

Legal Affairs Committee

Agenda

December 10, 2024

(Lee Rubin, Chuck Fowler, Cynthia Perry)

4:00 P.M.

- 1) To consider final adoption of an ordinance to amend and reenact Chapter 13 of the Alexandria Code of Ordinances, Article V. "Ambulance Services", amending Sections 13-54, 13-55 and adding Section 13-56; to authorize the Rapides Parish Ambulance Service Advisory Board and the Rapides Parish Police Jury to select ambulance services for Rapides Parish and the City of Alexandria for emergency and non-emergency transport and related services; providing for term, renewal and minimum criteria; requiring implementation and periodic meetings of the Rapides Parish Ambulance Service Advisory Board with representation from the city; mandating penalties and termination provisions in any ambulance services contract and the right of the city to withdraw authorization and participation if penalties or termination is not enforced.
(Item 9)

- 2) To consider final adoption of an ordinance to declare surplus a certain city owned 8.231 Acre Tract, Parcel and Lot of ground together with improvements located adjacent to Industrial Port Road being a portion of Tract B-1 as per Plat Recorded in Plat Book 30 and page 63 records of Rapides Parish situated in Sections Ten and Eleven, Township 4 North, Range 1 West, Southwestern Land District, City of Alexandria; authorizing an appraisal of properties; to authorize the mayor on behalf of the city to sell the 8.231 Acre Tract to the Central Louisiana Regional Port for fair market value and a minimum price of \$20,776 an acre; authorizing the mayor to execute agreements, including an Act of Sale, with the Port under reasonable terms and conditions; authorizing the mayor to execute related agreements with third parties; further authorizing the mayor to grant

servitudes and related rights in agreements with Central Louisiana Regional Port related to the sale and transaction; and otherwise authorizing the mayor to execute related agreements to enable the city to sale property declared surplus and otherwise to provide with respect thereto. **(Item 15)**

- 3) To consider final adoption of an ordinance authorizing the mayor to enter into a contract to purchase a 106.66 x 106.66 site, tract or parcel of ground located at Sixth Street and Desoto Street from Steth, LLC and otherwise providing with respect thereto. **(Item 13)**

Alexandria City Council meetings and Council Committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria website. www.cityofalexandrialala.com.

ALEXANDRIA CITY COUNCIL

TUESDAY, DECEMBER 10, 2024

CITY COUNCIL CHAMBERS- 5:00 P.M.

PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING HELD ON NOVEMBER 26, 2024.

F. CONSENT CALENDAR

- 1) Introduction of an ordinance authorizing the mayor to accept the low bid submitted for SWAT Team Building and Waterproofing.

RESOLUTION

- 2) **RESOLUTION** canceling the Regular Council meeting scheduled for Tuesday, December 24, 2024.

G. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

- 3) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Kisatchie 24" Bypass Phase I.
- 4) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for spare parts for DG Hunter Units 5 through 11 for Wartsila Electric Production Engines and Generators.
- 5) To consider final adoption of an ordinance authorizing the mayor to accept all bids submitted for Electric Utility Right-of-Way Emergency Services.

- 6) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for petroleum products.
- 7) To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for elevator modernization at City Hall and Customer Service Building.
- 8) To consider final adoption of an ordinance authorizing the mayor to renew the existing contract with SCRD Wood Products, LLC for mixed debris removal and disposal services.
- 9) To consider final adoption of an ordinance to amend and reenact Chapter 13 of the Alexandria Code of Ordinances, Article V. "Ambulance Services", amending Sections 13-54, 13-55 and adding Section 13-56; to authorize the Rapides Parish Ambulance Service Advisory Board and the Rapides Parish Police Jury to select ambulance services for Rapides Parish and the City of Alexandria for emergency and non-emergency transport and related services; providing for term, renewal and minimum criteria; requiring implementation and periodic meetings of the Rapides Parish Ambulance Service Advisory Board with representation from the city; mandating penalties and termination provisions in any ambulance services contract and the right of the city to withdraw authorization and participation if penalties or termination is not enforced.
- 10) To consider final adoption of an ordinance authorizing the mayor to enter into a contract with Blackout Power, LLC for Qualified Electric Line Worker Services.
- 11) To consider final adoption of an ordinance authorizing the mayor to accept the lowest proposals received from Debris Tech and Tetra-Tech for emergency debris removal monitoring services.

- 12) To consider final adoption of an ordinance authorizing the mayor to accept the lowest proposals received from Crowder Gulf and Ceres for disaster debris removal, reduction and disposal services.
- 13) To consider final adoption of an ordinance authorizing the mayor to enter into a contract to purchase a 106.66 x 106.66 site, tract or parcel of ground located at Sixth Street and Desoto Street from Steth, LLC and otherwise providing with respect thereto.
- 14) To consider final adoption of an ordinance authorizing the mayor to enter into a professional service agreement for General Utility Regulatory Compliance, System Analysis and Design Professional Services.
- 15) To consider final adoption of an ordinance to declare surplus a certain city owned 8.231 Acre Tract, Parcel and Lot of ground together with improvements located adjacent to Industrial Port Road being a portion of Tract B-1 as per Plat Recorded in Plat Book 30 and page 63 records of Rapides Parish situated in Sections Ten and Eleven, Township 4 North, Range 1 West, Southwestern Land District, City of Alexandria; authorizing an appraisal of properties; to authorize the mayor on behalf of the city to sell the 8.231 Acre Tract to the Central Louisiana Regional Port for fair market value and a minimum price of \$20,776 an acre; authorizing the mayor to execute agreements, including an Act of Sale, with the Port under reasonable terms and conditions; authorizing the mayor to execute related agreements with third parties; further authorizing the mayor to grant servitudes and related rights in agreements with Central Louisiana Regional Port related to the sale and transaction; and otherwise authorizing the mayor to execute related agreements to enable the city to sale property declared surplus and otherwise to provide with respect thereto.

16) Adjourn

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ALEXANDRIA CITY COUNCIL

TUESDAY, DECEMBER 10, 2024

CITY COUNCIL CHAMBERS- 5:00 P.M.

**PERSONS DESIRING TO ADDRESS THE COUNCIL SHALL INFORM
THE PRESIDENT AT THE APPROPRIATE AGENDA ITEM**

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

**E. APPROVAL OF MINUTES TAKEN FROM A REGULAR MEETING
HELD ON NOVEMBER 26, 2024.**

PROCEEDINGS OF THE COUNCIL OF THE CITY OF ALEXANDRIA,
STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON
NOVEMBER 26, 2024.

The Council of the City of Alexandria, Louisiana, met in a regularly scheduled meeting session in the City Council Chambers, on Tuesday, November 26, 2024 at 5:00 P.M. Those present were the Honorable Jim Villard, Lizzie Felter, Cynthia Perry, Gary Johnson, Chuck Fowler, REDDEX Washington and Lee Rubin. Also present were Mayor Roy, Assistant City Attorney Daniel Smith, Michael Caffery and Council Staff.

The Council of the City of Alexandria, State of Louisiana was duly convened as the governing authority of said City by the Honorable Jim Villard, who stated that the Council was ready for the transaction of business. The invocation was pronounced by Mr. Washington and the Pledge of Allegiance was led by Mr. Rubin.

APPROVAL OF MINUTES

On a motion of Mr. Fowler and seconded by Mr. Johnson the minutes taken from a regular Council Meeting held on November 12, 2024 were unanimously approved by the Council.

CONSENT CALENDAR

The Council next read all items found under the heading Consent Calendar and assigned them to committees.

Mr. Fowler moved for the introduction of all items appearing under the heading Consent Calendar.

Mr. Washington seconded the motion. It was unanimously carried by the Council.

Bids were received for Electric Utility Right-of Way Emergency Services.

Name of Bidders

Looks Great Services of Mississippi
SolScapes

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Fowler and seconded by Mr. Washington to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ELECTRIC UTILITY RIGHT-OF-WAY EMERGENCY SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for Petroleum Products.

Name of Bidders

Lott Oil Company
McCartney Oil Company
Petro Pangea Inc.

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Fowler and seconded by Mr. Washington to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR PETROLEUM PRODUCTS AND OTHER MATTERS WITH RESPECT THERETO.

Bids were received for Elevator Modernization at City Hall and Customer Service Building.

Name of Bidders

Kone Elevators Escalators
Integrity Elevators Solutions

The above bid was referred to the Mayor and appropriate committee for tabulation and recommendation. The following ordinance was introduced by Mr. Fowler and seconded by Mr. Washington to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ELEVATOR MODERNIZATION AT CITY HALL AND CUSTOMER SERVICE BUILDING AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Washington the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH SCRD WOOD PRODUCTS, LLC FOR MIXED DEBRIS REMOVAL AND DISPOSAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Washington the following ordinance was introduced to wit:

AN ORDINANCE TO AMEND AND REENACT CHAPTER 13 OF THE ALEXANDRIA CODE OF ORDINANCES, ARTICLE V. "AMBULANCE SERVICES", AMENDING SECTIONS 13-54, 13-55 AND ADDING SECTION 13-56; TO AUTHORIZE THE RAPIDES PARISH AMBULANCE SERVICE ADVISORY BOARD AND THE RAPIDES PARISH POLICE JURY TO SELECT AMBULANCE SERVICES FOR RAPIDES PARISH AND THE CITY OF ALEXANDRIA FOR EMERGENCY AND NON-EMERGENCY TRANSPORT AND RELATED SERVICES; PROVIDING FOR TERM, RENEWAL AND MINIMUM CRITERIA; REQUIRING IMPLEMENTATION AND PERIODIC MEETINGS OF THE RAPIDES PARISH AMBULANCE SERVICE ADVISORY BOARD WITH REPRESENTATION FROM THE CITY; MANDATING PENALTIES AND TERMINATION PROVISIONS IN ANY AMBULANCE SERVICES CONTRACT AND THE RIGHT OF THE CITY TO WITHDRAW AUTHORIZATION AND PARTICIPATION IF PENALTIES OR TERMINATION IS NOT ENFORCED AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Washington the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BLACKOUT POWER, LLC FOR QUALIFIED ELECTRIC LINE WORKER SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Washington the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSALS RECEIVED FROM DEBRIS TECH AND TETRA-TECH FOR EMERGENCY DEBRIS REMOVAL MONITORING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Washington the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSALS RECEIVED FROM CROWDER GULF AND CERES FOR DISASTER DEBRIS REMOVAL, REDUCTION AND DISPOSAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Washington the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT TO PURCHASE A 106.66 X 106.66 SITE, TRACT OR PARCEL OF GROUND LOCATED AT SIXTH STREET AND DESOTO STREET FROM STETH, LLC AND OTHERWISE PROVIDING WITH RESPECT THERETO.

On a motion of Mr. Fowler and seconded by Mr. Washington the following ordinance was introduced to wit:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR GENERAL UTILITY REGULATORY COMPLIANCE, SYSTEM ANALYSIS AND DESIGN PROFESSIONAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

RESOLUTIONS

Mr. Fowler moved for the adoption of the following resolution, which was seconded by Mr. Johnson.

RESOLUTION NO. 0605-2024

RESOLUTION CONFIRMING THE DATES OF THE ALEXANDRIA CITY COUNCIL MEETINGS IN THE YEAR 2025.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 26th day of November, 2024.

Mr. Rubin moved for the adoption of the following resolution, which was seconded by Ms. Felter.

RESOLUTION NO. 0606-2024

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR BULK FUEL FOR VEHICLES AND EQUIPMENT FOR USE BY VARIOUS DEPARTMENTS.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Felter, Perry, Johnson, Fowler, Washington.

NAYS: None.

ABSENT: None.

This resolution was thereupon declared adopted on this the 26th day of November, 2024.

ORDINANCES FOR FINAL ADOPTION
SUBJECT TO A PUBLIC HEARING

Upon request from the Administration and a motion of Mr. Fowler and seconded by Ms. Felter, the following item was delayed for two weeks:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR KISATCHIE 24" BYPASS PHASE I AND OTHER MATTERS WITH RESPECT THERETO.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Rubin and seconded by Mr. Fowler.

ORDINANCE NO. 179-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR UNDERGROUND ELECTRIC CONSTRUCTION UNIT AND HOURLY PRICING FOR THE ELECTRIC DISTRIBUTION DEPARTMENT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Felter, Perry, Johnson, Fowler, Washington.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 26th day of November, 2024.

Upon request from the Administration and a motion of Mr. Fowler and seconded by Ms. Felter, the following item was delayed for two weeks:

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SPARE PARTS FOR DG HUNTER UNITS 5 THROUGH 11 FOR WARTSILA ELECTRIC PRODUCTION ENGINES AND GENERATORS AND OTHER MATTERS WITH RESPECT THERETO.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Mr. Rubin.

ORDINANCE NO. 180-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE CONTRACT WITH LOTT OIL COMPANY FOR PETROLEUM PRODUCTS AND CHEMICAL ADDITIVES FOR WARTSILA ENGINES AT DG HUNTER POWER PLANT AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 26th day of November, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Rubin and seconded by Mr. Fowler.

ORDINANCE NO. 181-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR THE ROOF REPLACEMENT AT THE FORMER WEISS AND GOLDRING BUILDING AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Rubin, Villard, Felter, Perry, Johnson, Fowler, Washington.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 26th day of November, 2024.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was brought up for final adoption on a motion of Mr. Fowler and seconded by Ms. Felter.

ORDINANCE NO. 182-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF ALEXANDRIA AND THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE AND THE CENTRAL LOUISIANA REGIONAL CHAMBER OF COMMERCE FOUNDATION INC AND OTHER MATTERS WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 26th day of November, 2024.

Upon request from the Administration and a motion of Mr. Fowler and seconded by Ms. Felter, the following item was delayed for two weeks:

AN ORDINANCE TO DECLARE SURPLUS A CERTAIN CITY OWNED 8.231 ACRE TRACT, PARCEL AND LOT OF GROUND TOGETHER WITH IMPROVEMENTS LOCATED ADJACENT TO INDUSTRIAL PORT ROAD BEING A PORTION OF TRACT B-1 AS PER PLAT RECORDED IN PLAT BOOK 30 AND PAGE 63 RECORDS OF RAPIDES PARISH SITUATED IN SECTIONS TEN AND ELEVEN, TOWNSHIP 4 NORTH, RANGE 1 WEST, SOUTHWESTERN LAND DISTRICT, CITY OF ALEXANDRIA; AUTHORIZING AN APPRAISAL OF PROPERTIES; TO AUTHORIZE THE MAYOR ON BEHALF OF THE CITY TO SELL THE 8.231 ACRE TRACT TO THE CENTRAL LOUISIANA REGIONAL PORT FOR FAIR MARKET VALUE AND A MINIMUM PRICE OF \$20,776 AN ACRE; AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS, INCLUDING AN ACT OF SALE, WITH THE PORT UNDER REASONABLE TERMS AND CONDITIONS; AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS WITH THIRD PARTIES; FURTHER AUTHORIZING THE MAYOR TO GRANT SERVITUDES AND RELATED RIGHTS IN AGREEMENTS WITH CENTRAL LOUISIANA REGIONAL PORT RELATED TO THE SALE AND TRANSACTION; AND OTHERWISE AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS TO ENABLE THE CITY TO SALE PROPERTY DECLARED SURPLUS AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

The following ordinance, which was previously introduced and laid over for publication of notice and no objection having been filed thereto, was

brought up for final adoption on a motion of Mr. Fowler and seconded by Ms. Felter.

ORDINANCE NO. 183-2024

AN ORDINANCE TO DECLARE SURPLUS CERTAIN CITY OWNED TRACTS, PARCELS AND LOTS OF GROUND TOGETHER WITH IMPROVEMENTS LOCATED IN LOTS FIVE (5), SIX (6) AND TEN (10) OF POWER CENTER, A SUBDIVISION OF TRACT 1A OF A PORTION OF METROCENTER AND BEING PROPERTIES COMMONLY REFERRED TO AS THE CITY CALL CENTER (1421 WIMBLEDON DRIVE) AND THE INCUBATOR (1501 WIMBLEDON DRIVE) PROPERTIES AND RELATED TRACTS AND PARCELS; AUTHORIZING APPRAISALS OF PROPERTIES; TO AUTHORIZE THE MAYOR AND ADMINISTRATION TO MARKET AND OFFER FOR SALE TRACTS, PARCELS AND LOTS WITH IMPROVEMENTS FOR FAIR MARKET VALUE; AUTHORIZING THE MAYOR TO EXECUTE BINDING PURCHASE AGREEMENTS WITH THIRD PARTY PURCHASERS AND FIXING THE MINIMUM PRICE AND TERMS OF SALE RELATED THERETO AND OTHERWISE AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS TO ENABLE THE CITY TO SALE PROPERTIES DECLARED SURPLUS AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

The President called for any discussion, a vote was called for and resulted as follows:

YEAS: Fowler, Washington, Rubin, Villard, Felter, Perry, Johnson.

NAYS: None.

ABSENT: None.

This ordinance was thereupon declared adopted on this the 26th day of November, 2024.

Mr. Washington briefly spoke on his attendance at the National League of Cities Conference.

The President adjourned the meeting at 5:23p.m.

/S/ James "Jim" Villard
President

ATTEST:

/S/ Donna P. Jones
City Clerk

F. CONSENT CALENDAR

Introduction of an ordinance authorizing the mayor to accept the low bid submitted for SWAT Team Building and Waterproofing.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: PUBLIC WORKS/MAINT. OF PUBLIC BLDGS. **Date:** 08/13/2024

Title: Advertisement for bid - SWAT Team Building Renovation and Waterproofing

Explanation of Proposal:

Additional Information Attached

Swat Team Building Renovation and Waterproofing. This project will renovate the inside and outside of the SWAT Team Building located on Texas Ave. Renovations include new roof, windows, exterior and interior, painting, HVAC work, flooring, walls, lighting, and other renovation work.

Budget:

Neutral Within Existing Requires Amendment

Account Number: 300-502301-707000

Expense Amount:

Account Line Item:

Remaining Amount: 0

Authorization:

1. Mayor

4. Finance Director

2. Chief Operating Officer

5. Division Director

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

Information: Sufficient

Review:

Content

Insufficient

Remarks:

RECEIVED

AUG 20 2024

CITY COUNCIL

ADVERTISEMENT FOR BIDS
JOB# BC2024-01
2024 BUILDING RENOVATIONS
CITY OF ALEXANDRIA SWAT BUILDING

Separate sealed bids for 2024 BUILDING RENOVATIONS, CITY OF ALEXANDRIA, SWAT BUILDING will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until TEN O'CLOCK A.M., **TUESDAY, OCTOBER 1, 2024**, and then at said office publicly opened and read aloud. The Instruction to Bidders, Bid Form, Agreement between Owner and Contractor, Forms of Bid Bond, Performance Bond and Payment Bonds,

Drawings and Specifications and other Contract Documents may be examined, and copies obtained for \$200.00 per paper set or a disc of electronic documents in PDF form may be obtained for \$5.00, or the electronic PDF documents may be emailed for \$0.00 at the following location: pending email conformation of interested and approved entities. All email will be screened. All bidders MUST be registered with the Architect.

BRADDOCK COMPANIES, LLC

4024 Jackson Street, Alexandria, LA 71303 (318) 704-4393 info@braddockcompanies.com
Please call the office prior to visiting and identify the project for which you wish to receive documents.

A PRE-BID will be held on the 17th day of September 2024 at 10:00 A.M. at the job site, 1237 Texas Avenue, Alexandria, Louisiana, 71301. ATTENDANCE IS HIGHLY RECOMMENDED.

All bids must be accompanied by bid security equal to five percent (5%) of the sum of the Base Bid, and must be in the form of a Bid Bond written by a surety or insurance company complying with R.S. 38:2218 C. The Bid Bond shall be in the favor of the Owner and shall be accompanied by appropriate power of attorney. The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in R.S. 38:2219 A. (1)(a), (b) and (c).

The Owner reserves the right to reject any and all bids for just cause. In accordance with R.S. 38:2212 (A) (1)(b), the provisions and requirements of this Section, and those stated in the Advertisement for Bids, and those required on the Bid Form shall not be considered as informalities and shall not be waived.

No bid may be withdrawn for a period of forty-five (45) days after receipt of bids, except under the provisions of R.S. 38:2214. As a requirement under Louisiana Revised Statutes 37:2163, this project is classified as "Building Construction".

Pursuant to Louisiana Revised Statutes 38:2212(A)(1)(F) and 38:2212.1(B)(4), vendors/contractors now have the option to submit their bids and bid bonds, electronically. To submit or view bids, download, and receive bid notices by email, your company/agency will need to register with Central Bidding at centralauctionhouse.com. If you need help registering or completing an e-bid, please call (225) 810-4814.

The OWNER reserves the right to waive any informalities or to reject any or all bids. Each bidder must deposit with his bid, security in the amount, form and subject to the conditions provided in the Instructions to Bidders.

Primary contractor classification: specialty – **Building Construction**: All contractors must be licensed in the State of Louisiana.

No bidder may withdraw his Bid within forty-five (45) days after the actual date of the opening thereof.

Address for Postal Delivery:

CITY CLERK
P.O. BOX 71
ALEXANDRIA, LA
71309-0071

Address for Courier or Overnight Delivery:

CITY CLERK
915 THIRD STREET
ALEXANDRIA, LA 71301
PHONE: 318-449-5047

Address for Electronic Submission:

www.centralauctionhouse.com

www.cityofalexandrialala.com

PLEASE PUBLISH THREE (3) TIMES ON: **AUGUST 30TH**, **SEPTEMBER 6TH**, and **SEPTEMBER 13TH**

RESOLUTION NO. 0583-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
SWAT TEAM BUILDING RENOVATION AND WATERPROOFING.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for SWAT Team Building Renovation and Waterproofing.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on October 15, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 3rd day of September, 2024.

/s/ Donna P. Jones, MMC
City Clerk

RESOLUTION NO. 0600-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
SWAT TEAM BUILDING AND WATERPROOFING.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for SWAT TEAM Building and Waterproofing.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on December 10, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 29th day of October 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SWAT TEAM BUILDING AND WATERPROOFING AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for SWAT Team Building and Waterproofing.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 10th day of December..

NOTICE PUBLISHED on the 13th day of December, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of December, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

G. RESOLUTION

RESOLUTION canceling the Regular Council meeting scheduled for
Tuesday, December 24, 2024.



This fact sheet is the basis for a decision by the City Council. Please insure that the information is clear, concise and current.

Date: December 2, 2024

RESOLUTION CANCELING THE REGULAR COUNCIL MEETING SCHEDULED FOR TUESDAY, DECEMBER 24, 2024.

Explanation:

Budget:

Neutral

Within Existing

Requires Amendment

Account Number:
Account Line Item:

Expense Amount:
Remaining Amount:

Authorization:
Jim Villard, President
Councilman-At-Large

3. Finance Director

4. Division Director

1. Mayor

5. Department Head

2. City Attorney

6. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

H. ORDINANCES FOR FINAL ADOPTION

SUBJECT TO PUBLIC HEARING

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for Kisatchie 24" Bypass Phase I.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Utilities/ Water

Date: November 27, 2024

Title: Ordinance authorizing the award of lowest bid for the Kisatchie 24" Bypass - Phase 1 project.

Explanation of Proposal:

Additional Information Attached

Bids for the Kisatchie 24" Bypass - Phase 1 project were received on October 29, 2024. The lowest responsive bid was received from Womack and Sons Construction Group, LLC in the amount of \$1,294,380.00. The bidder has a valid Louisiana Contractor's license and bid bond. The bid has been examined by the Engineer. A letter recommending award is attached along with a certified bid tabulation for the Kisatchie 24" Bypass - Phase 1 project.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number: 411-752206-707000

Expense Amount: \$1,294,380.00

Account Line Item: **Kisatchie 24" Bypass -Phase 1**

Remaining Amount: \$85,695

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Information:

Sufficient

Review:

Content

Insufficient

Remarks:

EX-107
NOV 29 2024
CITY OF ALEXANDRIA



Meyer, Meyer, LaCroix & Hixson, Inc.
Engineers and Land Surveyors

100 Engineer Place
Alexandria, Louisiana 71303
Ph: (318) 448-0888
Fax: (318) 448-0885
www.mmlh.com
mmlh@mmlh.com

October 29, 2024

Mr. Barrett Dezendorf, Superintendent of Water Operations
City of Alexandria
2021 Industrial Park Site Road, Bldg. A
Alexandria, LA 71302

Re: City of Alexandria
Kisatchie 24" Bypass -- Phase 1
Recommendation of Award
MMLH File: 010-7611.03

Dear Mr. Dezendorf:

The bids received in connection with the Kisatchie 24" Bypass – Phase 1 project, have been reviewed and checked for accuracy. A certified tabulation of all bids received is enclosed. The lowest responsive bid was submitted by Womack and Sons Construction Group, LLC for the Total Base Bid in the amount of \$1,294,380.00.

The bidder has a valid Louisiana Contractor's License and bid bond, and has completed previous projects of a similar scope and nature. Therefore, the bidder appears to be responsible and to have adequate resources to construct the project. Subject to the receipt of all required documents, the availability of funds and the concurrence of the City, we recommend award of the construction contract Womack and Sons Construction Group, LLC for the Total Base Bid in the amount of \$1,294,380.00. Enclosed is an Agenda Item Fact Sheet for contract award.

If you concur with this recommendation, please forward the Agenda Item Fact Sheet with attachments to the administration for Council action. Once the award has passed and been signed and approved by the Mayor, please return one copy of the City Ordinance to our office so that we may process the contract documents.

Should you have any questions or require any additional information, please contact me at (318) 448 - 0888 or by email to jason.murphy@mmlh.com.

Sincerely,

Jason M. Murphy, P.E.

Enclosures

Alexandria, La. • Ruston, La.

CITY OF ALEXANDRIA
KISATCHIE 24" BYPASS - PHASE 1
TUESDAY, OCTOBER 29, 2024 AT 10:00 A.M.
TABULATION OF BIDS RECEIVED

MM\&H File No. 009-7611.03

Project Estimate: \$1,400,000-\$1,600,000

REQUIREMENTS:

Contractor's License Number

Acknowledgement of Addendum No. 1

Bid Bond with Power of Attorney

Corporate Resolution

Ref. No.	Pa. Item	Description	Qty.	Unit	Unit Price	Total	Womack and Sons Construction Group, L.L.C.	Apeck Construction, Inc.	Rylee Contracting, Inc.
1	SP-1.15	Mobilization	1	L.S.	\$29,500.00	\$29,500.00	54928	27239	
2	SP-1.16	Project Sign	1	Each	\$1,400.00	\$1,400.00	Yes	Yes	Yes
3	33 11 00 2	Cleaning and Grubbing	1	L.S.	\$27,200.00	\$27,200.00	Yes	Yes	Yes
4	33 11 00 4.01	24" Class 165 C900 PVC Water Pipe	2,890	L.F.	\$142.00	\$410,380.00			
5	33 11 00 4.01	24" SDR 11 HDPE Water Pipe	270	L.F.	\$402.00	\$108,540.00			
6	33 11 00 4.02	Ductile Iron Fittings (24" or smaller)	3	Ton	\$35,500.00	\$106,500.00			
7	33 11 00 4.02	Ductile Iron Fittings (30" or larger)	6	Ton	\$15,260.00	\$91,560.00			
8	33 11 00 4.03	42" Gate Valve w/Box	1	Each	\$196,300.00	\$196,300.00			
9	33 11 00 4.03	24" Gate Valve w/Box	2	Each	\$60,150.00	\$120,300.00			
10	33 11 00 4.09	Concrete Valve Cndle (All Sizes)	3	Each	\$8,300.00	\$24,900.00			
11	33 11 00 4.15	24" SDR 11 HDPE by HDD (Pipe Paid Separately)	270	L.F.	\$307.00	\$82,890.00			
12	33 11 00 4.24	Connecting 24" PVC Water Main To Existing 42" D.I. Water Main	1	Each	\$50,290.00	\$50,290.00			
13	33 11 00 4.24	Connecting 24" PVC Water Main To Existing 24" D.I. Water Main	1	Each	\$6,130.00	\$6,130.00			
14	33 11 00 4.28	Air Release Valve Assembly	1	Each	\$11,200.00	\$11,200.00			
15	33 11 00 4.28	12" Blowoff Assembly	1	Each	\$2.00	\$6,320.00			
16	33 11 00 4.30	Testing and Disinfection of Water Mains (Minimum Acceptable Bid Price, \$2.00 Per L.F.)	3,160	L.F.	\$2.00	\$6,320.00			
17	33 11 00 4.31	Cleanup, Maintenance and Final Restoration, Water Mains (Minimum Acceptable Bid Price, \$2.00 Per L.F.)	3,160	L.F.	\$2.00	\$6,320.00			
Total Base Bid (Item Nos. 1 through 1)							\$1,294,380.00	\$1,597,294.13	\$12,640.00
Certified Correct									

Meyer, Meyer, LaCroix & Hixson, P.C.

By: 

Jason M. Murphy, P.E.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Utilities / Water

Date: August 22, 2024

Title: A Resolution authorizing the Advertisement for Bids for the Kisatchie 24" Bypass - Phase I

Explanation of Proposal:

Additional Information Attached

To authorize the Advertisement for Bids for the construction of a 24" bypass pipe parallel to the existing 42" D.I. pipe from intersection of Bayou Bouef to the valve station on east side of US 165 south. The project includes 3,200 L.F. of 24" PVC and HDPE water mains, valves, tie-ins and related work.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number: 411-752206-707000-0

Expense Amount: ~~\$1,595,000~~ \$1,380,075.00
(Estimated)

Account Line Item: Kisatchie 24" Bypass - Phase I

Remaining Amount: ~~\$0.00~~ \$1,380,075.00

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

RECEIVED

SEP 10 2024

CITY CLERK

ORDINANCE NO. 58-2022

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL SUBMITTED BY MEYER, MEYER, LACROIX AND HIXSON FOR THE AMERICAN RESCUE PLAN ACT PSA AND OTHER MATTERS WITH RESPECT THERETO

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the Mayor to accept the proposal submitted by Meyer, Meyer, LaCroix and Hixson for the American Rescue Plan Act PSA.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 5th day of April, 2022.

