No.: _____

THUS DONE AND SIGNED in duplicate originals on this _____ day of _____, 2025,
before the undersigned competent witnesses.

WITNESSES:

THE CITY OF ALEXANDRIA

By: _____
MAYOR JACQUES M. ROY

NOTARY PUBLIC
Notary No. _____

ATTACHMENT A

Progress Report

(To be submitted quarterly showing progress achieved. Duplicate pages as needed.)

Organization: _____

Contact Name: _____

Telephone: () _____ Fax: () _____

Goal:	% Complete
Objective (s):	
Activity (Activities) Performed:	
Performance Measure (s):	

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH CHRISTUS FOUNDATION TO CO-SPONSOR THE 2025 WALMART CMN GOLF TOURNAMENT SCHEDULED FOR MAY 2025 AT LINKS ON THE BAYOU BENEFITING CHILDREN'S MIRACLE NETWORK AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Cooperative Endeavor Agreement with CHRISTUS Foundation to co-sponsor the 2025 Walmart CMN Golf Tournament scheduled for May 2025 at Links on the Bayou Benefiting Children's Miracle Network.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of March, 2025.

NOTICE PUBLISHED on the 28th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to renew the Golf Course Management, Operation and Maintenance Agreement with M2Mitton Management, LLC at its current terms and conditions and other matters with respect thereto.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: **Community Services**

Date: **March 17, 2025**

Title: An ordinance authorizing the Mayor to renew the Golf Course Management, Operation and Maintenance Agreement ("Agreement") with M2Mitton Management, LLC at its current terms and conditions of the Agreement entered into by Ordinance 86-2018 until a new Agreement is entered into and other matters with respect thereto

Explanation of Proposal:

Additional Information Attached ☒

City as owner of certain recreational facilities, including a golf course, has a Golf Course Management, Operation and Maintenance Agreement ("Agreement") with a third party to perform functions outside of Civil Service. The City will be releasing a Request for Information/Qualifications ("RFI/Q") for the Agreement. This information will be pivotal to engage in a long term Agreement with a third party for management, operation and maintenance of the recreational facilities, including the golf course. During the RFI/Q process the City would like to continue the Agreement M2Mitton Management, LLC.

Budget:

☐

Neutral

☐

Within
Existing

☐

Requires
Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

**GOLF COURSE MANAGEMENT, OPERATION,
AND MAINTENANCE AGREEMENT**

BEFORE US, the undersigned notaries public, and in the presence of the undersigned competent witnesses, personally came and appeared:

M² MITTON MANAGEMENT, L.L.C., whose taxpayer identification number is 72-1483014, Box 29006, Shreveport, Louisiana 71149, herein represented by Michael J. Mitton, (Manager) and;

CITY OF ALEXANDRIA, LOUISIANA, herein represented by its Mayor, Jacques M. Roy, duly authorized by Ordinance # 86 - 2015 (the City)

who after being first duly sworn declared:

WHEREAS, the City has constructed and is the owner of a golf course (Links on the Bayou) located off Vandenburg Drive in Rapides Parish, Louisiana (the golf course) and has constructed adjacent thereto the Johnny Downs Complex, consisting of various baseball and soccer fields and desires to provide for the professional maintenance of the various fields and green spaces associated thereto; and

WHEREAS, the City is the owner of the par 3 Bringhurst golf course facility and complex on Masonic Drive; and

WHEREAS, M², who has expertise in service, management, and maintenance of golf courses and green spaces generally, is the current manager of the Links on the Bayou complex by virtue of a contract with the City dated January 31, 2002 and amended and restated October __, 2006 and maintains the golf course;

WHEREAS, the City is providing equipment and maintenance facilities for its golf course and other properties located adjacent thereto and M² is providing service, expertise, labor and supervision for the existing Golf Course facility maintenance and an economy of scale would justify retention of the Contractor to provide certain services for expertise and maintenance of the Johnny Downs complex baseball and soccer fields and related green spaces; and

WHEREAS, the parties continue the relationship and to add professional services for maintenance of its Par 3 golf course and related green spaces for the Bringhurst Golf Course to provide for services for expertise and maintenance of the Bringhurst Golf Course and related green spaces.

THEREFORE, the parties agree as follows:

1. **The Links; Johnny Downs Complex and the Bringhurst Par 3 Golf Course and related consulting management services**

A. The Links on the Bayou

Manager shall manage, operate, and maintain the golf course known as "The Links on the Bayou" ("the Links") located on the premises owned by the City and situated in Rapides Parish, State of Louisiana, and described in that Act of Cash Sale filed January 7, 2000, at Book 1574, Page 712, Conveyance Records of Rapides Parish, Louisiana.

The term "premises" refers to the immovable property, together with all buildings and improvements thereon and all rights, ways, and privileges thereunto appertaining, subject to such exceptions as may be set forth herein.

B. Johnny Downs Complex and Fields

M² shall, in addition, maintain the Johnny Downs Complex baseball and soccer fields and associated green spaces located on the premises owned or leased by the City and situated in Rapides Parish, State of Louisiana, and described in the plat attached hereto (hereinafter referred to as the "immovable property").

C. The Bringhurst Par 3 Golf Course

M² shall, in addition, maintain the Bringhurst Par 3 golf course and associated green spaces located on Masonic Drive and owned by the City.

D. Consulting Management Services

M² may from time to time provide other consulting services requested by the City relating to grass and turf management on properties owned or leased by the City and agrees to provide such services for the consideration set out in this agreement.

2. Term

The term of this agreement shall commence on the 19th day of June 2015, and end on April 30, 2020, (the "initial term"). The City and Manager may renew this agreement at the end of the initial term for an additional period of 5 years, beginning May 1, 2020, and ending on April 30, 2025 (the "renewal term") on the same terms and conditions as set forth herein. The initial term and the renewal term are collectively referred to herein as the "term."

3. Budget and Compensation

The City shall pay Manager (1) for variable operating expenses, which may include salaries allocated to this management agreement, accounting services and other personnel cost, including but not limited to FICA and tax obligations, worker's compensation premiums and other employee benefits, in accordance with the Budget, (2) and a management fee of Nine Thousand Eighty Three dollars and 34/100 (\$9,083.34) per month.

A. Variable Operating Expenses

(1) The Budget for the period beginning on the effective date of this agreement and ending April 30, 2016, is attached hereto as Appendix I and is incorporated herein by reference.

(2) At least 90 days prior to the beginning of the City fiscal year (which begins May 1), Manager shall present to the City for review and approval a Proposed Budget for the Links, the Johnny Downs Complex and the Bringhurst par 3 golf course which shall include a detailed operating budget and detailed capital reserve budget, including income and expenses, for the operation, management, and maintenance of the premises for the ensuing fiscal year. The Proposed Budget shall set forth assumptions, projections, and limitations with respect to all aspects of the management, operation, and maintenance of the links golf course and the premises, for maintenance of the Johnny Downs Complex and the par 3 Bringhurst golf course. The Proposed Budget shall set out the items budgeted for the Johnny Downs Complex and the par 3 Bringhurst golf course as a separate entity for budget purposes including, but not limited to, capital and equipment, operations, events, promotions, labor, and supplies. If the City fails to approve the Proposed Budget prior to commencement of the fiscal year, the Budget in effect for the preceding fiscal year shall remain in effect until the City approves a new Budget. If the new Budget approved by the City is not acceptable to Manager, Manager shall notify the City in writing within 14 days of any objections thereto, and the City shall have 90 days thereafter to attempt to resolve Manager's objections to the new Budget. If the new Budget cannot be agreed upon between Manager and the City within 30 days, either party may terminate this agreement by 30 days' notice in writing to the other party.

