

Community Affairs, Services and Events Committee

Agenda

August 20, 2024

(Cynthia Perry, Chuck Fowler, REDDEX Washington)

4:50 P.M.

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- 1) To hear from Krystal Briley, Park Manager of Forts Randolph and Buhlow State Historic Site.

Alexandria City Council meetings and Council Committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria website. [www.cityofalexandriala.com](http://www.cityofalexandriala.com).

**ALEXANDRIA CITY COUNCIL  
REGULAR COUNCIL AGENDA  
TUESDAY, AUGUST 20, 2024  
CITY COUNCIL CHAMBERS- 5:00 PM**

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**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM  
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

- A. CALL TO ORDER**
- B. INVOCATION**
- C. PLEDGE OF ALLEGIANCE**
- D. ROLL CALL**
- E. PUBLIC HEARING**

- 1) To consider levying additional or increased millage rates without further voter approval or adopting the adjusted millage rates after reassessment and rolling forward to rates not to exceed the prior year's maximum. The estimated amount of tax revenues to be collected in the next year from the increased millage is \$11,509,466.92 and the amount of increase in taxes attributable to the millage increase is \$398,657.17.

- F. ADJOURNMENT**

**ALEXANDRIA CITY COUNCIL  
REGULAR COUNCIL AGENDA  
TUESDAY, AUGUST 20, 2024  
CITY COUNCIL CHAMBERS- 5:05 P.M.**

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**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM  
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

**E. PRESENTATION- 6U DIXIE SOFTBALL SWEETEEES  
DIXIE SOFTBALL DEBS**

**F. APPROVAL OF MINUTES TAKEN FROM A MEETING HELD ON  
AUGUST 6, 2024.**

**G. CONSENT CALENDAR**

- 1) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Armored SWAT Vehicle for the Police Department.
  
- 2) Introduction of an ordinance to reaffirm and continue authority of the Greater Alexandria Economic Development Authority (GAEDA) district, a special political subdivision of the state in Rapides Parish, Louisiana authorized by R.S. 33:2740.60 (the Act) and City of Alexandria Ordinance 286-2003 for the purpose of cooperative economic development with the City of Alexandria.
  
- 3) Introduction of an ordinance authorizing the mayor to renew the 2022-2025 Water Well Maintenance and Rehabilitation contract with Layne Christensen.

- 4) Introduction of an ordinance authorizing the mayor to accept the proposals received for Electric Transmission and Distribution Emergency Services.
- 5) Introduction of an ordinance authorizing the mayor to accept the proposal received from America Wire Group, LLC for single conductor cable for the Electric Distribution Department.
- 6) Introduction of an ordinance authorizing the mayor to accept the lowest proposal received from EPR System for Fire/EMS Record Management System for the Fire Department.

## **H. RESOLUTIONS**

- 7) **RESOLUTION** authorizing advertisement for bids for a minimum of one Grapple Truck for the Sanitation Department.
- 8) **RESOLUTION** authorizing advertisement for bids for brass fittings and miscellaneous.

## **I. ORDINANCES FOR FINAL ADOPTION**

### **SUBJECT TO PUBLIC HEARING**

- 9) Adopt the adjusted millage rates.
- 10) Set forth the adjusted millage rate(s) and roll forward to millage rate(s) not exceeding maximum authorized rate(s).
- 11) To consider final adoption of an ordinance authorizing the mayor to enter into a Professional Services Agreement with MissionBOOST, LLC for the purpose of providing grant writing and other related services to the Alexandria Police Department under such terms and conditions as the mayor believes reasonable and necessary.

- 12) To consider final adoption of an ordinance authorizing the mayor to execute an amendment to the Cooperative Endeavor Agreement between the State and the City for additional funds for the Louisiana Watershed Initiative Project Chatlin Lake Canal Overflow Relief Structure to the Red River.
- 13) To consider final adoption of an ordinance authorizing the mayor accept the low bid submitted for Wastewater Treatment Plant Roadway Lighting Phase 2.
- 14) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for a four inch hydraulic drive submersible pump for the Wastewater Department.
- 15) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for International CV515 Truck with Truck Mounted Jet Rodder for the Wastewater Department.
- 16) To consider final adoption of an ordinance rezoning properties located at 3031 and 3105 Dawkins Street from SF-2(Single Family District) to B-3 (General Business District) to allow for the expansion of commercial parking at the site for existing businesses.
- 17) Adjournment

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**ALEXANDRIA CITY COUNCIL**

**REGULAR COUNCIL AGENDA**

**TUESDAY, AUGUST 20, 2024**

**CITY COUNCIL CHAMBERS- 5:05PM**

---

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM  
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

---

**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

**E. PRESENTATION- 6U DIXIE SOFTBALL SWEETEEES**

**F. APPROVAL OF MINUTES TAKEN FROM A MEETING HELD ON  
AUGUST 6, 2024.**

PROCEEDINGS OF THE COUNCIL OF THE CITY OF ALEXANDRIA,  
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON AUGUST  
6, 2024.

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, August 6, 2024 at 5:00 P.M. Those present were the Honorable Jim Villard, Cynthia Perry, Gary Johnson, Chuck Fowler, REDDEX Washington and Lee Rubin. Lizzie Felter was absent. Also present were City Attorney Jonathan Goins, Deputy Chief Administrative Officer Michael Caffery, Assistant Attorney Daniel Smith and Council Staff.

Mr. Villard read the following statement into the record: Alexandria City Council meetings and Council Committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria website. [www.cityofalexandrialala.com](http://www.cityofalexandrialala.com)

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Jim Villard, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Mr. Caffery and the Pledge of Allegiance was led by Mr. Johnson.

**APPROVAL OF MINUTES**

On a motion of Mr. Fowler and seconded by Mr. Johnson the minutes taken from a regular Council Meeting held on July 23, 2024 were unanimously approved by the Council.

**CONSENT CALENDAR**

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Fowler moved for the introduction of all items appearing under the heading Consent Calendar.

Mr. Rubin seconded the motion. It was unanimously carried by the Council.

Upon request from the Administration, the following item was delayed for two weeks:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ARMORED SWAT VEHICLE FOR THE POLICE DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Rubin the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH MISSIONBOOST, LLC FOR THE PURPOSE OF PROVIDING GRANT WRITING AND OTHER RELATED SERVICES TO THE ALEXANDRIA POLICE DEPARTMENT UNDER SUCH TERMS AND CONDITIONS AS THE MAYOR BELIEVES REASONABLE AND NECESSARY AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Rubin the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE STATE AND THE CITY FOR ADDITIONAL FUNDS FOR THE LOUISIANA WATERSHED INITIATIVE PROJECT CHATLIN LAKE CANAL OVERFLOW RELIEF STRUCTURE TO THE RED RIVER AND OTHER MATTERS WITH RESPECT THERETO.

### **RESOLUTIONS**

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Villard.

#### RESOLUTION NO. 0577-2024

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR A MINIMUM OF ONE REAR LOADING REFUSE TRUCK 25 CUBIC YARD CAPACITY.



The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Perry, Johnson.

NAYS: None.

ABSENT: Felter.

This resolution was thereupon declared adopted on this the 6<sup>th</sup> day of August, 2024.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Rubin.

RESOLUTION NO. 0578-2024

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR INSTALLATION OF 120/240 DELTA 3 PHASE 100 KW GENERATOR WITH TRANSFER SWITCH.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Perry, Johnson.

NAYS: None.

ABSENT: Felter.

This resolution was thereupon declared adopted on this the 6<sup>th</sup> day of August, 2024.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Rubin.

RESOLUTION NO. 0579-2024

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR A MINIMUM OF ONE SHUTTLE TRUCK.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Perry, Johnson.

NAYS: None.

ABSENT: Felter.

This resolution was thereupon declared adopted on this the 6<sup>th</sup> day of August, 2024.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Villard.

RESOLUTION NO. 0580-2024

RESOLUTION CONFIRMING THE APPOINTMENT OF MARCUS CONNELLA, P.E. AS DIRECTOR REPRESENTING THE CITY OF ALEXANDRIA TO SERVE ON THE BOARD OF DIRECTORS OF THE LOUISIANA ENERGY AND POWER AUTHORITY.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Perry, Johnson.

NAYS: None.

ABSENT: Felter.

This resolution was thereupon declared adopted on this the 6<sup>th</sup> day of August, 2024.

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Rubin.

RESOLUTION NO. 0581-2024

RESOLUTION TO ADOPT HUD REPORT FOR PY2023-2024 CAPER.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Perry, Johnson.

NAYS: None.

ABSENT: Felter.

This resolution was thereupon declared adopted on this the 6<sup>th</sup> day of August, 2024.

**ORDINANCES FOR FINAL ADOPTION**  
**SUBJECT TO A PUBLIC HEARING**

Upon request from the Administration and a motion of Mr. Fowler and seconded by Mr. Rubin, the following item was delayed for two weeks:

AN ORDINANCE AUTHORIZING THE MAYOR ACCEPT THE LOW BID SUBMITTED FOR WASTEWATER TREATMENT PLANT ROADWAY LIGHTING PHASE 2 AND OTHER MATTERS WITH RESPECT THERETO.

Upon request from the Administration and a motion of Mr. Fowler and seconded by Mr. Johnson the following item was removed from the agenda:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR PAD MOUNTED UNDERGROUND SWITCH FOR ELECTRIC

DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT  
THERETO.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Rubin and seconded by Mr. Johnson.

ORDINANCE NO. 121-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR PURCHASE AND INSTALLATION OF DISPATCH CONSOLES, BOOKCASE AND STORAGE LOCKER FOR THE FIRE DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Perry, Johnson, Fowler, Washington.

NAYS: None.

ABSENT: Felter.

This ordinance was thereupon declared adopted on this the 6<sup>th</sup> day of August, 2024.

Upon request from the Administration and a motion of Mr. Fowler and seconded by Mr. Johnson the following item was delayed for two weeks:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR A FOUR INCH HYDRAULIC DRIVE SUBMERSIBLE PUMP FOR THE WASTEWATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Rubin and seconded by Mr. Fowler.

ORDINANCE NO. 122-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ELECTRIC UTILITY RIGHT-OF-WAY MAINTENANCE AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Perry, Johnson, Fowler, Washington.

NAYS: None.

ABSENT: Felter.

This ordinance was thereupon declared adopted on this the 6<sup>th</sup> day of August, 2024.

Upon request from the Administration and a motion of Mr. Rubin and seconded by Mr. Fowler the following item was delayed for two weeks:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR INTERNATIONAL CV515 TRUCK WITH TRUCK MOUNTED JET RODDER FOR THE WASTEWATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Rubin and seconded by Mr. Fowler.

ORDINANCE NO. 123-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR TWO 2024 MODEL YEAR FORD EXPLORER CURRENT MODEL YEAR OR NEWER FOR THE POLICE DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Perry, Johnson, Fowler, Washington.

NAYS: None.

ABSENT: Felter.

This ordinance was thereupon declared adopted on this the 6<sup>th</sup> day of August, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Johnson.

ORDINANCE NO. 124-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR A MINIMUM OF ONE DIVE BOAT FOR THE FIRE DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Perry, Johnson.

NAYS: None.

ABSENT: Felter.

This ordinance was thereupon declared adopted on this the 6<sup>th</sup> day of August, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Rubin and seconded by Mr. Fowler.

ORDINANCE NO. 125-2024

AN ORDINANCE TO AUTHORIZE THE MAYOR ON BEHALF OF THE CITY OF ALEXANDRIA TO ENTER INTO A CONTRACT OR AGREEMENT WITH CIVIC PLUS, LLC FOR MUNICODE SUPPLEMENTAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Perry, Johnson, Fowler, Washington.

NAYS: None.

ABSENT: Felter.

This ordinance was thereupon declared adopted on this the 6<sup>th</sup> day of August, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Rubin and seconded by Ms. Perry.

ORDINANCE NO. 126-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE STATE OF LOUISIANA, OFFICE OF FACILITY PLANNING AND CONTROL, FOR SUGARHOUSE ROAD/EDDIE WILLIAMS BLVD. CAPITAL OUTLAY APPROPRIATIONS AND ANY OTHER RELATED DOCUMENTS REASONABLE AND NECESSARY THERETO AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Perry, Johnson, Fowler, Washington.

NAYS: None.

ABSENT: Felter.

This ordinance was thereupon declared adopted on this the 6<sup>th</sup> day of August, 2024.

The President adjourned the meeting at 5:34 p.m.

**/S/ James "Jim" Villard**  
President

ATTEST:  
**/S/ Donna P. Jones**  
City Clerk



## **G. CONSENT CALENDAR**

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for Armored SWAT Vehicle for the Police Department.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: **Finance/Purchasing**

Date: **June 4, 2024**

**Title: Request Resolution to advertise for Armored SWAT Vehicle**

**Explanation of Proposal:** *Additional Information Attached*

We request permission to advertise for Armored SWAT Vehicle for use by the City of Alexandria Police Department. This unit shall be new, un-used, and ready for immediate delivery after receipt of order. Contract shall remain in place for twelve(12) months from bid award date.

**Budget:**       Neutral       Within Existing       Requires Amendment

Account Number:

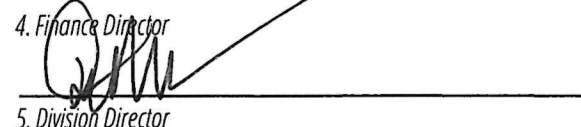
Expense Amount:

Account Line Item:

Remaining Amount:

### Authorization:

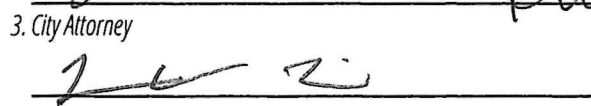
1. Mayor 

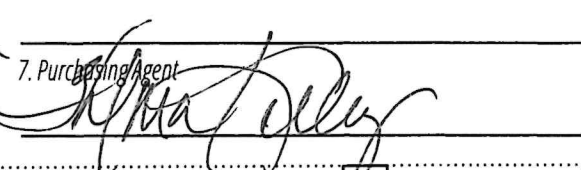
4. Finance Director 

5. Division Director

2. Chief Operating Officer 

6. Department Head

3. City Attorney 

7. Purchasing Agent 

**Council Staff Review:**      Form       Content       **Information:**      Sufficient       Insufficient

**Remarks:**

RECEIVED  
JUN 10 2024  
CITY COUNCIL

## ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

### BID # 2485 ARMORED SWAT VEHICLE

Separate sealed bids for, **ARMORED SWAT VEHICLE**, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST TUESDAY, AUGUST 6, 2024, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com) under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

**Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3414; email to [joann.swain@cityofalex.com](mailto:joann.swain@cityofalex.com); and must be received by 4:00 PM CDT, Thursday, July 25, 2024.**

#### **Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

#### **Address for Courier or Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

#### **Address for Electronic Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, June 28, 2024  
Friday, July 5, 2024  
Friday, July 12, 2024

**RESOLUTION NO. 0564-2024**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR ARMORED SWAT VEHICLE FOR THE POLICE DEPARTMENT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Armored SWAT Vehicle for the Police Department.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on August 6, 2024.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 25<sup>th</sup> day of June, 2024.

/s/ Donna P. Jones, MMC  
City Clerk

## ORDINANCE NO.

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ARMORED SWAT VEHICLE FOR THE POLICE DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted from for Armored Swat Vehicle for the Police Department.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 6<sup>th</sup> day of August, 2024.

**NOTICE PUBLISHED** on the 9<sup>th</sup> day of August, 2024.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_ day of August, 2024 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_ day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

Introduction of an ordinance to reaffirm and continue authority of the Greater Alexandria Economic Development Authority (GAEDA) district, a special political subdivision of the state in Rapides Parish, Louisiana authorized by R.S. 33:2740.60 (the Act) and City of Alexandria Ordinance 286-2003 for the purpose of cooperative economic development with the City of Alexandria.



This fact sheet is the basis for a decision by the City Council. Please insure that the information is clear, concise and current.

Date: August 7, 2024

Introduction of an ordinance to reaffirm and continue authority of the Greater Alexandria Economic Development Authority ("GAEDA") district, a special political subdivision of the state in Rapides Parish, Louisiana authorized by R.S. 33:2740.60 (the "Act") and City of Alexandria Ordinance 286-2003 for the purpose of cooperative economic development with the City of Alexandria.

Explanation: GAEDA is an important economic development partner with the City. The authority should be continued and protocols should be considered to ensure GAEDA remains viable pending Council Authorization and related procedures.

Budget:

Form with checkboxes for Budget: Neutral, Within Existing, Requires Amendment

Account Number:
Account Line Item:

Expense Amount:
Remaining Amount:

Authorization:

Lee Rubin,
Councilman-At-Large

3. Finance Director

4. Division Director

1. Mayor

5. Department Head

2. City Attorney

6. Purchasing Agent

Council Staff

Form with checkbox for Council Staff Form

Information: Sufficient

Form with checkbox for Information: Sufficient

Review:

Form with checkbox for Review: Content

Insufficient

Form with checkbox for Information: Insufficient

Remarks:



**ORDINANCE NO. \_\_\_\_\_-2024**

**AN ORDINANCE TO REAFFIRM AND CONTINUE AUTHORITY OF THE GREATER ALEXANDRIA ECONOMIC DEVELOPMENT AUTHORITY ("GAEDA") DISTRICT, A SPECIAL POLITICAL SUBDIVISION OF THE STATE IN RAPIDES PARISH, LOUISIANA AUTHORIZED BY R.S.33:2740.60 (THE "ACT") AND CITY OF ALEXANDRIA ORDINANCE 286-2003 FOR THE PURPOSE OF COOPERATIVE ECONOMIC DEVELOPMENT WITH THE CITY OF ALEXANDRIA; AND, OTHERWISE PROVIDING WITH RESPECT THERETO.**

WHEREAS, the City of Alexandria, Louisiana, (the "City") has determined that there is a continuing need within the City and the Parish of Rapides, Louisiana (the "Parish") for funding for economic development efforts and renovation, restoration and development within the City to foster tourism and economic development as provided for by the Act; and,

WHEREAS, under authority from the Act, the City Council, by Ordinance 286-2003, created a special taxing district ("GAEDA") and political subdivision of the state to provide for and promote the economic development of the city of Alexandria in order to provide for the renovation, restoration, and development of property in the city.