NOTICE PUBLISHED on the 8th day of April, 2022.

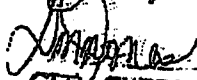
THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Rubin, Fowler, Washington, Porter, Davidson, Villard, Perry.

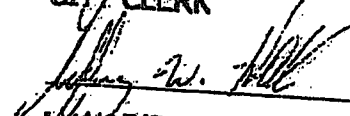
NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 19th day of April, 2022 and final publication was made in the Alexandria Daily Town Talk on the 22nd day of April, 2022.


CITY CLERK


PRESIDENT


MAYOR'S
APPROVAL/VETO

DELIVERED APR 20 2022

RECEIVED APR 21 2022

DELIVERED APR 20 2022

ADVERTISEMENT FOR BIDS

Separate sealed bids will be received by the Council of the City of Alexandria, Louisiana at the City Council Meeting Chambers, Alexandria City Hall, 915 Third Street, until 10:00 A.M. local time on Tuesday, October 29, 2024 and then at said office publicly opened and read aloud for:

KISATCHIE 24" BYPASS – PHASE 1

The Bidding Documents may be examined at the office of the Engineer:

MEYER, MEYER, LACROIX & HIXSON, INC.
TELEPHONE (318) 448-0888
100 ENGINEER PLACE
ALEXANDRIA, LOUISIANA 71303

Bidding documents on a USB flash drive may be obtained from the office of the Engineer at a cost per copy of \$40.00, which represents the cost of reproduction and handling, and is nonrefundable. Any requests for bid documents must be accompanied by payment in full. Prime Bidders must obtain Bidding Documents from the Engineer. Bids received from Contractors utilizing any other Bidding Document source will be returned unopened.

The contract will be awarded to the lowest responsible, responsive bidder with the right reserved by the City to reject any or all Bids for just cause as defined by LA R.S. 2214(B). No bidder may withdraw his bid within 45 days after the actual date of opening thereof.

Preference is hereby given to materials, supplies and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside of the State.

Each bid must be accompanied by bid security made payable to Owner in an amount of 5 percent of bidder's maximum bid price and in the form of a certified check, cashier's check or a bid bond. The successful bidder will be required to obtain a Performance Bond and a Payment Bond each in the amount of 100% of the contract amount. All bonds shall be executed by such sureties as are named in U.S. Department of the Treasury Circular 570. A bond signed by an agent or attorney-in-fact must be accompanied by a certified copy of that individual's authority to bind the surety.

Bidders shall be licensed in the classification of Municipal and Public Works Construction.

Bids must be filed prior to the above hour and date with the undersigned at City Hall.

Bidders have the option to submit bids electronically. Bidders seeking to submit bids electronically shall register online at www.centralauctionhouse.com. Bidders choosing to submit electronic bids online will be charged a fee by electronic bidding website. Additionally, contractors shall obtain a digital signature certificate prior to submitting bids online. Electronic bids shall be accompanied by the bid security and power-of-attorney required by this solicitation.

Bidders electing to submit bids electronically shall follow procedures as established by the electronic bidding website. Proper and timely submission of an electronic bid is the responsibility of the Bidder. Bidders are encouraged to complete the electronic bid documents in advance of bid closing. Late bids due to malfunction of internet infrastructure, certificate service providers, electronic bid bond providers, or other interruptions shall not be accepted. The City of Alexandria is not responsible for damages, lost revenue, etc., for bids not timely received due to malfunctions or breakdown of the either the internet or the electronic bidding service. Telephone or facsimile bids are invalid and shall not receive consideration.

Address for
Postal Delivery

Ms. Donna Jones, City Clerk
915 Third Street
Alexandria, LA 71301

Address for
Courier or Overnight Delivery

Ms. Donna Jones, City Clerk
915 Third Street
Alexandria, LA 71301
Phone (318) 449-5047

Address for
Electronic Delivery

www.centralauctionhouse.com

/S/ DONNA JONES
CITY CLERK

PLEASE PUBLISH: September 20, 27, and October 4, 2024

RESOLUTION NO. 0588-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
KISATCHIE 24" BYPASS PHASE 1.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Kisatchie 24" Bypass Phase I.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on October 29, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 17th day of September, 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR KISATCHIE 24" BYPASS PHASE I. AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Kisatchie 24" Bypass Phase I.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 29th day of October.

NOTICE PUBLISHED on the 1st day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for spare parts for DG Hunter Units 5 through 11 for Wartsila Electric Production Engines and Generators.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council. Please insure that the information is clear, concise and current.

Division/Department: Utilities/ Electric Production

Date: November 25, 2024

Title: Ordinance authorizing acceptance of Price Proposals for spare parts for the DG Hunter Wartsila Units

Explanation of Proposal:

Additional Information Attached [checked]

We request permission to award purchasing authority for spare parts for Wartsila Units 5 through 11 to 3 separate suppliers. Bids are for spare parts as necessary for the overhaul and routine maintenance for the City's seven (7) Wartsila Electric Production Engines and Generators. The bid was structured to receive pricing for 469 parts. Purchases would be made on an as-needed basis using the low bid price for each unit. Prices for units range from \$1.60 to \$95,600.00; all on an as-needed basis and procured under this contract. The contract will be awarded to the low Bidder for each Spare Part. If for some reason the low Bidder is unable to provide a part, the award would then go to the next lowest Bidder for that part.

Budget:

[] Neutral [checked] Within Existing [] Requires Amendment

Account Number: 411-721902-707000

Expense Amount: Estimated \$1,300,000.00

Account Line Item: DG Hunter #5-11 Major Maintenance

Remaining Amount: \$5,465,961.60

Authorization:

1. Mayor [Signature] 2. Chief Operating Officer [Signature] 3. City Attorney [Signature] 4. Finance Director [Signature] 5. Division Director [Signature] 6. Department Head [Signature] 7. Purchasing Agent [Signature]

Council Staff

Form []

Information: Sufficient []

Review:

Content []

Insufficient []

Remarks:

NOV 27 2024 10:00 AM CITY COUNCIL

ORDINANCE

THE MAYOR AND CITY COUNCIL

OF THE

CITY OF ALEXANDRIA, LOUISIANA

WHEREAS, the City of Alexandria received the attached Bids on Tuesday, November 12, 2024 for the project entitled D.G. Hunter Units 5-11 – Spare Parts – Electric Production (2024 Package).

WHEREAS, the Bids have been checked and tabulated by Pan American Engineers, LLC, with a recommendation of award being made to the Low Bidders;

NOW, THEREFORE BE IT RESOLVED, that a contract is hereby awarded to Wärtsilä North America, Inc. (Wärtsilä) of Houston, Texas; the Low Bidder for the Bid Items Nos. 1 – 3, 12 – 21, 24, 25, 28, 30 – 36, 40, 41, 49, 57 – 63, 72 – 74, 78, 79, 81 – 86, 88, 90, 92 – 94, 97, 100, 118, 121, 123, 129 – 131, 134 – 136, 138, 141 – 145, 147, 150, 154, 155, 160 – 162, 164, 167, 170, 171, 174, 177, 179, 182 – 186, 188, 191 – 196, 198 – 201, 204 – 207, 212 – 217, 220 – 224, 226 – 228, 230 – 247, 249, 250, 252, 253, 256, 258, 263, 267 – 269, 278, 281 – 285, 287 – 297, 300 – 303, 306 – 322, 325 – 333, 335 – 338, 340 – 348, 350 – 374, 377 – 382, 384 – 391, 393, 395 – 405, 407 – 412, 415, 416, 420 – 425, 427 – 431, 435, 437, 439 – 442, 447 – 457, and 459 – 469 in the amounts shown on the attached Wärtsilä Award Listing in U.S. Dollars (price adjustment exchange rate based on the Euro), contingent upon adequate project funding and contingent upon issuance of relevant Purchase Orders;

BE IT FURTHER RESOLVED, that another separate contract is hereby awarded to Motor-Services Hugo Stamp, Inc. (MSHS) of Fort Lauderdale, Florida; the Low Bidder, for the Bid Items Nos. 6, 8, 10, 22, 42 – 44, 47, 48, 52 – 54, 64, 66, 68, 69, 71, 75 – 77, 80, 91, 96, 101 – 105, 108 – 112, 114, 119, 120, 122, 124 – 128, 132, 133, 146, 151, 152, 156, 157, 159, 163, 165, 166, 168, 169, 172, 173, 175, 176, 178, 180, 181, 187, 189, 190, 197, 211, 229, 255, 257, 259, 260, 264, 266, 270, 273, 279, 280, 286, 298, 299, 304, 305, 324, 334, 349, 375, 376, 392, 394, 406, 414, 417 – 419, 426, 438, 445, 446, and 458 in the amounts shown on the attached MSHS Award Listing in U.S. Dollars (no exchange rate price adjustment requested), contingent upon adequate project funding and contingent upon issuance of relevant Purchase Orders;

BE IT FURTHER RESOLVED, that another separate contract is hereby awarded to 4TAKT Engineering and Diesel Components B.V. (4TAKT) of Etnn-Leur, Netherlands; the Low Bidder, for the Bid Items Nos. 4, 5, 7, 9, 11, 23, 26, 27, 29, 37 – 39, 45, 46, 50, 51, 55, 56, 65, 67, 70, 87, 89, 95, 106, 107, 113, 115 – 117, 137, 139, 140, 148, 149, 158, 202, 203, 208 – 210, 248, 251, 254, 261, 262, 265, 323, 432 – 434, 436, 443, and 444 in the amounts shown on the attached 4TAKT Award Listing in U.S. Dollars (price adjustment exchange rate based on the Euro), contingent upon adequate project funding and contingent upon issuance of relevant Purchase Orders;

BE IT FURTHER RESOLVED, that in the event the low Supplier cannot supply an item, the contract for the item will be retroactively awarded to the next lowest Supplier, etc.

BE IT FURTHER RESOLVED, that the Director of Utilities is hereby authorized to issue Purchase Orders as required to the respective successful Suppliers.

Passed and adopted by the Mayor and City Council of the City of Alexandria, Parish of Rapides, State of Louisiana, on this _____ day of _____, 2024.

Jacques M. Roy, Mayor

Donna Jones, City Clerk

CERTIFICATE

I, Donna Jones, Clerk of the City of Alexandria, do hereby certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the Mayor and City Council of the City of Alexandria on _____, 2024.

Donna Jones, City Clerk

Bid Tabulation

Bid Item No.	Part No.	Description	Qty	Unit Cost			Wärtsilä Notes
				4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	
1	100	Supplier recommended safety spare parts	1	N/A	Unable to Quote	\$1,215.31	
2	75204	Heating Element 54KW	1	N/A	Unable to Quote	\$2,782.50	
3	77682	Heating Element 27KW	1	N/A	Unable to Quote	\$2,071.98	
4	100003	Antipolishing ring	1	\$175.56	\$335.00	\$412.03	
5	100015	O-ring	1	\$1.60	\$28.00	\$2.81	
6	100023	O-ring	1	\$31.92	\$13.00	\$32.94	
7	100110	Cylinder liner	1	\$4,974.20	\$6,950.00	\$8,329.53	
8	100113	O-ring	1	\$14.90	\$10.00	\$13.83	
9	100142	sealing set	1	\$14.90	\$41.00	\$45.98	
10	100341	Thrust bearing kit	1	N/A	\$2,390.00	\$2,607.13	
11	100342	Main bearing kit	1	\$845.88	\$1,190.00	\$1,342.35	
12	107187	Starting Air Distributor	1	N/A	TBA	\$3,034.34	
13	107188	Screw	1	\$12.77	TBA	\$2.81	
14	107192	Pipe	1	N/A	TBA	\$77.57	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
15	107193	Pipe	1	N/A	TBA	\$63.52	
16	107194	Pipe	1	N/A	TBA	\$77.01	
17	107195	Pipe	1	N/A	TBA	\$77.57	
18	107196	Pipe	1	N/A	TBA	\$100.62	
19	107197	Pipe	1	N/A	TBA	\$77.57	
20	107207	Bracket	1	N/A	TBA	\$37.77	
21	107208	Pipe	1	N/A	TBA	\$580.11	
22	107209	Pipe Union	1	\$40.43	\$12.00	\$12.03	
23	107210	Screw	1	\$2.66	\$4.00	\$2.81	
24	107211	Pipe Clamp	1	N/A	TBA	\$207.99	
25	107217	Distribution Piece	1	N/A	TBA	\$925.25	
26	107218	Screw	1	\$2.66	TBA	\$4.05	
27	107219	Screw	1	\$2.66	\$4.00	\$2.81	
28	107220	Pipe Union	1	\$34.10	TBA	\$11.69	
29	107221	Sealing Washer	1	\$1.92	TBA	\$4.16	
30	107231	Pipe	1	N/A	TBA	\$624.52	
31	107232	Pipe	1	N/A	TBA	\$624.52	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärsilä	Wärsilä Notes
32	107233	Pipe	1	N/A	TBA	\$624.52	
33	107284	Pipe Union	1	\$57.46	TBA	\$38.68	
34	107286	Bracket	1	N/A	TBA	\$32.04	
35	107292	Pipe Union	1	\$57.46	TBA	\$7.30	
36	107462	Pipe	1	N/A	TBA	\$535.14	
37	111004	Screw	1	\$55.33	\$59.00	\$91.06	
38	111005	Big end bearing shell, lower	1	\$798.00	\$1,995.00	N/A	Part#'s 111005 + 111006 are replaced by 111016
39	111006	Big end bearing shell, upper	1	\$798.00	#38 (Part# 111005)	N/A	Part#'s 111005 + 111006 are replaced by 111016
40	111010	Connecting rod, lower part	1	\$11,704.00	TBA	\$11,134.53	
41	111011	Connecting rod, upper part	1	N/A	TBA	\$9,420.05	
42	111012	Screw	1	\$43.62	\$25.00	\$68.58	
43	111015	Shim	1	\$393.68	\$230.00	\$535.14	
44	111016	Bearing Kit	1	\$1,596.00	\$690.00	\$1,267.02	
45	113001	Piston	1	\$13,832.00	TBA	\$18,398.27	
46	113009	Securing ring	1	\$6.06	\$10.00	\$14.16	
47	113010	Gudgeon Pin	1	N/A	\$1,895.00	\$2,231.63	
48	113012	Piston ring set	1	N/A	\$1,150.00	\$1,242.29	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
49	120001	Cylinder Heat Complete	1	N/A	\$29,905.00	\$22,810.94	
50	120012	Gasket	1	\$47.88	\$175.00	\$113.55	
51	120013	Valve Guide	1	\$126.62	\$175.00	\$234.96	
52	120015	Sealing set for cylinder head replacement	1	\$404.32	\$325.00	\$503.10	
53	120017	O-Ring (Exh seat) High temp (MN:PAAE16)	1	N/A	\$10.00	\$37.10	
54	120021	Seat ring for inlet valve	1	\$148.96	\$129.90	\$139.97	
55	120022	Seat ring for outlet valve	1	\$276.64	\$836.00	\$1,124.25	
56	120054	Sealing set for cylinder head overhaul	1	\$278.77	\$495.00	\$634.63	
57	120095	Ignition Coil	1	N/A	TBA	\$867.35	
58	120096	Pipe	1	N/A	\$55.00	\$48.23	
59	120097	Sealing Brush	1	N/A	\$435.00	\$349.08	
60	120098	Flange	1	N/A	\$255.00	\$218.10	
61	120099	O-Ring	1	\$19.68	\$4.00	\$2.81	
62	120100	O-Ring	1	N/A	\$5.00	\$4.39	
63	120101	Screw	1	N/A	TBA	\$2.81	
64	121001	Exhaust valve, complete	1	N/A	\$895.00	\$1,165.85	
65	121003	Valve Rotator	1	\$269.19	\$395.00	\$563.25	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
66	121004	Valve Spring	1	\$94.70	\$88.00	\$181.00	
67	121006	Exhaust Valve	1	\$458.58	\$595.00	\$575.05	
68	121007	Inlet valve, complete	1	\$1,596.00	\$895.00	\$1,166.97	
69	121012	Inlet valve	1	\$505.40	\$495.00	\$516.59	
70	123001	Starting valve	1	\$798.00	TBA	\$1,488.50	
71	123021	Sealing set (starting air valve)	1	\$58.52	\$25.00	\$80.38	
72	124001	Square Part Kit for Ignition Coil	1	N/A	TBA	\$3,408.71	
73	124002	Spark Plug	1	\$420.28	\$635.00	\$254.08	
74	124025	Pre Chamber Control Valve Yoke	1	N/A	\$255.00	\$165.83	
75	124026	Pre Chamber Control Valve Seat	1	N/A	\$125.00	\$339.52	
76	124028	Pre Chamber Control Valve	1	\$260.68	\$125.00	N/A	Part# 124028 is replaced by 124066
77	124029	Pre Chamber Control Valve Rod	1	N/A	\$235.00	N/A	Part# 124029 is replaced by 124066
78	124032	Pre Chamber Control Valve Guide	1	N/A	\$95.00	\$69.70	
79	124034	Pre Chamber Control Valve Yoke	1	N/A	\$295.00	\$250.15	
80	124043	Sealing set	1	\$38.30	\$25.00	\$38.79	
81	124044	Prechamber Control valve	1	\$5,119.97	TBA	\$1,462.64	
82	124047	Prechamber, lower part	1	\$784.17	\$1,775.00	\$730.20	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
83	124066	Spare part kit	1	N/A	TBA	\$661.05	
84	145001	Push rod	1	N/A	\$725.00	\$502.54	
85	145018	Valve tappet	1	\$3,511.20	TBA	\$3,388.47	
86	145031	O-ring	1	\$4.58	\$5.00	\$2.81	
87	156161	O-ring	1	\$6.38	\$8.00	\$9.67	
88	156316	Rotor, compl.	1	N/A	TBA	\$55,627.64	
89	156383	Spare Part set	1	\$8,405.60	TBA	\$8,631.96	
90	156500	O-Ring	1	N/A	\$4.00	\$2.81	
91	156501	O-Ring	1	N/A	\$6.00	\$8.99	
92	156997	Blanking plate	1	N/A	TBA	\$89.94	
93	164025	Main gas admission valve	1	\$3,936.80	TBA	\$3,303.03	
94	164076	Filter (For Gas admission valve)	1	N/A	TBA	\$206.87	
95	164089	Spare part set	1	\$15.96	\$25.00	\$44.63	
96	164125	Catridge Set (Gas Admission Valve)	1	N/A	\$1,995.00	\$2,210.27	
97	181001	Lubricating Oil Pump	1	N/A	TBA	\$38,348.00	
98	181005	Drive Shaft for Lubricating Oil Pump	1	N/A	TBA	N/A	Part# 181005 is replaced by 181079
99	181010	Drive Shaft for Lubricating Oil Pump	1	N/A	TBA	N/A	Part# 181010 is replaced by 181079

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
100	181011	Cover for Lubricating Oil Pump	1	N/A	TBA	\$2,223.76	
101	181013	Screw for Lubricating Oil Pump	1	N/A	\$5.00	\$129.85	
102	181020	Piston for Lubricating Oil Pump	1	N/A	\$355.00	\$517.15	
103	181021	Compression Spring for Lubricating Oil Pump	1	N/A	\$295.00	\$769.54	
104	181022	Spring Holder for Lubricating Oil Pump	1	N/A	\$135.00	\$768.42	
105	181023	O-Ring for Lubricating Oil Pump	1	\$29.79	\$5.00	\$115.24	
106	181025	Screw for Lubricating Oil Pump	1	\$4.58	\$55.00	\$181.00	
107	181026	Nut for Lubricating Oil Pump	1	\$4.58	\$920.00	\$658.24	
108	181058	Screw for Lubricating Oil Pump	1	N/A	\$20.00	\$55.88	
109	181059	Sealing Ring for Lubricating Oil Pump	1	N/A	\$8.00	\$104.56	
110	181060	Valve cone for Lubricating Oil Pump	1	N/A	\$910.00	\$4,393.55	
111	181061	Cylindrical pin for Lubricating Oil Pump	1	N/A	\$25.00	\$89.37	
112	181062	Valve Sleeve for Lubricating Oil Pump	1	N/A	\$795.00	\$4,716.21	
113	181063	O-Ring for Lubricating Oil Pump	1	\$3.40	\$5.00	\$106.80	
114	181064	Non-return valve for Lubricating Oil Pump	1	N/A	\$8.00	\$467.68	
115	181065	Circlip for Lubricating Oil Pump	1	\$7.45	\$15.00	\$68.02	
116	181066	Circlip for Lubricating Oil Pump	1	\$7.45	\$15.00	\$168.64	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
117	181067	Circlip for Lubricating Oil Pump	1	\$7.45	\$15.00	\$58.46	
118	181068	Spacer Ring for Lubricating Oil Pump	1	N/A	TBA	\$106.21	
119	181069	Ball bearing for Lubricating Oil Pump	1	N/A	\$595.00	\$1,708.85	
120	181070	Threaded Pin for Lubricating Oil Pump	1	N/A	\$25.00	\$51.72	
121	181072	Non-return valve for Lubricating Oil Pump	1	N/A	TBA	\$1,233.30	
122	181073	Gasket for Lubricating Oil Pump	1	N/A	\$15.00	\$70.27	
123	181075	Threaded Pin for Lubricating Oil Pump	1	N/A	TBA	\$27.77	
124	181076	Gasket for Lubricating Oil Pump	1	N/A	\$65.00	\$649.82	
125	181077	Service Kit for Lubricating Oil Pump	1	N/A	\$555.00	\$2,933.15	
126	181078	Valve Kit for Lubricating Oil Pump	1	N/A	\$2,890.00	\$10,812.99	
127	181079	Spindle set for Lubricating Oil Pump	1	N/A	\$36,500.00	\$44,823.65	
128	181364	O-Ring	1	N/A	\$35.00	\$43.51	
129	182016	Screw	1	N/A	\$5.00	\$2.81	
130	182017	Flexible coupling	1	N/A	\$615.00	\$433.96	
131	182018	Prelubricating oil pump	1	N/A	TBA	\$10,536.43	
132	182020	Key for Prelubricating Oil Pump	1	N/A	\$8.00	\$9.90	
133	182023	Seal for Prelubricating Oil Pump	1	N/A	\$55.00	\$123.67	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
134	182024	Pin for Prelubricating Oil Pump	1	N/A	TBA	\$9.22	
135	182025	Gear Shaft for Prelubricating Oil Pump	1	N/A	TBA	\$1,240.04	
136	182026	Drive gear shaft for Prelubricating Oil Pump	1	N/A	TBA	\$1,495.25	
137	182027	O-ring for Prelubricating Oil Pump	1	\$4.89	\$29.00	\$37.88	
138	182029	Screw for Prelubricating Oil Pump	1	N/A	TBA	\$11.92	
139	182038	Bearing bush for Prelubricating Oil Pump	1	\$31.92	\$55.00	\$68.02	
140	182062	Sealing set for Prelubricating Oil Pump	1	\$7.18	\$55.00	\$144.47	
141	182148	Screw	1	N/A	\$8.00	\$4.83	
142	182149	Screw	1	N/A	\$5.00	\$2.81	
143	182152	Key	1	N/A	\$5.00	\$4.39	
144	182164	Cover for Prelubricating oil pump	1	N/A	TBA	\$63.52	
145	182165	Screw for Prelubricating Oil Pump	1	N/A	TBA	\$11.46	
146	182166	Retainer ring for Prelubricating Oil Pump	1	N/A	\$5.00	\$9.22	
147	182167	Shim ring for Prelubricating Oil Pump	1	N/A	TBA	\$32.83	
148	183003	Thermostatic element	1	\$297.92	\$555.00	\$340.64	
149	183005	O-ring for Thermostatic Element Assembly	1	\$2.23	\$5.00	N/A	Part# 183005 is replaced by 183087
150	183086	Thermostatic Element Assembly	1	N/A	TBA	\$926.94	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärsilä	Wärsilä Notes
151	183087	Service Kit for Thermostatic Element Assembly	1	N/A	\$15.00	\$39.35	
152	183088	O-ring for Thermostatic Element Assembly	1	N/A	\$5.00	N/A	Part# 183088 is replaced by 183087
153	183089	Retaining ring for Thermostatic Element Assembly	1	N/A	TBA	N/A	Inside Thermostatic Element Assembly 183086
154	191001	HT Water Pump Complete	1	N/A	TBA	\$8,869.17	
155	191002	LT Water Pump Complete	1	N/A	TBA	\$8,869.17	
156	191012	Bearing	1	N/A	\$55.00	\$181.00	
157	191013	Bearing	1	N/A	\$295.00	\$580.67	
158	191051	sealing set	1	\$539.45	\$645.00	\$1,050.04	
159	191056	Shaft (HT, LT Pumps)	1	N/A	\$795.00	\$2,340.68	
160	200003	Exhaust Pipe	1	N/A	TBA	\$2,322.69	
161	200009	Screw	1	N/A	\$25.00	\$19.12	
162	200011	nut	1	N/A	\$5.00	\$2.81	
163	200017	Screw	1	N/A	\$6.00	\$21.48	
164	200020	Distance piece	1	N/A	\$29.00	\$11.46	
165	200028	Sealing ring	1	N/A	\$25.00	\$41.04	
166	200029	Gasket	1	N/A	\$49.00	\$54.19	
167	200076	End flange	1	N/A	TBA	\$539.64	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
168	200079	bellows	1	N/A	\$1,250.00	\$1,299.62	
169	200081	Bellows	1	\$3,857.00	\$2,550.00	\$2,847.71	
170	200084	screw	1	N/A	\$55.00	\$21.92	
171	200085	Nut	1	N/A	\$8.00	\$2.81	
172	200334	Positioner	1	N/A	\$4,350.00	\$5,414.36	
173	200347	Sealing ring	1	N/A	\$95.00	\$97.24	
174	202004	Pipe	1	N/A	TBA	\$11,725.20	
175	202009	Bellows	1	\$1,761.98	\$855.00	\$898.27	
176	202053	Screw	1	N/A	\$6.00	\$35.41	
177	202106	Gasket	1	N/A	\$255.00	\$204.61	
178	202107	Screw	1	N/A	\$6.00	\$24.62	
179	202108	Nut	1	N/A	\$25.00	\$17.43	
180	202148	Sealing ring	1	N/A	\$45.00	\$74.20	
181	202149	Nut	1	N/A	\$5.00	\$59.02	
182	202200	Insulating box	1	N/A	TBA	\$3,605.98	
183	202203	Screw	1	N/A	TBA	\$2.81	
184	202204	Screw	1	N/A	TBA	\$2.81	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
185	202205	Washer	1	N/A	TBA	\$2.81	
186	202209	Sealing ring	1	N/A	\$60.00	\$41.04	
187	202210	Screw	1	N/A	\$20.00	\$21.14	
188	202325	Steel sheet	1	N/A	TBA	\$34.86	
189	202350	Nut	1	N/A	\$7.00	\$13.15	
190	202358	Screw	1	N/A	\$5.00	\$18.89	
191	205001	Upper protecting panel	1	N/A	TBA	\$5,348.04	
192	205022	Cover profile	1	N/A	TBA	\$1,222.05	
193	205025	Lower protecting panel	1	N/A	TBA	\$5,579.62	
194	205026	Upper protecting panel	1	N/A	TBA	\$3,675.15	
195	207926	Positioner pilot valve	1	\$3,571.85	\$5,595.00	\$2,985.99	
196	207927	Spare part kit	1	N/A	\$395.00	\$250.15	
197	207992	Butterfly valve	1	\$9,036.55	\$7,450.00	\$12,130.61	
198	211001	Plug for Starting Air Distributor	1	N/A	\$45.00	\$10.23	
199	211003	Housing for Starting Air Distributor	1	N/A	TBA	\$1,139.98	
200	211004	Pipe Union for Starting Air Distributor	1	N/A	\$15.00	\$12.01	
201	211006	Bush for Starting Air Distributor	1	N/A	\$155.00	\$99.33	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
202	211007	Slide for Starting Air Distributor	1	\$90.44	\$115.00	\$97.09	
203	211008	Spring for Starting Air Distributor	1	\$4.04	\$8.00	\$4.26	
204	211009	Screw for Starting Air Distributor	1	\$6.17	\$5.00	\$2.80	
205	211010	Plate for Starting Air Distributor	1	N/A	TBA	\$1,009.03	
206	211012	Cover for Starting Air Distributor	1	N/A	TBA	\$626.86	
207	211014	Screw for Starting Air Distributor	1	N/A	\$5.00	\$2.80	
208	211016	O-ring for Starting Air Distributor	1	\$1.92	\$5.00	\$2.80	
209	211017	O-ring for Starting Air Distributor	1	\$1.92	\$5.00	\$2.80	
210	211019	O-ring for Starting Air Distributor	1	\$1.92	\$5.00	\$2.80	
211	217048	Main Starting Valve Repair Kit	1	\$3,227.13	\$655.00	\$3,079.84	
212	217066	Piston for Main Starting Valve	1	N/A	TBA	\$2,135.91	
213	217067	Screw for Main Starting Valve	1	N/A	TBA	\$129.64	
214	217068	Locking ring for Main Starting Valve	1	N/A	TBA	\$340.09	
215	217069	Screw for Main Starting Valve	1	N/A	TBA	\$40.29	
216	217070	Screw for Main Starting Valve	1	N/A	TBA	\$39.62	
217	217071	Sealing ring for Main Starting Valve	1	N/A	TBA	\$585.88	
218	217072	Starting valve assembly for Main Starting Valve	1	N/A	TBA	N/A	Part#'s 217072 + 217073 are replaced by 357017