(3) Upon receipt of the variable operating expenses by Manager from the City, Manager shall deposit the amount in such bank accounts as Manager deems necessary (the "operating accounts"). The City shall have access to operating accounts and records of operating

accounts for audit and review purposes. Manager shall use the operating accounts solely to pay the variable operating expenses as set forth in the Budget. Any unexpended funds remaining in the operating accounts, including interest earned on the deposits, at the end of each fiscal year shall be carried forward for use in the following fiscal year or shall be returned to the City, at the City's option.

B. Management Fee

Manager shall invoice the City for the management fee on a monthly basis. On or before the 5th day of each month, Manager shall send the City its invoice representing the fee for services rendered during the previous month. Within 30 days after receipt of the invoice, the City shall remit the management fee to Manager.

C. Gross Golf Revenue

At the same time that Manager invoices the City for the monthly management fee, Manager shall send the City a statement which shall set forth the amount of gross golf revenue received for the previous month at the Links golf course.

The term "gross golf revenue" shall mean the total of all amounts received by Manager and its agents, employees, subcontractors, lessees, and concessionaires from any sources whatsoever for the operation, management, or maintenance of the Links golf course, the Links golf course facilities, and the premises, including, but not limited to, green fees, season tickets, golf cart rental fees, practice ball fees, and driving range fees; however, the term "gross golf revenue" shall not include the variable operating expenses received from the City, the management fee, proceeds from pro shop sales or any other sale of golf equipment or golf apparel, proceeds from any vending machine sales of golf equipment or golf apparel, any amount received for golf lessons, any amount received by anyone as a tip or gratuity, or any concession revenue. As used herein, the term "concession revenue" includes the following:

- (a) proceeds from the operation of the grill or any other sale of food or beverages (including alcoholic beverages),
- (b) proceeds from any vending machine sales of food or beverages,
- (c) any taxes received by Manager and its agents, employees, subcontractors, lessees, and concessionaires on any of the foregoing, received by Manager or by any of its agents, employees, subcontractors, lessees, or concessionaires.

4. Funds Control

A. Manager shall remit to the City all gross golf revenue from the Links daily. Manager shall account to the city for all gross golf revenue. All gross golf revenue shall be the property of the City.

B. Manager shall account for all monies received from the City.

C. The City shall audit Manager's operations as of the end of each City fiscal year during the initial and any renewal terms and at such other times as the City deems appropriate.

5. Use of The Links Premises

A. In addition to the management, operation, and maintenance of the Links golf course, the pro shop, and golf equipment and apparel concessions as set forth in this agreement, Manager shall provide at the Links the usual and customary services provided at golf courses, including, but not limited to, regular and group golf play, free automobile parking facilities for golf patrons, and golf cart rental.

B. Manager shall offer programs, including junior golf activities, first tee programs, adult recreational leagues, school use, outings, and annual and special tournaments, that are feasible to promote the sport of golf as a public recreational opportunity.

Manager shall endeavor to devote the daily tee times to golf play by the general public, including citizens of the city of Alexandria. Service to the citizens of the city of Alexandria shall be of paramount importance.

C. Manager shall comply with all laws and ordinances. Any rules proposed by Manager shall be subject to approval by the City Council prior to implementation.

D. Manager shall secure and pay for all federal, state, and local licenses and permits required for the sale or rental of apparel or equipment. Manager shall assure that any person who operates the grill, related food and beverage services, and any vending machines dispensing food and beverages shall secure and pay for all necessary federal, state, or local licenses for the sale of alcohol, food, or beverages.

E. The premises shall not be used for any illegal purpose or in violation of any federal, state, or local law, regulation, or ordinance, and the premises shall not be used in any manner to create any nuisance or trespass or in violation of any applicable insuring agreement.

F. Manager, and its agents, employees, subcontractors, lessees, and concessionaires, shall cooperate with the City in the event the City conducts recreational or community related activities at the golf course or golf course facilities. The City shall conduct such activities in a manner so as to have minimal interference with regular golf operations.

6. The Links Golf Course Fees and Charges

A. The Links basic green fee and the basic golf cart rental fee shall be established by ordinance of the City. Any change in the amount of the basic green fee or in the amount of the basic golf cart rental fee shall be subject to approval by the City Council.

B. Subject to the terms of the Manual, the golf professional, participants in the marshal/starter program, the golf course superintendent, visiting golf professionals, visiting golf course superintendents, and such other persons as are listed in the Manual shall be exempt from payment of the green fee.

C. The green fee and the golf cart rental fee for participants in special events such as tournaments shall be set forth in the Manual.

D. Manager shall have the right to adjust all other fees and charges.

7. Promotions and Marketing

Manager shall promote the use of the Links golf course through a marketing plan approved by the City and in accordance with the Budget. The Manager shall exercise its best efforts to secure promotion of the golfing facilities by Alexandria-Pineville Tourist and Visitors Bureau or its successor, the Louisiana Department of Culture Recreation and Tourism or its successor, and the Greater Alexandria Economic Development Authority(GAEDA) and such other public and private organizations as the City and Manager shall agree upon. All expenses and charges incurred by Manager pursuant to Manager's obligations under this paragraph shall be included in the Budget and shall be paid by the City.

8. Daily Operations

The Links golf course shall be operated on the days and at the times as set forth in the Manual. Manager may close the golf course because of weather conditions and maintenance schedules as set forth in the Manual. Manager shall exercise reasonable judgment in the event Manager determines, in accordance with the Manual, to close the golf course. In the event Manager deems it necessary to close the golf course, Manager shall notify the City immediately and shall specify the date and time of closing and the anticipated duration of the closing. Manager shall not be required to provide notice in the event Manager deems it necessary to close

the facility in accordance with the Manual because of weather conditions or maintenance requirements.

9. Maintenance and Repairs of the Golf Courses and Facilities

A. Buildings and Structures

Manager shall, consistent with all applicable federal, state, and local laws and regulations, keep and maintain all building structures of every kind which may be a part of the Links golf course facilities, including club house, pro shop, restroom facilities, maintenance facilities, and storage buildings, in good condition, ordinary wear and tear, force majeure, and damage caused by the City excepted.

Manager shall, consistent with all applicable federal, state, and local laws and regulations, keep the Links golf course facilities clean and in a sanitary condition. The City may inspect the golf course and golf course facilities at any time without notice. Manager shall correct any unclean or unsanitary conditions without delay upon demand by the City.

The City shall remove and dispose of all waste generated in the operation of the Links golf course and the golf course facilities, including waste attributable to the operation of the concessions. Manager shall, consistent with all applicable federal, state, and local laws and regulations, collect the waste and deposit it into such containers as shall be provided by the City in order to facilitate the removal and disposal of the waste by the City.

The City shall promptly make repairs to the Links golf course facilities and any improvements or fixtures, including air conditioning and heating plant. Manager acknowledges that the City may be required to comply with the provisions of the applicable public bid laws in order to make repairs.