WHEREAS, the Greater Alexandria Economic and Development Authority ("GAEDA") district has an important economic development function, provides opportunity and funding for the benefit of the City and the citizens and GAEDA should continue to be authorized and function for intended purposes, including as a viable economic development partner with the City; and

WHEREAS, GAEDA, the special taxing district, is created for the purpose of cooperative economic development between the city of Alexandria and the special taxing district which should continue; and,

WHEREAS, pursuant to the Act and the previous ordinance the City desires to continue in force and existence the district and special political subdivision of the State to foster economic development and cooperation with the City and the citizens for benefits to be received.

SECTION I. BE IT ORDAINED by the Council of the City of Alexandria that the Greater Alexandria Economic Development Authority ("GAEDA") district created by Ordinance 286-2003 and as authorized by R.S. 33:2740.60 shall continue to operate and function as a district under powers, limitations and authority previously ordained and shall remain a political subdivision and district to cooperate with the City for economic development and other public functions; and, provided as set forth below in no event shall the district have an existence of less than three years from the effective date of this Ordinance.

Section II. BE IT FURTHER ORDAINED by the City Council that all previous powers and authorities granted to GAEDA and all limitations on the power and authority of GAEDA shall continue; provided, GAEDA, a special taxing district under authority of R.S. 33:2740.60 and Ordinances of the City of Alexandria, may not be dissolved without authority by an ordinance of the City and a two-thirds (2/3rds) vote of the entire membership of the GAEDA district board after a 180 day published notice of intention.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items,

or applications, and to this end the provisions of this ordinance are hereby declared severable.

THIS ORDINANCE was introduced on the 6<sup>th</sup> day of August, 2024.

NOTICE PUBLISHED ON THE 9<sup>th</sup> day of August, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the 20<sup>th</sup> day of August, 2024 and final publication was made in the Alexandria Town Talk on the 23<sup>rd</sup> day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

DELIVERED:      DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

RECEIVED:      DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

Introduction of an ordinance authorizing the mayor to renew the 2022-2025 Water Well Maintenance and Rehabilitation contract with Layne Christensen.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

**Division/Department:** Utility

**Date:** 8/12/24

**Title:** An ordinance authorizing a 365 day renewal of the construction contract for the 2022 - 2025 Water Well Maintenance and Rehabilitation contract.

**Explanation of Proposal:**

Additional Information Attached

This ordinance authorizes the renewal of an annual water well maintenance contract with Layne Christensen, A Granite Company for necessary repairs and maintenance of the City owned water wells. This renewal is for the 3rd year of the 3 year contract term. If authorized by the Council, the 3rd term would be effective for the period through August 8, 2025.

**Budget:**

Neutral  Within Existing  Requires Amendment

Account Number: 401-237502-605121-0 and 411-751001-707000-0

Expense Amount: Pursuant to Funds Available

Account Line Item:

Remaining Amount:

**Authorization:**

1. Mayor

4. Finance Director

2. Chief Operating Officer

5. Division Director

3. City Attorney

6. Department Head

**Council Staff Review:** Form  Content

**Information:** Sufficient  Insufficient

**Remarks:**

RECEIVED  
AUG 13 2024  
CITY COUNCIL

**CONTRACT**  
**for**  
**2022-2025 WATER WELL MAINTENANCE AND REHABILITATION**

THIS CONTRACT AND AGREEMENT made and entered into by and between the CITY OF ALEXANDRIA, LOUISIANA, a municipal corporation herein represented by **JACQUES M. ROY, its MAYOR**, who is duly authorized by Ordinance No. \_\_\_\_\_, adopted by the City Council, on \_\_\_ day of \_\_\_\_\_, 2024, hereinafter referred to as the OWNER; and Layne Christensen, A Granite Company of the Parish of Acadia, State of Louisiana, hereinafter referred to as the CONTRACTOR.

**WITNESSETH:**

That the CONTRACTOR hereby agrees to 2022-2025 Water Well Maintenance and Rehabilitation and to furnish all labor and materials therefore and perform all other WORK incidental to or connected therewith, as provided for in the DRAWINGS, SPECIFICATIONS, BID PROPOSAL, CONTRACT DOCUMENTS, and according to the instructions of the ENGINEER, and the laws applicable thereto.

Said CONTRACTOR further agrees to commence said WORK concurrent with the completion of the current contract term and to complete the same within **365** working days after the date of the commencement.

Said WORK shall be done in accordance with unit or lump sum prices as represented on the current proposal form.

Payment will be made for the amount of WORK actually done at the unit or lump sum prices above fixed and all of the above-mentioned prices shall be considered as one entire consideration for the performance of one entire CONTRACT. The OWNER may order extra WORK or make changes by altering, adding or deducting from the WORK, the CONTRACT sum being adjusted accordingly, provided that no extra WORK shall be authorized in excess of ten (10%) percent of the original BID without the written consent of the SURETY being first obtained. All of the WORK shall be paid for at the prices stipulated in the CONTRACT but no claims for any extra WORK or materials shall be allowed unless said extra WORK is ordered in writing by the ENGINEER, acting officially for the OWNER and the cost is stated in such order.

The DRAWINGS, SPECIFICATIONS and all documents listed in the BID covering said WORK are by reference made a part of this CONTRACT.

Any damage caused by the CONTRACTOR, his SUBCONTRACTOR, agent, or employees, to the OWNER'S property in connection with the WORK done under this CONTRACT shall be repaired

at the expense of the CONTRACTOR, or proper adjustment made, before final payment to the CONTRACTOR of the amount due him hereunder.

THUS, DONE AND SIGNED AT ALEXANDRIA, LOUISIANA, this \_\_\_\_\_ day of \_\_\_\_\_, 2024, in the presence of the undersigned competent witnesses.

WITNESSES:

**CITY OF ALEXANDRIA, LOUISIANA**

\_\_\_\_\_  
\_\_\_\_\_

BY: \_\_\_\_\_  
JACQUES M. ROY, MAYOR

**LAYNE CHRISTENSEN, A GRANITE COMPANY**

\_\_\_\_\_  
\_\_\_\_\_

BY: \_\_\_\_\_  
CONTRACTOR

**ORDINANCE NO. 110-2021**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL SUBMITTED BY MEYER, MEYER, LACROIX AND HIXSON FOR THE WATER WELL RECLAMATION PSA FOR THE WATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**WHEREAS**, on May 18, 2021 an A & E Selection committee was held for the Water Well Reclamation PSA for the Water Department; and,

**WHEREAS**, present were Chuck Fowler, Lee Rubln and Cynthia Perry, and James Graham; and,

**WHEREAS**, after reviewing the proposals the committee recommended Meyer, Meyer, LaCroix and Hixson for the above reference project now therefore

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the Mayor to accept the proposal submitted by Meyer, Meyer, LaCroix and Hixson for the Water Well Reclamation PSA for the Water Department.

**SECTION II: BE IT FURTHER ORDAINED, etc.**, that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.**, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.**, that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 1<sup>st</sup> day of June, 2021.

**NOTICE PUBLISHED** on the 4<sup>th</sup> day of June, 2021



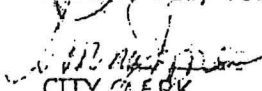
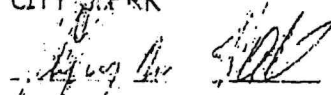
**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:


YEAS: Fowler, Perry, Rubin, Davidson, Porter, Washington, Villard.

NAYS: None

ABSENT: None

**AND THE ORDINANCE** was declared adopted on this the 15<sup>th</sup> day of June, 2021 and final publication was made in the Alexandria Daily Town Talk on the 18<sup>th</sup> day of June, 2021.

  
CITY CLERK  
  
MAYOR'S  
APPROVAL/VETO

  
PRESIDENT

DELIVERED JUN 16 2021

RECEIVED JUN 18 2021

**ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE 2022-2025 WATER WELL MAINTENANCE AND REHABILITATION CONTRACT WITH LAYNE CHRISTENSEN AND OTHER MATTERS WITH RESPECT THERETO.**

**WHEREAS**, this ordinance authorizes the renewal of an annual water well maintenance contract with Layne Christensen and,

**WHEREAS**, a Granite Company for necessary repairs and maintenance of the City owned water wells, and,

**WHEREAS**, this renewal is for the third year of the three year contract term which would be effective for the period through August 8, 2025; now therefore

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the 2022-2025 Water Well Maintenance and Rehabilitation Contract with Layne Christensen.

**SECTION II: BE IT FURTHER ORDAINED, etc.**, that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.**, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.**, that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 6<sup>th</sup> day of August, 2024.

**NOTICE PUBLISHED** on the 9<sup>th</sup> day of August, 2024.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_ day of August, 2024 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_ day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the proposals received for Electric Transmission and Distribution Emergency Services.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Finance/Purchasing Dept

**Date:** July 29, 2024

**Title:** Ordinance Authorizing the Mayor to Award Proposal for Electric Transmission & Distribution Emergency Services.

**Explanation of Proposal:**

*Additional Information Attached*

We request Ordinance authorizing the Mayor to accept multiple Awards on Proposals received for Emergency Services Electrical Transmission & Distribution for the Electrical Department. This request is due to the possibility of bidders/vendors being unable to supply the City of Alexandria Utility System with enough crews during an emergency. This approval will allow the City of Alexandria Utility System to pull different and additional resources from available contractors as done during past emergencies. The bid prices shall remain in effect for a period of one (1) year from the bid award date. (See Attached Bid Tab).

**Budget:**

Neutral  Within Existing  Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

**Authorization:**

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff Review:** Form  Content

**Information:** Sufficient  Insufficient

**Remarks:**

RECEIVED

AUG 13 2024

CITY COUNCIL

**RFP RECAP - Distribution Hourly Rates**

RFP # & Name: #1824P - Electric Transmission & Distribution Emergency Services  
 Opening Date: Thursday, May 16, 2024; 2:00 PM CDT  
 Using Department: Electric Distribution Department

Contractor	Eval. Total	Rank	\$/MH	AFEAT Compliance Verification	SPECIAL CONDITIONS
Sol PowerLine LLC LA #67179	\$ 54,606.40	1	\$ 136.52	No Subs	Phase I, II, III, IV - None
Grand Isle Shipyard, LLC LA 8656	\$ 54,768.00	2	\$ 136.92	No Subs	Phase I, II, III, IV - None
MDR Construction, LA 24277	\$ 55,520.00	3	\$ 138.80	No Subs	Phase I, II, III, IV - None
Chain Electric CO, LA 29190	\$ 57,236.80	4	\$ 143.09	No Subs	Phase I, II, III, IV - None
Linelec Services LLC, LA 60986	\$ 69,626.00	5	\$ 174.07	No Subs	Phase I, II, III, IV - None
Blackout Power LLC, LA 72195	\$ 74,660.00	6	\$ 186.65	No Subs	Phase I, II, III, IV - None
City Phase Energy LLC, LA 0421871224	\$ 81,688.00	7	\$ 204.22	No Subs	Phase I, II, III, IV - None
Collective Strategic Res LLC, LA 66880	\$ 82,670.00	8	\$ 206.68	No Subs	Phase I, II, III, IV - None
Ferreira Power South, LA 76261	\$ 98,314.40	9	\$ 245.79	No Subs	Phase I, II, III, IV - None
Pike Electric	\$ -			0 Incomplete Packet	

RFP RECAP - Transmission Hourly Rates

RFP # & Name: #1824P - Electric Transmission & Distribution Emergency Services

Opening Date: THURSDAY, May 16, 2024, 2:00 PM CDT

Using Department: Electric Distribution Department

Contractor	Eval. Total	Rank	\$/MH	AFEAT Compliance		SPECIAL CONDITIONS
				Verification		
Sol Powerline LLC, LA 67179	\$ 85,286.40	1	\$ 177.68	No Subs		Phase I, II, III, IV None
Grand Isle Shipyard, LLC LA #8656	\$ 94,704.00	2	\$ 169.11	No Subs		Phase I, II, III, IV None
Chain Electric CO, LA 29190	\$ 99,099.60	3	\$ 176.95	No Subs		Phase I, II, III, IV None
Collective Strategic Res LLC, LA 66880	\$ 110,274.00	4	\$ 229.74	No Subs		Phase I, II, III, IV None
Linnetec Services LA # 60986	\$ 123,240.80	5	\$ 220.07	No Subs		Phase I, II, III, IV None
Ferreira Power South, LA 76261	\$ 128,886.40	6	\$ 268.51	No Subs		Phase I, II, III, IV None
City Phase Energy LLC, LA 0421871224	\$ 136,388.00	7	\$ 243.55	No Subs		Phase I, II, III, IV NO BID
MDR Construction LA #24277						NO BID
Blackout Power LLC, LA 72195						INCOMPLETE PACKET
Pike Electric						

RFP# 1824P – Emergency Services Transmission & Distribution

RECOMMEND AWARD BE MADE AS FOLLOWS:

Distribution –

Sol PowerLine LLC

Grand Isle Shipyard, LLC

MDR Construction

Chain Electric CO

Linetec Services, LLC

Blackout Power, LLC

City Phase Energy, LLC

Collective Strategic Res, LLC

Ferreira Power South

Pike Electric – Incomplete Packet

Transmission –

Sol PowerLine LLC

Grand Isle Shipyard, LLC

Chain Electric CO

Collective Strategic Res, LLC

Linetec Services, LLC

Ferreira Power South



RFP# 1824P – Emergency Services Transmission & Distribution

RECOMMEND AWARD BE MADE AS FOLLOWS:

Transmission (continued)

City Phase Energy, LLC

MDR Construction – NO BID

Blackout Power, LLC – NO BID

Pike Electric – Incomplete Packet

## **ORDINANCE NO.**

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSALS RECEIVED FOR ELECTRIC TRANSMISSION AND DISTRIBUTION EMERGENCY SERVICES AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the proposal received for Electric Transmission and Distribution Emergency Services.

#### **Distribution**

Sol Powerline, LLC

Grand Isle Shipyard, LLC

MDR Construction

Chain Electric Company

Linetec Services, LLC

Blackout Power, LLC

City Phase Energy, LLC

Collective Strategic Res, LLC

Ferreira Power South

Pike Electric – Incomplete Packet

#### **Transmission**

Sol Powerline, LLC

Grand Isle Shipyard, LLC

Chain Electric Company

Collective Strategic Res, LLC

Linetec Services, LLC

Ferreira Power South

City Phase Energy, LLC

MDR Construction- No Bid

Blackout Power, LLC – No Bid

Pike Electric- Incomplete Packet

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 6<sup>th</sup> day of August, 2024.

**NOTICE PUBLISHED** on the 9<sup>th</sup> day of August, 2024.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_ day of August, 2024 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_ day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the proposal received from America Wire Group, LLC for single conductor cable for the Electric Distribution Department.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Finance / Purchasing

**Date:** August 2, 2024

**Title:** Request Ordinance to Award 10,000 Feet of 750 MCM 15KV Single Conductor Cable

**Explanation of Proposal:**

*Additional Information Attached*

For an Ordinance authorizing the Mayor to accept and award proposal for 10,000 Feet of 750 MCM 15KV Single Conductor Cable for the Electric Distribution Department. On Thursday, August 1, 2024 at 2:00 PM, bids were received in the Purchasing Department. A total of seven (7) proposals were received. It is our recommendation to award America Wire Group, LLC for rates as proposed. This contract is for a twelve month period and rates shall be held firm for a period of twelve (12) months from bid award date.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

**Authorization:**

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

**Review:**

Content

**Information:**

Sufficient

Insufficient

**Remarks:**

RECEIVED

AUG 13 2024

CITY COUNCIL

**City of Alexandria - Purchasing Department**  
**2021 Industrial Park Road, Bldg. WH**  
**P.O. Box 71**  
**Alexandria, LA 71309-0071**  
**Phone (318)441-6183 Fax (318)619-3414**

<b>BID TABULATION</b>			
<b>Bid Number &amp; Name: #1847P 10,000 Feet of 750 MCM 15KV Single Conductor Cable</b>			
<b>Bid Date: Thursday, August 1, 2024 @ 2:00PM</b>			
<b>Using Department: Electric Disprition</b>			
	Vendor #1	Vendor #2	Vendor #3
	America Wire Group LLC	Arkansas Electric	GRESKO
<b>PRICE PER FOOT</b>	\$ 10.50	\$ 13.64	\$ 14.45
<b>EXTEND PRICE</b>	\$ 105,000.00	\$ 136,400.00	\$ 144,500.00
<b>Expected Delivery Date/Weeks ARO</b>	18 WEEKS	50 WEEKS	23 WEEKS
	Vendor #4	Vendor #5	Vendor #6
	Utility & Industrial Supply	DP & Wire Cable	Archie Supply
<b>PRICE PER FOOT</b>	\$ 12.51	\$ 10.55	\$ 37.63
<b>EXTEND PRICE</b>	\$ 125,100.00	\$ 105,500.00	\$ 373,300.00
<b>Expected Delivery Date/Weeks ARO</b>	60-62 WEEKS	18-20 WEEKS	4 WEEKS





## ORDINANCE NO.

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL RECEIVED FROM AMERICA WIRE GROUP, LLC FOR SINGLE CONDUCTOR CABLE FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to the proposal received from America Wire Group, LLC for Single conductor Cable for the Electric Distribution Department..

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 6<sup>th</sup> day of August, 2024.