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wäertsilä	Wäertsilä Notes
219	217073	Plate for Main Starting Valve	1	N/A	TBA	N/A	Part#'s 217072 + 217073 are replaced by 357017
220	217074	Disc for Main Starting Valve	1	N/A	TBA	\$92.04	
221	217075	Pipe for Main Starting Valve	1	N/A	TBA	\$122.34	Minimum Order Qty 5 Pcs
222	217076	Washer for Main Starting Valve	1	N/A	TBA	\$31.54	Minimum Order Qty 10 Pcs
223	289238	Ball valve	1	N/A	TBA	\$95.97	
224	289241	Pressure Transmitter	1	N/A	TBA	\$266.01	
225	289245	Cable gland	1	N/A	TBA	N/A	
226	289276	Pre Chamber Complete	1	N/A	TBA	\$822.71	
227	289293	Seating ring	1	N/A	TBA	\$16.05	
228	352063	Pipe	1	N/A	TBA	\$639.20	
229	355608	Gasket	1	N/A	\$2.40	\$5.27	
230	357017	Main starting valve	1	N/A	TBA	\$13,272.27	
231	357134	Pipe clamp	1	N/A	TBA	\$91.47	
232	357135	Screw	1	N/A	\$5.00	\$2.80	
233	357147	Pipe union	1	N/A	\$50.00	\$34.34	
234	357274	Screw	1	N/A	TBA	\$2.80	
235	357279	Pipe	1	N/A	TBA	\$464.67	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
236	357283	Pipe clamp	1	N/A	TBA	\$63.97	
237	357284	Screw	1	N/A	TBA	\$2.80	
238	357321	Screw	1	N/A	TBA	\$3.92	
239	357325	Pipe	1	N/A	TBA	\$464.67	
240	357326	Pipe	1	N/A	TBA	\$464.67	
241	357328	Pipe union	1	N/A	\$10.00	\$6.51	
242	357365	O-ring	1	N/A	\$6.00	\$4.26	
243	357439	Distance sleeve	1	N/A	TBA	\$57.24	
244	357440	Screw	1	N/A	\$5.00	\$2.80	
245	357441	Bracket	1	N/A	TBA	\$345.70	
246	377002	O-ring	1	N/A	\$25.00	\$23.45	
247	387006	Glue compound	1	\$92.57	\$195.00	\$51.41	
248	387017	Glue compound	1	\$95.76	\$155.00	\$118.98	
249	387025	Glue Compound	1	\$101.08	\$155.00	\$72.40	
250	387026	Glue Compound	1	\$101.08	\$155.00	\$92.60	
251	387054	Contact Lubrication	1	\$95.76	TBA	\$121.78	
252	450013	Filter	1	N/A	TBA	\$2,785.78	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
253	471056	Lubricating oil filter	1	N/A	TBA	\$14,080.40	
254	471063	Filter cartridge	1	\$63.20	\$75.00	\$93.16	
255	471126	Sealing set	1	\$191.52	\$189.00	\$502.84	
256	473001	Centrifugal filter	1	N/A	\$13,450.00	\$7,639.00	
257	473009	Cac Seal Kit	1	N/A	\$445.00	N/A	
258	473013	O-ring	1	\$12.77	\$5.00	\$2.80	
259	473014	O-ring	1	\$13.83	\$5.00	\$11.11	
260	473015	O-ring	1	\$11.70	\$5.00	\$7.08	
261	473032	Rotor, compl.	1	\$2,074.80	\$8,850.00	\$6,032.85	
262	473062	Nozzle	1	\$478.80	TBA	N/A	Part#'s 473069, 473134, 473135, 473136, 473137, 473062 are replaced by 473071
263	473063	Cartridge	1	\$159.60	\$210.00	\$98.21	
264	473066	O-ring	1	\$19.15	\$15.00	N/A	
265	473067	Rotor tube	1	\$946.96	TBA	\$1,096.58	
266	473069	O-ring	1	N/A	\$15.00	N/A	Part#'s 473069, 473134, 473135, 473136, 473137, 473062 are replaced by 473071
267	473071	Rotor subassembly	1	N/A	TBA	\$2,984.44	Part#'s 473069, 473134, 473135, 473136, 473137, 473062 are replaced by 473071

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
268	473077	Rotor cover	1	N/A	TBA	\$470.84	Part#'s 473132, 473133, 473138, 473066 are replaced by 473077
269	473078	Cone	1	N/A	TBA	\$227.85	
270	473081	Sealing set	1	\$159.60	\$65.00	\$288.45	
271	473132	Nut	1	N/A	TBA	N/A	Part#'s 473132, 473133, 473138, 473066 are replaced by 473077
272	473133	Rotor cover	1	N/A	TBA	N/A	Part#'s 473132, 473133, 473138, 473066 are replaced by 473077
273	473134	Grub screw	1	N/A	\$5.00	N/A	Part#'s 473069, 473134, 473135, 473136, 473137, 473062 are replaced by 473071
274	473135	Spindle	1	N/A	TBA	N/A	Part#'s 473069, 473134, 473135, 473136, 473137, 473062 are replaced by 473071
275	473136	Rotor base	1	N/A	TBA	N/A	Part#'s 473069, 473134, 473135, 473136, 473137, 473062 are replaced by 473071
276	473137	Pelton wheel	1	N/A	TBA	N/A	Part#'s 473069, 473134, 473135, 473136, 473137, 473062 are replaced by 473071
277	473138	Sealing ring	1	N/A	TBA	N/A	Part#'s 473132, 473133, 473138, 473066 are replaced by 473077
278	474003	Tube stack	1	N/A	TBA	\$32,437.10	
279	474007	Gasket	1	N/A	\$39.00	\$71.28	
280	474043	Sealing set	1	N/A	\$355.00	\$581.96	
281	474045	Housing	1	N/A	TBA	\$10,204.78	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
282	474046	End flange	1	N/A	TBA	\$9,727.76	
283	474052	Screw	1	N/A	\$5.00	\$2.80	
284	474056	Screw	1	N/A	\$8.00	\$4.04	
285	474059	Screw	1	N/A	\$5.00	\$2.80	
286	474077	O-ring	1	N/A	\$5.00	\$12.57	
287	474083	Flange	1	N/A	TBA	\$322.69	
288	474104	Valve	1	N/A	TBA	\$281.16	
289	474116	Support	1	N/A	TBA	\$184.07	
290	474117	Flange	1	N/A	TBA	\$310.34	
291	474119	Plug	1	N/A	TBA	\$4.26	
292	474120	Sealing ring	1	N/A	\$5.00	\$2.80	
293	474123	Screw	1	N/A	\$8.00	\$4.04	
294	474134	Flange	1	N/A	TBA	\$16,521.59	
295	474137	Retainer ring	1	N/A	TBA	\$441.66	
296	474147	Screw	1	N/A	TBA	\$4.72	
297	474148	Nut	1	N/A	\$5.00	\$2.80	
298	474161	O-ring	1	N/A	\$8.00	\$10.43	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
299	474162	O-ring	1	N/A	\$8.00	\$10.43	
300	474186	Screw	1	N/A	\$5.00	\$2.80	
301	474194	Sealing ring	1	N/A	\$10.00	\$7.08	
302	474195	Plug	1	N/A	TBA	\$40.86	
303	476001	Charge air cooler	1	N/A	TBA	\$48,431.18	476001(0091)
304	476009	Sealing set for Charge Air Cooler	1	\$591.58	\$495.00	\$1,297.48	
305	476017	Plug	1	N/A	\$145.00	\$171.72	
306	476018	Sealing ring	1	N/A	\$8.00	\$5.27	
307	476019	O-ring	1	N/A	\$5.00	\$2.80	
308	476020	Cover	1	N/A	TBA	\$3,939.60	
309	476021	Cover	1	N/A	TBA	\$41,653.20	
310	476022	O-ring	1	N/A	\$59.00	\$58.93	
311	476023	O-ring	1	N/A	\$8.00	\$5.95	
312	476024	Flange	1	N/A	TBA	\$187.44	
313	476025	Plug	1	N/A	\$5.00	\$2.80	
314	476026	Plug	1	N/A	\$25.00	\$13.69	
315	476027	Sealing ring	1	N/A	\$5.00	\$3.81	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärsilä	Wärsilä Notes
316	476028	Screw	1	N/A	\$5.00	\$2.80	
317	476033	Washer	1	N/A	\$5.00	\$2.80	
318	476048	Plug	1	N/A	\$8.00	\$2.80	
319	476049	Sealing ring	1	N/A	\$5.00	\$2.80	
320	476052	Plug	1	N/A	\$15.00	\$4.49	
321	476053	Sealing ring	1	N/A	\$5.00	\$3.81	
322	476055	Plug	1	N/A	\$15.00	\$11.44	
323	501108	Pre Chamber Control Valve Spring	1	\$58.25	\$95.00	\$67.34	
324	504103	Knock sensor	1	N/A	\$65.00	\$104.38	
325	504128	Temperature sensor	1	N/A	\$925.00	\$564.00	
326	516020	Connecting box	1	N/A	TBA	\$39,283.69	
327	516292	Control unit	1	N/A	TBA	\$6,157.43	
328	516387	Engine Safety Module	1	N/A	TBA	\$3,733.07	
329	516391	Push Button for Connecting Box	1	N/A	TBA	\$89.80	
330	516393	Switch for Connecting Box	1	N/A	TBA	\$33.90	
331	516495	Power distribution module for Connecting Box	1	N/A	TBA	\$2,744.25	
332	516500	Display unit for Connecting Box	1	N/A	TBA	\$14,849.23	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
333	516521	Guard for Connecting Box	1	N/A	TBA	\$139.74	
334	516541	Pressure sensor	1	N/A	\$3,250.00	\$3,483.90	
335	516596	Fuse	1	N/A	TBA	\$2.80	
336	516597	Fuse	1	N/A	TBA	\$2.80	
337	516672	Resistor 470 R for Connecting Box	1	N/A	\$30.00	\$4.60	This material number is sold in quantities of 5 pcs.
338	516678	Corrosion Protection for Connecting Box	1	N/A	TBA	\$699.81	1 PC = 10 PCS
339	516717	Box for connecting box for Connecting Box	1	N/A	TBA	N/A	
340	516947	Connector for Connecting Box	1	N/A	TBA	\$122.90	
341	652001	Pump	1	N/A	TBA	\$5,790.41	
342	800001	Piston ring pliers	1	N/A	\$1,595.00	\$341.21	
343	800002	Pliers for securing ring	1	N/A	\$595.00	\$450.08	
344	800007	Lifting tool for cylinder liner	1	N/A	\$4,095.00	\$3,838.57	
345	800009	Dismantling tool for antipolishing ring	1	N/A	\$795.00	\$717.21	
346	800011	spare tips for pliers 800002. 90 degrees	1	N/A	\$125.00	\$95.97	
347	800012	Lifting tool for piston	1	N/A	\$1,395.00	\$1,158.31	
348	800106	spare tips for pliers 800002, straight	1	N/A	\$115.00	\$89.80	
349	800201	Fitting tool for Piston	1	N/A	\$4,190.00	\$8,160.91	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
350	800264	Sealing set for hydraulic tightening tool	1	N/A	\$115.00	\$81.37	
351	836021	Lifting Device	1	N/A	TBA	\$14,680.88	
352	1561001	Distance bush	1	N/A	TBA	\$27.39	
353	1561002	Seal	1	N/A	TBA	\$1,053.93	
354	1561019	Compressor Insert	1	N/A	TBA	\$5,909.39	
355	1561180	Plug	1	N/A	TBA	\$25.70	
356	1561184	Nozzle	1	N/A	TBA	\$14,366.60	
357	1561188	Nut	1	N/A	TBA	\$2.80	
358	1561300	Turbocharge short cartridge	1	N/A	TBA	\$82,967.14	
359	1561301	Turbocharge short cartridge installation kit	1	N/A	TBA	\$1,387.28	
360	1562001	Turbocharge shroud ring	1	N/A	TBA	\$5,895.92	
361	1562005	Diffuser	1	N/A	TBA	\$8,219.27	
362	1562011	Turbine inlet casing	1	N/A	TBA	\$10,301.31	Turbine inlet casing, compl. Part# 1562012 replaced by 1562148
363	1562012	Clamping ring	1	N/A	TBA	\$746.39	
364	1562014	Screw	1	N/A	TBA	\$20.65	
365	1562015	Nut	1	N/A	TBA	\$14.60	
366	1562019	Pair of lock washers	1	N/A	TBA	\$21.55	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
367	1562020	Screw	1	N/A	TBA	\$3.37	
368	1562070	Packing Ring	1	N/A	TBA	\$1,995.61	
369	1562094	Compressor outlet casing	1	N/A	TBA	\$10,498.84	
370	1562102	Shaft and blades, compl.	1	N/A	TBA	\$34,827.79	
371	1562108	Impellar	1	N/A	TBA	\$23,637.55	
372	1562111	Thrust collar	1	N/A	TBA	\$1,486.04	
373	1562148	Turbine inlet casing, compl.	1	N/A	TBA	\$10,301.31	
374	1562312	Screw	1	N/A	TBA	\$2.81	
375	1980298	Filter Element for 1.78.1.160.500 DN80	1	N/A	\$1,055.00	\$1,084.80	
376	3030069	O-Ring for 1.78.1.160.500 DN80	1	N/A	\$55.00	\$60.61	
377	3584438	TUBE GS 8.5 - Material No. PAA031447	1	N/A	\$595.00	\$63.97	
378	3584441	Rubber Block 8.5 SM50 - Material No. PAAE 049601	1	N/A	\$1,550.00	\$377.68	
379	5071072	Control unit CCM	1	N/A	TBA	\$7,445.94	
380	5071249	Liner Temp	1	N/A	\$895.00	\$648.18	
381	5071289	Ignition module	1	N/A	TBA	\$5,099.03	5071289(0002) Improved design, better capacity to withstand vibrations.
382	5071318	Electronic unit IOM	1	N/A	TBA	\$4,237.03	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B. V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
383	9893305	Operational Spare Part Package for AMG 1120 Material No: PAAE178180	1	N/A	TBA	N/A	
384	9460005842	Safety Switch KEM316U/U3/EMC	1	N/A	TBA	\$327.74	
385	9460065948	Fan Motor W-DA284T-F PAD 480-60 NEMA	1	N/A	TBA	\$5,102.39	
386	9460065949	Fan Blade MW1236/5-5/42/PAG/2WL/41,275/9,525/A	1	N/A	TBA	\$2,702.72	
387	0100-3L-008-4-X+FBIE+ A1133+HMGR+GSSE	Converter VACON0100-3L-0008-4-X-HMGR-FBIE	1	N/A	TBA	\$1,734.10	VACON0100-3L-0008
388	12EB364500003	Service kit for Pump EBARA CDE 120/315	1	N/A	TBA	\$293.51	
389	131-14	Bellows	1	N/A	TBA	\$140.86	
390	435510142-30	Ventilation Fan	1	N/A	TBA	\$5,011.48	
391	4437-1	Flow Switch	1	N/A	TBA	\$428.76	
392	592*592*360/6F5	Airbag 592x592x360/6FS	1	N/A	\$85.00	\$86.43	
393	6308-C3	6308-C3 Bearing	1	N/A	\$55.00	\$54.32	
394	6310-C3	6308-C3 Bearing	1	N/A	\$65.00	\$568.49	
395	67111620003-S CV-S-I-LW-RID	Rupture Disc (Set) CV-S-I-LW-RID N 1200	1	N/A	TBA	\$6,393.14	
396	9AFP300842- CACZ-BJA	Supplier recommended safety spare parts Material No: PAAF297175	1	N/A	TBA	\$28,879.12	
397	9AFP300842- CACZ-CFA	Supplier recommended safety spare parts Material No. PAAR297173	1	N/A	TBA	\$35,680.81	
398	9AFP300842- CACZ-CFC	Supplier recommended safety spare parts Material No: PAAE297174	1	N/A	TBA	\$39,025.54	
399	B00032	Service Kit 1	1	N/A	TBA	\$4,411.00	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
400	B00035	Service Kit 2	1	N/A	TBA	\$243.55	
401	B00037	Service Kit 4	1	N/A	TBA	\$140.86	
402	B00055	Fine Filter G5XP4-D	1	N/A	TBA	\$213.25	
403	Cable for SE528	Cable Set	1	N/A	TBA	\$410.79	
404	CV321	Solenoid Valve	1	N/A	\$1,250.00 ¹	\$893.42	Note: This part is an electrical coil only.
405	CV331	Solenoid Valve	1	N/A	\$1,250.00	\$893.42	Note: This part is an electrical coil only.
406	CV519	IP-converter	1	N/A	\$4,195.00	\$5,449.20	
407	CV947	Solenoid Valve	1	N/A	TBA	\$6,542.42	
408	CV957	Solenoid Valve	1	N/A	TBA	\$989.39	
409	FBLGS-1260-12	Radiator Tube Assembly (Lower Part/Tubes Only; Without Fans, Electric Motors, etc.)	1	N/A	TBA	\$95,572.07	
410	FH104	Flexible Hose D28	1	N/A	TBA	\$223.73	
411	FH108	Flexible Hose DN80	1	N/A	TBA	\$2,592.51	
412	FH110	Flexible Hose DN25	1	N/A	TBA	\$894.34	
413	FH201	Flexible Hose DN32	1	N/A	TBA	N/A	
414	FH213	Rubber Bellow DN40	1	N/A	\$1,350.00	\$1,668.38	
415	FH214	Rubber Bellow DN40	1	N/A	TBA	\$1,668.38	
416	FH311	Flexible Hose OD12	1	N/A	TBA	\$57.90	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
417	FH401	Rubber Bellow DN125	1	N/A	\$1,350.00	\$1,643.64	
418	FH402	Rubber Bellow DN 125	1	N/A	\$1,350.00	\$1,643.64	
419	FH404	Flexible Hose OD12	1	N/A	\$195.00	\$240.59	
420	FH406	Rubber Bellow DN40	1	N/A	TBA	\$1,668.38	
421	FH414	Rubber Bellow DN125	1	N/A	TBA	\$1,643.64	
422	FH416	Flexible Hose OD12	1	N/A	TBA	\$240.59	
423	FH451	Rubber Bellow DN125	1	N/A	TBA	\$1,643.64	
424	FH4831	Flexible Hose OD12	1	N/A	TBA	\$240.59	
425	FH4832	Flexible Hose OD12	1	N/A	TBA	\$240.59	
426	FH501	Exhaust Gas Bellow DN500	1	N/A	\$3,395.00	\$3,762.85	
427	FH701	Hose for Crankcase Vent Pipe	1	N/A	TBA	\$1,449.15	
428	FH708	Flexible Hose for Natural Gas	1	N/A	TBA	\$1,320.99	
429	MOD203	Control Valve Assembly (HT 3-Way Valve)	1	N/A	TBA	\$7,855.10	
430	NXP02615A2H0 SSFA1A20000CI	Frequency Converter Unit Material No: PAAF109778	1	N/A	TBA	\$13,249.23	
431	P00016	Pressure Transmitter	1	N/A	TBA	\$756.05	
432	PT201	Pressure sensor	1	\$255.36	\$725.00	\$842.62	
433	PT401	Pressure sensor	1	\$255.46	\$725.00	\$842.62	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
434	PT471	Pressure sensor, LT water CAC inlet	1	\$255.36	\$725.00	\$842.62	
435	PT5011A	Cylinder Pressure Sensor	1	N/A	TBA	\$3,489.66	
436	PT601	Pressure sensor, Charge air engine inlet	1	\$255.46	\$725.00	\$842.62	
437	PT700	Pressure sensor	1	N/A	\$1,995.00	\$1,056.22	
438	PT901	Pressure sensor, Main gas	1	N/A	\$725.00	\$842.62	
439	PT911	Pressure sensor	1	N/A	TBA	\$842.62	
440	RGX750X0032	Actuator 750 Repair Kit for GX Valve DN50	1	N/A	TBA	\$864.54	
441	SE518	Turbo Sensor	1	\$2,735.54	\$7,795.00	\$2,541.92	
442	SE528	Speed Pick-UP	1	N/A	\$9,100.00	\$2,541.92	
443	ST173	Speed pick-up	1	\$798.00	\$1,295.00	\$1,282.76	
444	ST174	Speed pick-up	1	\$798.00	\$1,295.00	\$1,282.76	
445	ST196P	Speed sensor	1	N/A	\$1,295.00	\$1,446.90	
446	ST196S	Speed sensor	1	N/A	\$1,295.00	\$1,446.90	
447	ST197P	Speed sensor	1	N/A	\$1,295.00	\$1,282.76	
448	ST197S	Speed sensor	1	N/A	\$1,295.00	\$1,282.76	
449	T00025	Temperature Sensor	1	N/A	TBA	\$419.34	
450	TE201	Temperature sensor	1	N/A	\$595.00	\$383.93	

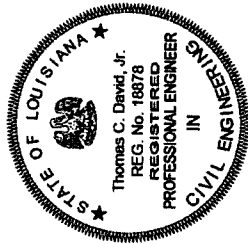
Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
451	TE401	Temperature sensor, HT water engine inlet	1	N/A	\$595.00	\$383.93	
452	TE402	Temperature sensor	1	N/A	\$595.00	\$383.93	
453	TE432	Temperature sensor	1	N/A	\$595.00	\$383.93	
454	TE471	Temperature sensor, LT water CAC inlet	1	N/A	\$595.00	\$383.93	
455	TE482	Temperature sensor, LT water LOC inlet	1	N/A	\$595.00	\$383.93	
456	TE5011A	Temperature Sensor	1	N/A	TBA	\$564.93	
457	TE5011A-1	Protection Well	1	N/A	TBA	\$144.47	
458	TE600	Temperature sensor, Air TC inlet	1	N/A	\$595.00	N/A	
459	TE7041A	Thermoelement	1	N/A	TBA	\$649.25	
460	V00082	Spare part set stem seal for ARI FIG valves	1	N/A	\$555.00	\$292.30	
461	V00083	Body Gasket for ARI FIG Valves	1	N/A	\$125.00	\$53.52	
462	V00086	Spare part set for DP34 actuator	1	N/A	\$1,150.00	\$650.94	
463	V00387	Service Kit PTFE Packing Kit for GX Valve DN50	1	N/A	TBA	\$163.57	
464	V00388	Gasket Set for GX Valve DN25	1	N/A	TBA	\$33.73	
465	V00391	Body/Bonnet Gasket Kit for GX Valve DN50	1	N/A	TBA	\$37.88	
466	V00483	Actuator 225 Repair Kit for GX Valve DN25	1	N/A	TBA	\$560.43	
467	VDA009	Air Venting Valve DN15, PN10	1	N/A	TBA	\$152.89	

Bid Item No.	Part No.	Description	Qty	4TAKT Engineering and Diesel Components B.V.	Motor-Services Hugo Stamp, Inc. (MSHS)	Wärtsilä	Wärtsilä Notes
468	VEA003	Level Switch	1	N/A	TBA	\$462.62	
469	WP311L-6KF	Supplier recommended safety spare parts	1	N/A	TBA	\$52,670.88	

Notes: ¹ MSHS split 404 into 404a and 404b.

404a - CV321/Coil - Solenoid Valve Coil 2E71-5m cable] - 1 - \$1,250.00

404b - Solenoid valve block START - 1 - \$795.00



Thomas C. David, Jr.

Thomas C. David, Jr.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Utilities / Electric Production

Date: September 24, 2024

Title: Resolution Authorizing Advertisement for Price Proposals for Spare Parts for the DG Hunter Units 5 through 11 - Wartsila for Electric Production

Explanation of Proposal:

Additional Information Attached

We request permission to advertise for a parts bid proposal for Wartsila Units 5 through 11. Bids are for spare parts as necessary for the overhaul and routine maintenance for the City's seven (7) Wartsila Electric Production Engines and Generators. The bid is structured to receive pricing for 469 parts. Purchases would be made on an as-needed basis using the low bid price for each unit. Priced for units are anticipated to range from \$2.00 to \$60,000.00; all on an as-needed basis and procured under this bid solicitation. The bid will be awarded to the low bidder for each Spare Part.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number: 411-721902-707000

Expense Amount: Estimated \$1,300,000

Account Line Item: DG Hunter #5-11 Major Maintenance

Remaining Amount: \$4,165,961.60

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

RECEIVED

SEP 26 2024

CITY OF ALEXANDRIA

CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:
DG HUNTER UNITS 5-11 – SPARE PARTS - ELECTRIC PRODUCTION

I. ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
 PURCHASING DEPARTMENT

**DG HUNTER UNITS 5-11 – SPARE PARTS
 ELECTRICAL DISTRIBUTION (2024 PACKAGE)**

Separate sealed bids for DG HUNTER UNITS 5-11 – SPARE PARTS (2024 PACKAGE), will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, NOVEMBER 12, 2024, and then at said office publicly opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com. For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or request for clarification of bid specifications are to be in written form only, either mailed or emailed to Thomas C. David, Jr., Pan American Engineers, 1717 Jackson Street, Alexandria, LA 71301; Emailed to: Tom@paealex.com and must be received within ten (10) calendar days of the scheduled receipt of bids.

Address for Postal Delivery:

City of Alexandria
 Donna Jones, City Clerk
 PO Box 71
 Alexandria, LA 71309-0071

**Address for Courier or
 Overnight Delivery:**

City of Alexandria
 Donna Jones, City Clerk
 915 Third Street, 1st Floor
 Alexandria, LA 71301
 Phone: 318-449-5047

**Address for Electronic
 Bid Submission:**

www.centralbidding.com

Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, October 4, 2024
 Friday, October 11, 2024
 Friday, October 18, 2024

RESOLUTION NO. 0594-2024

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR SPARE PARTS FOR DG HUNTER UNITS 5 THROUGH 11 FOR WARTSILA ELECTRIC PRODUCTION ENGINES AND GENERATORS.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for spare parts for DG Hunter Units 5 through 11 for Wartsila Electric Production Engines and Generators.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 12, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 1st day of October 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR SPARE PARTS FOR DG HUNTER UNITS 5 THROUGH 11 FOR WARTSILA ELECTRIC PRODUCTION ENGINES AND GENERATORS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Spare Parts for DG Hunter Units 5 through 11 for Wartsila Electric Production Engines and Generators.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 12th day of November, 2024

NOTICE PUBLISHED on the 15th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the _____ day of November, 2024 and final publication was made in the Alexandria Daily Town Talk on the _____ day of November, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept all bids submitted for Electric Utility Right-of-Way Emergency Services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: November 26, 2024

Title: Award Recommendation for Electric Utility Right-Of-Way Emergency Services

Explanation of Proposal:

Additional Information Attached

On Tuesday, November 26, 2024 at 10:00 AM, two (2) bids were received, opened and read aloud for Electric Utility Right-Of-Way Emergency Services for Electric Distribution Department. It is our recommendation that award be made to Solscapes, LLC. at prices bid. This bid price shall remain in effect for a period of twelve (12) months from bid award date.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

RECEIVED
NOV 27 2024
CITY OF ALEXANDRIA

Bid Name & No.: #2502 - Electric Utility Right-Of-Way Emergency Services

Bid Opening Date: Tuesday, November 26, 2024, 10:00 AM

Bid Item Description	Looks Great Services of MS, Inc LA LICENSE #63990 - ARBORSIST'S #NY-5396A				SOLSCAPES, LLC LA LICENSE #53871 - ARBORSIST'S 140712			
	Estimated Hours	Hourly Rate	Overtime Rate	Extension	Estimated Hours	Hourly Rate	Overtime Rate	Extension
General Foreman	500	\$100.00	\$126.00	\$50,000.00	500	\$49.80	\$74.70	\$24,900.00
Crew Foreman	2,000	\$80.00	\$110.00	\$160,000.00	2,000	\$47.74	\$71.61	\$95,480.00
Trimmer	2,000	\$70.00	\$100.00	\$140,000.00	2,000	\$43.61	\$65.41	\$87,220.00
Groundman	2,000	\$60.00	\$90.00	\$120,000.00	2,000	\$31.22	\$46.83	\$62,440.00
Climber - Bucket Truck, 55 foot aerial lift w/ self-feed chipper for Daily Use - fully equipped as per Bid Specification Item 25.1	500	\$85.00	\$105.00	\$42,500.00	500	\$43.61	\$65.41	\$21,805.00
Pickup Truck (General Foreman only)	2,000	\$65.00		\$130,000.00	2,000	\$48.00		\$96,000.00
ROW Mower/Shredder (Fecon or equal)	500	\$20.00		\$10,000.00	500	\$19.50		\$9,750.00
All-Terrain, Dielectric, Extensible, Tree Trimmer (Jarraf or equal)	40	\$125.00		\$5,000.00	40	\$86.75		\$3,470.00
Tractor and Lowboy Trailer for Hauling "Jarraf" or "Fecon" as needed	40	\$55.00		\$2,200.00	40	\$77.55		\$3,102.00
Two (2) Backyard Buggy with bucket (Rubber Tire or Track, minimum 40 foot reach, fully equipped as per Bid Specification Item 25.2; to include truck and appropriate trailer for transit	40	\$170.00		\$6,800.00	40	\$50.00		\$2,000.00
20 Foot Utility Trailer suitable for hauling tree stumps, limbs and debris	40	\$12.00		\$480.00	40	\$5.75		\$230.00
Chipper Truck	2,000	\$30.00		\$60,000.00	2,000	\$20.00		\$40,000.00
TOTAL FOR YEAR ONE:				\$734,980.00				\$450,757.00
<i>Year 2 - Hourly Rate Percentage Increase Amount:</i>		1.00%		\$ 7,350.00	3.00%			\$ 464,280.12
<i>Year 3 - Hourly Rate Percentage Increase Amount:</i>		1.00%		\$ 7,424.00	3.00%			\$ 478,208.52
TOTAL EVALUATED BID PRICE:				\$749,754.00				\$1,393,245.64



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Finance / Purchasing

Date: September 24, 2024

Title: Requesting a resolution to advertise for Electric Utility Right-Of-Way Emergency Services

Explanation of Proposal:

Additional Information Attached

We request permission to advertise bids for Electric Utility Right-Of-Way Emergency Services for use by the Electric Distribution Department. The successful bidder shall perform this emergency service on an "as needed" basis for a period of twelve (12) months. Bid prices shall remain in effect for a period of twelve (12) months from bid award date.