M² shall, consistent with all applicable federal, state, and local laws and regulations, and in accordance with generally accepted best management practices, keep and maintain golf courses, baseball fields, soccer fields and other associated green spaces, in a good decent, safe and sanitary condition, ordinary wear and tear, force majeure, and damage caused by the City, excepted.

The City shall remove and dispose of all waste generated in the operation of the Johnny Downs Complex fields and facilities, including waste attributable to the operation of the concessions.

In the event additional supplies, or materials, not anticipated in the original budget for each year are reasonably necessary in order for M² to perform the maintenance required by this paragraph, M² shall notify the City in writing and furnish the City with a list of all required supplies and materials. The City shall furnish such supplies and materials to M². M² acknowledges that the City may be required to comply with the provisions of the applicable public bid laws or the applicable purchasing or procurement laws in order to obtain such supplies and materials.

B. Golf Courses and Baseball and Soccer Fields

M² shall provide all labor, whether by its agents, employees, subcontractors, lessees, concessionaires, or otherwise, that is reasonably necessary to assure the proper condition of the Links golf course and the par 3 Bringhurst golf course, the Johnny Downs Complex baseball fields, soccer fields and other green spaces in accordance with generally accepted best management practices. M² shall winterize and care for the golf courses, baseball fields, soccer fields and other green spaces during any off-season months, such care to include, but not be limited to, necessary preventive maintenance to the irrigation system and application of pesticides, herbicides, or fungicides. All work done by M² in connection with the general maintenance necessary to maintain the proper playing condition of the golf courses, baseball fields, soccer fields and other green spaces and the winterizing and winter care of the golf courses, baseball fields, soccer fields and other green spaces shall be in accordance with generally accepted standards in the industry.

In the event additional supplies or materials not anticipated in the original budget for each year are reasonably necessary in order for M² to perform the maintenance required by this paragraph, M² shall notify the City in writing and furnish the City with a list of all required supplies and materials. The City shall furnish such supplies and materials to M². M² acknowledges that the City may be required to comply with the provisions of the applicable public bid laws or the applicable purchasing or procurement laws in order to obtain such supplies and materials.

M² shall keep and maintain any computerized irrigation system, pump house, trees and shrubs, and green areas and other turf in good condition, in accordance with generally accepted best management practices. M² shall be responsible for winter maintenance, ordinary wear and tear, force majeure, and damage caused by the City excepted.

M² may from time to time provide such other consulting management services as requested by the City for other grass and turf requirements as set out in Paragraph 1(D) and the City may supply such materials and supplies as recommended and shall reimburse M² for labor and other overhead and incidental expenses consistent with the reimbursement protocol of this agreement.

C. Parking Lots and Roads

The City shall be responsible for maintenance of parking lots and public roads located on the Links premises. Manager acknowledges that the City may be required to comply with the provisions of the applicable public bid laws in order to make repairs.

D. Turf Consultant

The City may hire, at its own expense, a turf consultant to evaluate the condition and quality of the Links golf course, the par 3 Bringhurst golf course or the Johnny Downs Complex at any time when the City deems it to be necessary or desirable. Manager or Manager's designee shall have the right to be present at any time a turf consultant is on the golf course.

E. Capital Improvements

If it becomes necessary to perform any capital improvements on the Links or other premises managed, Manager shall notify the City, and the City shall be responsible therefor. For purposes of this agreement, capital improvements shall include, but not be limited to, utility installation, structural improvements to storm sewer or water main, structural improvements to buildings, and repairs necessitated by natural disaster or force majeure. Manager shall be responsible for the cost of the capital improvements if the damage is caused by the negligence or fault of Manager or its agents, employees, subcontractors, lessees, or concessionaires. Manager acknowledges that the City may be required to comply with the provisions of the applicable public bid laws in order to make capital improvements.

The City may make capital improvements it deems necessary or desirable at any time without expense to Manager. The City shall give reasonable advance notice to Manager of the date or time of any work which the City intends to conduct on the premises. The City shall obtain Manager's approval and consent prior to making any improvement which may have a material impact on Manager's operations under this agreement, which approval and consent shall not be unreasonably be withheld.

Manager acknowledges that the premises managed may be subject to servitudes or other rights in favor of persons other than the City or Manager, including public utilities, and Manager shall not interfere with the lawful exercise of any servitude or other right by the owner thereof. Manager shall permit the City to enter upon the premises for the purpose of installing, removing, inspecting, or maintaining public utilities which may be the obligation of the City.

F. Damage to Premises

In the event any part of the Links premises or other premises managed is damaged by fire, casualty, vandalism, natural disaster, force majeure, or any other cause and all or part of the

premises are thereby rendered unfit, the City and Manager shall negotiate in good faith regarding whether any provision of this agreement shall be modified or suspended.

G. Alterations by Manager

Manager shall not make any major alteration, including any addition, repair, or permanent decorations, restorations, or improvements to the Links premises or other premises managed, unless Manager shall have first submitted plans and specifications therefor to the City for approval. Major alterations include any substantial change to the physical appearance, playing condition, or intended purpose of the golf course grounds, buildings, bridges, shelters, parking lots, roads, cart paths, or irrigation systems. Any public work which may require the City to comply with the provisions of the applicable public bid laws shall be deemed to be a major alteration.

The City may authorize Manager to make a major alteration subject to the provisions of the applicable public bid laws and conditioned upon the furnishing of a performance bond, letter of credit, or other lawful security in favor of the City by Manager which shall guarantee the satisfactory completion of any work and the payment of any debts and claims arising therefrom. Any major alterations made by Manager shall become the property of the City.

H. Cooperation

M² and its agents, employees, subcontractors, lessees, and concessionaires, shall cooperate with the City or its sub-leasees in the event the City or sub-leasees conducts recreational or community related activities at the par 3 Bringham golf course, Johnny Downs Complex baseball and soccer fields.

I. Emergency Entry

In the event of any emergency or other condition on the Links premises or any other premises managed, the golf courses, or the golf course facilities which presents a danger to the public or which may result in damage to the premises, the golf course, or the golf course facilities, the City may enter thereon and take such action as may be necessary to correct such condition.

10. Food and Pro Shop Concessions

A. Manager shall contract with one or more persons (the food concessionaire) to operate the Links grill, related food and beverage services, and any vending machines dispensing food and beverages. Any contract shall be subject to the approval of the City and shall require that the food concessionaire pay the City such sums as the City, Manager, and the food concessionaire shall agree upon. The City shall not be responsible for any damage to the inventory or other property of the food concessionaire unless the damage is caused by the City.

B. The records of the food concessionaire shall be subject to review by the City. The food concessionaire shall maintain adequate records of the receipt of all concession revenue, and the records may be subject to audit by the City or by the legislative auditor in the manner provided by law.

C. Manager shall operate a golf pro shop at the Links for the sale of golf equipment and golf apparel and teaching golf lessons. The City shall not be responsible for any damage to the pro shop inventory unless such damage is caused by the City.

11. Security Interest

Manager shall keep the premises, the golf course, the golf course facilities, all buildings and other improvements, and every part thereof, free and clear of any mortgage, lien, privilege, and security interest of any kind or nature whatsoever.