**NOTICE PUBLISHED** on the 9<sup>th</sup> day of August, 2024.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_ day of August, 2024 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

Introduction of an ordinance authorizing the mayor to accept the lowest proposal received from EPR System for Fire/EMS Record Management System for the Fire Department.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council. Please insure that the information is clear, concise and current.*

**Division/Department:** FINANCE/PURCHASING

**Date:** August 01, 2024

**Title:** ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL FOR FIRE/EMS RECORD MANAGEMENT SYSTEM- FIRE DEPARTMENT

**Explanation of Proposal:** Ordinance authorizing the Mayor to accept the lowest proposal for Fire/EMS Record Management System for use by the City of Alexandria Fire Department. On Friday, July 26, 2024, five (5) proposals were received. It is our recommendation award be made to EPR Systems at rates as proposed.

Please see attached.

*Additional Information Attached*

**Budget:**  Neutral  Within Existing  Requires Amendment




Account Number: 101-076000-707702


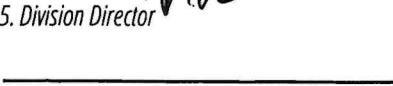
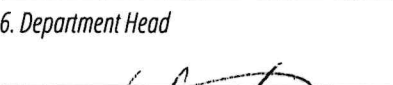

Expense Amount: \$21,350.00

Account Line Item: Computer Software

Remaining Amount:

**Authorization:**

1. Mayor   
 2. Chief Operating Officer   
 3. City Attorney 

4. Finance Director   
 5. Division Director   
 6. Department Head   
 7. Purchasing Agent 

**Council Staff Review:** Form  Content

**Information:** Sufficient  Insufficient

**Remarks:**

RECEIVED

AUG 13 2024

CITY COUNCIL

**RFP# 1848P The City of Alexandria Fire Department Fire/EMS Record Management System**

**Opened: Friday, July 26,2024**

**Reviewers:**

- 1 Sam Allen**
- 2 Patrick Williams**
- 3 Dylan Derbonne**

<b>Respondent</b>	<b>Price (1 yr )</b>	<b>Reoccurring Cost (0-40)</b>	<b>System Configuration (0-20)</b>	<b>Support/Help (0-20)</b>	<b>Training/ Implementation (0-20)</b>	<b>Total Points (0-100)</b>	<b>Comments</b>
<b>Image Trend</b> 1 2 3 <b>Total</b>							<b>Didn't meet RFP requirements answered no to #6</b>
<b>Emergency Networking</b> 1 2 3 <b>Total</b>	<b>\$20,500</b>	35 23 33	17 17 16	18 18 16	16 16 18	86 74 83 243	<b>With Optional Add-ons to meet RFP requirements total cost is \$24,000</b>
<b>Angle Track</b> 1 2 3 <b>Total</b>	<b>\$54,000</b>	25 22 20	15 16 15	16 15 15	13 12 12	69 65 62 196	
<b>EPR Systems</b> 1 2 3 <b>Total</b>	<b>\$21,350</b>	38 39 35	16 18 18	20 19 19	18 20 20	92 96 92 280	
<b>AOS</b> 1 2 3 <b>Total</b>	<b>\$105,750</b>	10 18 15	14 16 14	14 15 15	10 17 13	48 66 57 171	

**Recommendation: Award to EPR Systems**

## **ORDINANCE NO.**

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM EPR SYSTEM FOR FIRE/EMS RECORD MANAGEMENT SYSTEM FOR THE FIRE DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from EPR System for fire/EMS Record Management System for the Fire Department.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 6<sup>th</sup> day of August, 2024.

**NOTICE PUBLISHED** on the 9<sup>th</sup> day of August, 2024.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_ day of August, 2024 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

## **RESOLUTIONS**

**RESOLUTION** authorizing advertisement for bids for a minimum of one Grapple Truck for the Sanitation Department.





**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** FINANCE/PURCHASING

**Date:** August 1, 2024

**Title:** RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR A MINIMUM OF ONE (1) GRAPPLE TRUCK

**Explanation of Proposal:**

*Additional Information Attached*

We request permission to advertise for a minimum of one (1) Grapple Truck for use by the Sanitation Department.

Questions and/or clarifications of the bid specifications shall be in written form only, either mailed, faxed or emailed to the attention of Donta Howard, City of Alexandria Purchasing Department PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3415; email to donta.howard@cityofalex.com by 4:00PM CST, Thursday, September 12, 2024.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 402-043001-707500

Expense Amount: \$390,988.00

Account Line Item: Vehicles

Remaining Amount: N/A

**Authorization:**

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

**Information:**

Sufficient

**Review:**

Content

Insufficient

**Remarks:**

RECEIVED

AUG 1 8 2024

CITY COUNCIL

**ADVERTISEMENT FOR BID**

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

**BID #2499 – GRAPPLE TRUCK**

Separate sealed bids for a minimum of one (1) Grapple Truck, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, OCTOBER 1, 2024, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria’s website, [www.cityofalexandrialala.com](http://www.cityofalexandrialala.com) under the heading “Business”, and drop down to “RFP/RFQ/RFI/BIDS”. There is no charge to download bid documents from the City’s website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

**Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or e-mailed to the attention of Donta Howard, City of Alexandria – Public Works, P.O. Box 71, Alexandria, LA 71309-0071; Fax #318-619-3415; e-mail [donta.howard@cityofalex.com](mailto:donta.howard@cityofalex.com); and must be received by close of business on Thursday, September 12, 2024.**

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, August 23, 2024  
Friday, August 30, 2024  
Friday, September 6, 2024

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR A MINIMUM OF ONE GRAPPLE TRUCK FOR THE SANITATION DEPARTMENT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for a minimum of one Grapple Truck for the Sanitation Department.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on October 1, 2024.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 20<sup>th</sup> day of August, 2024.

/s/ Donna P. Jones, MMC  
City Clerk

**RESOLUTION** authorizing advertisement for bids for brass fittings and miscellaneous.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: **FINANCE/PURCHASING**

Date: **8/1/2024**

Title: **RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR BRASS FITTINGS**

**Explanation of Proposal:**

Additional Information Attached

Request permission to advertise for Brass Fittings & Misc. Said material to be inventoried by the Central Warehouse Department. Bids are to remain in effect for a period of twelve months from bid award date.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 401-0-141720-00000  
INVENTORY

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

**Authorization:**

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

RECEIVED  
AUG 1 8 2024  
CITY COUNCIL

## ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

### **BID # 2495 Brass Fittings & Misc.**

Separate sealed bids for, BRASS FITTINGS & MISC., will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, October 1, 2024, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com) under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

**Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Andre Garsaud, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to [andre.garsaud@cityofalex](mailto:andre.garsaud@cityofalex) and must be received by 2:00 PM, Thursday, September 19, 2023**

OR

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or  
Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic  
Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, August 23, 2024  
Friday, August 30, 2024  
Friday, September 6, 2024

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR  
BRASS FITTINGS AND MISCELLANEOUS.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for brass fittings and miscellaneous.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on October 1, 2024.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 20<sup>th</sup> day of August, 2024.

/s/ Donna P. Jones, MMC  
City Clerk

**H. ORDINANCES FOR FINAL ADOPTION**

**SUBJECT TO PUBLIC HEARING**

Adopt the adjusted millage rates.





This fact sheet is the basis for a decision by the City Council. Please insure that the information is clear, concise and current.

Date: July 11, 2024

TITLE: AN ORDINANCE PROVIDING FOR THE 2024 ADJUSTED MILLAGE RATES ON THE MILLAGE ASSESSMENTS FOR PROPERTY IN THE CITY OF ALEXANDRIA LEVIED UPON THE DOLLAR OF THE ASSESSED VALUE OF ALL PROPERTY SUBJECT TO AD VALOREM TAXATION IN THE CITY OF ALEXANDRIA.

Explanation of Proposal: See attached information from Trey Gist.

Budget: [ ] Neutral | Within Existing | Requires Amendment

Account Number:
Account Line Item:

Expense Amount:
Remaining Amount:

Authorization:
Jim Villard, President
City Council

3. Finance Director

4. Division Director

1. Mayor

5. Department Head

2. City Attorney

6. Purchasing Agent

Council Staff Form [ ] Information: Sufficient [ ]
Review: Content [ ] Insufficient [ ]

Remarks:

**ORDINANCE NUMBER \_\_\_\_\_-2024**

**AN ORDINANCE PROVIDING FOR THE 2024 ADJUSTED MILLAGE RATES ON THE MILLAGE ASSESSMENTS FOR PROPERTY IN THE CITY OF ALEXANDRIA LEVIED UPON THE DOLLAR OF THE ASSESSED VALUE OF ALL PROPERTY SUBJECT TO AD VALOREM TAXATION IN THE CITY OF ALEXANDRIA.**

SECTION I. BE IT ORDAINED BY THE Council of the City of Alexandria, Louisiana, in legal session convened, in a public meeting held on August 20, 2024 which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rates be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within the City of Alexandria, Louisiana for the year 2024, for the purpose of raising revenue.

Said millage rate(s) are:

General Alimony	6.74 mills
Capital Improvements	11.11 mills
Recreation and Zoo, Parks	
Playgrounds and Rec Facilities	<u>5.84 mills</u>
Total	23.69 mills

SECTION II. BE IT FURTHER ORDAINED that the Assessor of the Parish of Rapides and all proper administrative officials of the Parish of Rapides, State of Louisiana, and the City of Alexandria, Louisiana shall extend upon the assessment roll for the year 2024 the taxes herein levied, and the tax collector shall collect and remit the same to the City of Alexandria, Louisiana in accordance with law.

SECTION III. BE IT FINALLY ORDAINED, etc. that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

SECTION IV. BE IT FURTHER ORDAINED this Ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without the signature by the Mayor.

THIS ORDINANCE was introduced on the 23<sup>rd</sup> day of July, 2024.

NOTICE PUBLISHED ON THE 26<sup>th</sup> day of July, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published and notice of the public hearing given, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

AND THE ORDINANCE was declared adopted on this the 20<sup>th</sup> day of August, 2024, and final publication was made in the Alexandria Town Talk on the 23<sup>rd</sup> day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

DELIVERED:      DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

RECEIVED: DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

Set forth the adjusted millage rate(s) and roll forward to millage rate(s) not exceeding maximum authorized rate(s).



This fact sheet is the basis for a decision by the City Council. Please insure that the information is clear, concise and current.

Date: July 11, 2024

TITLE: AN ORDINANCE PROVIDING FOR THE INCREASE IN THE 2024 ADJUSTED MILLAGE RATES ON THE MILLAGE ASSESSMENTS FOR PROPERTY IN THE CITY OF ALEXANDRIA, BUT NOT IN EXCESS OF THE PRIOR YEAR'S MAXIMUM RATE LEVIED UPON THE DOLLAR OF THE ASSESSED VALUE OF ALL PROPERTY SUBJECT TO AD VALOREM TAXATION IN THE CITY OF ALEXANDRIA.

Explanation of Proposal: See attached information from Trey Gist.

Budget: [ ] Neutral | Within Existing | Requires Amendment

Account Number:
Account Line Item:

Expense Amount:
Remaining Amount:

Authorization:
Jim Villard, President
City Council

3. Finance Director

4. Division Director

1. Mayor

5. Department Head

2. City Attorney

6. Purchasing Agent

Council Staff Form [ ] Information: Sufficient [ ]
Review: Content [ ] Insufficient [ ]

Remarks:

**ORDINANCE NUMBER \_\_\_\_\_-2024**

**AN ORDINANCE PROVIDING FOR THE INCREASE IN THE 2024 ADJUSTED MILLAGE RATES ON THE MILLAGE ASSESSMENTS FOR PROPERTY IN THE CITY OF ALEXANDRIA, BUT NOT IN EXCESS OF THE PRIOR YEAR'S MAXIMUM RATE LEVIED UPON THE DOLLAR OF THE ASSESSED VALUE OF ALL PROPERTY SUBJECT TO AD VALOREM TAXATION IN THE CITY OF ALEXANDRIA.**

**WHEREAS**, the City of Alexandria proposes to Roll Forward 2024 adjusted millage rates but not in excess of the prior year's maximum rate upon the dollar of the assessed value of all property subject to ad valorem taxation within the City subject to the property tax assessment; and,

**WHEREAS**, the City Council has adopted this day an ordinance setting forth and designating the adjusted millage rate as required by Article VII, Section 23 (B) of the Constitution of Louisiana, the revised statutes and the Alexandria Home Rule Charter

**WHEREAS**, the City of Alexandria in compliance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R. S. 47:1705 (B) has given public notice on two occasions in the Alexandria Town Talk on July 17, 2024 and July 19, 2024 and more than thirty (30) days before a Public Hearing held this day and all requirements of the Constitution, the Revised Statutes and the Alexandria Home Rule Charter have been complied with in respect to rolling forward the adjusted millage assessments.

SECTION I. BE IT ORDAINED BY THE Council of the City of Alexandria, Louisiana, in legal session convened, in a public meeting held on August 20, 2024 which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the Alexandria City Council as the governing authority membership of this taxing district does by this ordinance increase the millage rates established by adoption of the adjusted rate, but not in excess of the prior year's maximum rate(s), on all property shown on the official roll for the year 2024, and when collected, the revenues from said taxes shall be used only

for the specific purposes for which said taxes have been levied. Said millage rate(s) and the 2024 millage rates not in excess of the prior year's maximum authorized millage rate and hereby duly declared and adopted are:

	<u>Adjusted Rate</u>	<u>2024 Levy</u>
General Alimony	6.74 mills	6.98 mills
Capital Improvements	11.11 mills	11.51 mills
Recreation and Zoo, Parks		
Playgrounds and Rec Facilities	<u>5.84</u>	<u>6.05 mills</u>
	Total 23.69 mills	24.54 mills

SECTION II. BE IT FURTHER ORDAINED that the Assessor of the Parish of Rapides and all proper administrative officials of the Parish of Rapides, State of Louisiana, and the City of Alexandria, Louisiana shall extend upon the assessment roll for the year 2024 the taxes herein levied, and the tax collector shall collect and remit the same to the City of Alexandria, Louisiana in accordance with law.

SECTION III. BE IT FINALLY ORDAINED, etc. that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

SECTION IV. BE IT FURTHER ORDAINED this Ordinance shall become effective upon signature by the Mayor, or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without the signature by the Mayor.

THIS ORDINANCE was introduced on the 23<sup>rd</sup> day of July, 2024.

NOTICE PUBLISHED ON THE 26<sup>th</sup> day of July, 2024.

NOTICE FURTHER GIVEN of a public hearing published on July 17, 2024 and a second publication of notice of a public hearing given on the 19<sup>th</sup> day of July, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published and notice of the public hearing given and a Public Hearing duly held and the Ordinance was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

AND THE ORDINANCE was declared adopted on this the 20<sup>th</sup> day of August, 2024, and final publication was made in the Alexandria Town Talk on the 23<sup>rd</sup> day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

DELIVERED:      DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

RECEIVED: DATE: \_\_\_\_\_ TIME: \_\_\_\_\_



To consider final adoption of an ordinance authorizing the mayor to enter into a Professional Services Agreement with MissionBOOST, LLC for the purpose of providing grant writing and other related services to the Alexandria Police Department under such terms and conditions as the mayor believes reasonable and necessary.



This fact sheet is the basis for a decision by the City Council. Please insure that the information is clear, concise and current.

AGENDA ITEM FACT SHEET

Date:7-15-2024

TITLE:

An Ordinance to authorize the mayor on behalf of the City to enter into a professional services agreement with MissionBOOST, LLC for the purpose of providing grant writing and other related services to the Alexandria Police Department under such terms and conditions as the Mayor believes reasonable and necessary.

EXPLANATION OF PROPOSAL

This ordinance will authorize the mayor to enter into a professional services agreement with MissionBOOST LLC (Kendra Brevelle) for the purpose of providing grant writing and related services to the Alexandria Police Department.

COST/BUDGET DATE

ACCOUNT NUMBER

AMOUNT IN LINE ITEM

AMOUNT OF EXPENSE

AMOUNT REMAINING

TIME DEADLINE:

COUNCIL DISTRICT -

APPROVED BY:

1. Mayor

5. Chief Operating Officer

2. Division Director

6. Department Head

3. City Attorney

4. Director of Finance

Review by:  
Council Staff

Form \_\_\_\_\_ Content \_\_\_\_\_

Information is:

Sufficient \_\_\_\_\_ Insufficient \_\_\_\_\_

RECEIVED

JUL 30 2024

CITY COUNCIL



# KENDRA BREVELLE

## PROFILE

An entrepreneur focused on supporting nonprofits, local governments, and small businesses to boost their impact and grow their Missions.

### Awards and Recognitions:

CEO of "Best Nonprofit Organization" in 2018 by the Cenla Chamber of Commerce

CEO of "Organization Making A Difference" in 2012 by the Alexandria Human Relations Commission

Personally, Cenla's "Inaugural 20 Under 40 Young Professionals" in 2015

## CONTACT

PHONE:  
318-541-7747

EMAIL:  
[Kendra@MissionBoost.info](mailto:Kendra@MissionBoost.info)

## WORK EXPERIENCE

---

### **MissionBOOST LLC, Founder**

March 2019–Present

Consultation services providing strategic planning, grant writing, and project management.

### **Children's Advocacy Network, CEO**

November 2021-August 2023

Responsible for leading a team of 30+ staff, grant writing and reporting, financial management, donor relations, direct communication with Board of Directors, human resources, payroll, budgeting/forecasting, facilities management, capital campaign, strategic planning, provide fiscal oversight.

### **Central La. Homeless Coalition, CEO**

August 2009–May 2019

Responsible for the overall management of the organization, grant management, fundraising, government reporting, financial management, donor relations, direct communication with Board of Directors, managing staff, human resources, payroll, budgeting, bookkeeping, facilities management, capital campaigns, strategic planning, provide fiscal oversight. Increased organization's assets by over 96%.

## SPECIAL SKILLS AND DEGREES

---

- Associates Degree in Accounting
- Quickbooks
- Capital Projects Management
- Advanced Grant Writing & Management
- Strategic Planning
- Fund Development

## **ORDINANCE NO.**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH MISSIONBOOST, LLC FOR THE PURPOSE OF PROVIDING GRANT WRITING AND OTHER RELATED SERVICES TO THE ALEXANDRIA POLICE DEPARTMENT UNDER SUCH TERMS AND CONDITIONS AS THE MAYOR BELIEVES REASONABLE AND NECESSARY.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Professional Services Agreement with MissionBoost, LLC for the purpose of providing grant writing and other related services to the Alexandria Police Department under such terms and conditions as the mayor believes reasonable and necessary

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 6<sup>th</sup> day of August, 2024.