Budget:

Neutral Within Existing Requires Amendment

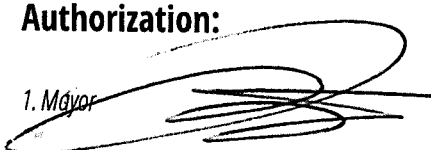

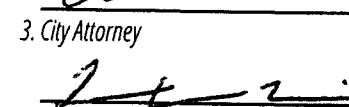

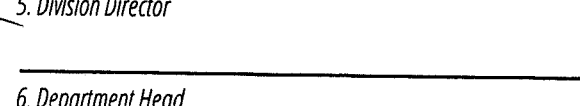
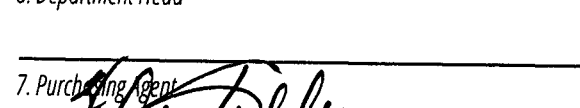

Account Number:

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

<p>1. Mayor </p> <hr/> <p>2. Chief Operating Officer </p> <hr/> <p>3. City Attorney </p>	<p>4. Finance Director </p> <hr/> <p>5. Division Director </p> <hr/> <p>6. Department Head </p> <hr/> <p>7. Purchasing Agent </p>
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Council Staff

Form

Information:

Sufficient

Review:

Content

Insufficient

Remarks:

RECEIVED
SEP 27 2024
30
CITY COUNCIL

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA
UTILITY DIVISION

BID # #2502– ELECTRIC UTILITY RIGHT-OF-WAY EMERGENCY SERVICES

Separate sealed bids for, ELECTRIC UTILITY RIGHT-OF-WAY EMERGENCY SERVICES, will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, November 26, 2024, and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandrialala.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Joann Swain, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-619-3412; email to joann.swain@cityofalex.com; and must be received by 4:00 PM, Thursday, November 14, 2024.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, October 18, 2024
Friday, October 25, 2024
Friday, November 1, 2024

RESOLUTION NO. 0596-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
ELECTRIC UTILITY RIGHT-OF -WAY EMERGENCY SERVICES.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for Electric Utility Right-Of-Way Emergency Services.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 26, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 15th day of October 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ELECTRIC UTILITY RIGHT-OF-WAY EMERGENCY SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Electric Utility Right-of-Way Emergency Services.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024

NOTICE PUBLISHED on the 29th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of December, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

● To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for petroleum products.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.

Division/Department: **FINANCE/PURCHASING**

Date: **November 27, 2024**

Title: ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID FOR PETROLEUM PRODUCTS FOR VARIOUS CITY DEPARTMENTS

Explanation of Proposal:

Additional Information Attached

Ordinance authorizing the Mayor to accept the lowest bid for Petroleum Products for various departments. On Tuesday, November 25, 2024, three (3) bids were opened and read aloud. It is our recommendation that award be made to Lott Oil Company at prices bid. Bid prices shall remain in effect for a period of twelve (12) months from bid award date. Please see attached.

Budget:

Neutral

Within Existing

Requires Amendment

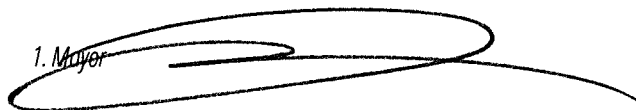
Account Number: Various

Expense Amount: N/A


Account Line Item: N/A

Remaining Amount: N/A

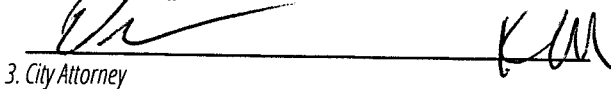
Authorization:

1. Mayor 

4. Finance Director


5. Division Director

2. Chief Operating Officer

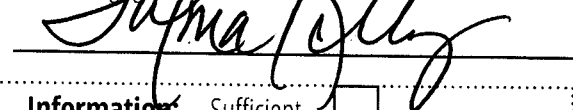


6. Department Head

3. City Attorney



7. Purchasing Agent



Council Staff

Form

Information:

Sufficient

Review:

Content

Insufficient

Remarks:

RECEIVED

NOV 28 2024

CITY OF ALEXANDRIA

City of Alexandria - Purchasing Department
P.O. Box 71, Alexandria, LA 71309-0071
Ph: 318-441-6180 Fax: 318-441-6185

REQ ITEM DESCRIPTION	Vendor #1 Lift Oil Company	Vendor #2 McCarthy Oil Company	Vendor #3 Petroplus, Inc.
Category 1 - Engine & Hydraulic Oil:			
1.E - Oil Engine, 15W40, Heavy Duty, Used Diesel, 1500 Super or equal			
Brand/Make:	Preferred Super CK 15W40	Chgo 800 15W40	Mobil Delvac 1500 Super 15W40
Stock Number:	890005-B	572 815 001	44893-3
1.E.a - Bulk delivery to Motor Pool - 2000 gallons estimated - Unit Price Per Gallon:	\$9.00	\$11.44	\$11.44
Total for 2000 Gallons:	\$18,000.00	\$22,880.00	\$22,880.00
1.E.b - Bulk delivery to TRANS - 1,000 gallons estimated - Unit Price Per Gallon:	\$9.00	11.44	11.80
Total for 1,000 Gallons:	\$9,000.00	\$11,440.00	\$11,800.00
2.E - Oil Engine, 5W20 semi-synthetic blend, Motorcort or equal, for new Ford Vehicle 2001/02			
Brand/Make:	Preferred Sun Brand 5W20	Chgo Superdow 5W 20	Mobil 15W20
Stock Number:	890005-B	570 850 101 107	444720-00
2.E.a - Bulk delivery to Motor Pool - 150 gallons estimated - Unit Price Per Gallon:	\$9.00	\$18.54	\$23.04
Total for 150 Gallons:	\$1,350.00	\$2,781.00	\$3,456.00
NOTE: Vendor must supply 275 gallon tank in addition to an air separator pump, and installed automatic nozzle and auto filler float.			
3.E - Oil Engine, 5W20, Full Synthetic, Mobil 1 or Equal			
Brand/Make:	Preferred Ethix Full Sun Diesel 5W20	Chgo Superdow Synthetic 5W20	Mobil 1 5W20
Stock Number:	890005-B	570 201 101 107	48111-9
3.E.a - Bulk delivery to Motor Pool - 275 gallons estimated - Unit Price Per Gallon:	\$11.90	\$18.95	\$28.38
Total for 275 Gallons:	\$3,272.50	\$5,181.25	\$7,824.90
NOTE: Vendor must supply 275 gallon tank in addition to an air separator pump, and installed automatic nozzle and auto filler float.			
3.E.b - Drum delivery to TRANS - 55 gallons estimated (1 drum) - Unit Price Per Drum:	\$795.00	\$931.75	\$1,489.80
Total for 1 Drum (55 Gallons):	\$795.00	\$931.75	\$1,489.80
Category 2 - Engine & Hydraulic Oil:			
4.E - Oil Heavy Duty Diesel Engine, 5W40 CK-4, Full Synthetic, Preferred Lubricants, or Equal			
Brand/Make:	Preferred 5W 40 CK-4	Chgo Chgoard 1000 5W40	Mobil 1 5W40
Stock Number:	P-1328-B	572 877 001 107	493095-00
4.E.a - Bulk delivery to Motor Pool - 275 gallons estimated - Unit Price Per Gallon:	\$18.00	\$28.20	\$38.70
Total for 275 Gallons:	\$4,950.00	\$7,755.00	\$10,621.50
NOTE: Vendor must supply 275 gallon tank in addition to an air separator pump, and installed automatic nozzle and auto filler float.			
4.E.b - Drum delivery to Adams Station - 55 gallons estimated (1 drum) - Unit Price Per Drum:	\$1,165.00	\$1,528.21	\$1,728.90
Total for 1 Drum (55 Gallons):	\$1,165.00	\$1,528.21	\$1,728.90
5.E - Oil Engine, 0W20, Full Synthetic, Mobil 1 or Equal			
Brand/Make:	Preferred Ethix Full Sun Diesel 0W20	Chgo Superdow Sun 0W20	Mobil 1 0W 20
Stock Number:	890005-B	570 850 001	481981-00
5.E.a - Bulk delivery to Motor Pool - 275 gallons estimated - Unit Price Per Gallon:	\$11.90	\$17.55	\$35.40
Total for 275 Gallons:	\$3,272.50	\$4,826.25	\$9,735.00
NOTE: Vendor must supply 275 gallon tank in addition to an air separator pump, and installed automatic nozzle and auto filler float.			
5.E.b - Drum delivery to Adams Station - 55 gallons estimated (1 drum) - Unit Price Per Drum:	\$795.00	\$1,055.25	\$1,647.00
Total for 1 Drum (55 Gallons):	\$795.00	\$1,055.25	\$1,647.00
6.E - Oil Gen.Arch. 30W, 10c Water Wash, Food grade not required			
Brand/Make:	Mobil Delvac 1320	Chgo PM 100	Mobil Premium 301 SAE30
Stock Number:	449277-56	631 008 001 001	60748-9
6.E.a - Drum delivery to Adams Station - 55 gallons estimated (1 drum) - Unit Price Per Drum:	\$600.00	\$1,053.92	\$1,322.80
Total for 1 Drum (55 Gallons):	\$600.00	\$1,053.92	\$1,322.80

City of Alexandria - Purchasing Department
P.O. Box 71, Alexandria, LA 71309-0071
Ph: 318-441-6180 Fax: 318-441-6185

NO ITEM DESCRIPTION	Vendor #1 Lot Or Company	Vendor #2 McCarthy Oil Company	Vendor #3 Petrochemical, Inc.
Category 1 - Greases: 1.G. - Transmission Fluid, Automatic Type, Global Synthetic or equal, in 50 gallon drums. Vendor: November 27, 2021, 6:00 AM. Unit Description: Wetflex Ultra Greasements			
1.G.a. - Bulk delivery to Motor Pool - 275 gallons estimated - Unit Price Per Gallon	* Petroleum Global IS ATF 990114-B \$9.06 \$2,029.25	Chico Transpact LP 632.317.001.107 \$11.14 \$5,813.50	Cam. Depon II Full Synthetic ATF 90566-208 \$19.00 \$5,472.50
NOTE: Vendor must supply 275 gallon tank in addition to an air operated pump, reel and metered automatic nozzle and parts.			
2.G. - Transmission Fluid, Automatic Type, Devcon® Lubrication or equal			
2.G.a. - Bulk delivery to Motor Pool, estimated usage 275 gallons see see. Unit Price Per Gallon	Proforma IS ATF (Oil/AM) 990114-B \$7.95 \$2,186.25	Chico Transpact Multi Purpose 633.135.001 \$17.73 \$4,875.75	Mobil Multi Vehicle ATF 102542 \$15.75 \$4,189.75
3.G. - Transmission Fluid, Automatic Type, 100% Synthetic, Castrol Transfluid™ or Mobil Delvac ATF only			
3.G.a. - Drive delivery to TRANSPORT 50 gallon drums, estimated usage 110 drums see see. Unit Price Per Drum	Mobil Delvac ATF 602811-66 \$2,029.02 \$4,132.04	Chico Quanta Syn Transfluid 632.493.001.001 \$2,000.54 \$4,181.08	Mobil Delvac Synthetic Transmission Fluid 50 611662-00 \$1,727.50 \$3,465.00
Total for 3.G.a.			
4.G. - Union Complex Grease, Mobil Grease SHP 461 or equal			
4.G.a. - Bag delivery to Motor Pool, estimated usage 2 bags per year for 2-12 years per year - Unit Price Per Bag	Mobil Grease SHP 461 415106-121 \$60.36 \$1,090.72	Mobil Grease SHP 461 695.343.002.072 \$464.01 \$928.02	Mobil Grease SHP 461 2081195959 \$644.00 \$1,888.00
Total for 4.G.a.			
Total Per Category 1 - Greases			
	\$16,135.26	\$16,729.35	\$15,679.25

City of Alexandria - Purchasing Department
P.O. Box 71, Alexandria, LA 71309-0071
Ph: 318-441-6180 Fax: 318-441-6185

REQ ITEM DESCRIPTION	Vendor #1 Lot ON Company	Vendor #2 McCainery Oil Company	Vendor #3 Petropavna, Inc.
REQUIREMENTS			
Category #1 - Miscellaneous:			
1.L1 - Anti-Freeze, Ethylene Glycol, Permanent Type, All Season, primary use in motor vehicles.			
Brand Name:	PERFERGO GREEN LAF	Super 3 Universal	Shell Rotella ELIC 66/90 Premium
Stock Number:	999901-55		550002892
1.1.a - Bulk delivery to Motor Pool, estimated usage 1 drum (55 gallons) - Unit Price Per Drum:	\$298.00	\$438.83	\$144.15
1.1.b - Bulk delivery to Motor Pool, estimated usage 1 drum (55 gallons) - Unit Price Per Drum:	\$298.00	\$438.83	\$144.15
NOTE: Vendor must supply 45 drums in addition to an air operated pump, reel and associated accessories and parts if necessary.			
2.J1 - Anti-Freeze, Mobil Heavy-Duty SCA, Prepackaged 50/50 (RED) Pre-mixed Concentration, 35 Gallon.			
Brand Name:	Prepackaged 50/50 A/F	Super 5 Extended Life 100	Mobil HD SCA 50/50 Anti Frz XCAL Stock
Stock Number:	999906-55	SUS 200-50	
2.1.a - Drum delivery to ATRANS, 35 gallons drum, for 110 vehicles per year - Unit Price Per Drum:	\$308.00	\$509.35	\$173.85
2.1.b - Cases (gallon) delivery to Parks Department, estimated usage 12 gallons per year for total of 502 gallons - Unit Price Per Case:	\$321.00	\$1,018.70	\$1,747.00
Total for 2 Items:	\$629.00	\$33.80	\$195.00
Total for 56 Cases:	\$2,332.00	\$1,690.00	\$9,800.00
3.H1 - Diesel Exhaust Fluid, Ecomobil Corporation Product DEF-Blue or equal, in accordance with UREA legislation.			
Brand Name:	Prepackaged Diesel Exhaust Fluid	Quality DEF Solutions	Pur
Stock Number:	999945-20		4989422
3.1.a - 20 Gallon containers delivered to Port Department, estimated usage 12 containers per year for total of 150 - 20 gallon containers - Unit Price Per Container:	\$9.00	\$9.90	\$38.90
Total for 150 (20 gallon) Containers:	\$1,440.00	\$1,685.40	\$6,233.00
3.H1.b - 275 Gallon Tank, delivered to ATRANS, estimated use = 1,100 gallons per year - Vendor must supply tank & 110 volt DEF pump in addition to delivery - Condition specification 8.3.3	\$3.00	\$2.47	\$7.22
Total for 1 Tank:	\$2,000.00	\$579.75	\$1,965.50
NOTE: Vendor must supply 650 gallon tank and 110 volt DEF pump, reel and associated accessories and parts and maintenance if necessary.			
Category #2 - Miscellaneous (Continued)			
3.H1.c - 275 Gallon Tank, delivered to Surfactants, estimated use = 1,100 gallons per year - Vendor must supply tank & 110 volt DEF pumps in addition to delivery - Condition specification 8.3.3	\$200.00	\$2.47	\$7.22
Total for 1 Tank:	\$1,000.00	\$579.75	\$1,965.50
NOTE: Vendor must supply 650 gallon tank and 110 volt DEF pump, reel and associated accessories and parts and maintenance if necessary.			
3.H1.d - Diesel Filter & Catena Board or equal, replace on schedule - Condition specification 8.3.3	\$1,690.00	\$3,065.08	\$2,175.00
Total for Category #2 - Miscellaneous:	\$9,744.70	\$9,164.41	\$24,674.65
TOTAL OVERALL BID PRICE FOR ALL CATEGORIES 1 - 1B:	\$23,490.84	\$112,382.15	\$157,281.80



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: September 26, 2024

Title: RESOLUTION AUTHORIZING PERMISSION TO ADVERTISE FOR PETROLEUM PRODUCTS FOR USE BY VARIOUS CITY DEPARTMENTS

Explanation of Proposal:

Additional Information Attached

We request permission to advertise for Petroleum Products for use by various City departments. This bid will remain in effect for a period of twelve (12) months from bid award date.
Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Casey Barnes, City of Alexandria Purchasing Department, PO Box 71, Alexandria LA 71309-0071; Fax 318-441-6185; or emailed to casey.barnes@cityofalex.com; and must be received by close of business on Thursday, November 07, 2024.

Budget:

Neutral Within Existing Requires Amendment

Account Number: Various

Expense Amount: N/A

Account Line Item: N/A

Remaining Amount: N/A

Authorization:

1. Mayor

4. Finance Director
5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff Review: Form Content

Information: Sufficient Insufficient

Remarks:

RECEIVED
OCT 08 2024
CITY OF ALEXANDRIA

ADVERTISEMENT FOR BID

CITY OF ALEXANDRIA, LOUISIANA PURCHASING DEPARTMENT

BID # 2503– PETROLEUM PRODUCTS

Separate sealed bids for Petroleum Products will be received by the CITY OF ALEXANDRIA at the CITY COUNCIL MEETING CHAMBERS, ALEXANDRIA CITY HALL, ALEXANDRIA, LOUISIANA, until 10:00 AM CST CDT, TUESDAY, November 26, 2024 and then at said office publically opened and read aloud.

Complete bid packet, bid specifications may be obtained at the City of Alexandria's website, www.cityofalexandria.com under the heading "Business", and drop down to "RFP/RFQ/RFI/BIDS". There is no charge to download bid documents from the City's website.

Pursuant to LA R.S. 38:2212.1 B.(4)(a), vendors have the option to submit their bids electronically. Please find bid related documents and place electronic bids at www.centralbidding.com . For questions regarding the electronic bidding process, please call Central Bidding at 225-810-4814.

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or emailed to the attention of Casey Barnes, City of Alexandria Purchasing Department, PO Box 71, Alexandria, LA 71309-0071; Fax 318-441-6185; email to casey.barnes@cityofalex.com; and must be received by 4:00 PM, Thursday, November 07, 2024.

Address for Postal Delivery:

City of Alexandria
Donna Jones, City Clerk
PO Box 71
Alexandria, LA 71309-0071

Address for Courier or Overnight Delivery:

City of Alexandria
Donna Jones, City Clerk
915 Third Street, 1st Floor
Alexandria, LA 71301
Phone: 318-449-5090

Address for Electronic Bid Submission:

www.centralbidding.com
Phone: 225-810-4814

PLEASE PUBLISH THREE (3) TIMES:

Friday, October 18, 2024
Friday, October 25, 2024
Friday, November 01, 2024

RESOLUTION NO. 0597-2024

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
PETROLEUM PRODUCTS.**

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for petroleum products.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 26, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 15th day of October 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR PETROLEUM PRODUCTS AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for petroleum products.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024

NOTICE PUBLISHED on the 29th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of December, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the low bid submitted for elevator modernization at City Hall and Customer Service Building.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Public Works / Maint. of Public Bldgs.

Date: 12-02-2024

Title: Final Adoption for Elevator Modernization at the City Hall and customer Service Building

Explanation of Proposal:

Additional Information Attached

After review and evaluation of the bids received, we hereby recommend award of the Contract for the Base Bid to Integrity Elevator Solution, LLC of Buna, TX, the Low Bidder in the amount of \$429,397.76

Budget:

Neutral

Within Existing

Requires Amendment

Account Number: 300-052401-70700

Expense Amount: \$429,397.76

Account Line Item: \$600,000.00

Remaining Amount: \$170,602.24

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

RECEIVED

DEC 02 2024

CITY OF ALEXANDRIA

BID TABULATION

CITY OF ALEXANDRIA

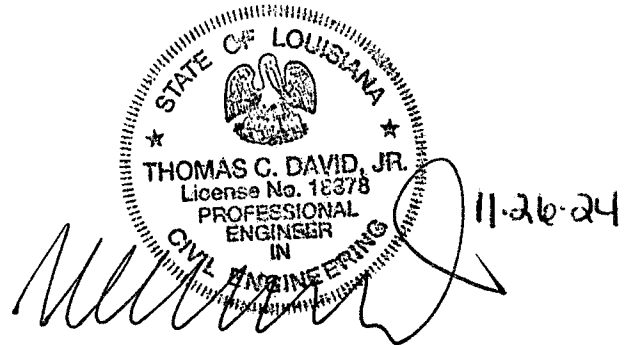
ELEVATOR MODERNIZATION
AT
CITY HALL &
CUSTOMER SERVICE BUILDING
PAE JOB NO. 12981

BID OPENING

TUESDAY, NOVEMBER 26, 2024 @ 10:00 a.m.

CONTRACTOR		BASE BID
1.	Integrity Elevator Solutions, LLC	\$429,397.76
2.	KONE, Inc.	\$625,000.00

Engineer's Estimate of Construction: \$600,000



11-26-24

Thomas C. David, Jr.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.

Division/Department: PUBLIC WPRKS/MAINT. OF PUBLIC BLDGS. **Date:** 10-02-2024

Title: Resolution Authorizing Advertisement of Bids for the Elevator Modernization at City Hall and Customer Service Building

Explanation of Proposal:

Additional Information Attached

- * Bidding Documents have been completed and ready for the Advertisement for bids.
- * The City council is requested to authorize the Advertisement of Bids for this project.
- * Engineer's Cost Estimate is \$550,000.00
- * This Project includes the modernization of one (1) hydraulic elevator at the Customer Service Building and one (1) traction elevator at City Hall.

Budget: Neutral Within Existing Requires Amendment

Account Number: 300-052401-707000


Expense Amount: \$550,000.00

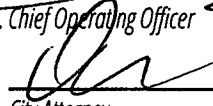
Account Line Item: \$838,552.00

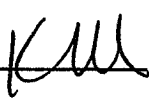
Remaining Amount: \$288,552.00


Authorization:

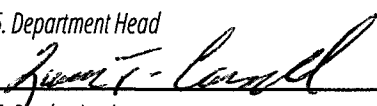
4. Finance Director

1. Mayor 

2. Chief Operating Officer 

3. City Attorney 

5. Division Director 

6. Department Head 

7. Purchasing Agent

Council Staff Form **Information:** Sufficient
Review: Content Insufficient

Remarks:

RECEIVED
OCT 08 2024
CITY CLERK

SECTION 00100

ADVERTISEMENT FOR BIDS

CITY OF ALEXANDRIA, LOUISIANA

ELEVATOR MODERNIZATION
AT
CITY HALL &
CUSTOMER SERVICE BUILDING

Separate sealed bids for the ELEVATOR MODERNIZATION AT CITY HALL & CUSTOMER SERVICE BUILDING Project will be received by the City of Alexandria, Louisiana by the City Clerk, at the City Council Office, City Hall, 915 Third Street, Alexandria, Louisiana, 71301 until 10:00 a.m. (Central Time) on Tuesday, November 26, 2024 and then at said office publicly opened and read aloud. Any bid received after the specified time and date will not be considered.

The Instructions to Bidders, Bid Form, Agreement Between Owner and Contractor, Forms of Bid Bond, Performance and Payment Bonds, Drawings and Specifications, and other Contract Documents may be examined at the following location:

PAN AMERICAN ENGINEERS, LLC
(Design Professional)
1717 JACKSON STREET (71301)
P. O. BOX 8599 (71306)
ALEXANDRIA, LOUISIANA
(318) 473-2100

The work is generally described as follows:

All work related to the project entitled "Elevator Modernization at City Hall and Customer Service Building". The modernization includes one (1) geared traction elevator at City Hall located at 915 3rd Street and one (1) hydraulic elevator at the Customer Service Building located at 625 Murray Street in Alexandria, Louisiana.

Copies of the bidding documents shall be obtained from the office of Pan American Engineers, LLC upon deposit of \$150.00 for each set of documents; or from the electronic bid submittal option as noted in the Advertisement. The deposit on the first set of documents furnished to bonafide prime bidders will be fully refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids. On other sets of documents furnished to bidders, the deposit less actual cost of reproduction will be refunded upon return of the documents, in good condition, no later than ten (10) days after receipt of bids.

Pursuant to Louisiana Revised Statute (L.R.S.) 38:2212.E.(1), Bidders have the option to secure bidding documents and submit bids electronically. Bidding documents may be secured from Central Bidding. Electronic bids for this project may be submitted through Central Bidding. The Central Bidding web address is www.CentralBidding.com. To register, or for assistance with completing an e-bid, contact Central Bidding at 225-810-4814 or 866-570-9620.

A Non-Mandatory Pre-Bid Conference will be held at 10:00 a.m. on Wednesday, November 13, 2024 at the City of Alexandria Customer Service Building, 2nd Floor Conference Room, 625 Murray Street, Alexandria, LA 71301.

The OWNER reserves the right to reject any or all bids for just cause. Such actions will be in accordance with Title 38 of the L.R.S.

In accordance with L.R.S. 38:2212.B.(1), the provisions and requirements stated in the Bidding Documents shall not be considered as informalities and shall not be waived.

Each Bidder must deposit with the bid, security in the amount of at least five percent (5%) of the total bid price, as described in the Instructions to Bidders. Bid bonds shall be written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2218.

The successful Bidder shall be required to furnish a Performance Bond and Payment Bond, in an amount equal to 100% of the Contract amount, written by a surety or insurance company meeting the requirements noted in L.R.S. 38:2219 A.(1)(a), (b) and (c), or for Federally funded projects, must be listed as acceptable on the U.S. Department of Treasury Circular 570.

City of Alexandria is an equal opportunity employer.

City of Alexandria encourages all small and minority-owned firms and women's business enterprises to apply.

Any person with disabilities required special accommodations must contact the City of Alexandria no later than seven (7) days prior to bid opening.

City of Alexandria
P. O. Box 71
Alexandria, Louisiana 71309
Jacques M. Roy, Mayor

PLEASE PUBLISH THREE (3) TIMES:
FRIDAY, OCTOBER 18, 2024
FRIDAY, OCTOBER 25, 2024
FRIDAY, NOVEMBER 1, 2024

RESOLUTION NO. 0598-2024

RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE ELEVATOR MODERNIZATION AT CITY HALL AND CUSTOMER SERVICE BUILDING.

BE IT RESOLVED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes advertisement for bids for elevator modernization at City Hall and Customer Service Building.

BE IT FURTHER RESOLVED, etc., that the City Clerk proceed with the advertisement according to law, with bids to be opened on November 26, 2024.

PASSED AND ADOPTED at Alexandria, Louisiana, this 15th day of October 2024.

/s/ Donna P. Jones, MMC
City Clerk

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOW BID SUBMITTED FOR ELEVATOR MODERNIZATION AT CITY HALL AND CUSTOMER SERVICE BUILDING AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the low bid submitted for Elevator Modernization at City Hall and Customer Service Building.

SECTION II: BE IT FURTHER ORDAINED, etc. that the Mayor of the City of Alexandria be authorized to pay said low bidder from the 2024/2025 budget and to each and every other act or deed needed or necessary to consummate said transaction.

SECTION III: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION IV: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION V: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024

NOTICE PUBLISHED on the 29th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of December, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to renew the existing contract with SCR D Wood Products, LLC for mixed debris removal and disposal services.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.

Division/Department: **FINANCE/PURCHASING**

Date: **November 08, 2024**

Title: **ORDINANCE AUTHORIZING THE FIRST RENEWAL FOR MIXED DEBRIS REMOVAL & DISPOSAL SERVICES**

Explanation of Proposal:

Additional Information Attached

Ordinance authorizing the Mayor to renew the existing contract with SCRD Wood Products, LLC at rates as proposed for Mixed Debris Removal & Disposal Services. The original contract was originally awarded on Ordinance 186-2023.

Please see attached.

Budget:

Neutral Within Existing Requires Amendment

Account Number: NA

Expense Amount: NA

Account Line Item: NA

Remaining Amount: NA

Authorization:

1. Mayor

4. Finance Director

5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

Information: Sufficient

Review:

Content

Insufficient

Remarks:

Mixed Debris Removal RFP #1796P

Bid Tabulation

Bidder#1 SCR D Wood Products LLC	Year1	\$10.00/Cubic Yard
	Year 2	\$9.00/Cubic Yard
	Year 3	\$8.50/Cubic Yard

All other bidders, CERES Environmental, Dynamic Group, and TFR Enterprises were deemed non responsive because their quotes did not include final disposal tipping fees causing their price to be non-competitive and unpredictable.

Recommendation

Award to SCR D Wood Products LLC

ORDINANCE NO. 186-2023

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL RECEIVED FROM SCR D WOOD PRODUCTS, LLC FOR MIXED DEBRIS REMOVAL AND DISPOSAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to accept the lowest proposal received from SCR D Wood Products, LLC for mixed debris removal and disposal services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 28th day of November, 2023.

NOTICE PUBLISHED on the 1st day of December, 2023.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: Fowler, Perry, Johnson, Rubin, Felter, Washington, Villard.

NAYS: None

ABSENT: None

AND THE ORDINANCE was declared adopted on this the 12th day of December, 2023 and final publication was made in the Alexandria Daily Town Talk on the 15th day of December, 2023.


CITY CLERK

PRESIDENT

MAYOR'S
APPROVAL 

DELIVERED DEC 13 2023

RECEIVED DEC 14 2023

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW THE EXISTING CONTRACT WITH SCRD WOOD PRODUCTS, LLC FOR MIXED DEBRIS REMOVAL AND DISPOSAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to renew the existing contract with SCRD Wood Products, LLC for mixed debris removal and disposal services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024.

NOTICE PUBLISHED on the 29th day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of December, 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of December, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance to amend and reenact Chapter 13 of the Alexandria Code of Ordinances, Article V. "Ambulance Services", amending Sections 13-54, 13-55 and adding Section 13-56; to authorize the Rapides Parish Ambulance Service Advisory Board and the Rapides Parish Police Jury to select ambulance services for Rapides Parish and the City of Alexandria for emergency and non-emergency transport and related services; providing for term, renewal and minimum criteria; requiring implementation and periodic meetings of the Rapides Parish Ambulance Service Advisory Board with representation from the city; mandating penalties and termination provisions in any ambulance services contract and the right of the city to withdraw authorization and participation if penalties or termination is not enforced.



This fact sheet is the basis for a decision by the City Council. Please insure that the information is clear, concise and current.