12. Machinery and Equipment

A. The City shall furnish all equipment necessary for the operation and maintenance of the golf courses and the Johnny Downs complex and related premises. Manager shall maintain the equipment in good condition, ordinary wear and tear excepted. The City may inspect this equipment at any time.

B. The City shall provide at least 70 golf carts for use at the Links golf course. The golf carts shall be maintained by Manager in good condition, ordinary wear and tear excepted.

C. Manager acknowledges that the City may be required to comply with the provisions of the applicable public bid laws or the applicable purchasing or procurement laws in order to acquire equipment.

D. All equipment furnished by the City shall remain the property of the City, and no equipment shall be disposed of except in the manner provided by law.

E. M² may require other equipment for the par 3 Bringhurst golf course and the Johnny Downs Complex maintenance and the City will provide reasonable and necessary equipment task for that purpose. A maintenance shed shall be provided at the Bringhurst facility.

13. Personnel and Relationship of Parties

A. This agreement is for consulting and professional services. There shall be no relationship of employer and employee between the City and Manager. For all purposes under this contract:

(1) Manager warrants that it has or will hire or contract with persons who are qualified to perform the work required by this agreement. No such person shall be deemed to be an employee of the City.

(2) Except as otherwise expressly provided in this agreement, any person hired by or contracted to Manager to perform any services shall be an agent, employee, subcontractor, lessee, or concessionaire of Manager who shall have the sole right to control, hire, and discharge such person.

(3) Any sum due and payable to Manager shall be paid as a gross sum, and no withholdings or deductions shall be made by the City for any purpose.

(4) Manager shall pay when due all salaries, wages, and any other sums to any of its agents, employees, subcontractors, lessees, or concessionaires. Manager shall have exclusive responsibility for the payment of any federal and state income taxes, social security taxes, unemployment compensation taxes, and any other taxes or withholdings required by law with respect to such persons.

(5) The City shall not, directly or indirectly, solicit, induce, or attempt to induce any employee or other person associated with Manager to leave the employment of or to discontinue his association with Manager.

B. Manager shall provide a GCSAA (Golf Course Superintendent's Association of America) Class "A" Golf Course Superintendent. The golf course superintendent shall supervise golf course maintenance, and he shall have at least a four-year degree in agronomy or related field, have a minimum of 3 years' experience as a golf course superintendent or assistant golf course superintendent, be a member of the Golf Course Superintendent's Association of America, and shall be duly licensed to dispense or apply any chemicals necessary for the proper maintenance of the golf course. The golf course superintendent shall be replaced by Manager on 30 days written notice from the City if he fails to comply with the specifications set forth in the Manual.

C. Manager shall provide a golf professional for the Links.

D. Any agent, employee, subcontractor, lessee, or concessionaire of Manager who uses, directs, or supervises the use of any pesticide, herbicide, or fungicide shall be licensed and

certified pursuant to any applicable federal or state laws and regulations, or he shall be under the direct supervision of a person who is so licensed and certified.

E. Manager shall maintain a workforce sufficient to staff the Links course at all times that the course is open.

F. Manager shall comply with all federal and state laws which prohibit employment discrimination.

14. Inspection and Accounting

A. Manager shall keep or cause to be kept reasonable books, records, journals, accounts, and ledgers as set forth in the Manual or as directed by the City.

B. Manager shall prepare monthly financial statements which shall be delivered to the City no later than the 25th day of the following month. The financial statements shall include, at a minimum, the following:

(1) an income statement reflecting all income and expense activity for the preceding month;

(2) a statement reflecting all cash receipts and disbursements for the preceding month;

(3) a variance report reflecting the status of all accounts in an actual versus approved budget format.

C. The City may, at any time and upon reasonable notice to Manager, inspect and verify the books, records, journals, accounts, and ledgers of Manager. The City may, without expense to Manager, have an independent audit performed upon the books, records, journals, accounts, and ledgers. Manager acknowledges that the books, records, journals, accounts, and ledgers may be subject to audit by the legislative auditor.

D. The City shall have access to the managed premises, or any part thereof, at any time upon reasonable notice to Manager.

15. Statistical Records and Information

Manager will provide the City appropriate statistical records regarding activity at and use of the premises by the public on a monthly basis in the manner set forth in the Manual.

16. Performance/Fidelity Bond

Manager shall furnish the City, at the City's cost, a bond issued by a surety company authorized to do business in the state of Louisiana in a form acceptable to the City in the amount of at least \$50,000.00 and guaranteeing Manager's faithful performance of its obligations under this Agreement.

17. Insurance

A. The City shall maintain a policy of public liability insurance insuring the City and naming the Manager and Mike Mitton as an additional insured for any claims by any person who maybe injured or otherwise damaged as a result of the operations of the golf course, the Johnny Downs playing fields and the Bringhurst par 3 golf course and any other playing field the Manager may consult or manage for the city. The policy shall provide general public liability for the fields and golf courses and shall have minimum limits as from time to time decided by the City. The city policy shall be primary over any valid and collectable insurance, if any, provided by the Manager and shall waive subrogation in favor of the Manager.

B. Manager shall maintain a policy of public liability insurance insuring Manager and the City against claims by any person who may be injured or otherwise damaged as a

result of the operations of the Links on the Bayou golf course club house located at 271 Vandenburg Drive, Alexandria, LA with a business description "office-management operation for Golf Courses". The policy of insurance shall insure against risk from acts or failures to act of the Manager and its agents, employees, subcontractors, lessees, and concessionaires. The policy shall be written by an insurance company licensed to do business in the state of Louisiana and shall include the City as a named insured. Manager shall furnish the City with a copy of the insurance policy and any endorsements thereon. The policy shall provide Commercial General Liability Insurance with at least general aggregate policy limits of \$1,000,000.00; damages to premises rented limits of \$100,000; medical expenses limit of \$5,000 and such other terms and conditions acceptable to the City and the Manager.

- C. Manager shall maintain in effect a policy of insurance providing workers' compensation and employers' liability coverage. The policy of insurance shall include the City as a named insured.
- D. The City may maintain in effect a policy of insurance, such as the St. Paul Eagle 3 policy or its equivalent, providing coverage against loss by vandalism, theft, or other loss, damage or destruction of the physical facilities and equipment as the City may deem appropriate.
- E. Manager and the City may from time to time during the terms of this contract provide other insurance provisions or coverages agreeable to the parties.

18. Indemnity and Waiver of Subrogation

Manager shall for any claim, cause of action or right of action arising out of or related to the care, custody and control of the Links on the Bayou golf club house indemnify, defend, and hold harmless the City from and against any and all actions, claims, demands, losses, costs (including attorney fees and litigation expenses), damages, expenses, and liability of any kind or nature whatsoever as a result of injury or death of any person or damage to any property which may arise from and in any manner grow out of any act of fault or negligence by Manager, its agents, employees, subcontractors, lessees, or concessionaires. Manager shall maintain in effect a policy of liability insurance providing coverage for Manager's liability under this provision.

The City hereby releases Manager and Manager hereby releases the City, and their respective officers, agents, employees, subcontractors, lessees, or concessionaires, from any claims or demands for damages, loss, expense, or injury to persons or property to the extent, but only to the extent, that such damages, loss, expense, or injury is covered by insurance and to the extent, but only to the extent, that such insurance is not prejudiced thereby or the expense of such insurance is not thereby increased.