**NOTICE PUBLISHED** on the 9<sup>th</sup> day of August, 2024.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_ day of August, 2024 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to execute an amendment to the Cooperative Endeavor Agreement between the State and the City for additional funds for the Louisiana Watershed Initiative Project Chatlin Lake Canal Overflow Relief Structure to the Red River.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: Planning/Engineering

Date: 26 July 2024

Title: Resolution for the commitment of additional funds for the Louisiana Watershed Initiative project Chatlin Lake Canal Overflow Relief Structure to the Red River

**Explanation of Proposal:** Additional Information Attached

The maximum grant award for this program is \$10M which was awarded to the city and city budgeted funding of \$5M and another \$5.25M programmed in the 5-year CIP. However, the engineer's current estimate is \$19,000,000. The city is requesting a grant increase of \$3,000,000. The program requires a letter of commitment of funds from the city and a resolution from the governing body for the remaining balance of the estimate - \$3,000,000. The Resolution and Letter are required in order to execute an Amendment to Cooperative Endeavor Agreement between the the state and the city for the additional funds.

**Budget:**  Neutral  Within Existing  Requires Amendment

Account Number: 300/308/312-252205  
300-252205-707005

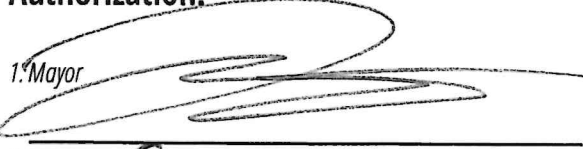
Expense Amount: N/A

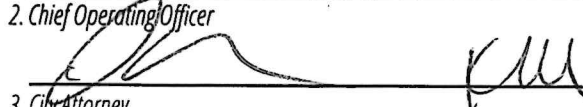
Account Line Item: \$ 4,448,499.75  
\$ 9,700,000.25


Remaining Amount: \$ 4,448,499.75  
\$ 9,700,000.25


### Authorization:


4. Finance Director


1. Mayor 

2. Chief Operating Officer 

3. City Attorney 

5. Division Director 

6. Department Head 

7. Purchasing Agent 

**Council Staff Review:** Form  Content  **Information:** Sufficient  Insufficient

Remarks:

RECEIVED  
JUL 30 2024  
CITY COUNCIL



July 3, 2024

Office of Community Development  
State of Louisiana  
Division of Administration  
P.O. Box 94095  
Baton Rouge, Louisiana 70804-9095

Ms. Krystal Dabney, Disaster Recovery Analyst

Re: Chatlin Lake Canal Backwater  
Overflow Relief Structure,  
Application #0192  
City of Alexandria

Dear Ms. Dabney,

The Engineers for the subject project have completed preliminary designs to a sufficient stage where a more detailed preliminary estimate of cost was able to be developed.

We have also advanced discussions with the U.S. Army Corps of Engineers (USACE) on their requirements to possibly secure a Section 408 permit for making cuts in the Red River main line levee in order to construct the overflow relief structure.

The Consulting Engineer, and our City Engineer, now report that the permitting process will be much more exhaustive and require specialty design analysis, multiple load case analysis of the structural box culvert, a levee stability analysis, expanded geotechnical investigations, and additional hydraulic modeling for backwater impacts, etc. than originally anticipated. They are currently estimating the cost of the additional analysis for the USACE Section 408 permitting to be in the range of \$310,000.

Taking early comments from the USACE regarding the requirements for the levee cutting and the sizing of the walls, bottoms, and tops of the outlet structure, a new estimate of construction cost was developed that significantly increased from that which was originally estimated.

The estimated total project cost now stands at \$19,000,000. (See attached updated Engineers Estimate of Total Project Costs dated June 6, 2024.)

The LWI Program approved \$10,000,000 for this project. The City had previously agreed and obligated an additional \$1,000,000 as a local match. Because of the significant importance of

Jacques M. Roy  
Mayor



City of Alexandria Engineering  
625 Murray Street, Suite 5  
Alexandria, Louisiana 71301  
Tel (318) 473-1170 ~ Fax (318) 619-3571



July 3, 2024

Re: Chatlin Lake Canal Backwater  
Overflow Relief Structure,  
Application #0192  
City of Alexandria

this flood relief project to a large area of the City, we would offer to contribute an additional \$5,000,000 towards the cost of the project. The prior LWI grant award, along with the City's new local funding offer, still leaves a short fall in the project budget of \$3,000,000.

Based on the above, I am requesting consideration under the LWI program for an increase in the grant award amount from \$10,000,000 to \$13,000,000. This would result in the City contributing \$6,000,000 towards this project.

The City finds this to be top public safety project of the City at this time and as such, we are committed to move this project through permitting and construction. The City would never have been able to move this project from concept to reality without the assistance from the LWI program.

The City Engineer is working with the Consulting Engineer to implement the project in two or three (3) phases. The phased contract letting approach will allow the City's budget process to spread the local funding over several fiscal years, if approved.

The Engineers report that the phasing of construction contracts would be feasible for a project of this nature, with the first contract being the heavy civil works of the levee cofferdam and gate structure. Subsequent contracts would be let for the LA 1 Hwy crossing and the interconnecting channel excavation. A third contract, depending on scheduling and budget, could be the lining of the excavated channel.

The first contract (cofferdam and gate structure) will carry the lengthy equipment fabrication and delivery schedule. The second or third contract would be let 8-10 months after the first contract. As stated earlier, this phasing plan will allow a more feasible fit within the City's annual budget requirements, if approved.

Under separate transmittal, I intend to forward to your office a Resolution from the Alexandria City Council endorsing this phased approach.

I respectfully ask your consideration of an increase in the LWI funding from \$10,000,000 to \$13,000,000.

If you have any technical questions, please feel free to contact our City Engineer, Mr. Michael Wilkinson at 318.473.1171 or our Project Engineer, Mr. Thomas David at 318.473.2100

Very Respectfully,

Jacques M. Roy  
Mayor

# ENGINEER'S ESTIMATE OF TOTAL PROJECT COSTS

CITY OF ALEXANDRIA  
LOUISIANA WATERSHED INITIATIVE PROGRAM  
CHATLIN LAKE BACKWATER OVERFLOW RELIEF STRUCTURES TO RED RIVER

6.7.24

I. CONSTRUCTION:					
ITEM NO.	ITEM DESCRIPTION	QTY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION
1	Mobilization and Demobilization	Job	L.S.	\$ 600,000	\$ 600,000
2	Conveyance Channel				\$ -
	a. Excavation	34500	C.Y.	\$ 22	\$ 759,000
	b. Shoreflex matting	150000	S.F.	\$ 8	\$ 1,200,000
3	Traffic Control and Coordination	Job	L.S.	\$ 50,000	\$ 50,000
A	LA 1 Temporary Detour signage				
	Signage (Phase I & II)				
	a. Temporary signage (6 months)	6	MO	\$ 10,000	\$ 60,000
B	LA 1 permanent signage				
	a. Permanent signage	1	Each	\$ 50,000	\$ 50,000
4	Silt Fences				
	a. Silt Fence at Discharge Structure for Conveyance Channel	3700	L.F.	\$ 4	\$ 14,800
	b. Silt Fence at Other Locations (Discharge Structure)	5000	L.F.	\$ 5	\$ 25,000
5	Truck Wash Down Racks				
	a. 12" Crushed Stone Surfacing	250	C.Y.	\$ 100	\$ 25,000
	b. Geotextile Fabric	1125	S.Y.	\$ 10	\$ 11,250
6	Demolition				
	a. Remove Slope Paving at Chatlin	150	S.Y.	\$ 100	\$ 15,000
	b. Remove Existing LA 1	1250	S.Y.	\$ 25	\$ 31,250
7	Concrete for Minor Structures				
	a. Concrete for Minor Structures (vaults, equipment pads, bollards, etc.)	150	C.Y.	\$ 1,000	\$ 150,000
8	Structural Concrete				
	a. Structural Concrete for Discharge structure	2533	C.Y.	\$ 2,000	\$ 5,066,000
9	LA Hwy 1 Drainage crossing				
	a. 12" x 7" Box culverts	467	L.F.	\$ 1,800	\$ 840,600
	b. 24" bedding (610 stone)	650	C.Y.	\$ 320	\$ 208,000
	c. Mudslab	110	C.Y.	\$ 225	\$ 24,750
10	Clearing and Grubbing				
	a. Clearing and Grubbing (ROW Conveyance Channel)	5	Acre	\$ 3,000	\$ 15,000
	b. Clearing and Grubbing at Discharge Structure	3	Acre	\$ 3,000	\$ 9,000
11	Excavation				
	a. vertical wall channel area	5500	C.Y.	\$ 10	\$ 55,000
	b. Hwy 1 crossing area	3000	C.Y.	\$ 10	\$ 30,000
	c. Discharge Excavation from HW to River	5000	C.Y.	\$ 10	\$ 50,000
	d. Miscellaneous	1000	C.Y.	\$ 10	\$ 10,000
12	Dewatering	Job	L.S.	\$ 200,000	\$ 200,000
13	Embankment				
	a. Cofferdam	25000	C.Y.	\$ 20	\$ 500,000
	b. Mainline Levee Reconstruction	60000	C.Y.	\$ 20	\$ 1,200,000
14	Riprap (Class 250 lb.) (Use Conversion Factor 1.5 Tons/CY)				
	a. Riprap at Discharge Side	5550	S.Y.	\$ 175	\$ 971,250
15	Steel Sheet Piling, Type PZ-22				
	a. Seepage Cutoff Wall (Cofferdam Levee), 50 ft length	10000	S.F.	\$ 60	\$ 600,000

## ENGINEER'S ESTIMATE OF TOTAL PROJECT COSTS

16	LA 1 Bypass Construction					
	a. 2" Superpave Asphaltic Concrete Binder & Wearing	250	Tons	\$ 250	\$	62,500
	b. 6" crushed stone	260	C.Y.	\$ 100	\$	26,000
17	Reconstruct LA 1 Construction					
	a. 2" Superpave Asphaltic Concrete Binder & Wearing	210	Tons	\$ 250	\$	52,500
	b. 6" crushed stone	225	C.Y.	\$ 100	\$	22,500
	b. 6" Portland cement concrete	225	C.Y.	\$ 500	\$	112,500
18	Crushed Stone Surfacing					
	a. Surfacing for Cofferdam Crown (HW)	100	C.Y.	\$ 100	\$	10,000
	b. Temporary Access Ramp West Side	100	C.Y.	\$ 100	\$	10,000
	c. Temporary Access Ramp East Side	100	C.Y.	\$ 100	\$	10,000
	d. Crown Conveyance Channel, Both Sides	100	C.Y.	\$ 100	\$	10,000
19	Pavement Markings					
	LA Bypass					
	a. Pavement Striping (2 sides)	470	L.F.	\$ 25	\$	11,750
	b. Pavement Striping and Reflectorized Markers	470	L.F.	\$ 25	\$	11,750
	Reconstruct LA 1					
	a. Pavement Striping (2 sides)	200	L.F.	\$ 75	\$	15,000
	b. Pavement Striping and Reflectorized Markers	200	L.F.	\$ 75	\$	15,000
20	Demolition and Removal of Temporary LA Hwy 1 Bypass	1	L.S.	\$ 100,000	\$	100,000
21	Chain Link Fence and Gates					
	Chainlink Fence and Gate at HW	2500	L.F.	\$ 75	\$	187,500
	4' Barbed Wire Fence	4000	L.F.	\$ 25	\$	100,000
	Double Swing Gate (18')	4	Each	\$ 2,500	\$	10,000
22	Turf Establishment and Maintenance					
	from Red River Levee to End of Conveyance Channel at Chatlin	5	AC	\$ 30,000	\$	150,000
23	Modifications to Existing Utilities					
	a. City of Alexandria					
	1 ea, Water Line (size unknown) at LA 1	1	L.S.	\$ 75,000	\$	75,000
	1 ea, Sewer Line (size unknown) at LA 1	1	L.S.	\$ 75,000	\$	75,000
	1 ea, Natural Gas Line (size unknown) at LA 1	1	L.S.	\$ 75,000	\$	75,000
24	Storm Drain Pipes					
	a. 24" Storm RCP Drain Pipe at LA 1	160	L.F.	\$ 100	\$	16,000
25	Sluice Gates and Manual Actuators					
	a. Sluice Gates (12' x 7')	3	Each	\$ 80,000	\$	240,000
	b. Installation	1	L.S.	\$ 100,000	\$	100,000
26	Sluice Gates Stop Logs					
	a. Sluice Gates (12' x 7')	3	Each	\$ 15,000	\$	45,000
	b. Installation	1	L.S.	\$ 25,000	\$	25,000
27	Stone Bedding					
	a. 12" Bedding Material at HW	1250	C.Y.	\$ 100	\$	125,000
	b. 12" Bedding Material at Concrete channel sections	1500	C.Y.	\$ 100	\$	150,000
28	Concrete vertical wall channel sections					
	a. Concrete vertical wall Pavement (Conveyance Channel)	150	C.Y.	\$ 1,500	\$	225,000
29	SCADA and Electrical	1	L.S.	\$ 95,000	\$	95,000
SUBTOTAL:					\$	14,933,900
BOND (2%):					\$	298,678
CONTINGENCIES (5%):					\$	746,695
ESCALATION (3%):					\$	448,017
<b>GRAND TOTAL ESTIMATED CONSTRUCTION COSTS:</b>					\$	<b>16,427,290</b>

## ENGINEER'S ESTIMATE OF TOTAL PROJECT COSTS

<b>II. ENGINEERING:</b>				
1	Basic Services.....			\$ 980,000
2	Construction Engineering and Inspection.....			\$ 425,000
3	Topographic Surveys (Hydrographic/River and Landside).....			\$ 65,000
4	Construction Staking.....			\$ 10,000
<b>TOTAL ESTIMATED ENGINEERING COSTS</b>				<b>\$ 1,480,000</b>
<b>III. PERMITTING:</b>				
1	LA D.O.T.D.....			\$ 12,000
2	U.S. Army Corps of Engineers.....			\$ 350,000
3	D.E.Q. S.W.P.P.P.....			\$ 5,000
4	Local Levee District.....			\$ 5,000
5	Local Highway Department.....			\$ -
<b>TOTAL ESTIMATED PERMITTING COSTS</b>				<b>\$ 372,000</b>
<b>IV. MISCELLANEOUS:</b>				
1	Hydrologic and Hydraulic Report Modifications (COE Alternatives).....			\$ 90,000
2	Materials Testing.....			\$ 25,000
3	Geotechnical Investigation.....			\$ 95,000
4	Reproduction.....			\$ 3,000
<b>TOTAL ESTIMATED MISCELLANEOUS COSTS</b>				<b>\$ 213,000</b>
<b>V. ENVIRONMENTAL:</b>				
1	Wetlands Determination/Delineation.....			\$ 8,000
2	Wildlife/Endangered Species Survey.....			\$ 5,000
3	Cultural Resources Survey.....			\$ 5,000
4	Wetlands Mitigation.....	2 acre(s) @	\$15,000 /acre	\$ 30,000
<b>TOTAL ESTIMATED ENVIRONMENTAL COSTS</b>				<b>\$ 48,000</b>
<b>VI. LAND ACQUISITION</b>				
1	Sketch and Description.....	5 parcels @	\$3,500 /parcel	\$ 17,500
2	Legal, Title, Abstract, Etc.....	5 parcels @	\$1,500 /parcel	\$ 7,500
3	Appraisals.....	5 parcels @	\$2,000 /parcel	\$ 10,000
4	Review Appraisals.....	5 parcels @	\$1,000 /parcel	\$ 5,000
5	Negotiations and Recording.....	5 parcels @	\$3,000 /parcel	\$ 15,000
6	Acquisition No. 1.....	1.4 acre(s) @	\$10,000 /lump sum	\$ 10,000
7	Acquisition No. 2.....	10.2 acre(s) @	\$100,000 /lump sum	\$ 100,000
8	Acquisition No. 3 (Commercial).....	1.6 acre(s) @	\$100,000 /lump sum	\$ 100,000
9	Acquisition No. 4 (Commercial).....	1.5 acre(s) @	\$100,000 /lump sum	\$ 100,000
10	Acquisition No. 5 (Existing Levee Area).....	2.2 acre(s) @	\$20,000 /lump sum	\$ 20,000
<b>TOTAL ESTIMATED LAND ACQUISITION COSTS</b>				<b>\$ 385,000</b>
<b>VII. PROJECT DELIVERY:</b>				
1	Project Delivery.....			\$ 75,000
<b>TOTAL ESTIMATED PROJECT DELIVERY COSTS</b>				<b>\$ 75,000</b>
<b>VIII. TOTAL ESTIMATED PROJECT COSTS</b>				<b>\$ 19,000,290</b>

## ORDINANCE NO.

### **AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE STATE AND THE CITY FOR ADDITIONAL FUNDS FOR THE LOUISIANA WATERSHED INITIATIVE PROJECT CHATLIN LAKE CANAL OVERFLOW RELIEF STRUCTURE TO THE RED RIVER AND OTHER MATTERS WITH RESPECT THERETO.**

**WHEREAS;** The maximum grant award for this program is \$10M which was awarded to the city and city budget funding of \$5M and another \$5.25M programed in the 5-year CIP and;

**WHEREAS;** the engineer's current estimate is \$19,000,000, and the city is requesting a grant increase of \$3,000,000 and;

**WHEREAS;** the program requires a letter of commitment of funds from the city and an ordinance from the governing body for the remaining balance of the estimate \$3,000,000; and now therefore

**WHEREAS,** the Ordinance and letter are required in order to execute an amendment to the Cooperative Endeavor Agreement between the state and the city for the additional funds.