AGENDA ITEM FACT SHEET

Date: 11-19-24

TITLE: AN ORDINANCE TO AMEND AND REENACT CHAPTER 13 OF THE ALEXANDRIA CODE OF ORDINANCES, ARTICLE V. "AMBULANCE SERVICES", AMENDING SECTIONS 13-54, 13-55 AND ADDING SECTION 13-56; TO AUTHORIZE THE RAPIDES PARISH AMBULANCE SERVICE ADVISORY BOARD AND THE RAPIDES PARISH POLICE JURY TO SELECT AMBULANCE SERVICES FOR RAPIDES PARISH AND THE CITY OF ALEXANDRIA FOR EMERGENCY AND NON EMERGENCY TRANSPORT AND RELATED SERVICES; PROVIDING FOR TERM, RENEWAL AND MINIMUM CRITERIA; REQUIRING IMPLEMENTATION AND PERIODIC MEETINGS OF THE RAPIDES PARISH AMBULANCE SERVICE ADVISORY BOARD WITH REPRESENTATION FROM THE CITY; MANDATING PENALTIES AND TERMINATION PROVISIONS IN ANY AMBULANCE SERVICES CONTRACT AND THE RIGHT OF THE CITY TO WITHDRAW AUTHORIZATION AND PARTICIPATION IF PENALTIES OR TERMINATION IS NOT ENFORCED.

EXPLANATION OF PROPOSAL

In compliance with R.S. 33:479.1, for over twenty years the Parish of Rapides has had a contract in place to provide both emergency and non-emergency ambulance transport to a sole provider, whereas all municipalities of Rapides Parish authorized the Parish to contract for ambulance services to provide a sole provider system for ambulance services; the current ambulance contract is expiring and the Police Jury of Rapides Parish created an Ambulance Advisory Committee to review necessary parish ordinance amendments and a new request for proposal for ambulance services, said committee composed of volunteer members from the area hospitals, the health care provider system, fire chiefs, police chiefs, the municipalities, and the 911 system, and said committee has been holding public meetings for six months, including input from ambulance service providers interested in submitting a proposal. (Continued on page 2)

COST/BUDGET DATE

ACCOUNT NUMBER
AMOUNT IN LINE ITEM
AMOUNT OF EXPENSE
AMOUNT REMAINING

TIME DEADLINE:

COUNCIL DISTRICT -

APPROVED BY:

- 1. Mayor [Signature]
2. Division Director [Signature]
3. City Attorney [Signature]
4. Director of Finance [Signature]
5. Chief Operating Officer [Signature]
6. Department Head [Signature]

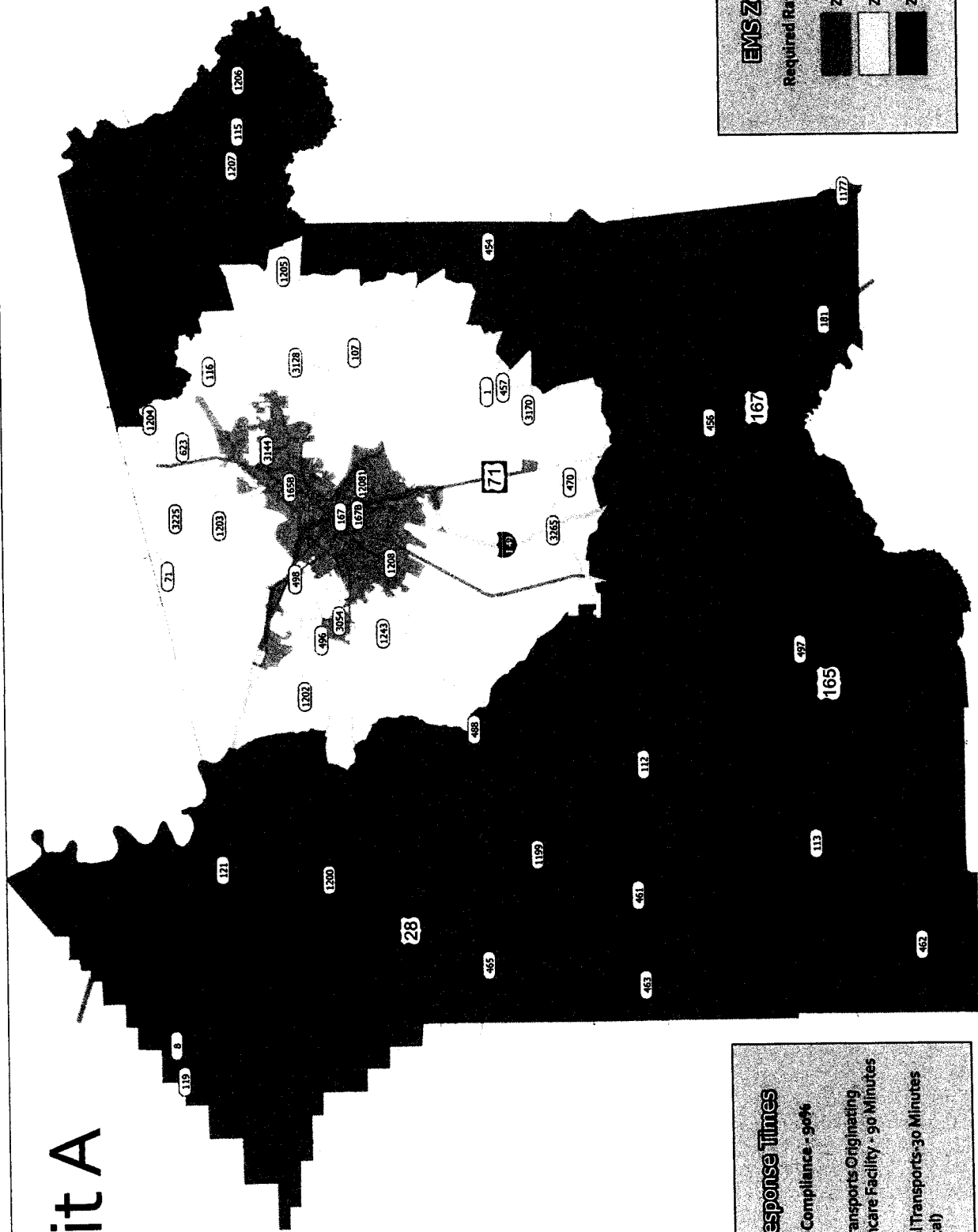
Review by: Council Staff Form Content

Information is: Sufficient Insufficient

RECEIVED
NOV 20 2024
CITY COUNCIL

The majority of the ambulance service providers who testified before the Ambulance Advisory Committee specifically requested a sole provider system for both emergency and non-emergency ambulance transport, due to financial and logistic considerations. The Ambulance Advisory Committee after careful consideration and input from citizens, healthcare officials, and the ambulance providers attending the committee meetings, has voted unanimously to recommend continuing with a sole provider for emergency and non-emergency ambulance transport in Rapides Parish. Upon the recommendation of the Ambulance Advisory Committee, the Rapides Parish Police Jury is considering adoption of a new set of parish ordinances providing for a sole provider for emergency and non-emergency ambulance transport within the Parish of Rapides, as well as a zone map for response times within the parish and penalty and contract termination provisions. The proposed parish ordinance will provide for the creation of the Ambulance Service Advisory Board made up of representatives of stakeholders, including a city appointment (Fire Chief) to monitor contract compliance, response times and consider public complaints.

Exhibit A

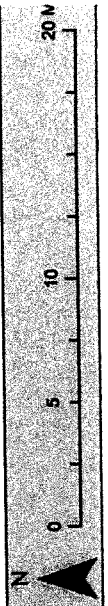


Non-EMS Response Times
 Required Rate of Compliance - 90%

1. Non-emergency Transports Originating at Hospital or Healthcare Facility - 90 Minutes
2. Emergent Hospital Transports-30 Minutes (Hospital to Hospital)

EMS Zones-911 Calls
 Required Rate of Compliance - 90%

- Zone 1 - 8 Minutes or Less
- Zone 2 - 12 Minutes or Less
- Zone 3 - 20 Minutes or Less



EMS Response Time

Rapides Parish
Request for Proposals (RFP) No. _____
for Emergency and Nonemergency Ambulance Service

Compliance with
the Rapides Parish Code of Ordinances
Chapter 4 ½ AMBULANCES SERVICES
is hereby made a part of this RFP as is specifically set forth herein

I. Introduction

The Rapides Parish Ambulance Advisory Committee (AAC) hereby requests submission of proposals for the provision of emergency and nonemergency ambulance service on a sole provider basis.

II. General Provisions

A. Rights of the AAC in this RFP Process. In addition to all other rights under Louisiana law, AAC specifically reserves unto itself these rights:

1. The right to score and rank proposals and negotiate with the entity submitting the highest scoring, highest ranking proposal or, with cause, to negotiate with any other entity submitting a proposal.
2. The right to negotiate with one Proposer with no obligation to other Proposers.
3. The right to select the proposal that AAC believes will best serve the Parish.
4. The right to reject any or all Proposals.
5. AAC reserves the right to cancel the entire Request for Proposal.
6. The right to remedy or waive technical or immaterial errors in the Request for Proposals or in proposals submitted.
7. The right to visit locales where a Proposer or Proposers already operate(s) and/or require oral presentations of any or all Proposers.
8. The right to select a Proposer to perform the required services, on the basis of the original proposals without negotiation.

Further, the ACC and the Rapides Parish Police Jury (RPPJ) stipulates (a) all costs of preparing proposals are borne solely by Proposers and (b) the RPPJ will not pay the successful Proposer a subsidy or any other form of financial support similar to a subsidy derived from local tax dollars.

B. Mandatory Pre-bid Conference. Any entity desiring to compete must be represented at a pre-submission conference at _____ at the

Draft: 11/13/2024

Printed: 11/13/2024 5:34 p.m.

Rapides Parish Police Jury office at 701 Murray Street, Suite 201, Alexandria, LA 71301. Failure to have a representative in attendance will fully disqualify an entity from submitting a Proposal. Conferences will be conducted by the AAC.

- C. **Proposer must identify itself fully.** If the bidder is a subsidiary, the bidder must identify the parent company. The individual who signs the proposal must state that his/her organization has duly authorized him/her to bind the vendor to commitments in the proposal.
- D. **Acceptance of Provisions of the RFP / Exceptions Taken.** The Proposer's duly-authorized signer must indicate either (a) the entity he / she represents accepts all provisions of the RFP without exception or caveat, or (b) the entity takes exception to specified provisions. Failure to specify (b) in the previous sentence may lead AAC to declare any such term non-negotiable. Taking exception to provisions of this RFP will not disqualify the entity from competing but may result in a lower score.
- E. **Physical Specifications of Proposal.** Proposals will be due at the RPPJ office, 701 Murray Street, Suite 201, Alexandria, LA 71301 by _____ on _____. Proposals may be no more than fifty (50) 8 1/2 x 11 pages, double-sided (that is, a maximum of one hundred (100) pages long), including cover letter, table of contents, section separators and attachments. Except for attachments, proposals must be single spaced with one inch margins top, bottom and right, and one-and-a-quarter inches left, using size twelve (12) or larger Arial font. Proposers are encouraged to submit summaries of standard operating procedures, policies, protocols and other documents which may, if provided in full, consume large portions of the pages allowed.

Proposals are limited to printed paper as specified in the previous two sentences. That is, no CD-ROMs, videotape or audiotape recordings, e-mail or other media will be accepted as part of any proposal. Proposers must turn in the original proposal with original signatures in ink, plus seventeen (17) copies. Each copy of the proposal, with cover letter, table of contents, section separators and attachments, must be contained in full in a single one-inch-thick three-ring binder. Each binder as well as the container for the original and copies must clearly display the words, "Response to Rapides Parish Ambulance Advisory Committee RFP for Emergency and Nonemergency Ambulance Service" and the name of the entity submitting the proposal.

Failure to meet the deadline or to submit a proposal complying with the physical specifications given will disqualify a vendor from consideration.

- F. **Clarifications.** Any vendor who attends the pre- submission conference may ask for clarification of this RFP in writing, but such written requests are all due at the Rapides Parish Police Jury office, 701 Murray Street, Ste 201, Alexandria, La

71301 by _____, AAC will answer all questions from all such vendors by _____, in writing. AAC will make the answers available to all vendors at the same time.

G. Scoring of proposals. AAC has devised a scoring procedure in which 180 points is the maximum any proposal can be awarded. The allocation of those points is noted in each section and sub-section of this document. The scoring criteria are:

- a. Appropriateness of the proposed services or practices in meeting the requirements of providing ambulance service to Rapides Parish within the zones set out in the Rapides Parish Response Time Zone Map (Exhibit A).
- b. Extent to which the proposal, when enacted, would enhance the overall ambulance system parish-wide;
- c. The expected effectiveness of the proposed methods;
- d. Degree to which the approach embodies sound management practices;
- e. Degree to which the approach appears based on reliable information;
- f. Acceptability of fees, provisions for hardship cases and focus on cost control.

H. Scoring Body and Decision-Making Process. The AAC will score all proposals that meet the requirements herein. The RFP specifies the maximum number of points for each section. The AAC will follow that scoring plan.

The AAC may require oral presentations from Proposers. In assigning points to each section of the written proposals, members of the AAC may take into account their findings from oral presentations. The AAC may establish appropriate requirements Proposers must follow during oral presentations. Prior to oral presentations (if held), the AAC will send each Proposer a list of questions about its Proposal. At its oral presentation, each Proposer must be prepared to answer those questions. Material presented and submitted must be limited specifically to the questions the AAC has raised. At no time other than oral presentations before the AAC may a Proposer submit additional written material to supplement the Proposal. Thus, no Proposer may materially change its original Proposal in mid-stream.

The AAC will report to the full RPPJ members scores of each Proposal, for every section, as well as a composite score for each Proposal from adding all committee members scores together. If a majority of the full RPPJ rejects the Ambulance Advisory Committees report, then the full AAC will re-examine the scores and select a Proposal or reject all proposals.

Once the RPPJ has accepted the Ambulance Advisory Committees report, then RPPJ shall vote to select a sole provider of all emergency and nonemergency ambulance service.

- I. **Prohibitions:** To help ensure an RFP process that is fair, open, efficient and orderly, leading to selection of a winner based on merit, AAC mandates the following:

From the date this RFP document is released and until the RPPJ announces the Proposer/Provider with which they will negotiate a contract, employees, agents and representatives of any entity developing or submitting a proposal may not contribute directly or indirectly through a third party, anything of value whatsoever, to voting members of or staff support person(s) for the Ambulance Advisory Committee and the Police Jury or any municipal governing body.

From the day this RFP is issued to the day the contract is awarded; no Proposer may approach managerial or non-managerial, direct patient care personnel or their patients in hospitals, nursing homes or other medical facilities in the Parish to promote its candidacy for the contract or to solicit support for the Proposer.

- J. **High Performance Required.** AAC and the RPPJ will hold the successful Proposer to stringent performance requirements. The contract will heavily emphasize contractor results and accountability. Financial penalty for failure to deliver on commitments will be defined. Therefore, this is not an enterprise in which level of effort will suffice; only performance meeting or surpassing requirements will be accepted. By turning in a proposal, a vendor accepts this provision and commits to perform as required.
- K. **Calendar for Naming Winner, Negotiating Contract and Inaugurating Service.** By _____, AAC will announce its recommendation of the Proposer to the RPPJ. It is the goal to consummate a contract with a Proposer/Provider by _____, and to have all provisions of the contract implemented no later than _____.

III. **Topics that Must Be Addressed in Each Bidder's Proposal**

Each Proposer is required to address the following topics, in the order given below. The table of contents and text must closely follow the order of these sections, identified as letters A through O, including sub-points of each. Responses to each section **must be succinct.**

- A. **Service Offered to Rapides Parish and any municipalities within Rapides Parish. (5 points)**

Proposer shall identify the services offered to the Parish by providing a checklist as follows:

1. ___ Basic life support emergency and nonemergency ambulance service
2. ___ Advanced life support emergency and nonemergency ambulance service
3. ___ Specialty care ambulance service in which the Proposer supplies specialized vehicle(s), specialty equipment, and specialty personnel
4. ___ Coordination with non-transport first response agencies
5. ___ NIMS complaint disaster planning and response
6. ___ Public education and public information
7. ___ Air Medical Transport Coordination
8. ___ Other

B. Compliance. (5 points)

Explain how you will comply with all applicable laws, standards, regulations, including but not limited to the following.

1. State of Louisiana laws.
2. Rules of the State of Louisiana Department of Health and Hospitals.
3. Ordinances, rules and policies of Rapides Parish.
4. HIPAA. The Proposer shall submit copies of policies and procedures to ensure that it will adequately safeguard any protected health information it receives or creates. Policies and procedures must be consistent with the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA). Proposal must include a copy of Proposer's standard Business Associate Agreement.
5. Federal anti-kickback compliance. The Proposer shall submit documents to describe its processes to ensure compliance with the federal anti-kickback statute that applies to any party who solicits or receives illegal remuneration in return for patient referrals.

C. Administration / Leadership. (10 points)

This section examines the Proposer's leadership system and leaders' promulgation of values, performance expectations, customers focus, learning, and adaptation.

1. Provide an organizational chart that includes specifying the management positions and where they will be based.
2. Will you have an administrator on-site with the ability to make decisions to deal with issues timely and will attend Ambulance Advisory Committee meetings.
3. Explain how you will provide medical direction for your service and are you willing to provide medical direction for all emergency response agencies in Rapides Parish.
4. Any of the administrator positions not fulfilling their duties will be recommended for removal by the Ambulance Advisory Committee.

D. Strategic Planning, including Data Collection, Analysis & Reporting. (10 points)

1. Describe your process for creating organizational strategy. Identify forms of information the organization uses to support key processes towards the goal of continuous improvement of performance.
2. Describe how performance relative to plan is tracked. Describe how data from all parts of the organization are integrated and analyzed to assess overall organization performance. Describe how principal financial and non-financial measures are integrated and analyzed to monitor and enhance performance clinically, operationally, in human resources and in support services.
3. Enumerate Proposer's regular reports by which AAC can evaluate Proposer's performance.
4. Provide a sample of the report that will be utilized to measure emergency and non-emergency response times.

E. Standard of Care and Continuous Quality Improvement. (20 points)

The term "Standard of Care" means the federal, state and local laws, ordinances, policies, rules and regulations collectively, that govern all clinical and operational aspects of the EMS system, including response time requirements. **In succinct overview or summary form**, the Proposer must describe:

1. Priority dispatch protocols and pre-arrival instructions, with emphasis on implementations that surpass industry-recognized standards
2. Medical protocols for ambulance crews
3. Protocols for selecting destination hospitals in life-threatening incidents as well as in non-life-threatening incidents where the patient expresses no hospital preference
4. Standards governing quantity and reliability of on-board equipment and supply inventories for ambulances
5. Standards for training and certifying medical call-takers and ambulance crew members (including drivers).
6. A *pro forma* System Status Plan demonstrating that Proposer's resources will be deployed so as to meet the System Standard of Care.
7. Linkage with first responder agencies: Describe Proposer's methods for linking successfully with first responder agencies, in planning, operations and on-going enhancement of joint service to the community.
8. Linkage with all healthcare entities: describe proposer's methods for linking successfully with first responder agencies in planning, operations and on-going enhancement of joint service to the community.

9. Mutual aid arrangements: Describe Proposer's approach to securing and maintaining mutual aid pacts with other providers outside the Parish.
10. Continuity of care during periods of high call volume: Describe ability and plans to meet unexpected increases in call demand, both short-term and long-term, without compromising quality of care.
11. Quality assurance and improvement. At a minimum, address the following:

- a. Describe Proposer's methods of quality assurance and improvement as related to

- (1) Selection and retention of medical directors with attention to credentials and experience in emergency medicine and in physician oversight of EMS systems.
- (2) How the Proposer will build and maintain accountability to the local healthcare providers.
- (3) How the Proposer integrates quality assurance and improvement into clinical employee training, certification, performance monitoring, remediation and rewards and advancement opportunities
- (4) How the Proposer applies quality assurance and improvement to selecting and maintaining clinically-accepted equipment, including the maintenance of same
- (5) How the Proposer will keep disaster response plans current and test those plans in exercise scenarios with Rapides Parish emergency management officials and appropriate others.
- (6) How quality assurance and improvement is integrated in relations with first responders
- (7) How quality and assurance is integrated with healthcare agencies.
- (8) How quality assurance and improvement in integrated in community education programs

- b. Response time performance and reliability:

Describe in detail your plan for providing the lowest response times for the greatest number of people. This includes both emergency and non-emergency. For emergency responses, relate your answers to this question to the response time zone map attached to this RFP and the maximum allowed response times noted thereon. Proposed response times should not be greater than the maximum allowed response times noted on the attached response time zone map. For non-emergency responses and "emergent ambulance calls from a hospital", relate your answers to

Article III, Section 4 (L) & (M) and Exhibit A of the Parish Ambulance Services Ordinance.

F. Human Resources. (5 points)

This section examines Proposer's efforts enabling employees to achieve their full potential, aligned with organizational objectives. Proposer must discuss its work to build and maintain a work environment and work climate conducive to excellent performance, job satisfaction, and personal and organizational growth.

1. Briefly describe Proposer's philosophy and practices for engaging the entire team in creating and maintaining a desirable workplace.
2. The proposal shall commit to providing -- and succinctly describe -- a comprehensive program for recruitment, applicant screening, new hire orientation, supervision and retention. The program shall be designed to attract and select qualified candidates for employment; to orient and prepare new employees thoroughly for functioning in the Rapides Parish EMS system, and to continuously monitor, coach and enhance those employees performance throughout their careers with Proposer.
3. Describe how managers are selected and trained.
4. The Proposer shall describe its continuing education programs for field crews, communication center personnel and appropriate other team members (including study of chemical, biological, radiological and nuclear threats).
5. Describe any program to enlist the citizenry in preventing, preparing for and responding properly to medical and trauma emergencies. Said program must seek continuously to elevate citizens' understanding of, participation in and support for the EMS and ambulance system in the Parish. Include approach to working with mass media.
6. The provider shall describe how the telecommunicators will hold the certification from either the National Academy of Medical Dispatch (NAEMD) or the Association of Public Safety of Communication Officials (APCO EMD).

G. Fleet, Equipment and Supply Maintenance. (10 points)

1. State the minimum number and type of ambulances to be based in Rapides Parish. State that all ambulances and equipment will comply with state law.
2. Describe any specialty care vehicles the Proposer would provide and base in Rapides Parish.
3. Describe the program for maintaining vehicles, equipment and supplies. Specifically address Proposer's management of incidents that prevent an ambulance from responding to or transporting a patient, or failure of a piece of equipment the patient needs. Describe methods to minimize the occurrence of such incidents, including the tracking of such incidents.

4. Provide the qualifications of personnel who will maintain vehicles and equipment and describe the facility for conducting such work. If those personnel and facilities will be located outside Rapides Parish, give the location and describe means to keep in the Parish at all times sufficient volumes of reliable ambulances and reliable patient care equipment.
5. Describe the Proposer's vehicle replacement practices. Address the points at which are units taken out of service and replaced with newer models.
6. Describe the recordkeeping system Proposer will employ in controlling medical supply inventory, so as to assure sufficient quantities for normal as well as exceptionally high levels of demand for service.
7. Describe the system for distributing medical supplies and equipment. Include practices for re-supply of first responder services.
8. Provider will describe how supplies and drugs are furnished for provider, fire department and police department use.
9. Will you provide a biohazard waste disposal service for all first response agencies in Rapides Parish? If so, describe how will you provide such services?

H. Communications. (20 points)

This section covers Proposer's communications apparatus, internally and externally.

1. Will proposer commit to maintaining a single point for receipt of and dispatch for calls (that is, a communication center) based in Rapides Parish.
2. How do you propose to comply with the Ordinances standards for call-taking and dispatch.
3. Describe any automated call-taking and dispatching aids the Proposer would use to help ensure high performance.
4. Discuss radio (fixed, mobile and portable), paging and telephone systems to be used, including those which link to other agencies.
5. Propose and discuss a system that will record radio and telephone conversations involving the communication center. Discuss procedures and uses of such recordings. Proposer shall commit to make such recordings readily available to appropriate RPPJ Officials and AAC, within the bounds of applicable law.
6. Provider will indicate how each vehicle will be equipped with real time automatic vehicle locator (AVL) systems compatible with and able to communicate with the CAD system of the Rapides Parish Communications District.

I. Customer and Market Focus. (20 points)

This section examines how the organization determines requirements, expectations, and preferences of customers and markets. The section also

examines how the organization builds relationships with customers and determines their satisfaction.

1. Complaint and dispute resolution. Proposer shall describe its processes for receiving, responding to and deriving benefit from complaints and grievances from patients / surrogates, health care professionals, the Parish, employees and other customers. Take into account interaction with the AAC as specified in the Parish Ambulance Services Ordinance.
2. Describe other means by which Proposer will monitor customer satisfaction, encourage consumer input and then provide feedback to those who make input, including matters other than complaints and compliments.
3. Describe how the provider will coordinate with the Contract Administrator.

J. Experience, Financial Position and Readiness to Serve the Parish. (20 points)
This section examines the proposing organization's (1) record in key business functions, (2) readiness to serve the ambulance needs of the Parish, including those resulting from disasters, and (3) readiness to contribute to the development and advancement of the Parish. *Succinctly* address the areas below. Lengthy responses may result in a lower score.

1. **EMS Experience.**
 - a. Experience serving ALS ambulance contracts. In table form, list all 9-1-1 advanced life support ambulance contracts held with Parish or County Governments for the last five (5) years. Specify the areas served and include the name, address and phone number of the external contract manager or local regulator.
 - b. Previous ambulance service to Parishes and / or Counties similar to Rapides Parish. Describe experience providing ambulance service to Parishes or Counties similar to Rapides Parish in land area, population and demographics. Specify the area served and the length of time serving that locale. Add name, address and phone number of the local outside authority overseeing Proposer's work.
2. **Financial Position.**
 - a. Provide the last two (2) complete audit reports and a Dun and Bradstreet "Comprehensive Insight Plus Report" for the proposing entity and, if applicable, its parent company.
 - b. Investigations and Resolutions. Describe any and all federal, state or local legal or regulatory investigations, findings, actions or complaints and their respective resolutions for Proposer's sites in the last five (5) years.

3. Recognitions and Distinctions.

- a. Awards. Document one to five national, state or local awards, total, received by your organization or key personnel in the past three (3) years. That is, for the sake of brevity, document no more than five (5) such awards at all levels combined (national, state and local together), not five (5) awards for each level.
- b. Accreditation. Indicate if the Commission on the Accreditation of Ambulance Services has accredited your organization or operations thereof.
- c. Industry Affiliations. Document one to five affiliations, total, that your organization has maintained with national, state or local entities (specifically related to the ambulance industry) for the last five (5) years. That is, for the sake of brevity, document no more than five (5) such affiliations at all levels combined (national, state and local together), not five (5) affiliations for each level. Indicate Proposer's commitment to abide by said entities' codes of ethics.

4. Major Disaster Considerations

- a. Identify a variety of specific disasters in which the Proposer was significantly involved as a responder, in the past fifteen (15) years. Briefly discuss Proposer's role in those incidents.
- b. Specify number of additional front-line ambulance crew and supervisory personnel, plus additional ambulances that the Proposer on its own (that is, without having to rely on mutual aid with other entities) can deliver to the Parish in a major disaster within ninety (90) minutes and within one hundred fifty (150) minutes of the call for such resources.
- c. Discuss back-up communications resources during disasters.
- d. Discuss experience relying on other communication centers when a disaster or other developments have made it difficult for the primary center for a given locale to perform its duties.
- e. Describe back-up resources for vehicle maintenance and equipment maintenance, including additional maintenance personnel, tools and maintenance facilities, which can be relied upon in a disaster or other circumstance that prevents the performance of such functions with the personnel, tools and facility which are the Parish's primary resource for such services.

- f. Identify sources of additional Physician support Proposer can call in the event of a large disaster. Describe Proposer's experience in providing additional Physician support in large disasters.
- g. Discuss Proposer's approach to providing long-term support for the local operation in the Parish, in the event of a protracted disaster in the Parish. Include elements of quality assurance specific to long-term disaster support for the Parish.

K. Proposed Price with Cost Controls. (20 points)

This section examines the Proposer's pricing and ways the Proposer will help control costs associated with the ambulance system, including potential costs to the Parish and Municipalities.

- 1. **Reducing Local Government's Liability.** Commit to reduce liability to the Parish and Municipalities by:
 - a. Maintaining a comprehensive internal compliance program.
 - b. Providing a comprehensive safety and risk management program.
 - c. Indemnifying/holding the Parish harmless. Proposer shall indemnify, defend, save and hold harmless RPPJ, AAC and RPASAB, its members, officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by contractor, its subcontractors, suppliers, agents, or employees or due to any negligent act or occurrence or any omission or commission of contractor, its subcontractors, suppliers, agents or employees.
 - d. Providing Insurance as Required. Proposer must demonstrate its ability to secure insurance from an insurance provider authorized to do business in Louisiana. Coverage must insure the public from any loss or damages arising to any person or property due to negligent operation of Proposer or its staff. The successful Proposer shall supply certificate of insurance naming the Parish as additional insured. Coverage must provide for recovery in amounts at least equal to those specified in the Parish Ambulance Service Ordinances.
- 2. **Performance Security.** Describe steps to minimize chances Proposer may fail to sustain uninterrupted ambulance service should proposer be selected as the ambulance provider for Rapides Parish. Steps must include:

- a. Proposal Bid Bond. All proposals shall be accompanied by a bid bond in the amount of \$5,000.00 (five thousand dollars) made payable to RPPJ. RPPJ will return bid bonds to unsuccessful Proposers within ten (10) business days after the RPPJ announces a contract winner, unless, upon investigation, it is found that the Proposer has provided false and misleading information about itself. The successful Proposer's bond will be returned on signing the contract. No interest shall be paid on these bonds.
- b. Performance Bond. Proposals must contain a binding commitment that, if chosen as the Rapides Parish ambulance provider, Proposer shall provide RPPJ a Performance Bond of \$1,000,000.00 (One million dollars), payable to RPPJ upon the declaration, with cause, that the vendor is in default or breach. RPPJ will require presentation of the Performance Bond prior to executing the contract. The quality of the surety will be evaluated.

The Proposal Bid Bond is subject to forfeit if the successful Proposer fails to execute the written contract, furnish the required Performance Bond or satisfy all conditions connected with consummating the contract within a reasonable time set by the AAC.