19. Utility Charges

The City shall pay all charges for gas, sewer, water, electric, and sanitation utilities. Manager shall pay all charges for telephone or other utilities service.

20. Taxes

- A. Manager and its agents, employees, subcontractors, lessees, and concessionaires shall pay all taxes that may be lawfully levied. Manager shall pay all license or permit fees required by law for the conduct of its operations.
- B. The premises are owned or leased by the City and are exempt from ad valorem taxes.

21. Signs

Manager may erect a scoreboard at the Links and sell advertising space thereon. Except as authorized herein, Manager shall not erect or display, or permit to be erected or displayed, any permanent sign or advertising matter on the premises without the written consent of the City, which consent shall not be unreasonably withheld.

22. Compliance with Laws

Manager shall comply with all applicable federal, state, and local laws, statutes, rules, ordinances, or orders.

23. Rules

The rules for the use and operation of the Links golf course premises, including reservations, outings, leagues, tee times, tournament play, locker usage, and the like shall be set forth in the Manual.

24. Default and Termination

A. In the event either party to this agreement (the defaulting party) defaults in the performance of any obligation under this agreement, the the other party (the nondefaulting party) may terminate this agreement as hereinafter provided. Upon discovery of the defaulting party's default, the nondefaulting party shall provide the defaulting party with written notice describing the default and giving the defaulting party 30 days during which to cure the default. If the default has not been corrected at the expiration of the 30 day period, the nondefaulting party may, at its option, by further notice to the defaulting party declare this agreement to be terminated. Notice under this provision shall be in writing and delivered to the defaulting party. If the default is of such a nature that it cannot be rectified within 30 days, the defaulting party may apply to the nondefaulting party for a reasonable extension of time to correct the default. A waiver by the nondefaulting party of any one event of default shall not constitute a waiver or forbearance of any subsequent event of default.

B. Upon termination of this agreement for any reason, all Links pro shop inventory shall be purchased by the City at the invoice cost paid by Manager.

25. Possession on Termination

Upon termination of this agreement, the City shall be entitled to immediate possession of the premises and other property owned by the City, and Manager shall cooperate with the City to facilitate an orderly transfer of the premises and other property to insure that there is a minimal interruption of golf course operations. At the termination of this agreement, Manager shall surrender the premises to the City in as good or better condition than they were in at the beginning of the initial term of this agreement, ordinary wear and tear, force majeure, and damage caused by the City excepted.

26. Expropriation

In the event that expropriation proceedings result in the taking of any portion of the premises or the golf course facilities to such an extent that further usage of the facilities for golf purposes is impossible or significantly impaired, then this agreement shall be modified or terminated as to that part of the premises or facilities involved, and the City and Manager agree to negotiate in good faith to adjust the terms of this agreement to account for such taking.

27. Assignment and Subleasing

Manager shall not assign or otherwise transfer its obligations under this agreement without the prior written consent of the City. Any assignment or transfer of more than 50% of the stock or other ownership interest in Manager shall be deemed an assignment or transfer within the meaning of this prohibition.

28. Licenses and Permits

Manager and its agents, employees, subcontractors, lessees, and concessionaires shall obtain any necessary license and permit for the sale of alcoholic beverages, food, beverages, and tobacco and any other applicable license or permit required for the operations conducted by Manager and its agents, employees, subcontractors, lessees, and concessionaires.

29. Hazardous Materials and Environmental Compliance

The City represents that it has no knowledge of any hazardous or dangerous substances or materials stored, buried, discharged, or present on the premises. The City shall hold Manager harmless against liability, loss, or damage of any kind or nature occasioned by the presence of hazardous or dangerous substances or materials on the premises on the effective date of this agreement. This paragraph shall have no application in the event of the storage, burial, discharge, or presence of hazardous or dangerous substances or materials on the premises as a result of the act or omission of Manager or its agents, employees, subcontractors, lessees, or concessionaires. As used herein, hazardous or dangerous substances shall include, but not be limited to, pesticides, herbicides, fungicides, fertilizers, or other substances or materials used in the operation and maintenance of golfing facilities.

30. Notice and Authority

Any notice required or permitted to be made under this agreement shall be given to the parties in the following manner:

Notice to the City shall be sent by Certified Mail to:

Mayor
City of Alexandria
P.O. Box 71
Alexandria, Louisiana 71309

Notice to Manager shall be sent by Certified Mail to:

Michael J. Mitton, President
M² Mitton Management, L.L.C.
Box 29006
Shreveport, Louisiana 71149

31. Applicable Law

This agreement shall be governed by the law of Louisiana.

32. Entire Agreement

This agreement, together with the Budget and the Manual, constitutes the entire agreement of the parties and except for the provision of Paragraph 34, supersedes and replaces all prior negotiations, understandings, and agreements, written or oral.

The Budget which is attached hereto as Appendix I is made a part of this agreement. The Budget is subject to change by the consent of Manager and the Golf Course Committee which shall be established by the City.

The Manual which shall be prepared pursuant to agreement between Manager and the City shall be attached hereto as Appendix II and made a part of this agreement. The Manual shall be subject to change by the consent of Manager and the Golf Course Committee which shall be established by the City.

33. City's Agent; Contract Monitor.

The City appoints, as its sole and exclusive mandatory and agent, the Mayor to continuously represent and act for and on behalf of the City in any and all matters relating to the administration of the City's rights, powers, duties and obligations under this Agreement. On any matter that requires a decision to be made by the City about the City's rights, powers, duties and obligations under this Agreement, the Mayor shall be the sole and exclusive agent and mandatory for the City to make such decisions. The Mayor shall have the right and privilege to appoint one or more substitutes, including the Finance Director, to fulfill or perform any act or agency on

behalf of or in the name of the Mayor who shall be designated as a Contract Monitor. The Mayor shall have the power and authority to execute any amendment of this Agreement in his opinion within the enabling authority of any Ordinance passed by the City authorizing the agreement.

34. Survival Clause

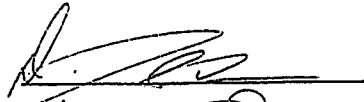

The representations, warranties, and agreements of each of the parties contained in the Agreement between the City and the manager dated January 31, 2002, as amended from time to time thereafter, shall survive this Agreement.

35. Fiscal Funding

Manager understands and agrees the City annually appropriates funds for contractual and capital expenditures and the City Council may but is not required to make appropriations on an annual basis to fund the services and expenses under this agreement and Manager agrees to cooperate with the Contract Monitor who may notify Manager of any action material to an appropriation for the services and expenses undertaken hereunder.


THUS DONE AND SIGNED in the presence of the undersigned witnesses and me, Notary Public, at Alexandria, Rapides Parish, Louisiana this 29th day of June, 2015.

CITY OF ALEXANDRIA, LOUISIANA



WITNESS



BY:


JACQUES M. ROY
MAYOR

 #131608
NOTARY PUBLIC *Tonya Corley*

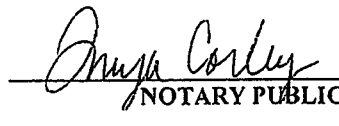
THUS DONE AND SIGNED in the presence of the undersigned witnesses and me, Notary Public, at Alexandria, Rapides Parish, Louisiana this 2nd day of ~~June~~ ^{July}, 2015.