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to execute an amendment to the Cooperative Endeavor Agreement between the State and the City for additional funds for the Louisiana Watershed Initiative Project Chatlin Lake Canal Overflow Relief Structure to the Red River.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this

ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 6<sup>th</sup> day of August, 2024.

**NOTICE PUBLISHED** on the 9<sup>th</sup> day of August, 2024.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_ day of August, 2024 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_ day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor accept the low bid submitted for Wastewater Treatment Plant Roadway Lighting Phase 2.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: **Utilities/ Wastewater**

Date: **August 1, 2024**

**Title:** Ordinance authorizing the Award of Bids for the WWTP Roadway Lighting-Phase 2 project.

**Explanation of Proposal:** Additional Information Attached

Bids for the WWTP Roadway Lighting-Phase 2 project were received on June 25, 2024. The lowest responsive bid was received from Central Electric Co. of Alexandria, Inc. in the amount of \$154,700.00 to be constructed. The bidder has a valid Louisiana Contractor's license and bid bond. The bid has been examined by the Engineer. A letter recommending award is attached along with a certified bid tabulation for the WWTP Roadway Lighting-Phase 2 project.

**Budget:**  Neutral  Within Existing  Requires Amendment

Account Number: 411-707000-812202

Expense Amount: \$154,700.00

Account Line Item: Treatment Plant Roadway Lighting

Remaining Amount: \$107,625

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff Review:** Form  Content

**Information:** Sufficient  Insufficient

**Remarks:**

RECEIVED  
AUG 13 2024  
CITY COUNCIL





Meyer, Meyer, LaCroix & Hixson, Inc.  
Engineers and Land Surveyors

100 Engineer Place  
Alexandria, Louisiana 71303  
Ph: (318) 448-0888  
Fax: (318) 448-0885  
www.mmlh.com  
mmlh@mmlh.com

June 26, 2024

Mr. Donald Daigle, Superintendent of Wastewater Dept.  
City of Alexandria  
1212 Hudson Blvd.  
Alexandria, LA 71301

Re: City of Alexandria  
WWTP Roadway Lighting-Phase 2  
Recommendation of Award  
MMLH File: 010-7756

Dear Mr. Daigle:

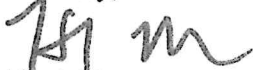
The bids received in connection with the WWTP Roadway Lighting-Phase 2 project, have been reviewed and checked for accuracy. A certified tabulation of all bids received is enclosed. The lowest responsive bid was submitted by Central Electric Co. of Alexandria, Inc. for the Total Base Bid in the amount of \$154,700.00.

The bidder has a valid Louisiana Contractor's License and bid bond, and has completed previous projects of a similar scope and nature. Therefore, the bidder appears to be responsible and to have adequate resources to construct the project. Subject to the receipt of all required documents, the availability of funds and the concurrence of the City, we recommend award of the construction contract Central Electric Co. of Alexandria, Inc. for the Total Base Bid in the amount of \$154,700.00. Enclosed is an Agenda Item Fact Sheet for contract award.

If you concur with this recommendation, please forward the Agenda Item Fact Sheet with attachments to the administration for Council action. Once the award has passed and been signed and approved by the mayor, please return one copy of the City Ordinance to our office so that we may process the contract documents.

Should you have any questions or require any additional information, please contact me at (318) 448 - 0888 or by email to [heath.mcguffee@mmlh.com](mailto:heath.mcguffee@mmlh.com).

Sincerely,

  
Heath McGuffee, P.E.

Enclosures

CITY OF ALEXANDRIA  
WASTEWATER TREATMENT PLANT ROADWAY LIGHTING PHASE 2  
TUESDAY, JUNE 25, 2024 AT 10:00 A.M.  
TABULATION OF BIDS RECEIVED

MML&H File No. 009-7756

Project Estimate: \$260,000

REQUIREMENTS:

Contractor's License Number

Acknowledgement of Addendum No. N/A

Bid Bond with Power of Attorney

Corporate Resolution (if applicable)

Central Electric Co. of Alexandria, Inc.		Ready Power, LLC	
691		51843	
N/A		N/A	
Yes		Yes	
Yes		Yes	

Ref. No.	Pay Item	Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
1		Wastewater Treatment Plant Roadway Lighting Phase 2	1	LS	\$154,700.00	\$154,700.00	\$354,069.00	\$354,069.00
<b>Total Base Bid (Item Nos. 1 through 1 )</b>						<b>\$154,700.00</b>		<b>\$354,069.00</b>

\*Corrected by Engineer

A bid was submitted by EMS Electric of Monroe, LLC which was deemed non-responsive.

Certified Correct:

Meyer, Meyer, LaCroix & Hixson, Inc.

By:   
Heath McGuffee, P.E.

**Chart: 2** Fiscal Year: 25 Index: Commit Type: Both Fund: 411 Utility Capital Projects Organization: 812202 Treatment Plant Roadway Lighting Account: 707000 Capital Projects Expense Program: 0 General Government **Keys** →  
**Control Fund: 411** Control Organization: 812202 Control Account: 707000 Control Program: Pending Documents:

▼ BUDGET AVAILABILITY STATUS

Account	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance	Pending Documents
707000	Capital Projects Expense		296,524.82	5,100.00	29,100.00	262,324.82
	<b>Total</b>		296,524.82	5,100.00	29,100.00	262,324.82

Record 1 of 1



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: **Utilities / Wastewater**

Date: **4/12/24**

Title: **A Resolution authorizing the Advertisement for Bids for the Wastewater Treatment Plant Roadway Lighting - Phase 2.**

**Explanation of Proposal:** Additional Information Attached

To authorize the Advertisement for Bids for Phase 2 of the Wastewater Treatment Plant Roadway Lighting project. The project includes replacing roadway lighting fixtures and ancillary improvements within the Wastewater Treatment Plant.

**Budget:**  Neutral  Within Existing  Requires Amendment

Account Number: 411-707000-812202

Expense Amount:

Account Line Item: Treatment Plant Roadway Lighting

Remaining Amount: \$262,324.82

### Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

**Review:**

Content

**Information:** Sufficient

Insufficient

**Remarks:**

RECEIVED

MAY 07 2024

CITY COUNCIL

## **ADVERTISEMENT FOR BIDS**

Separate sealed bids will be received by the Council of the City of Alexandria, Louisiana at the City Council Meeting Chambers, Alexandria City Hall, 915 Third Street, until 10:00 A.M. local time on Tuesday, June 25, 2024 and then at said office publicly opened and read aloud for:

### **WASTE WATER TREATMENT PLANT ROADWAY LIGHTING PHASE 2**

The Bidding Documents may be examined at the office of the Engineer:

**MEYER, MEYER, LACROIX & HIXSON, INC.  
TELEPHONE (318) 448-0888  
100 ENGINEER PLACE  
ALEXANDRIA, LOUISIANA 71303**

Bidding documents on a USB flash drive may be obtained from the office of the Engineer at a cost per copy of \$40.00, which represents the cost of reproduction and handling, and is nonrefundable. Any requests for bid documents must be accompanied by payment in full. Prime Bidders must obtain Bidding Documents from the Engineer. Bids received from Contractors utilizing any other Bidding Document source will be returned unopened.

The contract will be awarded to the lowest responsible, responsive bidder with the right reserved by the City to reject any or all Bids for just cause as defined by LA R.S. 2214(B). No bidder may withdraw his bid within 45 days after the actual date of opening thereof.

Preference is hereby given to materials, supplies and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside of the State.

Each bid must be accompanied by bid security made payable to Owner in an amount of 5 percent of bidder's maximum bid price and in the form of a certified check, cashier's check or a bid bond. The successful bidder will be required to obtain a Performance Bond and a Payment Bond each in the amount of 100% of the contract amount. All bonds shall be executed by such sureties as are named in U.S. Department of the Treasury Circular 570. A bond signed by an agent or attorney-in-fact must be accompanied by a certified copy of that individual's authority to bind the surety.

Bids must be filed prior to the above hour and date with the undersigned at City Hall.

Bidders have the option to submit bids electronically. Bidders seeking to submit bids electronically shall register online at [www.centralauctionhouse.com](http://www.centralauctionhouse.com). Bidders choosing to

submit electronic bids online will be charged a fee by electronic bidding website. Additionally, contractors shall obtain a digital signature certificate prior to submitting bids online. Electronic bids shall be accompanied by the bid security and power-of-attorney required by this solicitation.

Bidders electing to submit bids electronically shall follow procedures as established by the electronic bidding website. Proper and timely submission of an electronic bid is the responsibility of the Bidder. Bidders are encouraged to complete the electronic bid documents in advance of bid closing. Late bids due to malfunction of internet infrastructure, certificate service providers, electronic bid bond providers, or other interruptions shall not be accepted. The City of Alexandria is not responsible for damages, lost revenue, etc., for bids not timely received due to malfunctions or breakdown of the either the internet or the electronic bidding service. Telephone or facsimile bids are invalid and shall not receive consideration.

Address for  
Postal Delivery  
Ms. Donna Jones, City Clerk  
915 Third Street  
Alexandria, LA 71301

Address for  
Courier or Overnight Delivery  
Ms. Donna Jones, City Clerk  
915 Third Street  
Alexandria, LA 71301  
Phone (318) 449-5047

Address for  
Electronic Delivery  
[www.centralauctionhouse.com](http://www.centralauctionhouse.com)

/S/ DONNA JONES  
CITY CLERK

PLEASE PUBLISH: May 17, 24, and 31, 2024

**ORDINANCE NO. 144-2023**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL SERVICES WITH MEYER, MEYER, LACROIX AND HIXSON, INCORPORATED FOR WASTEWATER TREATMENT PLANT ROADWAY LIGHTING PHASE II. AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into an agreement for professional services with Meyer, Meyer, LaCroix and Hixson, Incorporated for Wastewater Treatment Plant Roadway Lighting Phase II.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 19<sup>th</sup> day of September, 2023.

**NOTICE PUBLISHED** on the 22<sup>nd</sup> day of September, 2023.

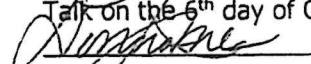
**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Villard, Felter, Washington, Rubin, Fowler, Perry, Johnson.

NAYS: None

ABSENT: None

**AND THE ORDINANCE** was declared adopted on this the 3<sup>rd</sup> day of October, 2023 and final publication was made in the Alexandria Daily Town Talk on the 6<sup>th</sup> day of October, 2023.

  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

  
MAYOR'S  
APPROVAL/~~VETO~~

DELIVERED OCT 04 2023

RECEIVED OCT 04 2023

**Chart: 2** Fiscal Year: 25 **Index:** Commit Type: Both **Fund:** 411 Utility Capital Projects **Organization:** 812202 Treatment Plant Roadway Lighting **Account:** 707000 Capital Projects Expense **Program:** 0 General Government **Keys** -->

**Control Fund:** 411 **Control Organization:** 812202 **Control Account:** 707000 **Control Program:** Pending Documents:

**BUDGET AVAILABILITY STATUS**

Account	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance	Pending Documents
707000	Capital Projects Expense		296,524.82	0.00	34,200.00	262,324.82
	<b>Total</b>		296,524.82	0.00	34,200.00	262,324.82

Record 1 of 1



**RESOLUTION NO. 0551-2024**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR  
WASTEWATER TREATMENT PLANT ROADWAY LIGHTING PHASE 2.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Wastewater Treatment Plant Roadway Lighting Phase 2.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on June 25, 2024.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 14<sup>th</sup> day of May, 2024.

/s/ Donna P. Jones, MMC  
City Clerk

## **ORDINANCE NO.**

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR WASTEWATER TREATMENT PLANT ROADWAY LIGHTING PHASE 2 AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted from Central Electric Co of Alexandria, Inc., in the amount of \$154,700.00 for Wastewater Treatment Plant Roadway Lighting Phase 2.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 25<sup>th</sup> day of June 2024.

**NOTICE PUBLISHED** on the 28<sup>th</sup> day of June, 2024.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_ day of August, 2024 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_ day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for a four inch hydraulic drive submersible pump for the Wastewater Department.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: **Finance / Purchasing**

Date: **August 2, 2024**

**Title: Ordinance for Award Recommendation for Four Inch Hydraulic Driven Submersible Pump**

**Explanation of Proposal:**

Additional Information Attached

On Tuesday, July 23, 2024, at 10:00 AM, four (4) bids were opened and read aloud for Four Inch Hydraulic Driven Submersible Pump for the Waste Water Department. It is our recommendation to award, Associated Pump & Supply, LLC, at the rates as bid. City reserves the right to requisition for additional pumps on an "as needed" basis. Bid price shall remain in effect for a period of twelve (12) months from bid award date.

**Budget:**

Neutral  Within Existing  Requires Amendment




Account Number:

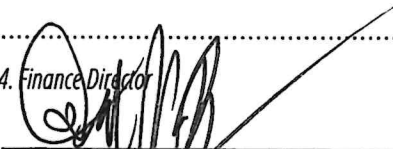


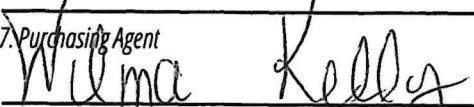
Expense Amount:

Account Line Item: \$

Remaining Amount:

**Authorization:**

1. Mayor   
2. Chief Operating Officer   
3. City Attorney 

4. Finance Director   
5. Division Director   
6. Department Head   
7. Purchasing Agent 

**Council Staff**

Form

**Information:**

Sufficient

**Review:**

Content

Insufficient

**Remarks:**

RECEIVED  
AUG 13 2024  
CITY COUNCIL





**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Finance/Purchasing

**Date:** May 29, 2024

**Title:** Request a resolution to advertise for a Four Inch Hydraulic Drive Submersible Pump

**Explanation of Proposal:**

*Additional Information Attached*

We request permission to advertise for a Four Inch Hydraulic Drive Submersible Pump, for use by the Wastewater Department for the purpose of additions to the emergency stand by flood protection system. Bid prices shall be for a complete unit, as per the bid specifications. The City reserve the rights to requisition additional pumps on an "as needed" basis. Bid prices shall remain in effect for a period of twelve (12) months from bid award date.

**Budget:**

Neutral

Within Existing

Requires Amendment

Account Number: 411-258102-707600

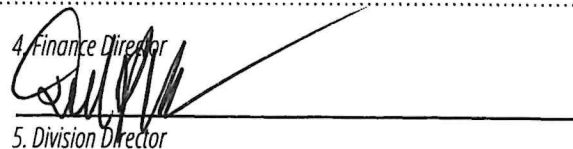
Expense Amount:

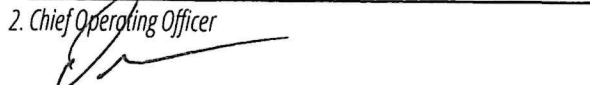
Account Line Item: \$70,000

Remaining Amount:

**Authorization:**

1. Mayor 

4. Finance Director   
5. Division Director

2. Chief Operating Officer 

6. Department Head

3. City Attorney 

7. Purchasing Agent 

**Council Staff**

Form

**Information:** Sufficient

**Review:**

Content

Insufficient

**Remarks:**

RECEIVED

JUN 04 2024

CITY COUNCIL

**ADVERTISEMENT FOR BID**

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

**BID # 2484 FOUR INCH HYDRAULIC DRIVEN SUBMERSIBLE PUMP**

Separate sealed bids for, FOUR INCH HYDRAULIC DRIVEN SUBMERSIBLE, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, July 23, 2024, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandria.com](http://www.cityofalexandria.com) under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at [www.centralbidding.com](http://www.centralbidding.com) . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

**Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Grant Magnon, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-6246; email to [grant.magnon@cityofalex.com](mailto:grant.magnon@cityofalex.com); and must be received by 4:00 P.M., CDT, Thursday, July 11, 2024.**

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or  
Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic  
Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, June 14, 2024  
Friday, June 21, 2024  
Friday, June 28, 2024



**RESOLUTION NO. 0559-2024**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR A FOUR INCH HYDRAULIC DRIVE SUBMERSIBLE PUMP FOR THE WASTEWATER DEPARTMENT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for a four inch hydraulic drive submersible pump for the Wastewater Department.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 23, 2024.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 11<sup>th</sup> day of June, 2024.

/s/ Donna P. Jones, MMC  
City Clerk

## **ORDINANCE NO.**

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR A FOUR INCH HYDRAULIC DRIVE SUBMERSIBLE PUMP FOR THE WASTEWATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted from Associated Pump and Supply, LLC for a four inch hydraulic drive submersible pump for the Wastewater Department.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 23<sup>rd</sup> day of July 2024.

**NOTICE PUBLISHED** on the 26<sup>th</sup> day of July, 2024.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_ day of August, 2024 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_ day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for International CV515 Truck with Truck Mounted Jet Rodder for the Wastewater Department.



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:**

**Date:** 7/24/2024

**Title:** International CV515 Truck with Truck Mounted Jet Rodder

**Explanation of Proposal:**

*Additional Information Attached*

On Tuesday, July 23, 2024 at 10:00 AM bid packets were recieved, opened and read aloud for an International CV515 Truck with Truck Mounted Jet Rodder for use by the Wastewater Department. One (1) bid was received. Bids are to be awarded to the lowest responsive, responsible bidder therefore, it is our recommendation that award be made to Covington Sales & Service, Inc for total Bid Price of \$215,000.00. The bid prices shall remain in effect for a period of one (1) year from the bid award date.