3. **Safety Program.** Describe your safety / risk management program. Include elements related to chemical, biological, radiological or nuclear threat.
 - a. Summarize policies to minimize the risk of disease or injury to employees, patients and all others with whom Proposer's team interacts.
 - b. Briefly describe training, monitoring, corrective action, reinforcement of and reward for behaviors conducive to safety.
 - c. Describe equipment, technologies and vaccinations Proposer would use specifically to enhance safety of employees, patients and others.
 - d. Discuss organization's current studies and / or current field tests on additional safety-focused equipment / technology Proposer may adopt.
 - e. Discuss methods of promoting employee health and wellness.
4. **Fees for Consumers, including Membership**

- a. Provide initial service rates/charges you will request for all services provided to consumers in the Parish.
- b. Project increases in consumer fees over the next four (4) years. Take into account related content in the Parish Ambulance Service Ordinances.
- c. Describe billing practices.
- d. Delineate policies for accommodating hardship cases.
- e. If the Proposer will charge community groups, schools or churches for stand-bys, such as at festivals and football games, or charge for CPR courses or similar public training or for other presentations, specify fees.
- f. Discuss any membership / subscription program Proposer may offer in the Parish. Highlight fees, persons covered in a household and discounts.
- g. Describe what standard contract provider will offer all hospitals in Rapides Parish. Include a description of how the contract will address the following:
 - When the transport is not considered a medical necessity as defined by Center for Medicare and Medicaid Services ("CMS") in 42 CFR Part 410.40 ("Medical Necessity"), and the payer is Medicare or Medicaid.
 - When the request is Pre-authorized, scheduled or requested by FACILITY.
 - When the patient is indigent
 - When the transport is for roundtrip transport of patients covered by FACILITY'S inpatient Medicare DRG, Medicaid DRG, Consolidated Billing or Prospective Payment System guidelines.
 - Emergent transfers-regardless of ability to pay

- L. Time required for "Ramp-up" to Full Compliance. (10 points)**
Describe your procedure and time allotted for "Ramp-up", if selected.

Proposer must certify that it will be fully compliant with the requirements of the Rapides Ambulance Service Ordinances – Chapter 4 ½ and contract with RPPJ on or before _____. The certification must be in the form of, "Barring unforeseen circumstances outside our control or any extraordinary

provisions negotiated in the contract with the RPPJ, we will be fully compliant with the Rapides Parish Ambulance Service Ordinances – Chapter 4 ½ and contract with the RPPJ on or before _____.

M. Paramedic on Ambulances. (5 points)

Specify exactly how you intend to comply with the requirement that a paramedic be present on every emergency transport.

N. Parish Ordinances. (15 points)

Provide any additional information as to how you plan to operate in full compliance with the Rapides Parish Code of Ordinances , Section 4 ½, Article I through Article VI, which are hereby incorporated herein by reference, in particular Article III, Section 4(A).

O. Provide any additional information which you think will enhance your position in the rating. (5 points)

Scoring Summary for RFP No. _____	
Services offered to Rapides Parish and any municipalities within Rapides Parish	5 points
Compliance	5 points
Administration/Leadership	10 points
Strategic Planning, including Data Collection, Analysis & Reporting	10 points
Standard of Care and Continuous Quality Improvement	20 points
Human Resources	5 points
Fleet, Equipment and Supply Maintenance	10 points
Communications	20 points
Customer and Market Focus	20 points
Experience, Financial Position and Readiness to serve the Parish	20 points
Proposed Price with Cost Controls	20 points
Time required for “Ramp-up” to Full Compliance	10 points
Paramedic on Ambulance	5 points
Parish Ordinances	15 points
Any Additional Information to Enhance your Position in the	5 points

Draft: 11/13/2024

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Rating	
Total	180 points

**AN ORDINANCE SUPPLEMENTING, AMENDING AND RE-ENACTING
CHAPTER 4 ½ OF THE COMPILED ORDINANCES OF RAPIDES PARISH,
LOUISIANA RELATIVE TO AMBULANCES AND MEDICAL TRANSPORTATION;
AND FURTHER PROVIDING WITH RESPECT THERETO.**

WHEREAS, the Rapides Parish Police Jury finds it to be in the public interest to make a comprehensive revision of those provisions of the Compiled Ordinances of Rapides Parish, Louisiana governing Ambulance service in the unincorporated areas of Rapides Parish;

NOW, THEREFORE:

BE IT ORDAINED by the Rapides Parish Police Jury in legal and regular session that:

SECTION ONE

The Chapter 4 ½ of The Compiled Ordinances of Rapides Parish, Louisiana relative to Ambulances is hereby revised and re-enacted, in its entirety, to read as follows:

**Chapter 4 ½
AMBULANCE SERVICES**

ARTICLE I. IN GENERAL.

SECTION 1. Name.

This Ordinance shall be known as the Uniform Ambulance Service Ordinance.

SECTION 2. Purpose and Intent.

In order to ensure that quality ambulance service is available to all residents of Rapides Parish, this Ordinance is intended to provide for the License of a sole licensed provider for ambulance service in Rapides Parish, Louisiana, and to provide for the uniform regulation of ambulance service throughout Rapides Parish.

SECTION 3. Findings and Declaration.

The Rapides Parish Police Jury, in accordance with La. R.S. 33:4791.1, does hereby find and declare the following:

- A) Providing consistent, high-quality emergency and non-emergency ambulance services, along with all associated operations carried out by qualified personnel equipped with Advanced Life Support equipment, is crucial for the health, safety and welfare of the citizens of Rapides Parish.
- B) Exclusive access by an ambulance service, for the provision of emergency medical services, to the 911 or other emergency communication dispatcher in

Rapides Parish is essential to maintaining quick response time and consistency of care

- C) It is in the best interest of the citizens of Rapides Parish to License, in accordance with the provisions of this Ordinance, an exclusive Provider of emergency and non-emergency ambulance service in Rapides Parish. Such an exclusive License will best allow the Rapides Parish Police Jury to demand accountability and performance from that Provider with respect to response times, and to guarantee the stability and accessibility of ambulance service in Rapides Parish for a set term.

SECTION 4. Territorial Applicability.

Upon adoption by the Rapides Parish Police Jury, the provisions of this ordinance shall become effective within the unincorporated areas of Rapides Parish.

SECTION 5. Cooperation with Other Local Governing Authorities.

The Rapides Parish Police Jury authorizes its President to enter into such Local Services Agreements and/or Cooperative Endeavor Agreements with the governing authority(s) of any municipality(s) as are necessary and proper to use the Rapides Parish Police Jury (RPPJ) and the Rapides Parish Police Jury Ambulance Service Advisory Board (RPASAB) to periodically select and license a sole provider of ambulance service in Rapides Parish and to provide for the uniform regulation and oversight of such service throughout Rapides Parish pursuant to the provisions of this Ordinance.

SECTION 6. Definitions.

6.1. Advanced Life Support Transport (ALS).

- A) **Advanced Life Support Ambulance Service** - means the level of service attained when (i) the Ambulance Service Provider is licensed as an advanced life support ambulance service by the Louisiana Bureau of EMS and (ii) the Ambulance Service Provider's vehicles are permitted as advanced life support vehicles by the Louisiana Bureau of EMS and each Ambulance is occupied by at least one ambulance driver certified as an EMT, Advanced EMT or Paramedic, and at least one patient attendant minimally certified as a Paramedic by the Louisiana Bureau of EMS.
- B) **Advanced Life Support Personnel** - means an individual trained to the level of Advanced EMT or Paramedic as defined by State laws and regulations, who is qualified to perform enhanced advanced skills that include being able to administer a limited number of medications and perform other interventions.
- C) **Advanced Life Support Assessment** - means an assessment performed by an ALS crew as part of an emergency response that was necessary because the

patient's reported condition at the time of dispatch suggested that ALS intervention was needed. An ALS assessment does not necessarily result in a determination that the patient requires an ALS level of service.

D) **Advanced Life Support Intervention** - means a procedure that is in accordance with State and local laws, beyond the scope of authority of an Emergency Medical Technician. These procedures include, but are not limited to:

- Intravenous therapy
- Manual defibrillation/cardioversion
- Endotracheal intubation
- Central venous line insertion or monitoring
- Cardiac pacing
- Chest decompression
- Surgical airway
- Intraosseous lines
- Intravenous, intramuscular or subcutaneous medication administration
- Inhalation, sublingual or rectal medication administration
- Monitoring of pulse oximetry
- Monitoring of end-tidal carbon dioxide

E) **Advanced Life Support Transport** - means transportation by ground ambulance vehicle permitted at the ALS level by the State and Parish, medically necessary supplies and services and either an ALS assessment by ALS personnel or the provision of at least one ALS intervention. Patients with Emergency Medical Conditions as defined in 6.8 shall be provided with ALS Transport.

6.2 **Basic Life Support (BLS).**

Means transportation by ground ambulance vehicle and medically necessary supplies and services, plus the provision of BLS procedures as defined by the Louisiana Bureau of EMS. The ambulance must be staffed by a driver who is, at a minimum, qualified as an EMT and a patient attendant who is, at a minimum, qualified as an EMT.

6.3 **Ambulance Committee.**

The Rapides Parish Ambulance Committee (RPAC) of the Rapides Parish Police Jury (RPPJ) is hereby created and shall administer the Operations Contract and serve as the regulatory entity for the ambulance ordinances and all medical transportation providers within the Parish. Said Committee shall consist of three (3) voting members to be appointed by the Rapides Parish Police Jury. The Committee members may be Rapides Parish Police Jury members.

The Contract Administrator shall serve in an ex-officio capacity on the Committee.

6.4 **Contract Administrator.**

Shall mean the person appointed by the Rapides Parish Police Jury to administer the Ambulance Ordinance and Operations Contract. All communications between the Parish, Cities, RPASAB and the Provider will be facilitated the Contract Administrator. The

Police Jury shall fix the compensation, if any, of the Contract Administrator. The Legal Representative for the Rapides Parish Ambulance Service Advisory Board (RPASAB) may also serve as the Contract Administrator.

6.5 Ambulance and Medical Transportation Vehicles.

AMBULANCE. Means any authorized emergency vehicle, permitted as an ambulance by the State Bureau of EMS, equipped with warning devices, designed and operated as a part of a regular course of conduct or business to transport a sick or injured individual or which is advertised or otherwise held out to the public as such. The Provider may use Parish-permitted ambulances for Non-Ambulance Medical Transportation Service (NAMTS) but NAMTS providers may not transport emergency patients in NAMTS vehicles. The RPAC may establish minimum standards for all medical transportation vehicles, including, but not limited to: ALS Ambulance Vehicles; BLS Ambulance Vehicles; and Emergency Medical Response Vehicles ("EMR Vs").

NON-AMBULANCE MEDICAL TRANSPORTATION VEHICLE. Means any wheelchair van or similar non-ambulance vehicle operated by a Non-ambulance Medical Transportation Service (NAMTS) provider. NAMTS providers may not transport emergency patients in NAMTS permitted vehicles. The RPAC may establish minimum standards and licensing requirements for all Non-ambulance Medical Transportation Vehicles. See Article IV.

6.6 Ambulance Service or Ambulance Provider.

"Ambulance Service" or "Ambulance Provider" means any person, firm, association, or government entity licensed by the State Bureau of EMS, owning, controlling, or operating any business or service which furnishes, operates, conducts, maintains, advertises, engages in, proposes to engage in, or professes to engage in the business or service of transporting, in ambulances, individuals who may need medical attention during transport. This applies to Emergency Ambulance Calls and Non-emergency Ambulance Calls. However, "ambulance service" and "ambulance provider" shall not include any of the following:

- A) A volunteer nonprofit organization or municipal nonprofit organization operating an invalid coach or coaches.
- B) An entity rendering assistance to a licensed ambulance or ambulances in the case of a major disaster.
- C) A licensed hospital provides non-ambulance transportation when such transportation originates at a licensed hospital.
- D) A licensed hospital providing non-emergency transportation from its campus to a long-term care or rehabilitation facility.
- E) An entity operating an ambulance or ambulances from a location outside of the state to transport patients from a location outside of the state to a location inside

the state or to transport a patient or patients from a medical facility inside of the state to a location outside of the state.

- F) An entity providing transportation to employees who become sick or injured during the course of their employment from a job site to the nearest appropriate medical facility.

6.7 Emergency Medical Condition.

Shall mean a medical condition manifesting itself by acute symptoms of sufficient severity (including severe pain, and/or symptoms of substance abuse) such that a prudent layperson, who possess an average knowledge of health and medicine, could reasonably expect the absence of immediate medical attention to result in placing the health of the individual (or, with respect to a pregnant woman, the health of the woman or her unborn child) in serious jeopardy, serious impairment to bodily functions, or serious dysfunction of any bodily organ or part. Except in major catastrophes and in disaster situations (as declared by appropriate elected officials) only ambulances that are permitted at the ALS level with ALS personnel may transport patients with Emergency Medical Conditions.

6.8 Emergency Ambulance Call.

Shall mean a situation that is classified (at time of dispatch) as a priority one or two under the Emergency Dispatch protocols established by the NAEMD (National Association of Emergency Medical Dispatch) or APCO (Association of Public Safety Communications Officials), or when the exact circumstances are unknown, but the nature of the request is suggestive of a true emergency where a patient may be at risk. ALS and BLS ambulances or Emergency Medical Response Vehicle (EMRV) may respond to Emergency Ambulance Calls, but only ALS ambulances may transport patients with Emergency Medical Conditions.

6.9 Emergent Ambulance Call from a Hospital.

Shall mean a call that, at the time the call is made, presents circumstances in which there is an immediate need for a patient to be transported by Ambulance from a hospital in Rapides Parish (the "originating hospital") to another hospital, inside or outside Rapides Parish, so that the patient can receive a higher level of care or medical services that are not available at the originating hospital, and the physician ordering the ambulance transport or otherwise referring the patient to another hospital certifies that a delay in the transport is likely to have an unfavorable impact on the patient's outcome.

6.10 Non-emergency Ambulance Call.

Non-emergency Ambulance call means a call for ambulance service that is not an Emergency Ambulance call. Non-emergency transportation by ambulance is appropriate if either: the patient is bed-confined, and it is documented that the patient's condition is such that other methods of transportation are contraindicated; or, if the patient's medical condition, regardless of bed confinement, is such that transportation by ambulance is medically required.

6.11 **Emergency Mode.**

Means an ambulance or EMRV operating with emergency lights and warning siren (may use air horn in addition to siren) while engaged in an Emergency Ambulance call. Drivers of ambulances and EMRV's shall operate in the emergency mode with warning lights and siren at all times while engaged in an Emergency Ambulance call if they are operating the emergency vehicle in a manner to take exemption to the traffic laws and rules of the road which may be allowed by State law, so as to warn other drivers of non-emergency vehicles to yield the right of way of the authorized emergency vehicle. Ambulances and EMRV's may use emergency warning lights only, if they are engaged in an Emergency Ambulance call and they are stopped or parked or if they are moving and operating the vehicle in a manner so as to abide by all traffic laws and regulations stipulated in State law. No driver of any ambulance or EMRV shall assume any special privilege from traffic laws and regulations except when such emergency vehicle is operated in emergency mode, with warning lights and siren, while engaged in an Emergency Ambulance call.

6.12 **Emergency Medical Response Vehicle (EMRV).**

Means a marked emergency vehicle with fully visual and audible warning signals operated by the Parish-licensed ambulance service, the primary purpose of which is to respond to the scene of a medical emergency to provide emergency medical stabilization or support, or command, control, and communications, but which is not an ambulance designed or intended for the purpose of transporting a victim from the scene to a medical facility regardless of its designation. Included are such vehicles referred to but not limited to the designation as "sprint car", "quick response vehicle", "special response vehicle", "triage trucks", "staff cars", "supervisor units", and other similar designations. - Personnel operating EMRVs must be certified as either EMT, Advanced EMT or Paramedic.

6.13 **Emergency Facilities.**

Are those facilities that include as part of their mission providing for the treatment of patients with life- or limb-threatening conditions. They meet or exceed the Emergency Care Guidelines of the American College of Emergency Physicians, and they receive ambulance patients with Emergency Medical Conditions.

6.14 **Emergency Medical Services Driver (EMSD).**

An individual who is authorized to drive an ambulance in the Parish. At a minimum, they must be trained and certified as an Emergency Medical Responder and have successfully completed an emergency ambulance driving course with current certification as approved by the Ambulance Committee. EMT, Advanced EMT, and Paramedics may also function as EMSD if they successfully complete an emergency ambulance driving course with current certification as approved by the RPAC.

6.15 **Ambulatory Care Facilities.**

Provide primary medical care services and may be accessible without prior doctor-patient relationship or without an appointment.

6.16 **Call Response Measurements.**

The following definitions shall be used as time measurements for the ambulance provider licensed pursuant to this Ordinance. All times shall be recorded in hours, minutes and seconds. These measurements shall be utilized by the RPAC to determine licensed ambulance provider's compliance with performance criteria. All of the below listed times shall be based on transporting units only.

- A) **Fractile Response Time.** Percentile of a specific category of requests for ambulance service that are appropriately answered within a stated response time goal or standard. A fractile response time requirement can be expressed as follows: Every calendar month, the Provider will have an ALS ambulance staffed as required, on the scene of at least X percent of all (enter level of call here, such as "presumed life threatening") emergency calls in (a specific jurisdiction) in Y minutes or less. An example of this wording follows: "Every calendar month, the Provider will have an ALS ambulance staffed as required, on the scene of at least 90% (ninety percent) of all presumed life-threatening presumed life- threatening emergency calls inside Zone 1 of "Exhibit A" in eight minutes zero seconds or less.
- B) **Call Received Time.** This time is when the EMS telecommunicator has answered a call for service or when the call has been transferred from the Rapides Parish 911 Call Center.
- C) **Enroute Time.** This time is when the assigned unit is notified of assignment to a specific call by the communications center and declares itself to be enroute.
- D) **On-Scene Time.** This stage begins when the ambulance unit - declares itself on-scene, (the unit is fully stopped at the location where the ambulance shall be parked while the crew exits to approach the patient or when it arrives at a staging area because of hazardous materials, violent crime scenes, etc.) and ends when the ambulance unit declares itself to be enroute to a destination.
- E) **Response Time.** Elapsed time measurement that begins at the Call Received Time and ends when an assigned ambulance unit capable of ALS transport declares itself on-scene at the assigned location or staging area.

6.17 **Emergency Medical Services.**

Emergency Medical Services ("EMS") means the following pre-hospital and inter-hospital services:

- A) **Access and Coordination** - The answering and processing of telephone requests for Ambulance or Emergency Medical Responder Services, including EMS dispatching, emergency and non-emergency; the providing of medical pre-arrival instructions to callers by telephone; but excluding the process of 911 complaint-taking when the caller is immediately transferred to the EMS Control Center;

- B) **Medical Transportation** - Transportation and services by either a Permitted Ambulance (ALS or BLS) or Non-Ambulance Medical Transportation Service vehicle.
- C) **On-line Medical Direction** - On-line medical direction is the medical direction provided directly to prehospital providers by the medical director or designee either on-scene or by direct voice communication. Ultimate authority and responsibility for concurrent medical direction rests with the medical director. On-line medical direction in the Parish shall be sanctioned and coordinated by the Licensed Ambulance Provider.
- D) **Off-line Medical Direction** - Off-line medical direction is the administrative promulgation and enforcement of accepted standards of prehospital care. Off-line medical direction can be accomplished through both prospective and retrospective methods. Prospective methods include, but are not limited to, training, testing, and certification of providers; protocol development; operational policy and procedures development; and legislative activities. Retrospective activities include, but are not limited to, medical audit and review of care, direction of remedial education, and limitation of patient care functions, if needed. Various aspects of prospective and retrospective medical direction can be handled by committees functioning under the medical director with representation from appropriate medical and EMS personnel. The Off-line Medical Director is appointed by the Licensed Ambulance Provider and shall be a physician licensed to practice emergency medicine who is familiar with the pre-hospital emergency response system in Rapides Parish.

6.18 Provider's EMS Control Center.

The Provider's EMS Control Center is the communications facility operated by the Licensed Ambulance Provider which serves as the Provider's central EMS communications center.

6.19 Licensed Ambulance Provider.

The Licensed Ambulance Provider is the licensed provider for emergency ambulance services in Rapides Parish. The Licensed Ambulance Provider is authorized to enter into mutual aid agreements with other EMS, public safety and ancillary support agencies.

6.20 Medical Necessity for Ambulance Service.

Medical necessity is established when the patient's condition is such that use of any other method of transportation other than ambulance is contraindicated. In any case, in which some means of transportation other than an ambulance could be utilized without endangering the individual's health, whether or not such other transportation is actually available.

6.21 **Non-ambulance Medical Transportation Service or Medical Wheelchair Van Service.**

Non-ambulance Medical Transportation Service (NAMTS) or Medical Wheelchair Van Service means any person, firm, association, or government entity owning, controlling, or operating any business or service which furnishes, operates, conducts, maintains, advertises, engages in, proposes to engage in, or professes to engage in the business or service of transporting individuals in a vehicle other than an ambulance, with the following stipulations:

- A) Passengers do not require medical care, attention, or monitoring during transport; and
- B) Passengers do not require the assistance of an attendant during transport; and
- C) Passengers do not meet medical necessity requirements as defined in this Ordinance.
- D) Drivers must possess a valid driver's license and be State certified as an EMR, EMT, AEMT or Paramedic. See ARTICLE IV., SECTION 7 - "Driver and Pilot Qualifications" (1) (2) (3) (4) (5) (6) (7) (8)

6.22 **Operations Contract.**

Operations Contract means a contract between an Ambulance Provider and the Parish to provide Ambulance Service to the Parish in response to Emergency Ambulance Calls and Non-emergency Ambulance Calls within Rapides Parish.

6.23 **Provider.**

Provider means the entity providing Emergency and Non-emergency Ambulance Service to Rapides Parish pursuant to the Operations Contract.

6.24 **Patient.**

Patient means an individual who is ill, sick, injured, wounded, or incapacitated (physically or mentally), and who is in need, or is at risk of needing, medical care or assessment at the scene of a call and during transportation to or from a health care facility. Only licensed Ambulance Services may transport Patients as defined herein, and they must be transported in ambulance vehicles permitted by the State of Louisiana.

6.25 **License.**

Ambulance Service License - Every ambulance service provider as defined in SECTION 6.6 – "Ambulance Service or Ambulance Provider" responding to emergency ambulance calls and non-emergency ambulance calls originating in the Parish shall be required to obtain an Ambulance Service License pursuant to this Ordinance. This Ambulance Service License authorizes the provider to respond to emergency and non-emergency Ambulance Calls.

6.26 System Standard of Care.

System Standard of Care means the federal, state and local laws, and policies, rules, regulations and protocols that establish standards governing all clinical and operational aspects of the EMS system in Rapides Parish. Minimum requirements shall include, but not be limited to, the most current standards recommended by the Commission on Accreditation of Ambulance Services. The RPAC may establish additional minimum Standards of Care. The licensed ambulance provider shall maintain accreditation with the Commission on Accreditation of Ambulance Services during the term of the Contract. If the Licensed Ambulance Provider does not hold such accreditation at the commencement of the Contract, it must make application for such accreditation within one year from the commencement date of the Contract and must be accredited within two years.

6.27 Provider's Telecommunicator.

Provider's Telecommunicator shall hold the certification from either the National Academy of Emergency Medical Dispatch (NAEMD) or the Association of Public Safety Communication Officials EMD (APCO EMD). Only qualified telecommunicators shall be permitted to work in the Provider's EMS Control Center as call takers or dispatchers.

6.28 System Status Plan.

Status Plan means the plan and protocols for staffing, deployment, and redeployment of Ambulances which is developed and utilized by an Ambulance Service Provider, and which specifies how many Ambulances will be staffed and available within the Parish each hour of the day, each day of the week, including the locations of available Ambulances (not assigned to calls) within the Parish, specified separately for each hour of the day, for each day of the week and the remaining number of Ambulances then available in the system, and including protocols for event-driven redeployment of those remaining Ambulances. The Provider is responsible for development and implementation of the System Status Plan. The System Status Plan shall require enough units to meet emergency and non-emergency response times.

SECTION 7. Prohibited Acts.

Subject to the exemptions set forth in SECTION 8.1 – "Exemptions", it shall be unlawful and an offense for any person or any Ambulance Service Provider to commit any of the following acts:

- A) To perform duties as an EMS driver, attendant-, (EMR, EMT, Advanced EMT, Paramedic or pre-hospital RN or licensed physician), without a current valid certification issued by the Louisiana Bureau of EMS.
- B) To allow any person to work as an ambulance driver or attendant, without current valid certification issued by the Louisiana Bureau of EMS.
- C) To use, or cause to be used, an ambulance service other than the Ambulance Service Provider holding a valid Ambulance Service License pursuant to this Ordinance.

- D) For any person, firm or organization except Public Safety Agencies in Rapides Parish to respond to emergency or non-emergency ambulance calls that originate within Rapides Parish, other than the Ambulance Service Provider that is the holder of a valid Ambulance Service License issued pursuant to this Ordinance or without the express authorization of the Provider.
- E) To knowingly give false information to induce the dispatch of an Ambulance or Emergency Medical Responder.
- F) To operate an Ambulance in the Emergency Mode when not responding to an emergency ambulance call in compliance with this Ordinance;
- G) For any person, firm or organization to cause the use of non-emergency ambulance service that violates the provisions of this Ordinance.
- H) For an Ambulance Service Provider to bill a patient for services provided by firefighters, police officers, or other public employees acting as first responders. This provision shall not be applied to prevent an Ambulance Service Provider from billing a patient for medications, medical supplies, and the like used by firefighters, police officers, or other public employees acting as first responders where those medications, medical supplies, and the like were provided to or for such first responders by the Ambulance Service Provider
- I) It shall be a violation of this Ordinance for the Licensed Ambulance Provider, to fail to respond to an Emergency Ambulance Call originating within the Parish where there is a medical necessity for the service.
- J) To allow any person to work as a Telecommunicator without NAEMD or APCO EMO certification.

SECTION 8. Fines.

- A) In this Chapter, the term "Violation of this Ordinance" means: Doing an act that is prohibited or declared unlawful, by this Uniform Ambulance Service Ordinance or by rule or regulation authorized by said Ordinance; Failure to perform an act that is required to be performed by this Uniform Ambulance Service Ordinance or by rule or regulation authorized by said Ordinance; or
- B) In this Chapter, the term "Violation of this Ordinance" does not include the failure of a public employee or designee to perform an official duty unless this Uniform Ambulance Service Ordinance specifically provides that failure to perform the duty is to be punishable as provided in this Chapter.

- C) The imposition of a fine as set forth herein does not prevent the subject violation of this ordinance from being considered in connection with the revocation or suspension of a license, permit or franchise.
- D) Continuous or repeated violations of this Ordinance may be abated by injunctive or other relief, and the imposition of a fine under this section or any other provision of law does not constitute an election of remedies and shall not prevent an award of injunctive or other relief.

8.1 Exemptions.

Notwithstanding anything herein, it shall not be a violation of this Ordinance, and no Ambulance Service License shall be required, when a vehicle or Ambulance is:

- A) Responding to an emergency or non-emergency Ambulance Call at the request of the Licensed Ambulance Provider.
- B) A privately owned vehicle not ordinarily used in the business of transporting Patients who are sick, injured, wounded, incapacitated or helpless.
- C) A vehicle rendering services as an Ambulance in the event of a major catastrophe or emergency when Ambulances with permits based in the locality of the catastrophe or emergency are incapacitated or insufficient in number to render the services needed as determined by the Incident Commander(s).
- D) 1) An Ambulance transporting a Patient to a location within the Parish where the transport originated from a point outside the Parish; and, 2) an Ambulance operated by the same ambulance service as above, which transports the same Patient from the original destination within the Parish back to the original point of origin within twenty-four (24) hours of the original transport and the Patient (or a proper representative of the Patient) has specifically requested transportation by said ambulance service.
- E) An Ambulance operated by the same ambulance service provided by a governmental entity or political subdivision that transported a patient to a location within the Parish, that transports the same Patient from the original destination within the Parish back to the Patient's original point of origin outside the Parish when the Patient (or a proper representative of the Patient) has specifically requested transportation by said ambulance service because the patient receives such ambulance service without cost, or at a reduced cost, by virtue of being a citizen or resident of the governmental entity or political subdivision operating that ambulance service.
- F) A vehicle engaged in the intrastate/interstate transport of a Patient that originates outside the Parish.

- G) An ambulance service that responds with mutual aid and permission of the Provider, so long as the response is coordinated through the EMS Control Center and the Licensed Ambulance Provider determines that the ambulance service meets or exceeds the needs of the specific patient(s).

ARTICLE II. RAPIDES PARISH AMBULANCE SERVICE ADVISORY BOARD
(RPASAB)

SECTION 1. Name and Purpose.

In order that the local governing bodies will have the benefit of relevant technical and professional expertise there is hereby created the Rapides Parish Ambulance Service Advisory Board (RPASAB) which shall assist and advise the local governing bodies with respect to the selection of a sole provider for ambulance service in Rapides Parish and the regulation of such service as set forth herein.

SECTION 2. Member and Methods of Appointments.

The board shall consist of seven (7) members, appointed as follows for a term of two (2) years:

- 1) One (1) member of the board shall be the Chancellor of Louisiana State University at Alexandria (LSUA) or his/her designee.
- 2) The Mayor of the City of Alexandria and the Mayor of the City of Pineville shall each appoint one (1) member of the board. Each of these appointees shall be familiar with emergency medical services in Rapides Parish.
- 3) The Chief Executive Officer (or person serving in the equivalent position) of each Medical Center operating a 24-hour Emergency Department in Rapides Parish shall appoint one member of the Board. This provision calls for two (2) appointments, one each from the Chief Executive Officer of each of the following Medical Centers: Rapides Regional Medical Center and Christus St. Frances Cabrini Hospital.
- 4) The President of the Rapides Parish Police Jury shall appoint one (1) member to represent the rural area on the south side of the Red River and one (1) member to represent the rural area on the north side of the Red River; (preferably either a municipal Mayor, Mayor's designee or a Fire District Chief).

No member of the board shall be affiliated with any ambulance service. There shall be no limit on the number of terms a member may serve on the board.

SECTION 3. Notification of Appointment.