M² - MITTON MANAGEMENT, L.L.C.


WITNESS

WITNESS

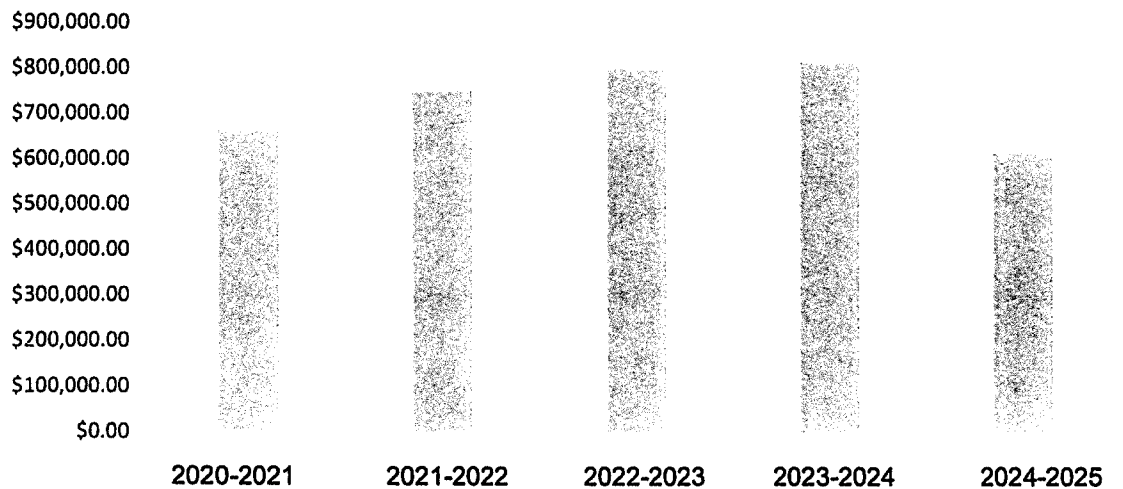
BY:


MICHAEL J. MITTON

 #131608
NOTARY PUBLIC *Tonya Corley*

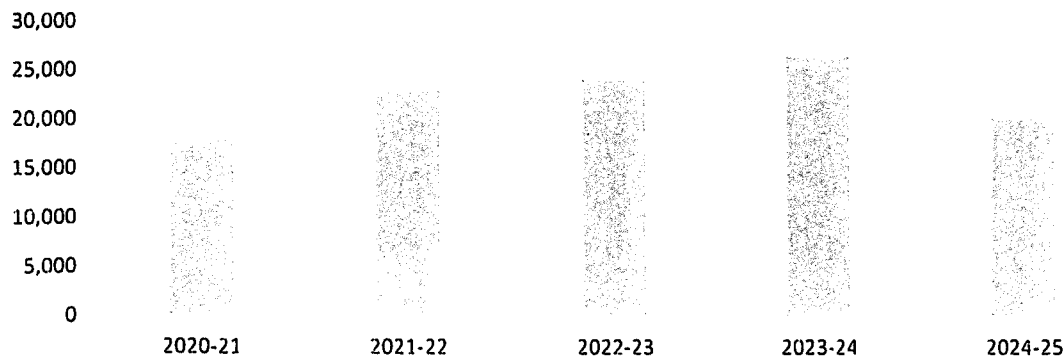
	Golf Revenue Charts				
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
May	\$61,168.00	\$64,898.00	\$87,221.00	\$92,169.00	\$ 78,397.00
June	\$57,010.00	\$61,130.00	\$72,753.00	\$91,215.00	\$ 95,905.00
July	\$59,500.00	\$82,468.00	\$88,860.00	\$86,526.00	\$ 76,187.00
August	\$65,070.00	\$59,900.00	\$78,412.00	\$64,928.00	\$ 86,477.00
September	\$57,371.00	\$60,429.00	\$70,167.00	\$60,316.00	\$ 60,060.00
October	\$60,600.00	\$68,504.00	\$81,274.00	\$62,386.00	\$ 72,300.00
November	\$49,802.00	\$52,795.00	\$33,168.00	\$51,693.00	\$ 53,618.00
December	\$37,818.00	\$50,298.00	\$43,692.00	\$50,783.00	\$ 55,801.00
January	\$33,814.00	\$37,268.00	\$45,029.00	\$32,164.00	\$ 39,105.00
February	\$28,554.00	\$45,909.00	\$49,407.00	\$59,339.00	
March	\$68,482.00	\$74,270.00	\$65,853.00	\$63,475.00	
April	\$86,087.00	\$93,609.00	\$85,169.00	\$102,296.00	
Total	\$665,276.00	\$751,478.00	\$801,005.00	\$817,290.00	thru January \$617,850.00
Goal	\$700,000.00	\$750,000.00	\$800,000.00	\$825,000.00	\$850,000.00
	-\$34,724.00	\$1,478.00	\$1,005.00	-\$7,710.00	

Golf Revenues 2020/21 thru 2024/25 Fiscal Years



Total Rounds Played				
2020-21	2021-22	2022-23	2023-24	2024-25
18,092	23,102	24,215	26,610	20,316
				Thru January

Rounds Played 2020/21 thru 2024/25 Fiscal Years



Facility Rounds Usage by type

2020-2021	
1 Daily Fee	11927
2 Passholder	4032
3 Tournament	1250
4 Employee/Marshal	883
total	18092

2021-2022	
1 Daily Fee	13184
2 Passholder	6503
3 Tournament	1854
4 Employee/Marshal	1561
total	23102

2022-2023	
1 Daily Fee	13367
2 Passholder	7442
3 Tournament	1868
4 Employee/Marshal	1538
total	24215

2023-2024	
1 Daily Fee	11846
2 Passholder	11501
3 Tournament	1741
4 Employee/Marshal	1522
total	26610

2024-2025	
1 Daily Fee	8075
2 Passholder	8708
3 Tournament	2368
4 Employee/Marshal	1165
total	20316

2021-2022



Daily Fee Passholder Tournament Employee/Marshal

2023-2024



Daily Fee Passholder Tournament Employee/Marshal

2024-2025



Daily Fee Passholder Tournament Employee/Marshal

2020-2021

Daily Fee Passholder
Tournament Employee/Marshal

2022-2023

Daily Fee Passholder
Tournament Employee/Marshal

Economic Benefits of Links on the Bayou

Economic Impact (GAEDA)

The 2025 Tournament Schedule will have approximately 2400 rounds of golf from outside of the Central Louisiana area.

$2400 \times \$140$ (GAEDA per golfer) $= \$336,000$

Estimated another 2500 daily fee rounds of golf will play at Links on the Bayou from outside CENLA.

$2500 \times \$140$ (GAEDA per golfer) $= \$350,000$

Factors not included in impact are spouses and families traveling with players while in CENLA.

From 2020 - 2025 Links on the Bayou has had guests from 39 different states. Approximately 4000 of our annual 26,000 rounds are from golfers outside of Central Louisiana.

The golf course has an annual estimated economic impact of nearly \$1 million into the Alexandria economy from out of town golfers and guests.