**Budget:**

Neutral  Within Existing  Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

**Authorization:**

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

**Council Staff**

Form

**Review:**

Content

**Information:**

Sufficient

Insufficient

**Remarks:**

RECEIVED

AUG 13 2024

CITY COUNCIL

**City of Alexandria - Purchasing Department**  
**2021 Industrial Park Road, Bldg. WH**  
**P.O. Box 71**  
**Alexandria, LA 71309-0071**  
**Phone (318)441-6182 Fax (318)619-3412**

**BID TABULATION**

**Bid Number & Name: 2483 International CV515 Truck with Truck Mounted Jet Rodder**

**Bid Date: July 23, 2024; 10:00 am CST**

**Using Department: Wastewater**

Price Quote & Options	Vendor
One (1) Sewer Jet Rodder Body (Truck Mounted)	Covington Sales & Service \$215,000.00
Manufacturer's Brand	PipeHunter
Model Number	7733 Truck Mounted
Price guaranteed until	6 Months A.R.D.
Estimated delivery after receipt of city owned cab/chassis	180-210- Days



**AGENDA ITEM FACT SHEET**

*This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.*

**Division/Department:** Finance/Purchasing

**Date:** 5/29/2024

**Title:** Resolution to advertise for International CV515 Truck with Truck Mounted Jet Rodder

**Explanation of Proposal:** Additional Information Attached

We request permission to advertise for International CV515 Truck with Truck Mounted Jet Rodder, for use by the Wastewater Department. Bid prices submitted shall be for the Rodder to be mounted on Bidder supplied International CV515 truck chassis per provided specifications. Bid prices shall remain in effect for a period of twelve (12) months.

**Budget:**  Neutral  Within Existing  Requires Amendment

Account Number: 401-258102-707500

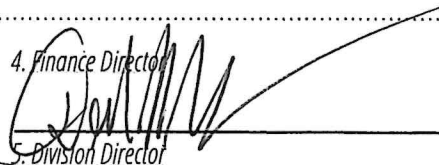
Expense Amount:


Account Line Item: \$50,000.00

Remaining Amount:

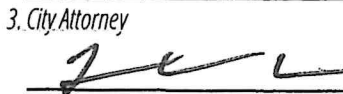
**Authorization:**

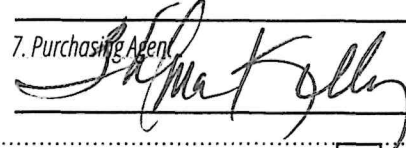
1. Mayor 

4. Finance Director   
5. Division Director

2. Chief Operating Officer 

6. Department Head

3. City Attorney 

7. Purchasing Agent 

**Council Staff Review:** Form  Content

**Information:** Sufficient  Insufficient

**Remarks:**

RECEIVED  
JUN 04 2024  
CITY COUNCIL

**ADVERTISEMENT FOR BID**

CITY OF ALEXANDRIA, LOUISIANA  
PURCHASING DEPARTMENT

**BID # 2483 INTERNATIONAL CV515 TRUCK WITH TRUCK MOUNTED JET RODDER**

Separate sealed bids for, **INTERNATIONAL CV515 TRUCK WITH TRUCK MOUNTED JET RODDER**, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, July 23, 2024, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, [www.cityofalexandrialala.com](http://www.cityofalexandrialala.com) under the heading "*Business*", and drop down to "*RFP/RFQ/RFI/BIDS*". There is no charge to download bid documents from the City's website.

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**Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3414; email to [joann.swain@cityofalex.com](mailto:joann.swain@cityofalex.com); and must be received by 4:00 PM CDT, Thursday, July 11, 2024.**

**Address for Postal Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
PO Box 71  
Alexandria, LA 71309-0071

**Address for Courier or Overnight Delivery:**

City of Alexandria  
Donna Jones, City Clerk  
915 Third Street, 1<sup>st</sup> Floor  
Alexandria, LA 71301  
Phone: 318-449-5090

**Address for Electronic Bid Submission:**

[www.centralbidding.com](http://www.centralbidding.com)  
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, June 14, 2024  
Friday, June 21, 2024  
Friday, June 28, 2024



**RESOLUTION NO. 0561-2024**

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR INTERNATIONAL CV515 TRUCK WITH TRUCK MOUNTED JET RODDER FOR THE WASTEWATER DEPARTMENT.**

**BE IT RESOLVED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for International CV515 Truck with Truck Mounted Jet Rodder for the Wastewater Department.

**BE IT FURTHER RESOLVED, etc.,** that the City Clerk proceed with the advertisement according to law, with bids to be opened on July 23, 2024.

**PASSED AND ADOPTED** at Alexandria, Louisiana, this 11<sup>th</sup> day of June, 2024.

/s/ Donna P. Jones, MMC  
City Clerk

## **ORDINANCE NO.**

### **AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR INTERNATIONAL CV515 TRUCK WITH TRUCK MOUNTED JET RODDER FOR THE WASTEWATER DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted from Covington Sales and Services Inc., in the amount of \$215,000.00 for International CV515 Truck with truck mounted jet rodder for the Wastewater Department.

**SECTION II: BE IT FURTHER ORDAINED, etc.** that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION V: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 23<sup>rd</sup> day of July 2024.

**NOTICE PUBLISHED** on the 26<sup>th</sup> day of July, 2024.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_\_ day of August, 2024 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_\_ day of August, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance rezoning properties located at 3031 and 3105 Dawkins Street from SF-2(Single Family District) to B-3 (General Business District) to allow for the expansion of commercial parking at the site for existing businesses.



# AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.  
Please insure that the information is clear, concise and current.

Division/Department: **PLANNING DIV. / ZONING DEPT.**

Date: **7/01/2024**

Title: **ORDINANCE to re-zone properties located at 3031, & 3105 Dawkins St, from a SF-2 to a B-3**

**Explanation of Proposal:**

Additional Information Attached

Ordinance to rezone a properties located at 3031 and 3105 Dawkins Street ,  
Alexandria La. from a Sf-2 ( Single family District ) to a B-3 (General Business District)  
to allow for the expansion of commercial parking at the site for existing businesses.  
The Alexandria Zoning Commission met on June 24 ,2024 to review the application  
and unanimously voted to recommend APPROVAL of the rezoning to the City Council.

**Budget:**

Neutral

Within Existing

Requires Amendment

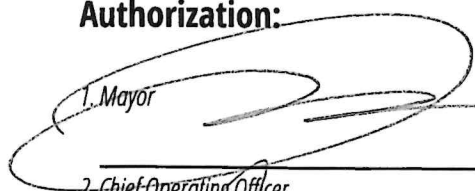
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Expense Amount:

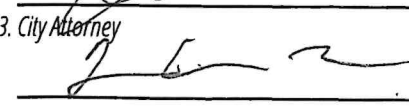
Account Line Item:


Remaining Amount:

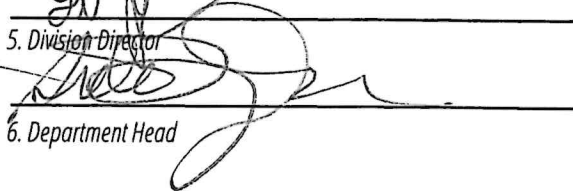
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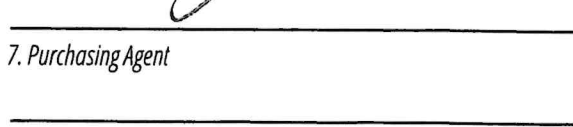
1. Mayor 

2. Chief Operating Officer 

3. City Attorney 

4. Finance Director 

5. Division Director 

6. Department Head 

7. Purchasing Agent

**Council Staff**

Form

**Information:** Sufficient

**Review:**

Content

Insufficient

**Remarks:**

RECEIVED

JUL 02 2024

CITY COUNCIL



**APPLICATION**  
**City of Alexandria ZONING COMMISSION**

**Planning Division**

625 Murray Street – 2<sup>nd</sup>. Floor, Alexandria, Louisiana 71301-8022

(318) 473-1371

www.cityofalexandrialala.com

**CONTACT INFORMATION**

APPLICANT(S) NAME James B. Vanderhoeven

MAILING ADDRESS PO Box 11638, Alexandria, LA 71315

TELEPHONE # (225) 405-6162 EMAIL b.vander@lohs.net

PROPERTY OWNER'S NAME \_\_\_\_\_

LETTER AUTHORIZING AGENT, if applicable \_\_\_\_\_

**PROPERTY DESCRIPTION**

ADDRESS OF PROPERTY 3105 and 3031 Dawkins Street, Alexandria, LA 71301

LEGAL DESCRIPTION

*Please see attached.*

**ZONING CLASSIFICATION**

PRESENT ZONING CLASSIFICATION SF2

DESIRED ZONING CLASSIFICATION B3

**REASON(S) FOR APPLICATION**

Request for a change in zoning to bring parking up to current code and accommodate the demand of current and future tenants which will have a positive impact on economic development in the area.

**ADDITIONAL REQUIREMENTS**

- \$225 FEE – money order, cash or check. (Fee is non-refundable)
- A PLAT AND THE REAL ESTATE LISTING OF SUBJECT PROPERTY
- A LIST OF PROPERTY OWNERS WITHIN 100 FT. OF SUBJECT PROPERTY
- A PLAT AND THE REAL ESTATE LISTING OF PROPERTY OWNERS WITHIN 100 FT.
- A SITE PLAN

This information may be obtained from the Rapides Parish Tax Assessors Office

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE 5/9/24

SIGNATURE OF OTHER OWNERS \_\_\_\_\_ DATE \_\_\_\_\_

Application(s) must arrive in Planning Division office SIX WEEKS prior to regular monthly meeting which is the last Monday of each month, with the exception of May and December. Application MUST be made for each separately owned parcel of property. All meetings are held in the City Council Chambers located on 1st Floor of City Hall, 915 Third Street, Alexandria, LA. Applicant will be notified of specific meeting date. Applicant will be responsible for certified mailing and the cost to property owners within 100 ft.

**Omnicare**<sup>®</sup>

a  **CVS**Health.com company

3108 Jackson Street  
Alexandria, La 71301

June 24, 2024

To Whom It May Concern:

I am writing this letter regarding our desire for additional parking that our business needs.

Due to the closing of two out of town pharmacies and their business moved to our building, we have more than doubled in needed office space. While the hiring of new employees is always beneficial, we must be able to accommodate them effectively and safely no matter the time of day or night.

Also, the new business is requiring additional deliveries of supplies via UPS, FedEx, and other, sometimes large fleet vehicles that must be able to move through the parking lot around our parked cars.

We appreciate your time and consideration to our request.

Sincerely,



Tim Waters  
General Manger

**From:** Matt Reynolds [mreynolds@advancedoffice.com](mailto:mreynolds@advancedoffice.com)  
**Subject:** Back Lot Parking--Advanced Office Systems--3028/3030  
Jackson St.  
**Date:** Jun 24, 2024 at 1:47:13 PM  
**To:** Bart Vanderhoeven [b.vander@lohs.net](mailto:b.vander@lohs.net)  
**Cc:** Matt Pokorney [MPokorney@advancedoffice.com](mailto:MPokorney@advancedoffice.com)

To whom it may concern,

I would like to inquire about the possibility of increased parking for our building complex. We, at Advanced Office Systems, regularly contend with the unavailability of parking spots in the rear of the building due to the capacity that the other businesses surrounding us maintain on a daily basis. With the front parking being limited as it is, and the tight quarters maintained due to the proximity of Jackson Street itself, it would be a great asset to our company as we have to unload our freight trucks and park our fleet vehicles in the rear of the building so other businesses and their customers are not impacted by the reduction in spots at the front of the buildings.

Please consider this and let us know if there is anything possible that can be done.

Sincerely and respectfully,

**Matt Reynolds**  
Regional Account Manager  
Advanced Office Systems  
3028 Jackson Street  
Alexandria, LA  
Cell: (318) 267-6338  
[mreynolds@advancedoffice.com](mailto:mreynolds@advancedoffice.com)

**[WARNING:** This email is from an external source. Do not click links or attachments unless you recognize the sender and know the content is safe.]



**A New Zoning & Parking Design For:**  
**JV Properties**  
**Jackson Street**  
**Alexandria, Louisiana**

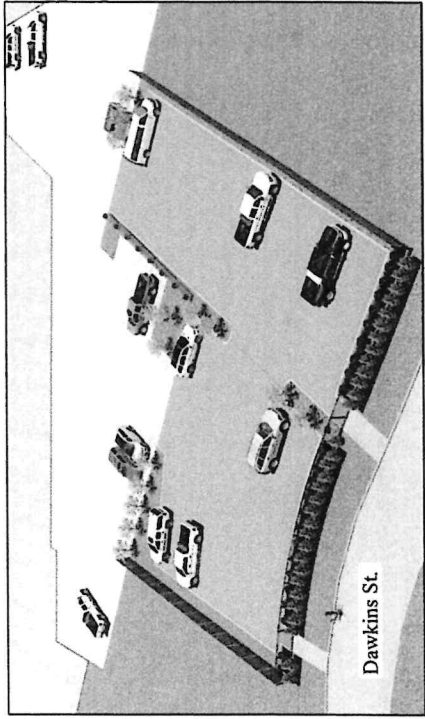
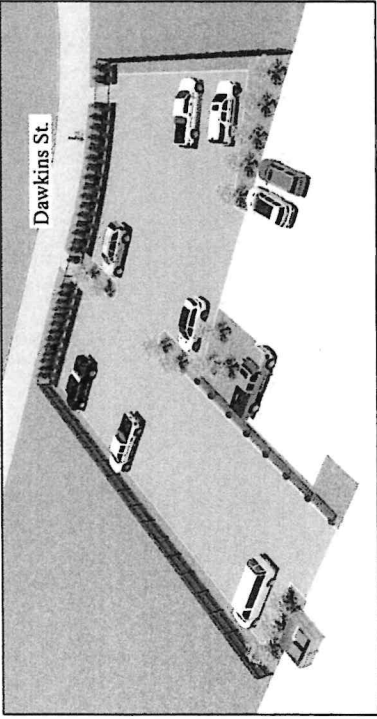
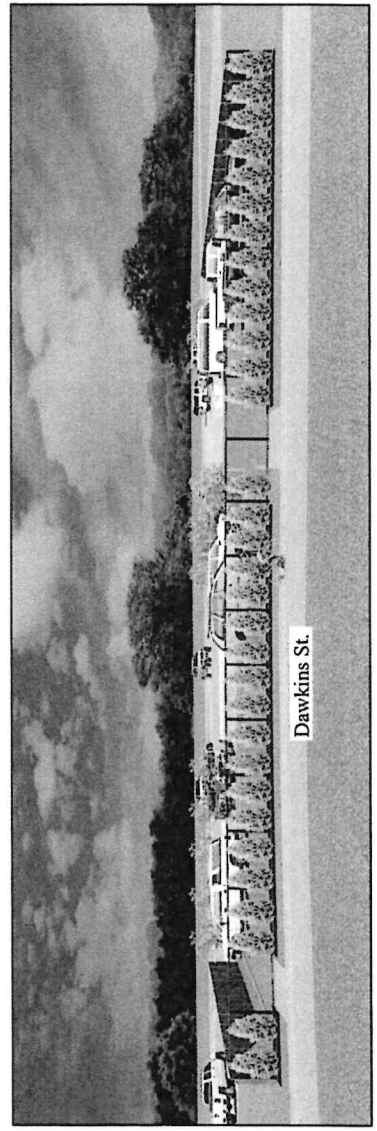
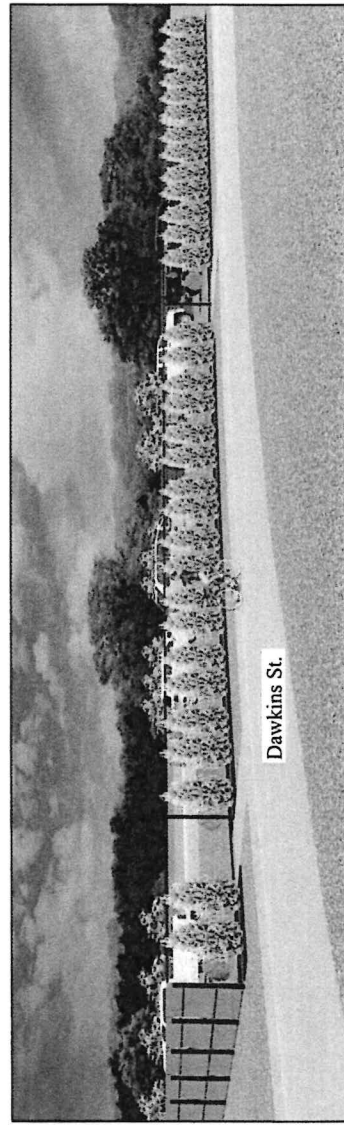
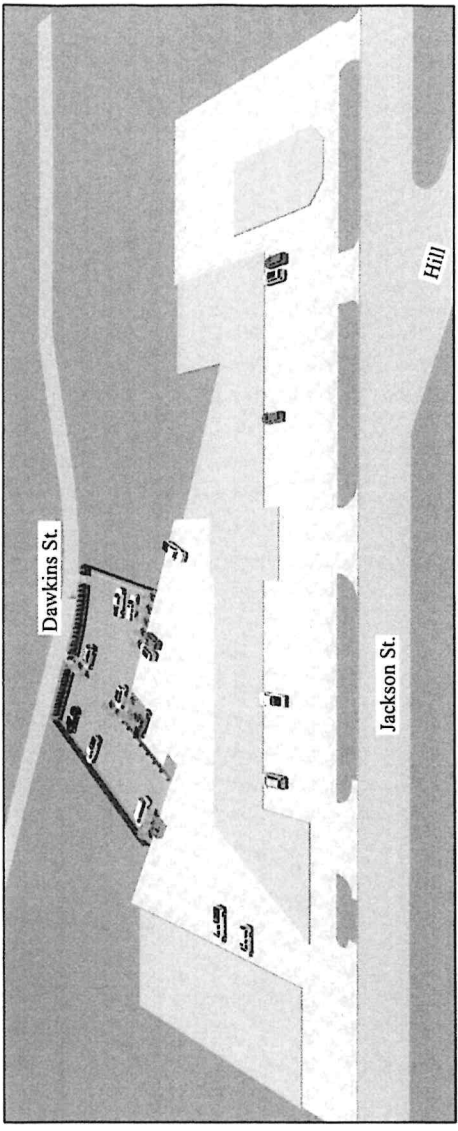