The appointing authority shall provide written notice identifying its appointee to the Contract Administrator and the appointment shall become effective upon the Contract Administrator's receipt of that notice. The Contract Administrator shall communicate, in writing, to the local governing authorities the name of all appointees and the date of the appointment. All appointments will be publicly reported at the next meeting of the Rapides Parish Police Jury.

SECTION 4. Meetings.

The board shall meet at any time on the call of the chairman, the Contract Administrator, or on the written request of any four (4) members (majority of a quorum). The board will meet at least quarterly. All meetings of the board shall be open to the public as provided by law. The board may make its own rules and regulations concerning the conduct of its meetings.

SECTION 5. Attendance at Meetings.

Members of the board shall be expected to attend all regular and called meetings. Should a member be absent from fifty percent (50%) of the board's meetings in a calendar year, the Contract Administrator shall notify the authority that appointed such member and request that the member be removed from the board and a new member be appointed.

SECTION 6. Organization and Quorum of the Board.

The board shall elect, at its first meeting, and annually thereafter, a chairman, a vice chairman and a secretary from its membership. The term of each officer shall be for one (1) year with eligibility for reelection. Four (4) members of the board shall constitute a quorum for all purposes.

SECTION 7. Committees.

The board shall have the power to designate various committees with such powers and duties as the board may prescribe, provided that such powers and duties do not violate any law of the State of Louisiana.

SECTION 8. Reports.

The Police Jury shall keep an accurate record of all meetings and shall, at least annually, give to the RPAC a written report of the board's activities for the prior year. The board shall provide the Rapides Parish Police Jury copies of the minutes of each of its meetings.

SECTION 9. Legal Representation.

The RPASAB may hire/retain an attorney to serve as the legal advisor to the board. The Legal Representative may also serve as the Contract Administrator under SECTION 6.4 “Contract Administrator”.

SECTION 10. Duties and Authority of RPASAB.

The board shall have the following duties and authority:

- A) As desired, the RPASAB may review and recommend to the RPAC and the local governing authorities any changes to the Ordinance(s) regulating ambulance services.
- B) As desired, the board may review and recommend to the RPAC and the local governing authorities any changes in the standards and procedures with reference to the provision of emergency medical services.
- C) The board will respond to any complaint concerning quality of service provided under the sole provider license issued through the Rapides Parish Police Jury by the local governing authorities pursuant to this chapter.
- D) The board will respond to any complaint concerning rates and charges by emergency medical service providers in Rapides Parish and can make any recommendation concerning the same to the Rapides Parish Police Jury and the local governing authorities.
- E) The board may review and recommend to the Rapides Parish Police Jury and the local governing authorities any recommendations it has concerning the provision of any emergency medical service to the citizens of Rapides Parish.
- F) The board may encourage the local governing authorities in Rapides Parish to adopt such ordinances as are needed in order to provide quality ambulance service to all citizens living within Rapides Parish.
- G) Monitor the Licensed Ambulance Provider's compliance with applicable response times established by this Ordinance or by the Operations Contract.
- H) The RPASAB will hear any complaint of any person with reference to the provision of ambulance services in Rapides Parish. In connection with such complaints the privacy rights of any patient will be protected in accordance with law. The hearing of complaints by the board will be conducted under the following procedure:
 - 1) All complaints must be in writing. All written complaints must be directed

initially to the Contract Administrator.

- 2) The Contract Administrator will notify the chairman of the board in writing of any written complaint.
- 3) The Contract Administrator will notify the emergency medical service provider, will furnish a copy of the written complaint to the provider and will allow fifteen (15) days for the provider to respond in writing to the complaint.
- 4) Once the Contract Administrator has received the EMS Providers response it will be made available for review by all board members.
- 5) The Contract Administrator will furnish a copy of the written response of the emergency medical service provider to the complaining party upon the receipt of same.
- 6) The board will consider and attempt to mediate and resolve the complaint, if possible. If the complaint is resolved, notice of the resolution will be sent by the Contract Administrator to the complaining party and to the emergency medical service provider.
- 7) If the complaint is not able to be resolved by the board, the Contract Administrator will refer the complaint, together with the response of the provider, and any recommendation that the board deems appropriate to the local governing authorities and/or appropriate law enforcement agencies.

**ARTICLE III. TERMS AND CONDITIONS OF LICENSE PROVISION OF
AMBULANCE SERVICES.**

SECTION 1. Exclusive License.

Under the provisions of Louisiana law, including but not limited to La. R.S. 33:4791.1, the Rapides Parish Police Jury is authorized to issue an exclusive license to a sole Provider of ambulance services (both emergency and non-emergency) within the unincorporated areas of Rapides Parish. The Rapides Parish Police Jury finds that the purpose and intent of this Ordinance as stated hereinabove are best served by the licensure of such a sole Provider of ambulance service.

The Rapides Parish Police Jury may, on their behalf and the behalf of any of the municipalities located within Rapides Parish, select and contract with an ambulance service to be the sole provider of ambulance services (both emergency and non-emergency) for said municipalities.

SECTION 2. Term of Exclusive License.

The initial term of any such exclusive License shall be for a period of five (5) years beginning with the Commencement Date set forth in the License issued by the Rapides Parish Police Jury pursuant to this Ordinance. The License may thereafter be renewed by mutual agreement of the Rapides Parish Police Jury and the Licensee for two (2) additional terms of not more than two (2) years each.

If the existing contract is not renewed, or upon the expiration of the nine (9) year period of renewals, a request for proposal shall be advertised for ambulance services by the Police Jury.

SECTION 3. Contract Fee for Exclusive Service.

The Provider of Ambulance Services shall pay a license fee of FORTY-FIVE THOUSAND AND NO/100 (\$45,000.00) DOLLARS each calendar year, or portion thereof, during the term of this Exclusive License. This License Fee shall be paid to the Rapides Parish Police Jury to defray the costs of administering this Ordinance. The initial License Fee shall be paid upon commencement of the initial term of the License with subsequent License Fees being due thereafter on or before January 31 of each succeeding year during the initial or renewal term(s) of the License.

For the calendar year 2026 and thereafter during the initial and renewal term(s) of the License, the Rapides Parish Police Jury may increase the License Fee if shown necessary to cover the costs of administering this Ordinance, but no such increase shall be more than \$10,000.00 per calendar year or portion thereof. Any such increase shall be adopted by the Rapides Parish Police Jury at an Open Meeting held on or before October 31st of the prior year.

SECTION 4. Conditions of License for Provision of Exclusive Ambulance Service.

Any sole provider of ambulance services for the unincorporated areas of Rapides Parish shall be selected only upon the ambulance service Provider being able to furnish and furnishing to the Rapides Parish Police Jury the following inter alia:

- A) The provider designated by the Police Jury shall, at a minimum, meet the following criteria:
- 1) **Physician.** A full-time physician shall serve as Medical Director of the ambulance service, who shall be responsible for all quality-of-care issues, and shall provide quarterly reports to the RPASAB regarding response times, complaints and any other quality of care issues. "Full time," for purposes of this paragraph, shall mean that the physician shall have no other employment outside of his employment with the ambulance service, which shall be a minimum of forty (40) hours per week.

- 2) **Helicopter service.** Location of a full-time, 24-hour helicopter in Rapides Parish, specifically configured to render advanced life support care, and access to a backup or spare full-time, 24-hour helicopter specially configured to render advanced life support care, and stationed not more than seventy-five (75) air miles from Rapides Parish in the event that the primary helicopter designated for service is inoperable. This helicopter shall be used, when medically necessary, for 911 and emergency responses. The helicopter shall be staffed at all times by an FAA licensed pilot and nationally registered paramedic.
 - 3) **Response time zones.** Compliance with a parish-wide response times map indicating acceptable response times for various zones throughout the Parish and agreement to the penalty provisions contained within the contract, for any failure to meet monthly reporting thresholds on response times. (See Exhibit A).
 - 4) **Accreditation.** Obtaining and thereafter maintaining accreditation by the commission on accreditation of ambulance providers' equipment, personnel and process.
 - 5) **Rates.** Agreement to regulation of rates, as provided for in the contract, for the entire term covered by the contract.
- B) **Mutual aid.** The ambulance provider shall maintain mutual aid agreements with air and ground ambulance providers who can respond to Rapides Parish when called upon by the Licensed Ambulance Provider in times of disaster or other extraordinary situations.
- C) **Insurance Required.** Prior to commencement of any operations under the License with the Rapides Parish Police Jury, the Provider must file with the Parish and with the RPASAB all policies of general liability insurance, automobile liability insurance, workers compensation insurance and professional liability insurance which policies must be issued by an insurance company qualified to do business in the State of Louisiana having a rating of not less than B+ by A. M. Best or equivalent rating by a nationally recognized rating service and shall be eligible for redemption under any terms of default as defined by this Ordinance or any provision of the contract and which policies shall contain the conditions and stipulations set forth in the Operations Contract.
- D) **Insurance Cancellation.** Cancellation or material alteration of any required insurance policy or coverage shall result in the automatic revocation of any Ambulance Service License issued hereunder, and the Ambulance Service Provider shall thereupon cease and desist from further ambulance service operations in the Parish.
- E) **Performance Bond Requirements.** Provider must furnish performance security

in an Amount of not less than \$1,000,000.00. Said security shall be furnished through the pledge of a Certificate(s) of Deposit to the Rapides Parish Police Jury in said amount or through the posting of a Performance Bond in favor of the Rapides Parish Police Jury in said amount issued by an insurer or surety having a rating of not less than B+ by A. M. Best or equivalent rating by a nationally recognized rating service.

- F) **Inspection of Ambulances.** Before any operations can commence under any License, all ambulances used by Provider in Rapides Parish must have current motor vehicle inspection stickers issued by the Louisiana Department of Motor Vehicles and each ambulance must be equipped in compliance with the standards for ambulance equipment established by the State of Louisiana as set forth in LSA R.S. 40:1235.1. Any ambulance operated by Provider in Rapides Parish must remain in compliance with said state standards at all times.
- G) **Emergency Medical Technicians.** With reference to emergency medical technicians, Provider must agree as follows:
- 1) No ambulance will transport a patient suffering an emergency medical condition, with the transport originating in or from Rapides Parish, unless it is an Advanced Life Support ambulance capable of providing Advanced Life Support Services and whose crew shall consist of at least one Nationally Registered Paramedic and one Nationally Registered EMT.
 - 2) No person shall provide services in any capacity on an emergency medical response vehicle unless he is the holder of a certification by the Department of Health and Hospitals; or a certification of an emergency medical technician issued by the National Registry of Emergency Medical Technicians.; or a license as a Registered Nurse by the Louisiana State Board of Nursing; or is a Physician or Surgeon licensed to practice medicine by the Louisiana State Board of Medical Examiners. No person shall provide services in any capacity without holding a valid certification of cardiopulmonary resuscitation training issued by the American National Red Cross or the American Heart Association.
 - 3) Provider shall, at all times, under penalty of revocation, certify that all persons serving on said ambulance meet the following qualifications:
 - a) The Attendant is an Emergency Medical Technician who meets all State Certification Requirements and is in good standing with the Bureau of Emergency Medical Services of Louisiana as memorialized in LA R.S. 40:1231 et seq.
 - b) All employees of Provider who shall operate an ambulance within Rapides Parish shall have been issued and be in possession of a valid driver s license for the operation of

said vehicle as required by the State of Louisiana. Additionally, Provider shall, at all times, certify, under the penalty of permit revocation, that all drivers of its ambulances meet the following criteria:

- i) The driver is a Louisiana Emergency Medical Technician, Advanced Emergency Medical Technician, or Paramedic.

H) **Standards for Ambulance Equipment.** The Provider must warrant that each ambulance will carry at all times, when the ambulance is in use, the minimum essential equipment required by state law.

I) **Ambulance Performance Standards.** The Provider must warrant as follows: That it shall not unreasonably refuse to respond to a request for ambulance service in Rapides Parish. The provider warrants that it shall not refuse to respond to a request for ambulance service where there is a "Medical Necessity" for the service, on the grounds of the patient's inability to pay for such service.

Provider warrants that it shall conform to all nationally accepted standards with respect to ground ambulance operations. Provider furthermore must agree to comply with the Rapides Parish Office of Homeland Security and Emergency Preparedness "Emergency Operations Plan" in regards to its role and/or function within an Incident Management System.

J) **Review of Rates, Financial Information, and Performance Information.** As to the review of rates, charges and financial information, the Provider must agree as follows:

- 1) Provider shall submit a schedule of its rates for all services to the RPASAB for review, at least once per year, and at such other times and in such format as may be designated by the RPASAB. The RPASAB shall have authority to review, and/or approve such rates which shall be comparable to similar Louisiana parish ALS EMS systems. In the event the RPASAB Board rejects the Provider's proposed rate schedule, the Provider may appeal to the Rapides Parish Police Jury for approval of the same. The Provider will not exceed the charges for base rate, mileage rate per run, supplies, oxygen and any other services included in Provider's schedule of rates except as may be pre-approved by the RPASAB. The Provider must acknowledge that it is responsible for billing and collecting for services rendered. All fees for services rendered shall remain the property of the Provider. The Provider will be allowed to add and/or modify items that represent new and/or changing technology, equipment, services and pharmaceuticals and to charge reasonable fees for said new items that are added.

- 2) The schedule of rates to be submitted for review shall include the rates to be charged under any contracts the Provider enters into with any hospital, long-term care facility, rehabilitation facility, or similar healthcare facility, to provide non-emergency ambulance service in Rapides Parish to, or for, such facility.
 - 3) The Provider must permit the RPASAB or its designated representatives, including but not limited to auditors, reasonable access to its financial records, books, documents, papers, files or other records that are pertinent during normal business hours upon reasonable notice.
 - 4) Provider shall present to the RPASAB an annual audit of owner/operator's financial statements and activities. A copy of every such annual audit must be provided to the Advisory Board. The Provider shall have the right to demand that all audited financial statements and any other proprietary information, as deemed proprietary by the Provider, be reviewed and discussed in Executive Session of the RPASAB and not be considered a public record, where allowed by Louisiana law.
 - 5) Provider shall submit to the RPASAB such reports, records, recordings and other information as requested by the Board in connection with the investigation of a complaint or as otherwise deemed necessary by the RPASAB in connection with the oversight of the Provider's performance of the Provider's obligations under this Ordinance and/or the Operations Contract. The Provider shall have the right to demand that all patient records and proprietary information, as deemed proprietary by the Provider, be reviewed and discussed in Executive Session of the RPASAB and not be considered a public record, where allowed by Louisiana law.
 - 6) The Provider shall not initiate any "Membership Drive" or similar sale to consumers of enrollments in any plan related to the Provider's ambulance services without prior approval of such Membership Drive or sale of enrollments by the RPAC. In connection with these matters the RPAC may seek the recommendation of the RPASAB and the Provider shall make available to RPASAB and/or the RPAC written specification regarding the terms and conditions of the proposed Membership Drive or sale of enrollments as well as the Provider's proposed marketing plan including the content of proposed advertisements and promotional efforts.
- K) **Material Changes in Government Regulations.** In the event that federal laws, rules and regulations are adopted, amended, interpreted, or enforced, which have a material adverse effect on third party reimbursements for ambulance transports or requires reimbursements to be based on the clinical level of service actually performed or provided, then (a) the RPAC and the Provider will renegotiate, in good faith, the rates and fees which may be charged; and (b) the Parish will

modify any provisions of this ordinance inconsistent with the terms of such federal authority.

L) **Mandatory Centralized Emergency Ambulance Call Processing.** With respect to the handling of calls for ambulance service the provider must agree as follows:

- 1) **911 Calls.** All 911 telephone requests for “Ambulance Services”, both emergency and non-emergency, originating within Rapides Parish shall terminate at the Provider’s EMS Control Center, where the Licensed Ambulance Provider shall establish the call's classification, determine the Patient's location, and if appropriate, deliver pre-arrival instructions utilizing current APCO or EMO standards. The Licensed Ambulance Provider shall also determine the need for EMS Public Safety Provider Services in accordance with established guidelines, alert the EMS Public Safety Agency Dispatch Center and dispatch the appropriate Ambulance.
- 2) **EMS Deployment.** The EMS Control Center of the Licensed Ambulance Provider shall at all times have full authority to direct the deployment, movements, and run responses of all Ambulances, and mutual aid Ambulance Service Providers, However, at all times an Emergency Ambulance shall be positioned and staffed on each side of the Red River in accordance with SECTION 4 – “Conditions of License for Provision of Exclusive Ambulance Service” (A)(3) – “Rural Service”. The Licensed Ambulance Provider's deployment of Ambulances shall be adequate to meet required emergency and non-emergency response times.
- 3) **Patient Destination.** The Licensed Ambulance Provider shall develop and implement patient transportation and destination policies and guidelines.

The ambulance driver and/or attendant shall inquire from each patient as to the patient's preference as to what medical facility he desires to be transported. If the patient is incapable or unable to respond, then the inquiry shall be made of a relative, if any, in the immediate vicinity and immediately available for such inquiry. If a destination is unable to be obtained from the patient or a relative, then the patient is to be transported to the nearest appropriate medical facility with emergency facilities. A form indicating the patient's hospital preference shall be filled out by the patient, relative or responsible person as soon as practical.

- 4) **Recording Calls.** All call requests processed by the EMS Control Center of the Licensed Ambulance Provider shall be recorded to facilitate subsequent auditing of the Licensed Ambulance Providers actions and decisions by the Contract Administrator, and all such recordings shall be safely stored and shall not be erased for a period of six (6) months.

- 5) **Other Call Processing.** All other call requests for ambulance service, Emergency or Non-emergency, which may be received by parties other than the Provider, shall be transferred immediately to the EMS Control Center.
- M) **Response Reliability Standards.** With respect to emergency responses, the Provider must agree as follows:
- 1) To comply with a Parish-wide Response Times Zone Map indicating acceptable response times for various zones throughout the parish and agree to pay such penalties or damages set forth in this ordinance and and/or stipulated in the Operations Contract for any failure to meet the response time thresholds shall be as set forth by this Ordinance or established as part of the Operations Contract. (See attached "Exhibit A")
 - 2) Throughout the term of any License issued hereunder, it will be Provider's responsibility to meet the response time thresholds established by this Ordinance or as part of the Operations Contract regardless of the number of ambulances required to meet said standards. Additionally, Provider must acknowledge that at all times it will operate its service aiming always to provide better and increased service and decreased response times. Provider must acknowledge that the above-described response times are minimum standards, and Provider must acknowledge that it will always strive to achieve decreased response times.
 - 3) **Response Time.** Compliance with ARTICLE I, SECTION 6.16 "Call Response Measurements".
- N) **Response Time Reports.** Response times on emergency and non-emergency responses will be calculated using Response Time as defined herein per ARTICLE I, SECTION 6.16 - "Call Response Measurements". Response Time Reports will be submitted to the Contract Administrator each calendar month by Provider. The monthly Response Time Report shall include an itemized summary of each call that identifies the jurisdiction, priority and response zone for each call. The itemized summary of each call shall include all available information regarding the call received time, enroute time, on-scene time and response time for that call.
- The monthly response time reports shall also identify all calls excluded from the response time calculation and the applicable exclusion. All information and back-up documentation supporting such exclusion must be provided to the Contract Administrator upon request. The monthly response time report must be delivered to the Contract Administrator within ten (10) days of the end of the month.
- O) **Monitoring.** Provider must agree that the RPASAB and RPAC will be allowed to monitor response times.

- P) **Excluded Responses.** Provider will have the responsibility to document the nature of the circumstances surrounding any excluded response and the emergency and non-emergency responses affected thereby. It shall be Provider's responsibility to prove said response should be excluded in default of which it will be included.

There shall be no "Excluded Responses" with respect to Non-emergency responses. With respect to Emergency Responses, "Excluded Responses" for purposes of response time calculation, are as follows:

- 1) Responses that occur during periods of abnormally severe weather for which a "warning" has been issued by the National Weather Service where such weather could reasonably be expected to substantially impair response time performance.
- 2) Delayed response due to potentially hazardous scenes or in which access is restricted by public safety personnel. This exclusion shall not apply if law enforcement or fire personnel have established a staging area at the scene. In such circumstances, Response time shall be determined upon the ambulance's arrival at the staging area.
- 3) Those responses presented by Provider for consideration by the RPSAB and which such authority finds that the response has merit to be deemed excluded due to extraordinary circumstances. An example of such a response would be a request for response during Provider's servicing of a mass casualty situation where the majority of the units in the Parish/ city have been directed to attend to the Mass Casualty incident (ie: Mass shooting/ Active shooter at a school with multiple victims.)
- 4) Except in cases of Force Majeure, Provider agrees that it shall at all times have a responsibility to respond as soon as safely practicable even in the face of an excluded response. It is agreed that any such exceptions and/or exclusions from response will extend the required response times by only the amount of time by which the otherwise applicable response is interfered with or inhibited by the exception.

- Q) **Response Time Penalty.** If the Provider fails to meet the response time thresholds set forth by this Ordinance or established as part of the Operations Contract on emergency or non-emergency calls during any quarter, the Provider may be assessed such penalties as set forth by this Ordinance or established as part of the Operations Contract.

Response time will be measured for calculation and assessment of penalties on a quarterly basis. Should Provider fail to any response time threshold, prior to any

penalty being assessed, Provider shall be afforded an opportunity to be heard before the RPASAB to show good cause as to why said penalties should not be imposed. For good cause shown, the RPSAB may recommend that RPAC waive and/or reduce any response time penalties otherwise due under this ordinance or the Operations Contract.

If Provider fails to adhere to the applicable response time standards for either Emergency or Non-emergency responses in three quarters within any twelve (12) month period, that failure shall constitute grounds for the termination of the License with Provider.

If Provider fails to adhere to the applicable response time standards for either Emergency or Non-emergency responses in two (2) consecutive quarters or two (2) quarters in any twelve (12) month period, the Provider shall within fifteen (15) day notice of such failure provide the RPASAB with Provider's written plan to achieve adherence to the applicable response time standards in the ensuing quarter. If the Provider fails to timely submit such plan, Provider shall by such failure be deemed to have authorized the Contract Administrator to request another Ambulance Service to provide non-emergency responses on the Providers behalf pursuant to SECTION 8.1 – “Exemptions” (A) of this Ordinance for a period of not less than thirty (30) days or until such time as the Provider has submitted the plan called for above if Provider has not submitted that plan within said thirty (30) day period.

- R) **Financial Penalty.** A breach of the sole provider contract provisions may result in a penalty to be assessed against the sole provider as follows:

1 st offense	\$2,500.00
2 nd and subsequent offenses within 12 months of the first offense	\$5,000.00

Depending upon the severity of the contract breach, the RPASAB and the Police Jury may consider a termination of the sole provider contract.

- S) **Non-emergency Response Times.** The sole provider shall maintain a reasonable response time for all non-emergency ambulance transports. (See attached “Exhibit A”)
- T) **Corporate Citizenship.** The Provider must agree, when available, to provide ambulance stand-by at no charge for high school and college football games within Rapides Parish when requested. Provider must also agree, when available, to provide such other stand-by service as is requested by a local emergency response agency for emergency events such as haz-mat calls, structure fires, rescue calls, bomb threats, drug raids, etc. at no charge to the requesting public service agency.

- U) **Maintenance of Vehicles.** All ambulances shall at all times be adequately maintained, serviced and mechanically sound. Provider shall maintain maintenance records that may be inspected by the RPASAB as requested. Ambulances shall be less than ten (10) years old and shall have not more than 400,000 miles of total service.
- V) **Vehicle Locating System.** Each ambulance provided must be equipped with real time automatic vehicle locator (AVL) systems compatible with and able to communicate with the CAD system of the Rapides Parish Communications District and Provider must maintain all necessary licenses, permits, etc. necessary pursuant to any State, Federal, and local laws and regulations to enable Provider to operate said system.
- W) **RPPJ Obligations.** Rapides Parish Police Jury, for purposes of any license with a sole provider for emergency medical services, will agree as follows:

Rapides Parish Police Jury will instruct and inform all interested parties (such as but not limited to 911 Director, hospitals located in Rapides Parish, etc.) that Provider will be the exclusive ambulance service for all emergency (911 and other) and non-emergency ambulance transportation within the unincorporated areas of Rapides Parish.

Rapides Parish Police Jury shall take all steps reasonable and necessary (including the filing of a criminal or the institution of a civil action) to prevent any operation of ambulance service within Rapides Parish in a manner that violates this Ordinance during the term of any License.

Rapides Parish Police Jury will enforce all laws, rules, regulations and ordinances governing unauthorized ambulance operation within its jurisdiction.

Rapides Parish Police Jury will acknowledge that any unauthorized operation (by other than the Sole Provider of ambulance service under License with Rapides Parish Police Jury) will cause financial harm to Provider such that Provider may seek any appropriate relief against such other person/entity, including injunctive relief.

- X) **Termination by Rapides Parish Police Jury.** Each of the following acts, omissions or occurrences shall constitute an Event of Default entitling Rapides Parish Police Jury to terminate any such sole Provider License issued pursuant to this Ordinance:

Provider shall violate, in any material way, any provision of this Ordinance, the Operations Contract contemplated by this Ordinance, or of any State or Federal law or regulation governing any aspect of ambulance service;

Provider shall cease doing business as a going concern;

Provider shall attempt to transfer the License issued pursuant to the Ordinance or the Operations Contract entered into hereunder to another ambulance provider without the prior written approval of RPAC.

Provider's financial reports to the RPASAB demonstrate financial instability or insolvency;

Provider shall commence a voluntary case or other proceeding in bankruptcy or seek liquidation, reorganization, arrangement, readjustment of its debts or for any other relief under the federal bankruptcy laws, as now existing or as may be amended from time to time, or under any other insolvency act or law, state or federal, now or hereinafter existing, or shall take any other action indicating its consent to, approval, or acquiescence in any such case or proceeding; Provider shall apply for, or consent to or acquiesce in, the appointment of a receiver, liquidator, custodian, sequestration, or a trustee for all or a substantial part of its property; Provider shall make an assignment of a substantial portion of its assets for the benefit of its creditors; Provider shall fail, or shall admit in writing its failure to pay its debts generally as such debts become due, or;

There shall be filed against Provider an involuntary petition in bankruptcy or seeking liquidation, reorganization, arrangement, readjustment of its debts or any other relief under the federal bankruptcy laws, as now existing or as may be amended from time to time, or under any other insolvency act or law, state or federal, now or hereafter existing, or a receiver, liquidator, custodian, sequestration, or trustee of Provider for all or a substantial part of its property shall be appointed without the consent or approval of Provider or a warrant of attachment, execution or similar process against any substantial part of the property of Provider is issued; and the continuance of any such event or events for thirty (30) days undismissed or undischarged or within such thirty (30) days, the entering of an order for relief under the United States Bankruptcy Code.

In the event the License issued to a sole provider of Ambulance Services pursuant to this Ordinance is terminated due to an "Event of Default" as set forth above, the Rapides Parish Police Jury shall have a claim against the Performance Bond (or other acceptable security) posted by the Provider for all damages suffered by the Rapides Parish Police Jury as a result of such Event of Default and termination, including but not limited to the costs of obtaining or providing the ambulance services to have been provided by the Provider during the term of the exclusive license.

- Y) **Termination by Provider.** Provider will be entitled to terminate any License hereunder concerning the provision of ambulance services upon the occurrence of an Event of Default as hereinafter set forth:

Failure of the Rapides Parish Police Jury to have the requisite authority to enter into the License, or to enact the necessary Ordinances to authorize the License for ambulance services;

Failure by Rapides Parish Police Jury, by its own fault, to observe or perform any covenant, warranty, term or provision of this Ordinance related to the License;

The intentional allowance of any additional ambulance service to operate in violation of this Ordinance within the unincorporated area of Rapides Parish during any term of the License, provided that the Provider shall first give the Rapides Parish Police Jury written notice of the operation of any such additional ambulance service and the Rapides Parish Police Jury shall have a period of fifteen (15) working days after receipt of such notice to initiate action to enforce this Ordinance with respect to such additional ambulance operation(s).

- Z) **Mutual Termination.** Provider and Rapides Parish Police Jury may mutually agree to terminate any such License without cause by either party giving the other one hundred eighty (180) days prior written notice.

- AA) **Right to cure.** The failure to comply with the terms of this Ordinance shall render the License voidable at the discretion of the non-violating party, provided, however, that the other party is given ninety (90) days advanced notice of the intent to terminate the License and is given sixty (60) days to remedy any default.

- BB) **Indemnification.** Provider will indemnify, hold harmless and defend the Rapides Parish Police Jury, the RPAC, RPASAB, officers, agents, servants and employees, from and against any and all liability, suits, actions, legal proceedings, claims, demand, damages, costs, expenses and attorney's fees arising out of or in any way concerning or incident to any work done by Provider in the performance of ambulance service under the License or arising out of any willful or negligent act or omission of Provider, its officers, agents, servants and employees (including any such individual acting contrary to the conditions of the License).

- CC) **Agreement, Modification and Governing Law.**
 - 1) **Force Majeure.** Except in cases of Force Majeure, Provider agrees that it shall at all times have a responsibility to respond as soon as safely practicable even in the face of an excluded response. It is agreed that any such exceptions and/or exclusions from response will extend the required response times by only the amount of time by which the otherwise applicable response is interfered with or inhibited by the exception.

 - 2) **Governing Law.** Any License issued hereunder shall be governed by and construed in accordance with the laws of the State of Louisiana and proper venue for any such dispute between the parties shall be in the Ninth (9th) Judicial District Court, Parish of Rapides.

- 3) **Partial Enforceability.** If any provision of this Ordinance, or the application of any provision to any entity or circumstance shall be held invalid, the remainder of this Ordinance, or the application of that provision to entities or circumstances other than those with respect to which it is held invalid, shall not be affected thereby.

**ARTICLE IV. SOLE PROVIDER AMBULANCE SERVICES LICENSE –
EMERGENCY AND NON-EMERGENCY.**

SECTION 1. Emergency Service Operator’s Class A License Required per Section 6.5 through 6.20.