St. Andrews Property Tax

Approximate Properties 125

Average Tax Combined for Parish per $\$3500 \times 125 = \$437,500$

Average City Property Taxes $\$800 \times 125 = \$100,000$

Average Recreation Tax $\$200 \times 125 = \$25,000$

St Andrews was annexed and developed around the golf course property utilizing the benefits and natural scenery that help maintain and enhance property values. St Andrews directly benefits from a well maintained and managed golf course and directly contributes back to the city property taxes.

M2 Mitton Management Employee Breakdown

Staff consist of 40-45 employees throughout the year including the specialized positions of Class A PGA Golf Professional and Class A Golf Course Superintendent.

Links on the Bayou Clubhouse and Golf Course Maintenance: 25 total

Full Time Employees 11

Part Time Employees: 14

Johnny Downs Turf Maintenance: 3 total

Full Time: 1

Part Time: 2

Bringhurst Course Maintenance and Marshals: 13 total

Full Time: 0

Part Time: 13



2025 Tournament Calendar updated 1.27.25

February 7-Corey Jeansonne outing, 10am reverse sg. 44 players

February 9- Super Bowl Scramble 12:30pm (Links event, 80-100 players)

**February 22- North LA Amateur Tour Kickoff 9am tee times (80-100 players)

March 6- Tioga High School fundraiser event, 12:30sg

**March 7- Assemblies of God. 8:30am reverse sg, 20-30 players

March 11- high school Junior event 3pm shotgun, 30-40 players)

March 14- FOP Golf time tbd (am) 40-60 players

**March 16-Carencro Golf association 8:30sg, 100-120 players

March 18 high school Junior event 3pm shotgun, 60-70 players)

March 21- OLPS 1pm shotgun, 60-90 players

**March 22-23 Bayou Rapides Junior Inv. 10:00 tee times Saturday, 8:30sg Sun. 80-100 players

March 28 St. Rita 1pm sg, 80-100 players

**March 31- April 5- WAPT

**April 6- Senior Am Tour (80-100 players) 8:30sg

April 8- high school Junior event 12:30pm shotgun, 60-70 players)

April 10- YWCA Girls on the Run 1pm sg (60-80 players)

April 11- Sheriff wood 1pm sg, (100+ players)

**April 12- Eagle Am tour, 9am tee times (75-100 players)

April 24 Keith Fountain Tournament 1pm shotgun (60-80 players)

April 25 LSUA Tournament 1 pm sg (outside event, 80-100 players)

April 27- POA Tournament, 1 pm sg (outside event, 80-100 players)

****April 28- High School regional, morning tee times 60-80 players.**

April 27-28-Brink and Links, (links event, 50-60 players)

****May 2- Sheriff Craft Tournament, 9:00 sg (outside event, 90-120 players)**

May 3-4- Member/Member event, am tee times (Links event 24-36 players)

****May 5- Scott Golf Association 8:00am sg 40-50 players**

May 17-18 Couple's Scramble 1pm sat sg, 8:30am Sunday sg (60-100 players)

May 23- Pineville Rotary Club 1pm sg (, 80-100 players)

May 29- Pineville High Golf tmt 1pm sg (80-100players)

May 31 FCC Pollock 8:30 reverse sg, 30-40 players

May 31 June 1- Club Championship, (Links event 30-40 players)

****June 1-2- Senior Amateur Tour (new 2 day event, 80-100 players)**

June 6- Hopehouse 1pm sg (80-100 players)

June 13- ASH Alumni Golf Tournament, 1:00 shotgun 80-100 players

June 20- RPAC golf 1pm sg (60-80 players)

June 21-22- Red River 4 ball; am tee times 80-120 players

****June 29- North LA Amateur Tour, (outside event 80-100 players)**

July 11-12- Member Guest am tee times (24-40 players)

July 26- Hacker's Cup, 7:30am-12:30pm shotgun (180-200 players) course closed

August 2-3- Battle on the Bayou, am tee times (Links event, 80-100 players)

August 8- Cajun wheelers 1pm sg (60-100 players)

****August 10- Branch Golf Assoc., (outside event, 50-75 players)**

August 23-24 Brink and Links (Sunday @ links 8:30 reverse sg)40-60 players

August 29 LA Engineers Assoc. 1pm shotgun, 40-60 players

September 5-7- Men's City Championship, (Links event 50-60 players)

****September 12 State Trooper's tournament, (outside event 80-100 players) 1pm sg**

****September 19- Distran Crest 80-100 players, 8am shotgun**

****September 25-26 LGA State SR 4 Ball; AM TEE TIMES**

October 2- Doug Young Memorial 8:30am sg; 40-60 players

October 3 Calvary deacons' 80-100, 1pm sg

****October 4-5- Knights of Columbus (1pm sat sg; 8am sun sg) 70-90 players**

October 13 Bishops Tournament 12:00 shotgun 100+ players

October 18-19 Men's Sr. City Championship, Junior City, Ladies City (Links event, 50-60 players)

November 1 Superintendent's Revenge, (Links event 70-90 players)

November 29- Turkey Shoot 4 Ball, (Links event 50-60 players)

December 20- Polar Bear Par3+, (Links event 50-60 players)

Highlighted dates are Links on the Bayou in house events.

**** Events with majority or all of the field consist of out of town players.**

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE GOLF COURSE MANAGEMENT OPERATION AND MAINTENANCE AGREEMENT WITH M2MITTON MANAGEMENT, LLC AT ITS CURRENT TERMS AND CONDITIONS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter renew the Golf Course Management Operation and Maintenance Agreement with M2Mitton Management, LLC at its current terms and conditions.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of March, 2025.

NOTICE PUBLISHED on the 28th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

**EXECUTIVE SESSION TO BE HELD PURSANT R.S. 21.6.1(A) (2) ON
THE FOLLOWING ITEMS:**

- i. an ordinance authorizing the City Attorney to settle and compromise the matters entitled "Doris Fox, et al. v. City of Alexandria, et al" 9th judicial District Court Civil Suit Number 275,974, Division A and other matters with respect thereto;
- ii. an ordinance authorizing the City Attorney to settle and compromise the matters entitled "Johnny Jeans, et ux. v. City of Alexandria, et al" 9th judicial District Court Civil Suit Number 268,938, Division C and other matters with respect thereto.
- iii. an ordinance authorizing the City Attorney to settle and compromise the matters entitled "Marie Sampson v. City of Alexandria, et al" 9th judicial District Court Civil Suit Number 274,100 Division F and other matters with respect thereto.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Legal Division

Date: March 18, 2025

Title: An Ordinance to Accept the Recommendation of the City Attorney to Authorizing the City Attorney to Settle and Compromise the Matter "Doris Fox, et al. v. City of Alexandria, et al." (9th Judicial District Court Civil Suit No. 275,974; Div. A) and Other Matters with Respect Thereto.

Explanation of Proposal:

Additional Information Attached ☐

The City Attorney respectfully requests that an Executive Session be convened to discuss this agenda item.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 551-020101-531606-0

Expense Amount:

Account Line Item: Claims - Auto

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

FILED

MAR 18 2025

CITY OF ALEXANDRIA

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "DORIS FOX, ET AL. V. CITY OF ALEXANDRIA, ET AL" 9TH JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 275,974, DIVISION A AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the City Attorney to settle and compromise the matters entitled "Doris Fox, et al v. City of Alexandria, et al" 9th Judicial District Court Civil Suit number 275,974, Division A.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of March, 2025.