**Jeff Burns Designs**  
 RESIDENTIAL & LIGHT COMMERCIAL  
 HOME PLANS • 3D DESIGNS • CONSULTING  
 www.JeffBurnsDesigns.com









A New Zoning & Parking Design For:  
 JV Properties  
 Jackson Street  
 Alexandria, Louisiana

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DATE: 6/18/2024  
 Drawn By: Jeff R. Burns  
 Jacob Burns

SHEET: A-1

**3D ILLUSTRATIONS**

Layout Page Table		
Label	Title	Comments
A-1	Cover	
A-2	Site Plan 1" = 50' Scale & Drawing Index	
A-3	Site Plan & Google 1" = 25' Scale	
A-4	Site Plan 1" = 25' Scale	
A-5	Site Plan 1/8"=1'-0" Scale	
A-6	New Permeable Parking - Concrete Drive & Parking	

**DRAWING INDEX**

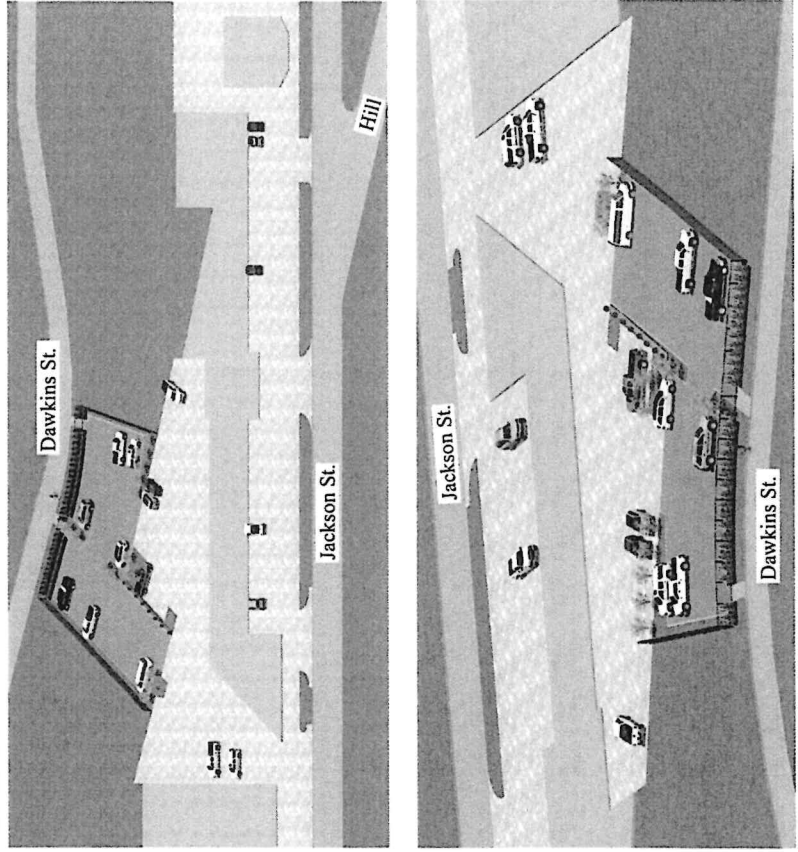
**A New Zoning & Parking Design For:  
 JV Properties  
 Jackson Street  
 Alexandria, Louisiana**

All independent subcontractors and their crew(s) are subject to complete jobs while successfully following all notes, specs, details and centerlines throughout the entire set of plans. Including but not limited to: floor plan, roof plan, foundation outline, cabinet details, section details, elevations, building sections. While verifying and following all current required codes.

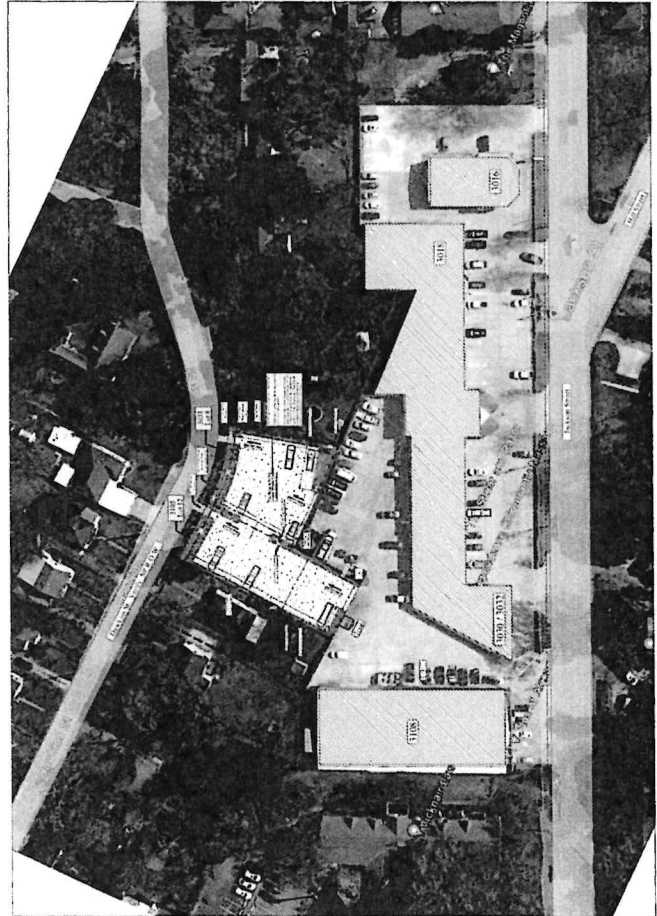
Para todos Los subcontratistas y su grupo o grupos, estan sujetos a completar Los trabajos mientras sigan las notas exitosamente, especificaciones, detalles y lineas centrales a lo largo del conjunto de los planos incluido pero no limitado para: el Plano del piso, el plano del techo, esquema de fundacion, detalles de gabinetes, seccion de detalles, elevaciones, y secciones del edificio mientras este verificando y siguiendo todos Los codigos requeridos

- SITE GENERAL SITE NOTES:**
- OPTIONAL PARKING LOT LIGHTING.
  - VERIFY AREA FLOOD MAPS IF ADDITIONAL ELEVATIONS ARE REQUIRED PER YOUR FLOOD DESIGNATION DETERMINED BY MUNICIPAL CODE.
  - DESIGNER RECOMMENDS THE BUILDER USE THE SERVICES OF A LICENSED LAND SURVEYOR TO ACCURATELY DETERMINE BUILDING CORNERS AS ILLUSTRATED ON SITE PLAN.
  - PARKING AREA SHALL SLOPE MIN. .005 PER FOOT or 1/20 SLOPE AWAY FROM STRUCTURE FOR POSITIVE DRAINAGE
  - SILT FENCE REQUIRED DURING CONSTRUCTION, HEIGHT AND MATERIAL AS PER MUNI CODE.

**CONTRACTOR & TRADES SHALL VERIFY ALL CONDITIONS SUCH AS PROPERTY LINES, SETBACKS, UTILITY EASEMENTS, GRADE ELEVATIONS, DIMENSIONS, UTILITY'S, HARD SURFACES, SITE FEATURES, YARD DRAINAGE. AT THE JOB SITE. NOTIFY THE OWNER OF ANY DIMENSIONAL ERRORS, OMISSIONS, OR DISCREPANCIES BEFORE BEGINNING OR WORK.**



3D ILLUSTRATION



SITE PLAN SCALE 1" = 100'-0"



A New Zoning & Parking Design For:  
JV Properties  
Jackson Street  
Alexandria, Louisiana

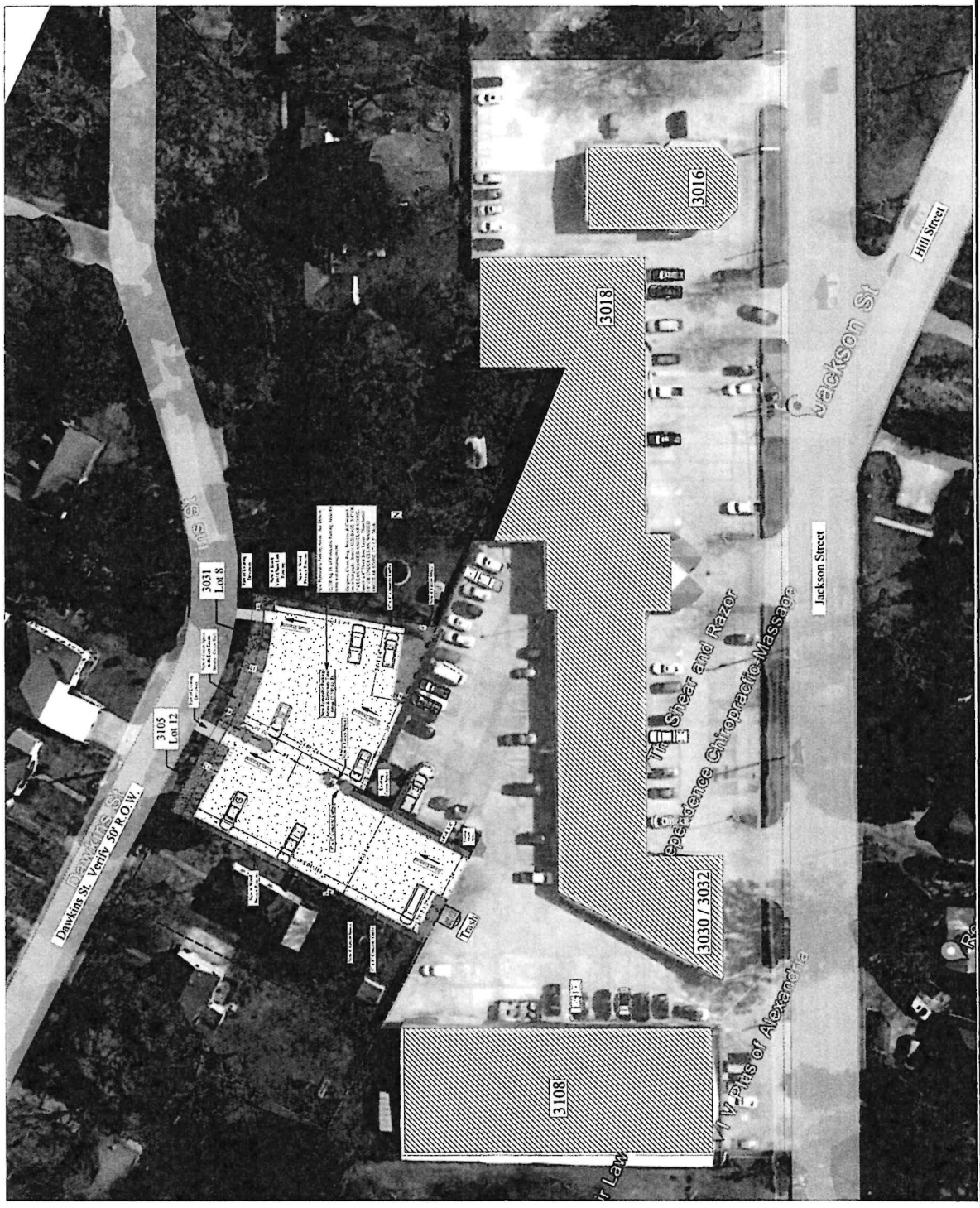
Copyright © Jeff R. Burns, 2024. All rights reserved. This drawing is the property of Jeff R. Burns and is not to be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written permission of Jeff R. Burns. The user of this drawing is to be held responsible for any errors or omissions. The user of this drawing is to be held responsible for any errors or omissions. The user of this drawing is to be held responsible for any errors or omissions.

DATE:  
6/18/2024

Drawn By:  
Jeff R. Burns  
Jacob Burns

SHEET:

A-3



SITE PLAN & GOOGLE SCALE 1"=25'-0"

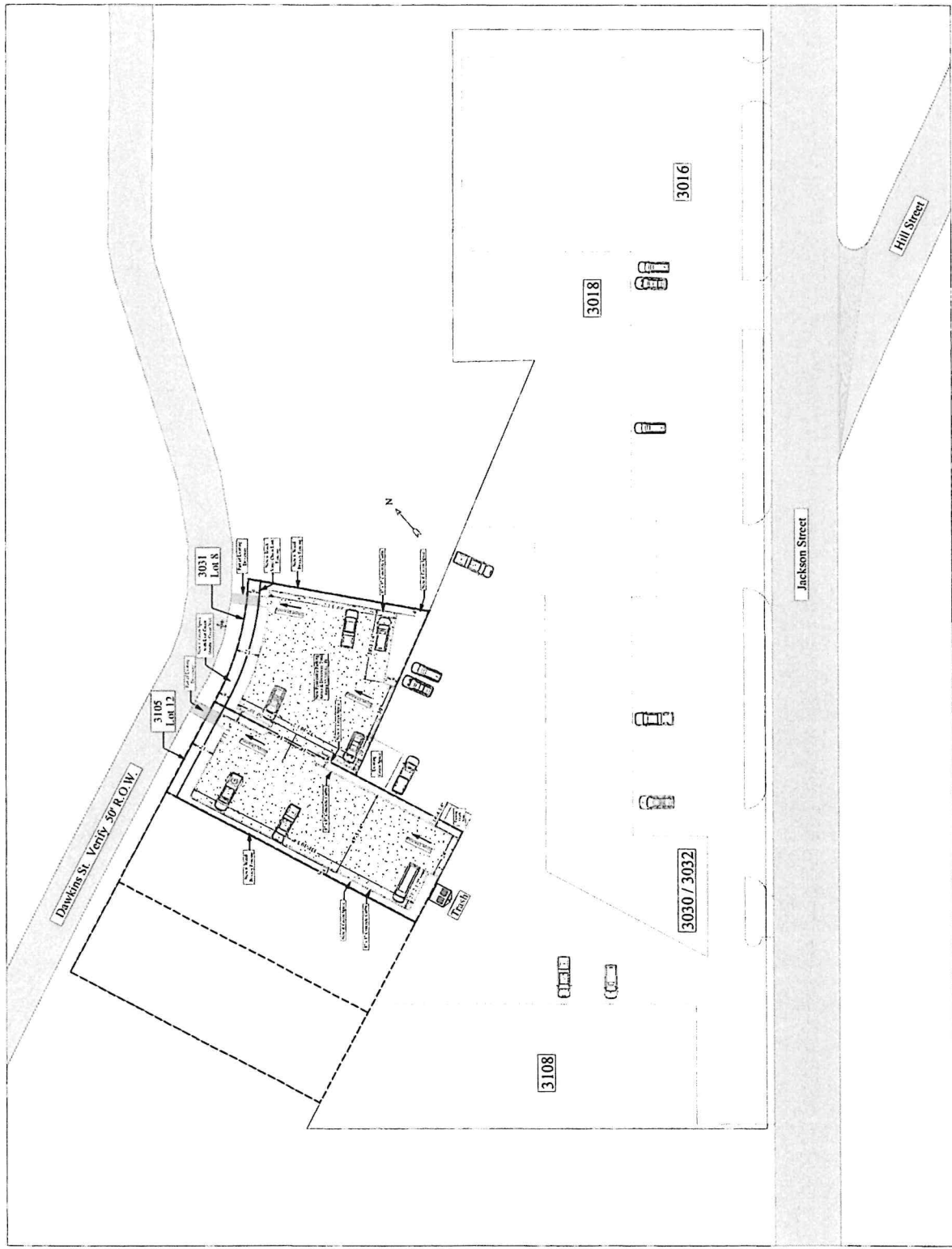


A New Zoning & Parking Design For:  
JV Properties  
Jackson Street  
Alexandria, Louisiana

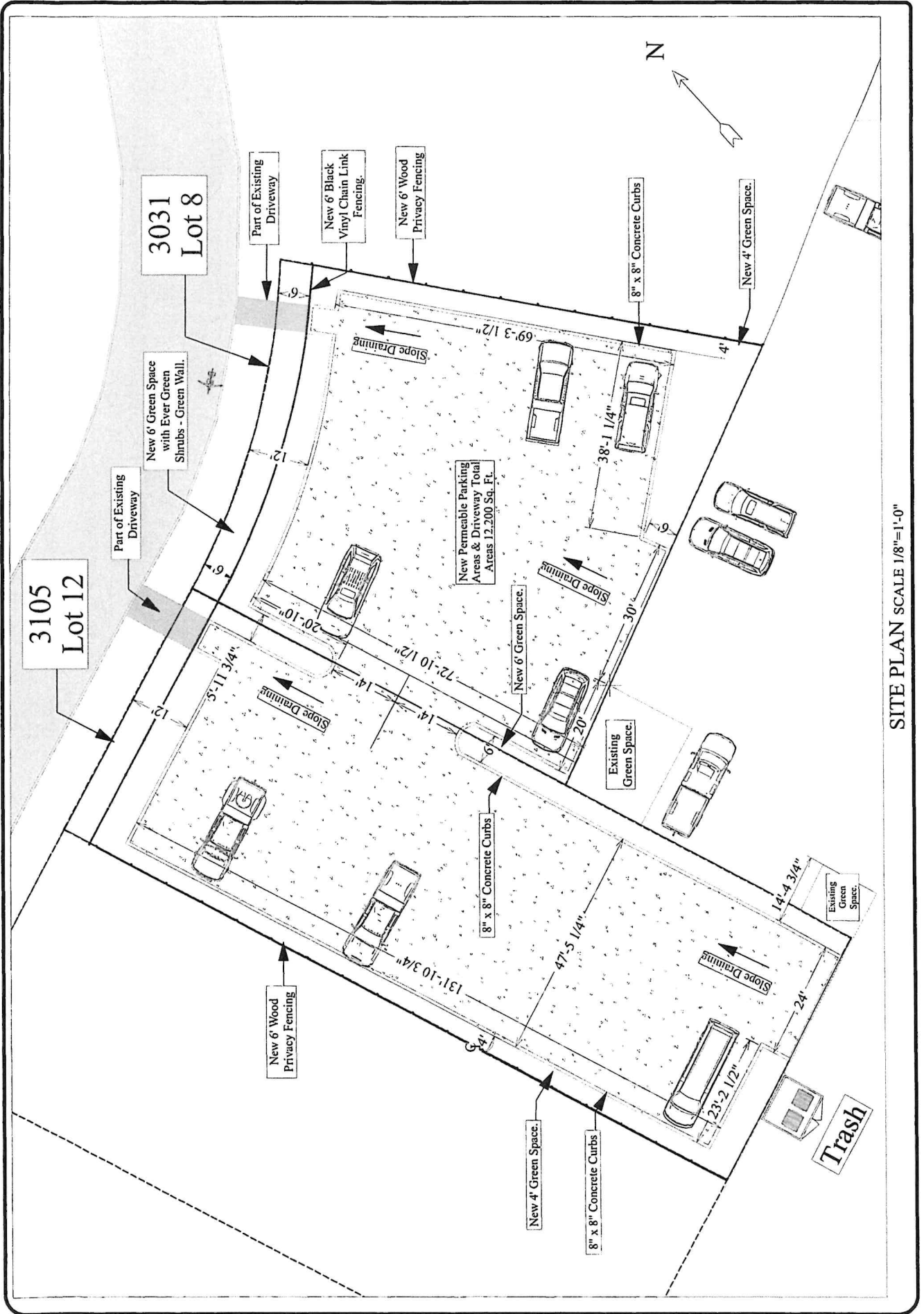
CONTRACT NO. 2024-001  
DATE: 6/18/2024  
DRAWN BY: JEFF R. BURNS  
CHECKED BY: JACOB BURNS