NOTICE PUBLISHED on the 28th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Legal Division

Date: March 18, 2025

Title: An Ordinance to Accept the Recommendation of the City Attorney to Authorizing the City Attorney to Settle and Compromise the Matter "Johney Jeans, et ux. v. City of Alexandria, et al." (9th Judicial District Court Civil Suit No. 268,938; Div. C) and Other Matters with Respect Thereto.

Explanation of Proposal:

Additional Information Attached ☐

The City Attorney respectfully requests that an Executive Session be convened to discuss this agenda item.

Budget:

☐

Neutral

☐

Within
Existing

☒

Requires
Amendment

Account Number: 551-020450-531606-0

Expense Amount:

Account Line Item: Claims - Auto

Remaining Amount:

Authorization:

4. Finance Director

1. Mayor

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Information: Sufficient

☐

Review:

Content

☐

Insufficient

☐

Remarks:

FILED

MAR 19 2025

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "JOHNNY JEANS, ET UX. V. CITY OF ALEXANDRIA, ET AL" 9TH JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 268,938, DIVISION C AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the City Attorney to settle and compromise the matters entitled "Johnny Jeans, et ux v City of Alexandria, et al" 9th Judicial District Court Civil Suit Number 268,938, Division C.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

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NOTICE PUBLISHED on the 28th day of March, 2025.

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YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Legal Division

Date: March 18, 2025

Title: An Ordinance to Accept the Recommendation of the City Attorney to Authorizing the City Attorney to Settle and Compromise the Matter "Marie Sampson v. City of Alexandria, et al." (9th Judicial District Court Civil Suit No. 274,100; Div. F) and Other Matters with Respect Thereto.

Explanation of Proposal:

Additional Information Attached ☐

The City Attorney respectfully requests that an Executive Session be convened to discuss this agenda item.

Budget:

☐

Neutral

☐

Within
Existing

☒

Requires
Amendment

Account Number: 551-020401-531606-0

Expense Amount:

Account Line Item: Claims - Auto

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

RECEIVED

MAR 18 2025

CITY COUNCIL

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "MARIE SAMPSON V. CITY OF ALEXANDRIA, ET AL" 9TH JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 274,100 DIVISION F AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the City Attorney to settle and compromise the matters entitled "Marie Sampson v. City of Alexandria, et al" 9th judicial District Court Civil Suit number 274,100 Division F.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

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NOTICE PUBLISHED on the 28th day of March, 2025.

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YEAS:

NAYS:

ABSENT: .

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

ORDINANCES FOR FINAL ADOPTION
SUBJECT TO PUBLIC HEARING

To consider final adoption of an ordinance authorizing the City Attorney to settle and compromise the matters entitled "Doris Fox, et al. v. City of Alexandria, et al" 9th judicial District Court Civil Suit Number 275,974, Division A and other matters with respect thereto.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Legal Division

Date: March 18, 2025

Title: An Ordinance to Accept the Recommendation of the City Attorney to Authorizing the City Attorney to Settle and Compromise the Matter "Doris Fox, et al. v. City of Alexandria, et al." (9th Judicial District Court Civil Suit No. 275,974; Div. A) and Other Matters with Respect Thereto.

Explanation of Proposal:

Additional Information Attached ☐

The City Attorney respectfully requests that an Executive Session be convened to discuss this agenda item.

Budget:

☐

Neutral

☒

Within
Existing

☐

Requires
Amendment

Account Number: 551-020101-531606-0

Expense Amount:

Account Line Item: Claims - Auto

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

☐

Review:

Content

☐

Information:

Sufficient

☐

Insufficient

☐

Remarks:

11-11-2024

11-11-2025

11-11-2025

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "DORIS FOX, ET AL. V. CITY OF ALEXANDRIA, ET AL" 9TH JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 275,974, DIVISION A AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the City Attorney to settle and compromise the matters entitled "Doris Fox, et al v. City of Alexandria, et al" 9th Judicial District Court Civil Suit number 275,974, Division A.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

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NOTICE PUBLISHED on the 28th day of March, 2025.

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YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the City Attorney to settle and compromise the matters entitled "Johnny Jeans, et ux. v. City of Alexandria, et al" 9th judicial District Court Civil Suit Number 268,938, Division C and other matters with respect thereto.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Legal Division

Date: March 18, 2025

Title: An Ordinance to Accept the Recommendation of the City Attorney to Authorizing the City Attorney to Settle and Compromise the Matter "Johney Jeans, et ux. v. City of Alexandria, et al." (9th Judicial District Court Civil Suit No. 268,938; Div. C) and Other Matters with Respect Thereto.

Explanation of Proposal:

Additional Information Attached ☐

The City Attorney respectfully requests that an Executive Session be convened to discuss this agenda item.

Budget:

☐

Neutral

☐

Within
Existing

☒

Requires
Amendment

Account Number: 551-020450-531606-0

Expense Amount:

Account Line Item: Claims - Auto

Remaining Amount:

Authorization:

4. Finance Director

1. Mayor

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

☐

Information:

Sufficient

☐

Review:

Content

☐

Insufficient

☐

Remarks:

FILED

MAR 19 2025

CLERK

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "JOHNNY JEANS, ET UX. V. CITY OF ALEXANDRIA, ET AL" 9TH JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 268,938, DIVISION C AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the City Attorney to settle and compromise the matters entitled "Johnny Jeans, et ux v City of Alexandria, et al" 9th Judicial District Court Civil Suit Number 268,938, Division C.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

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NOTICE PUBLISHED on the 28th day of March, 2025.

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YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the City Attorney to settle and compromise the matters entitled "Marie Sampson v. City of Alexandria, et al" 9th judicial District Court Civil Suit Number 274,100 Division F and other matters with respect thereto.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Legal Division

Date: March 18, 2025

Title: An Ordinance to Accept the Recommendation of the City Attorney to Authorizing the City Attorney to Settle and Compromise the Matter "Marie Sampson v. City of Alexandria, et al." (9th Judicial District Court Civil Suit No. 274,100; Div. F) and Other Matters with Respect Thereto.

Explanation of Proposal:

Additional Information Attached ☐

The City Attorney respectfully requests that an Executive Session be convened to discuss this agenda item.

Budget:

☐

Neutral

☐

Within
Existing

☒

Requires
Amendment

Account Number: 551-020401-531606-0

Expense Amount:

Account Line Item: Claims - Auto

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form ☐

Review:

Content ☐

Information:

Sufficient ☐

Insufficient ☐

Remarks:

RECEIVED

MAR 18 2025

CITY COUNCIL

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY ATTORNEY TO SETTLE AND COMPROMISE THE MATTERS ENTITLED "MARIE SAMPSON V. CITY OF ALEXANDRIA, ET AL" 9TH JUDICIAL DISTRICT COURT CIVIL SUIT NUMBER 274,100 DIVISION F AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the City Attorney to settle and compromise the matters entitled "Marie Sampson v. City of Alexandria, et al" 9th judicial District Court Civil Suit number 274,100 Division F.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 25th day of March, 2025.

NOTICE PUBLISHED on the 28th day of March, 2025.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of April, 2025 and final publication was made in the Alexandria Daily Town Talk on the _____ day of April, 2025.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

Adjourned

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandrialala.com

Adjourned

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