DATE: 6/18/2024  
Drawn By: Jeff R. Burns  
Jacob Burns

SHEET: A-4



SITE PLAN SCALE 1"=25'-0"



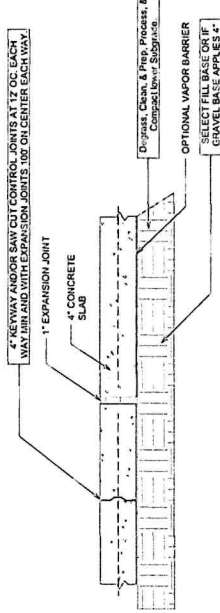
SITE PLAN SCALE 1/8"=1'-0"

**New Permeable Parking - Concrete Drive & Parking**

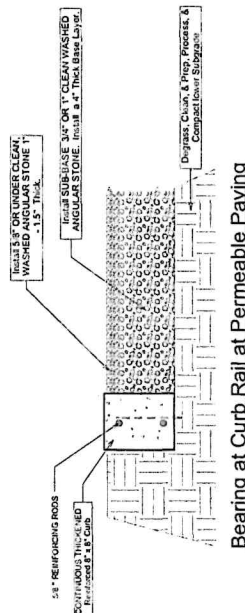
- ALL DRIVEWAYS AND SIDEWALK AREAS SHALL BE A MIN. OF 4" THICK 3000 psi CONCRETE, BROOM FINISH WITH HEAVY MAT WIRE.
- DRIVEWAYS SHALL HAVE KEY WAY CONTROL JOINTS AT 12' OC. EACH WAY MIN.
- DRIVEWAYS SHALL HAVE 4" KEYWAY AND/OR SAW CUT CONTROL JOINTS AT 12' OC. EACH WAY MIN AND WITH EXPANSION JOINTS 100' ON CENTER EACH WAY.
- PARKING LOT SLOPES TO BE .005 PER FOOT OR 1/20 SLOPES.

Permeable Parking Areas for storm water management.

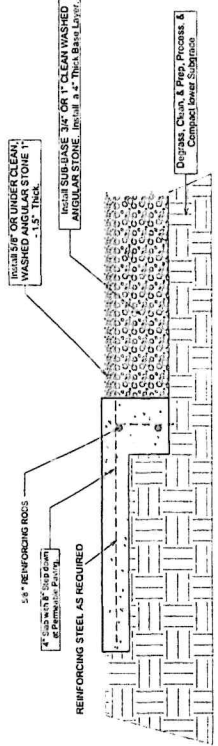
- Degrass, Clean, Prep, Process, & Compact lower Subgrade. Install SUB-BASE 3/4" OR 1" CLEAN WASHED ANGULAR STONE. Install a 4" Thick Base Layer. Then install 5/8" OR UNDER CLEAN, WASHED ANGULAR STONE 1" - 1.5" Thick.



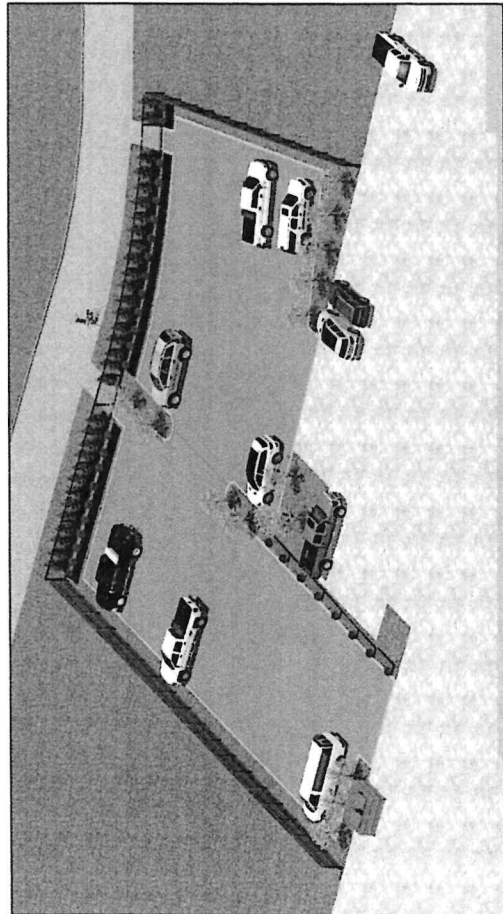
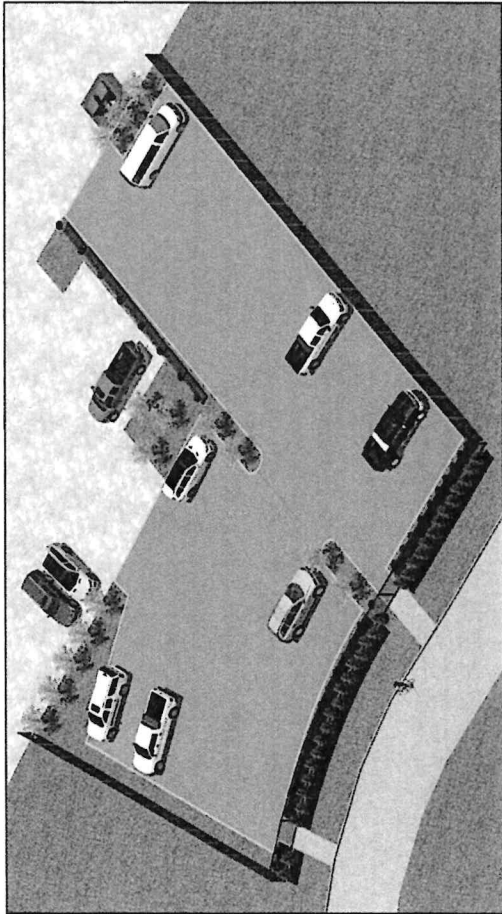
**Slab, Paving & Expansion Detail**



**Beating at Curb Rail at Permeable Paving**



**4" Concrete Slab at Permeable Paving Connections**



**3D ILLUSTRATIONS**



MARYLAND

MATTI

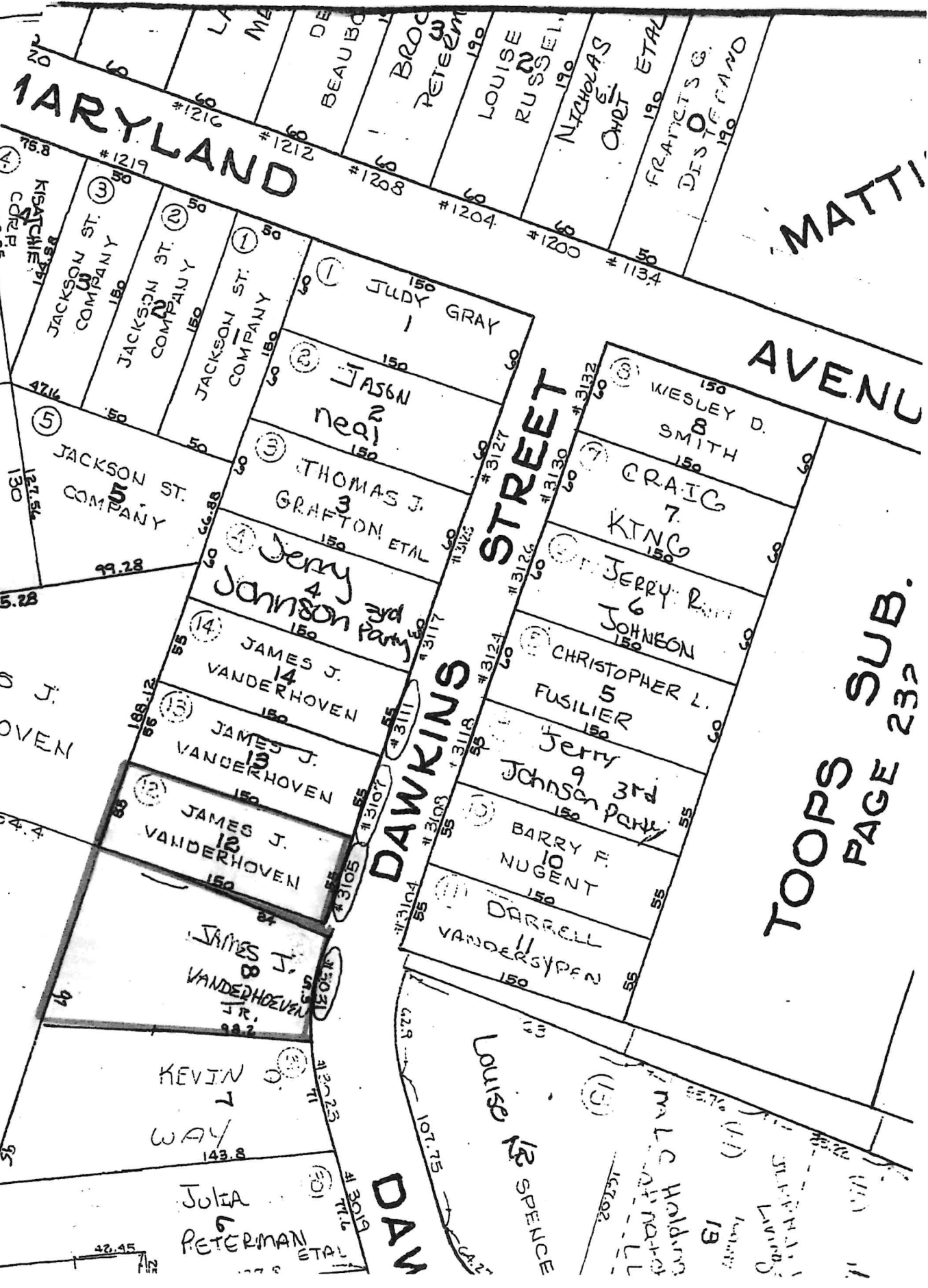
AVENUE

STREET

DAWKINS

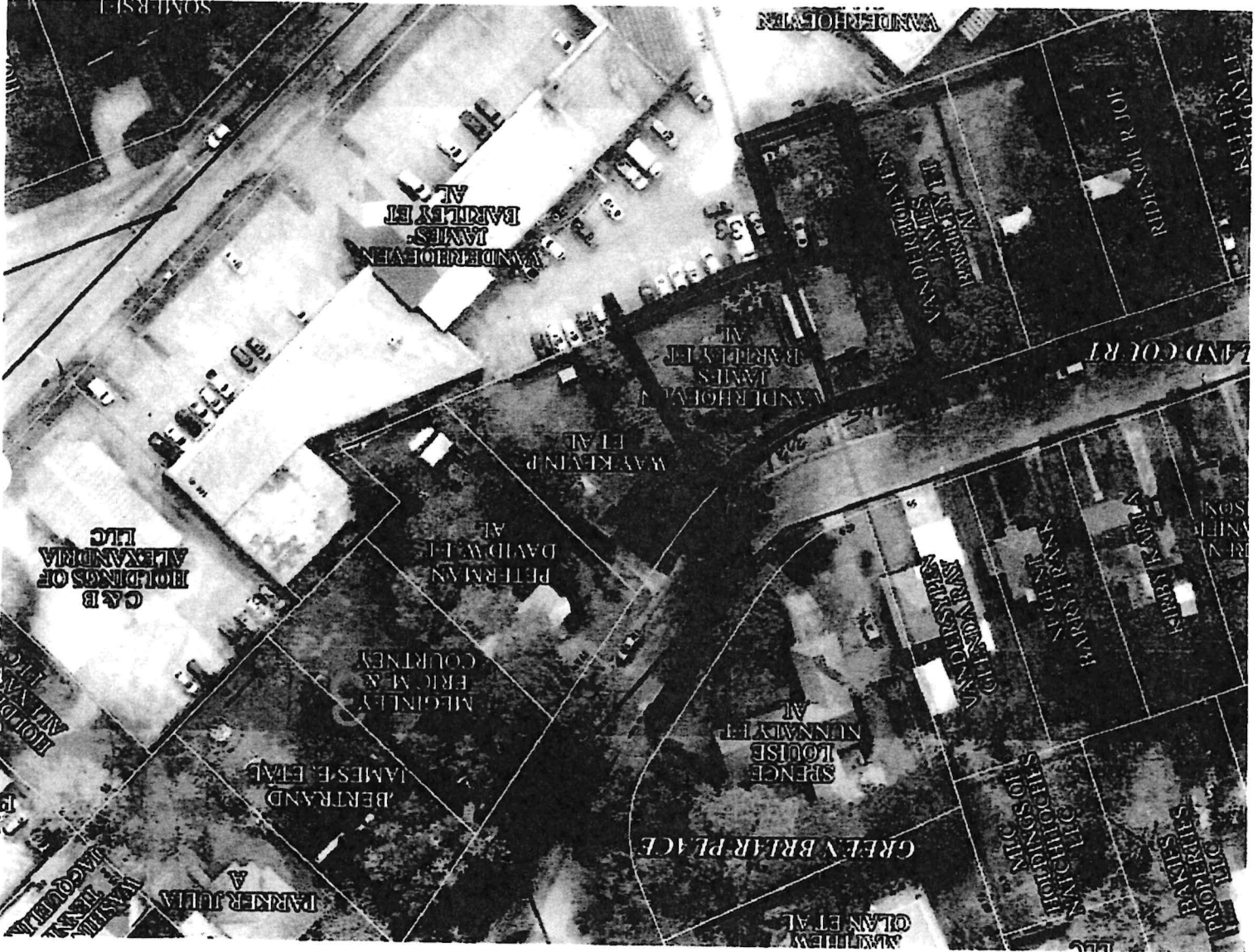
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TOOPS SUB. PAGE 232



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30181  
Rezoning  
Ord. # 203 - 1999

2

B-2

B-3

B-1

DAWKINS ST

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RECEIVED

JUL 09 2024

CITY COUNCIL

July 9, 2025

To the Alexandria City Council & Whom It May Concern:

We the undersigned residents in the Dawkins Street neighborhood are not able to attend today's Alexandria City Council Meeting, but would like it to be known that we DO NOT approve of the current attempt by Mr. Vanderhoeven to have the properties under consideration on Dawkins St. changed from residential to commercially zoned properties.

Sincerely,

1. Sara Fuhrer  
3113 Nelson St.  
Sara Fuhrer
2. George (Bud) Holman  
3124 Nelson Street
3. Jordan E. Mode  
3026 Nelson St
4. Luchette Pender  
1104 Greenbriar St
5. Jo Anne P...  
1107 Greenbriar
6. Kevin W. R...  
Kevin W. R...
7. Kim Rollins  
1108 Greenbriar St.
8. Keith Pollock  
3022 Nelson St.
9. Jane H  
3006 Nelson
10. Dul...  
3005 Nelson
11. Elijah Hawk  
3015 Nelson St
12. Pam Cavitt  
3018 Nelson St.
13. Bob & Helen Paul  
3008 Nelson St.  
Back on Dawkins
14. Jimmy Bertrand  
3007 Dawkins St.
15. Julia Ann Parker  
3005 Dawkins St
16. Francis M. Yungis  
171 Greenbriar St
17. Doreal Anderson  
3104 Dawkins
18. Jerry Chellette  
3104 Dawkins
19. Karla Kirk  
3118 Dawkins St.
20. Nathan Vancen  
3124 Dawkins St

## ORDINANCE NO

**AN ORDINANCE REZONING PROPERTIES LOCATED AT 3031 AND 3105 DAWKINS STREET FROM SF-2 (SINGLE FAMILY DISTRICT) TO B-3 (GENERAL BUSINESS DISTRICT) TO ALLOW FOR THE EXPANSION OF COMMERCIAL PARKING AT THE SITE FOR EXISTING BUSINESSES AND OTHER MATTERS WITH RESPECT THERETO.**

**SECTION I: BE IT ORDAINED** by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby rezone properties located at 3031 and 3105 Dawkins Street from SF-2 (Single Family District) to B-3 (General Business District) to allow for the expansion of Commercial Parking at the site for existing businesses.

**SECTION II: BE IT FURTHER ORDAINED, etc.,** that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

**SECTION III: BE IT FURTHER ORDAINED, etc.,** that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

**SECTION IV: BE IT FURTHER ORDAINED, etc.,** that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**THIS ORDINANCE** was introduced on the 9<sup>th</sup> day of July 2024.

**NOTICE PUBLISHED** on the 12<sup>th</sup> day of July, 2024.

**THIS ORDINANCE** having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

**AND THE ORDINANCE** was declared adopted on this the \_\_\_ day of July, 2024 and final publication was made in the Alexandria Daily Town Talk on the \_\_\_ day of July, 2024.

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
MAYOR'S APPROVAL/VETO

Adjournment