- A) No emergency or non-emergency ambulance service provider shall use or permit to be used any ambulance upon the streets, roads or highways of the parish without first obtaining from the Police Jury a Class A license to operate an ambulance service. No ambulance may respond to any emergency situation originating within the Parish unless the emergency service operator has a valid and current Class A license to operate an ambulance service from the Police Jury. The prohibitions in this section shall not apply to ambulances and transport vehicles referred to in R.S. 40:1232(D). Notwithstanding the above, this section shall not apply to any ambulance service operating outside the parish that responds to an emergency situation outside the parish and has to transport a patient or patients through the parish or to a hospital or medical facility within the parish.
- B) No emergency service operator shall be permitted to operate an air ambulance within the parish without:
 - 1) Obtaining a license as required by subsection (A) above; and
 - 2) Being appropriately licensed in accordance with applicable provisions of state laws regulating air ambulance services, including, but not limited to R.S. 40:1236.2.

SECTION 2. Applications for Class A License.

- A) Application for a Class A license to operate an ambulance service shall be made in writing and shall include:
 - 1) The name, address and phone number of the applicant.
 - 2) A list of the names, addresses and phone numbers of all officers, directors and shareholders, if the applicant is incorporated; or, if the applicant is an unincorporated association, a list of the names, addresses and phone

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numbers of all officers and directors; or if the applicant is a partnership, a list of the names, addresses and phone numbers of all the partners.

- 3) A description of each ambulance to be operated by applicant, including the make, model, year of manufacture, Louisiana license number for the current year, motor and chassis numbers, passenger capacity, size and gross weight of each vehicle, state or federal aviation or marine registration number where applicable and a statement regarding the length of time the ambulance has been in use.
 - 4) The location and description of the place or places from which the applicant intends to operate.
 - 5) Whether or not the applicant or anyone employed or to be employed in any capacity on any ambulance has been convicted anywhere under the laws of this state or the United States or other applicable laws of the offense of murder, aggravated battery, aggravated rape, aggravated burglary, simple burglary, aggravated kidnapping, armed robbery, simple robbery, pandering, prostitution, soliciting for prostitutes, contributing to the delinquency of a juvenile, indecent behavior with a juvenile, or Medicare or Medicaid fraud.
 - 6) Whether or not the applicant has any claims or judgments against him for damages resulting from the negligent operation of an ambulance.
 - 7) All other information necessary to fairly assess whether public convenience requires the issuance of the license, considering the factors set forth in SECTION 4 – “Requirements for Class A License” of this article.
- B) Intentional falsification of information provided pursuant to this section shall be grounds for immediate revocation of any license granted pursuant to this article.
- C) Each applicant shall provide the board with a self-generated performance evaluation based upon the criteria set out by the American Ambulance Association, said evaluation to include, but not be limited to, the following:
- 1) Clinical capability and reliability;
 - 2) Response time performance and reliability;
 - 3) Cost per response;
 - 4) Cost per unit hour;
 - 5) Productivity;
 - 6) Total system cost per capita;
 - 7) Local tax subsidy per capita;
 - 8) Subsidy/price tradeoff analysis;
 - 9) Employee training/certification;

- 10) Equipment inventory;
- 11) Community education involvement.

SECTION 3. Decision on Applications for Class A License.

- A) Each application for Class A license to operate an ambulance service shall be filed with the Secretary of the Police Jury, who shall forward the application to the President of the Rapides Parish Police Jury.
- B) The President shall refer the application to the RPASAB of the Police Jury and to Legal Counsel for review. At the next scheduled RPASAB meeting, or at a time to be determined by the RPASAB, there shall be a report as to whether said application is complete or requires additional information, including information on public need. No application shall be referred to the Police Jury until it is deemed complete by the RPASAB. An application being deemed complete shall not infer that the applicant has shown a need for another ambulance service in the Parish but shall only mean that the technical portions of the application process have been completed.
- C) Once the application is deemed complete, the RPASAB shall meet to hear the verbal presentation of the applicant, consider the need for another ambulance service in the Parish, and determine whether more information is needed to make a recommendation to the Police Jury or not. The public hearing(s) on each application may take place during one or more regular meeting or may take place during special scheduled meetings. Any person is entitled to speak at said meetings, within time limits set by the chairman.
- D) If additional information is requested, it shall be received at the next scheduled RPASAB meeting. If no additional information is requested, then the RPASAB shall decide whether to make a favorable or unfavorable recommendation to the Police Jury. The recommendation to the Police Jury, whether favorable or unfavorable, shall be in writing, with written reasons by the chairman for the recommendation. Said recommendation shall be delivered to the Police Jury within thirty (30) days of the decision of the RPASAB.
- E) The Police Jury, upon receipt of the RPASAB's recommendation, shall refer said recommendation to its next regularly scheduled meeting.

SECTION 4. Requirements for Class A License.

- A) Mandatory requirements for Class A license. Before the RPASAB makes a recommendation and the Police Jury considers a Class A license application, the applicant must demonstrate that it is capable of complying with the following, on a twenty-four-hour basis:

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- 1) No person shall conduct, maintain or operate an ambulance on any street, alley or public way or place in the state unless the ambulance is staffed with a minimum of two (2) persons, one (1) of whom must be a state-certified, nationally registered emergency medical technician.
 - 2) No person shall be employed in any capacity on any ambulance unless he is the holder of a certificate of advanced first aid and emergency care issued by the American National Red Cross; or a certification by the Louisiana Department of Health and Human Resources or its agent as a first responder; or a certification as an emergency medical technician issued by the National Registry of Emergency Medical Technicians; or a certificate of licensure as a registered nurse or licensed practical nurse; or a valid and unrevoked physician's and surgeon's certificate issued under Title 37 of the Louisiana Revised Statutes of 1950. No person shall transport a sick or injured person by ambulance unless the sick or injured person is attended by a nationally registered emergency medical technician, a registered nurse or a physician in attendance in the patient compartment. No person shall be employed in any capacity on any ambulance unless he holds a valid certification of cardiopulmonary resuscitation issued by the American Heart Association or the American National Red Cross.
 - 3) No person shall conduct, maintain or operate an ambulance which does not carry with it as part of its regular equipment the minimum essential equipment for ambulances as recommended by the American College of Surgeons.
 - 4) Adequate equipment and qualified personnel to respond to multiple calls by maintaining two (2) crews on duty at the location of dispatch for ground ambulances. If an air ambulance service is provided, then there must be one (1) crew on duty at the location of dispatch or on-call with a response time of fifteen (15) minutes or less on a routine basis.
 - 5) Nothing herein shall prohibit the transportation of an injured or ill person in an ambulance or industrial ambulance staffed by persons with less than the required qualifications in an emergency situation where there is no reasonable expectation of the prompt response by an ambulance staffed by persons with the required qualifications.
 - 6) The permanent placement and stationing of an air ambulance helicopter in Rapides Parish, properly equipped and manned, for use within Rapides Parish and all of its incorporated municipalities.
- B) **Other requirements for license.** The RPASAB in making its recommendation, and the Police Jury in rendering its decision on Class A license applications, shall

consider the following factors to determine whether the applicant can provide and ensure safe, reliable and responsive ambulance service:

- 1) The likelihood that the applicant will consistently maintain a high-quality ambulance service to the people of the parish provided within a medically acceptable response time.
- 2) The likelihood that the applicant will provide a permanent and demand-responsive ambulance service to the people of the Parish.
- 3) The experience of the applicant in rendering services in the Parish and in prompt adjustment of claims and payment of judgments, if any, arising out of the operation of an ambulance service.
- 4) The economic viability and financial stability of the applicant, including the applicant's ability to respond in damages.
- 5) Whether the insurance required by SECTION 5 – “Insurance Required” of this chapter has been secured.
- 6) The character and condition of the place or places from which the applicant intends to operate and the ambulances to be used by the applicant.
- 7) Whether there has been compliance with all requirements of this article and all other applicable laws and ordinances.
- 8) Whether the vehicles or aircraft proposed to be used as ambulances qualify as such as herein defined.
- 9) The results of a criminal and/or civil background check on the ambulance service, its owners, and its employees.

SECTION 5. Insurance Required.

- A) Before the Police Jury may issue any Class A license, the applicant must file with the Police Jury and, if a Class A license is granted, the ambulance service shall at all times thereafter maintain:
 - 1) A policy of general liability insurance issued by an insurance company qualified to do business in the State of Louisiana. The ambulance carrier shall provide a certificate of insurance to the Police Jury upon receiving such policy. The policy shall contain the following conditions and stipulations:

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- a. The term of the policy shall be for period of not less than one (1) year;
 - b. The policy shall provide not less than the following limits of liability: for each accident-causing bodily injury (including death at any time resulting therefrom) one million dollars (\$1,000,000.00) per occurrence, and three million dollars (\$3,000,000.00) in the aggregate, and three hundred thousand dollars (\$300,00.00) for property damage sustained in any one (1) accident;
 - c. Such policy shall by its terms provide that it may not be cancelled except after ten (10) days' written notice to the Police Jury; and
- 2) A comprehensive professional liability insurance policy (medical malpractice insurance) for death, injury, loss or damage occurring during examination, diagnosis, treatment or care of any patient or occupant of an ambulance owned or operated by the ambulance service, the policy providing at least one million dollars (\$1,000,000.00) per occurrence and five million dollars (\$5,000,000.00) in annual aggregate claims, or comprehensive professional liability coverage of the risks set forth above of not less than one million dollars (\$1,000,000.00) per occurrence through participation and coverage as a qualified health care provider under Louisiana Medical Malpractice Act (R.S. 40:1299.41 et seq.). The ambulance carrier shall provide a certificate of insurance to the Police Jury upon receiving such policy.
- 3) A policy of automobile liability insurance issued by an insurance company qualified to do business in the State of Louisiana. The ambulance carrier shall provide a certificate of insurance to the Police Jury upon receiving such policy. The policy shall contain the following conditions and stipulations:
- a. The term of the policy shall be for a period of not less than one (1) year.
 - b. The policy shall provide not less than one million dollars (\$1,000,000.00) in combined single limits and three million dollars (\$3,000,000.00) in the aggregate.
 - c. Such policy shall by its terms provide that it may not be cancelled except after ten (10) days' written notice to the Police Jury.
- 4) Proof of all required insurance shall be filed with the Police Jury on a yearly basis. Failure to file the required proof of insurance shall cause an

automatic, and without notice of hearing, suspension of the Class A license until such time as such proof of insurance is properly filed.

- a. Any emergency service operator who fails to secure another policy of required insurance prior to cancellation of an existing one shall automatically and without notice or hearing suffer suspension of its Class A license until such time as such insurance policy has been filed with the Police Jury.
- b. Operation of an ambulance by an ambulance service without having such insurance in force shall be sufficient justification for the Police Jury to suspend or revoke the emergency service operator's Class A license to operate an ambulance service.

SECTION 6. Annual Fee.

- A) The Class A license emergency ambulance service provider shall pay to the Police Jury annually a fee of two thousand dollars (\$2,000.00), such fee to be due by the fifteenth (15th) day of March each year.

SECTION 7. Driver and Pilot Qualifications.

No person shall drive an ambulance upon the streets, roads or highways of the parish, or pilot an air ambulance within the parish, nor shall an emergency service operator permit an ambulance to be so driven or flown, unless the driver and pilot meet the following qualifications:

- 1) He/She has a current motor vehicle chauffeur's license issued by the State of Louisiana if a driver of a ground ambulance. He has a current Federal Aviation Administration license which is appropriate for the type of aircraft he is operating if a pilot of an air ambulance.
- 2) He/She is a "certified emergency medical technician—basic," as defined by R.S. 40:1231(3); a "certified emergency medical technician—intermediate," as defined in R.S. 40:1231(4); a "certified emergency medical technical—paramedic," as defined in R.S. 40:1231(5); a licensed registered nurse or licensed practical nurse; or a physician or surgeon licensed to practice medicine in the State of Louisiana. This subsection shall not apply to persons who are employed solely as pilots on air ambulances.
- 3) He/She has never been convicted under the laws of Louisiana, any other state, the United States, this parish or any other parish of two (2) or more traffic offenses during the year preceding the filing of the application or driving while intoxicated within three (3) years.

- 4) He/She has not been convicted of any felony, or of any misdemeanor involving moral turpitude, in violation of the criminal laws of Louisiana, any other state or the United States within five (5) years and has not served any part of a sentence therefor within five (5) years before the date of the filing of such application, or with any offense set forth in subsection (4) above or for violating any of the provisions of this article.
- 5) He/She is not addicted to any chemical substance and is not suffering from any disease or infirmity which might make him an unsafe or unsatisfactory driver.
- 6) Each application shall be accompanied by a certificate from a licensed physician of the Parish of Rapides, certifying that he has examined the applicant within ninety (90) days and, in his opinion, the applicant is not addicted to the use of intoxicating liquors, does not use any narcotic drugs and is not suffering from any disease or infirmity which might make him an unsafe or unsatisfactory driver.
- 7) The following shall govern yearly issuance of licenses, physician's certificates and discretionary exam:
 - a. Ambulance drivers' licenses and an air ambulance license may be issued on a yearly basis to each qualified individual that submits the proper application and meets all qualifications.
 - b. Each ambulance driver and each air ambulance pilot hired since March 15 of the prior year shall submit a physician's certificate, as indicated in subsection (7) of this section, along with and at the same time as their annual fee.
 - c. At the discretion of the Police Jury, and in addition to the annual physician's certificate, each ambulance driver and each air ambulance pilot will submit to a physician's exam for submission of an extra physician's certificate.

SECTION 8. Investigation of Drivers, Pilots and Attendants.

- A) The Provider shall conduct an annual investigation of each ambulance driver, pilot and attendant and compile a report of its findings. The report of the investigation and a copy of the traffic and police record of each ambulance driver and attendant shall be kept on file in the office of the Police Jury. This record shall be considered a personnel record and shall be privileged and confidential.

SECTION 9. Attendant's Qualifications.

- A) No person shall be permitted to serve as an ambulance attendant, nor shall an emergency service operator permit an individual to serve as an attendant unless the person meets the following qualifications:
 - 1) He/She is a "certified emergency medical technician" as defined in R.S. 40:1231(5), a licensed registered nurse or licensed practical nurse, or a physician or surgeon licensed to practice medicine in the State of Louisiana;
 - 2) He/She meets the qualifications set forth in SECTION 7 – “Driver and Pilot Qualifications” (4), (5), (6), and (7).

SECTION 10. Uniforms Worn at all Times.

- A) Each ambulance driver, pilot and attendant shall be in uniform at all times while on duty.

SECTION 11. Maintenance of Records by Ambulance Company.

- A) Each Class A licensed emergency service operator shall maintain for three (3) years a record of each ambulance call and rates charged. These records shall be open to inspection by the Police Jury and the committee at all times.

SECTION 12. Exclusive Access to 911 or Other Emergency Communications Dispatch.

- A) Ambulance services permitted pursuant to this chapter shall have exclusive access to the 911 or other emergency communications dispatch of the parish.

SECTION 13. Duration of License.

- A) After issuance, each Class A License shall remain in effect subject to the provisions of this article, including submission of an annual physician's certificate by each ambulance driver, air ambulance pilot and each crew member of an ambulance or air ambulance and payment of the annual or other fees required by this article.

SECTION 14. Suspension or Revocation of License; Hearing; Notice Requirement(s); Appeal.

- A) The Police Jury, with or without the recommendation of RPASAB, may suspend or revoke Class A licenses to operate an ambulance service for cause, including noncompliance or violation of any provision of this article.
- B) Failure to provide services on a twenty-four-hour basis of time shall be grounds for suspension and/or revocation of a Class A license.

- C) Unless otherwise provided in this article, before any Class A license is suspended and revoked, the holder thereof shall be entitled to a hearing as provided in subsection (D) below, and no Class A license shall be revoked unless such a hearing has been held and a majority of the Police Jury thereafter votes for such suspension or revocation.
- D) A notice shall be served upon the holder of the Class A license stating the time and place of the hearing to be held by the Police Jury, which shall not be less than fifteen (15) calendar days from the date such notice is given. The notice shall enumerate the cause or causes for suspending or revoking the Class A license and shall be sent by registered mail to the holder of the Class A License at the address of its place of business as given in its application for the Class A License.
- E) The holder of the Class A License who is aggrieved by a decision of the Police Jury to suspend or revoke its Class A License may, within the time allowed by law, appeal such decision to the 9th Judicial District Court, Rapides Parish or a trial de novo. All appeals from a district court decision shall be in accordance with the Louisiana Code of Civil Procedure.

SECTION 15. Notice of Withdrawal.

- A) By applying for and receiving a Class A License, the holder of the Class A License agrees that it shall give written notice to the Rapides Parish Police Jury of any cessation of service to the citizens of Rapides Parish at least six (6) months in advance of any such cessation of service. This notice is not required when the cessation of service is caused by an Act of God or by governmental action that was not within the control of the license holder.

ARTICLE V. NON-AMBULANCE MEDICAL TRANSPORTATION SERVICE OR MEDICAL WHEELCHAIR VAN SERVICE.

SECTION 1. Non-ambulance Service Operator's Class B License per ARTICLE I, SECTION 6.5 through ARTICLE I, SECTION 6.21.

- A) No non-ambulance service operator shall use or permit to be used any non-emergency ambulance upon the streets, roads or highways of the parish without first obtaining from the Police Jury a Class B License to operate a non-emergency ambulance service.
- B) The non-ambulance service shall comply with the licensing requirements for ambulances found in SECTION 2 – “Applications for Class A License” (A)(1)–(6) and (B)(C), SECTION 3 – “Decision on Application for Class A License” and SECTION 5 – “Insurance Required”, and shall be certified as an ambulance by the State of Louisiana.

- C) Each applicant shall provide the Police Jury with a self-generated performance evaluation based upon the criteria set out by the American Ambulance Association, said evaluation to include, but not be limited to the following:
- 1) Clinical capability and reliability;
 - 2) Response time performance and reliability;
 - 3) Cost per response;
 - 4) Cost per unit hour;
 - 5) Productivity;
 - 6) Total system cost per capita;
 - 7) Local tax subsidy per capita;
 - 8) Subsidy/price tradeoff analysis;
 - 9) Employee training/certification;
 - 10) Equipment inventory;
 - 11) Community education involvement.

SECTION 2. Inspection of Non-ambulance Medical Transportation Vehicles and Annual Fee.

- A) Inspection by department of health and hospitals. All Class B non-ambulances shall be inspected by the Department of Health and Hospitals, State of Louisiana, and shall be certified to be in compliance with R.S. 40:1232 annually.
- B) "Ambulance" not to be displayed. Non-ambulance medical transportation vehicles shall not display the word "ambulance" on any surface of the vehicle.
- C) Issuance of registration tags. After each inspection, registration tags shall be issued for those vehicles which are mechanically fit.
- D) **Annual fee.** An annual fee of two hundred fifty dollars (\$250.00) shall be paid annually to the Police Jury, such fee due to the Police Jury by the fifteenth day of March of each year.
- E) Operation without certificate and tag. Any person who operates a non-ambulance medical transportation vehicle without having obtained the mechanical inspection certificate and tag within seven (7) days of being cited, shall be guilty of a violation of this article and shall be punished as hereinafter provided, after due proceedings.

SECTION 3. Non-ambulance Medical Transportation Vehicles Activities.

- A) Non-ambulance medical transportation vehicle service shall not be allowed to respond to emergency situations, shall not be allowed to use 911 services and shall not be allowed to make any emergency run based solely on information intercepted by use of a radio communication scanner or similar device.

- B) Non-ambulance medical transportation vehicles shall be allowed to transport nonemergency, noncritical persons, including stretcher patients.

SECTION 4. Duration of License.

After issuance, each Class B license shall remain in effect subject to the provisions of this article and payment of the annual or other fees required by this article.

SECTION 5. Suspension or Revocation of License; Hearing; Notice Requirement(s); Appeal.

- A) The Police Jury, with or without the recommendation of the committee, may suspend or revoke Class B licenses to operate a non-emergency ambulance service for cause, including noncompliance or violation of any provision of this article and/or this chapter.
- B) Unless otherwise provided in this article, before any Class B license is suspended or revoked, the holder thereof shall be entitled to a hearing, and no Class B license shall be revoked unless such a hearing has been held and a majority of the Police Jury thereafter votes for such suspension or revocation.
- C) A notice shall be served upon the holder of the Class B license stating the time and place of the hearing to be held by the Police Jury, which shall not be less than fifteen (15) calendar days from the date such notice is given. The notice shall enumerate the cause or causes for suspending or revoking the Class B License and shall be sent by registered mail to the holder of the Class B License at the address of its place of business as given in its application for the Class B License.
- D) The holder of the Class B License who is aggrieved by a decision of the Police Jury to suspend or revoke its Class B License may, within the time allowed by law, appeal such decision to 9th Judicial District Court, Rapides Parish for a trial de novo. All appeals from a district court decision shall be in accordance with the Louisiana Code of Civil Procedure.

SECTION 6. Fine for Violation(s).

- A) Any violation by a Class B provider under this article may be subject to a fine not to exceed five hundred dollars (\$500.00) and after a third violation, the Class B license may be suspended.

ARTICLE VI. MISCELLANEOUS PROVISIONS.

SECTION 1. Repeal.

All existing provisions of the Rapides Parish Code of Ordinances, Chapter 4 ½

(Ambulances), are hereby specifically repealed and superseded by this Ordinance.

SECTION 2. Validity of Licenses under Prior Ordinance(s).

Any license issued prior to the effective date of these Ordinances must be renewed in compliance with these Ordinances within ninety (90) days of the effective date.

SECTION 3. Applicability of Ordinance.

It is the intent of this ordinance to regulate ambulance service within Rapides Parish and to provide for a sole and exclusive private provider of ambulance service for Rapides Parish. This Ordinance is not intended to preclude any public safety department in Rapides Parish (fire, police, etc.) from operating or providing emergency ambulance services except under the exclusions set forth herein. This Ordinance shall not be interpreted to prohibit, preclude, impede or discourage the emergency medical services provided by the public safety departments within Rapides Parish.

SECTION 4. Effective Date.

The provisions of this Ordinance shall become effective upon the adoption and publication by the Rapides Parish Police Jury.

SECTION 5. Invalidity.

If any section, paragraph, sentence clause and/or phrase of this Ordinance or the application thereof is declared unconstitutional, unenforceable or invalid by the final Judgment of any Court of competent jurisdiction such unconstitutionality, unenforceability, or invalidity shall not affect the remaining sections, paragraphs, sentences, clauses and/or phrases of this Ordinance, since the same would have been enacted by the Rapides Parish Police Jury without the incorporation into this Ordinance of any such unconstitutional, unenforceable or invalid section, paragraph, sentence, clause or phrase. To that end, the provisions of this Ordinance are hereby declared severable.

SECTION 6. Disposition of Funds Received by RPASAB.

All funds collected by the RPASAB and/or Police Jury shall be remitted to the Police Jury for use by the RPASAB and/or Police Jury.

SECTION 7. Submission of Rates to Police Jury.

- A) All ambulance and medical transportation services certified to provide services (Class A and B) in Rapides Parish shall submit their rates to the RPASAB on or before January 15th of each year. The Police Jury shall have the right to regulate

the rates charged, pursuant to R.S. 33:4791.1 and shall accept or modify the rates received within thirty (30) days of receipt of such rates.

- B) The rates received, accepted and/or modified shall be open to public inspection.

SECTION 8. Notice of Complaints and Lawsuits.

All ambulance services and non-emergency ambulance services providing services in Rapides Parish shall file with the Secretary of the Police Jury a copy of all complaints and/or lawsuits filed against such service within thirty (30) days of receipt of each complaint and/or lawsuit.

SECTION 9. Fines.

Any person or entity who does not possess a Class A License and is found to be in violation of any of the Ordinances set forth herein, may be subject to a fine not to exceed five hundred dollars (\$500.00) or imprisonment for up to thirty (30) days, or a combination of both.

SECTION 10. Ambulance Service Evaluation.

- A) All Class A and Class B license services may be evaluated by the RPASAB on a yearly basis, said evaluation to be completed by June 30th of each calendar year.
- B) An evaluation report may be generated in each instance and said report shall be made available for public inspection. Further, a copy of each evaluation shall be transmitted to the mayor of each incorporated municipality within Rapides Parish.
- C) Each Class A and Class B license service shall make its records available to the Police Jury or its designated agent or agents for a performance evaluation based upon the criteria set out by the American Ambulance Association, said evaluation to include, but not be limited to, the following:
 - 1) Clinical capability and reliability;
 - 2) Response time performance and reliability;
 - 3) Cost per response;
 - 4) Cost per unit hour;
 - 5) Productivity;
 - 6) Total system cost per capita;
 - 7) Local tax subsidy per capita;
 - 8) Subsidy/price tradeoff analysis;
 - 9) Employee training/certification;
 - 10) Equipment inventory;
 - 11) Community education involvement.

Proposed Ordinance – 11/06/2024

Printed: 11/06/2024: 5:11 p.m.

ORDINANCE _____-2024

AN ORDINANCE TO AMEND AND REENACT CHAPTER 13 OF THE ALEXANDRIA CODE OF ORDINANCES, ARTICLE V. "AMBULANCE SERVICES", AMENDING SECTIONS 13-54, 13-55 AND ADDING SECTION 13-56; TO AUTHORIZE THE RAPIDES PARISH AMBULANCE SERVICE ADVISORY BOARD AND THE RAPIDES PARISH POLICE JURY TO SELECT AMBULANCE SERVICES FOR RAPIDES PARISH AND THE CITY OF ALEXANDRIA FOR EMERGENCY AND NON EMERGENCY TRANSPORT AND RELATED SERVICES; PROVIDING FOR TERM, RENEWAL AND MINIMUM CRITERIA; REQUIRING IMPLEMENTATION AND PERIODIC MEETINGS OF THE RAPIDES PARISH AMBULANCE SERVICE ADVISORY BOARD WITH REPRESENTATION FROM THE CITY; MANDATING PENALTIES AND TERMINATION PROVISIONS IN ANY AMBULANCE SERVICES CONTRACT AND THE RIGHT OF THE CITY TO WITHDRAW AUTHORIZATION AND PARTICIPATION IF PENALTIES OR TERMINATION ARE NOT ENFORCED.

Section I. BE IT ORDAINED by the Council of the City of Alexandria that Chapter 13 of the Alexandria Code of Ordinances, Article V. "Ambulance Services", Section 13-54, 13-55 are amended and reenacted and Section 13-56 is added to the Chapter and the said Article to read as follows:

"CHAPTER 13. HEALTH AND SANITATION

ARTICLE V. - AMBULANCE SERVICES

Sec. 13-54. - Emergency and non-emergency ambulance service; Rapides Parish Police Jury authorization; terms and conditions; reservation of rights.

- (a) (1)The Alexandria City Council does, subject to the limitations and reservations set out herein, unless otherwise provided at the City's sole discretion as reserved in Section 13:56, authorize the Rapides Parish Ambulance Service Advisory Board and the Rapides Parish

Police Jury to select, negotiate and contract with a sole provider for both emergency and non-emergency ambulance service within the Parish of Rapides, including the City of Alexandria, for a term of five (5) years, with two (2) additional two-year renewal options available at the discretion of the parish police jury, in accordance with the Ordinances of the Parish of Rapides, Section 4 1/2 "Ambulance Services."

(2) The contract for sole provider emergency and non-emergency ambulance services shall include enforcement provisions, including but not limited to penalties and contract termination for failure of the provider to meet contract requirements, which penalties or termination provisions shall be enforced.

(3) The Rapides Parish Police Jury shall establish the Rapides Parish Ambulance Service Advisory Board which shall be maintained during the term of any ambulance operations contract. The City shall have representation on the Board with at least one member appointed by the Mayor. The Board shall meet at least quarterly for the purpose of receiving and monitoring monthly reports and advising the Police Jury and the public on performance and operations by the provider. The Board shall receive and consider public complaints relative to ambulance service and operations. The Board shall make recommendations to the Police Jury for enforcement of the contract, including but not limited to imposition of penalties and contract termination, as may be reasonable.

(b) The provider designated by the parish shall, at a minimum, meet the following criteria:

(1) Employ a full-time physician to serve as medical director of the ambulance service, who shall be responsible for all quality of care issues, and shall provide quarterly reports to the Rapides Parish Ambulance Service Advisory regarding response times, complaints and any other quality of care issues. "Full time", for purposes of this paragraph, shall mean that the physician shall have no other employment outside of his employment with the ambulance service, which shall be a minimum of forty (40) hours per week.

(2) Locate a full-time, twenty-four-hour helicopter in Rapides Parish, specifically configured to render advanced life support care, and access to a back-up or spare full-time, twenty-four-hour helicopter specially configured to render advanced life support care, and stationed not more than seventy-five (75) air miles from Rapides Parish in the event that the primary helicopter designated for service is inoperable. This helicopter shall be used, when medically necessary, for 911 and emergency responses. The helicopter shall be staffed at all times by an FAA licensed pilot and nationally registered paramedic.

(3) Comply with a parish-wide response times zone map indicating acceptable response times for various zones throughout the parish, and agreement to the penalty provisions contained within the contract, for any failure to meet monthly reporting thresholds on response times.

(4) Obtain and maintain accreditation by the commission on accreditation of ambulance providers' equipment, personnel and process.

(5) Agree to regulation of rates, as provided for in the contract, for the entire term covered by the contract.

(6) Meet minimum insurance and performance bond requirements; advance life support equipment and staffing requirements; and ambulance performance standards.

(7) Acknowledge the City's reservation of the right to withdraw authorization for participation in the ambulance service operating agreement for failure of the Police Jury to enforce the contract requirements and response times through appropriate penalties and/or termination.

Sec. 13-55. - Exceptions.

The prohibitions of this article shall not apply to ambulances or transport vehicles referred to in R.S. 40:1232(D), nor to any ambulance service operating outside the city that responds to an emergency situation outside the city and has to transport a patient, or patients, through the city to a hospital or medical facility within the city.

Sec. 13-56. – Penalties and Termination; Right to Withdrawal of Authorization

The Police Jury's failure to enforce the contract requirements and response times of the ambulance service operating agreement through imposition of penalties or termination shall be grounds for the City at its sole discretion to withdraw authorization of participation with the Police Jury in the ambulance service operating agreement, without notice or recourse; and, the City reserves the right to provide ambulance services within the city by contract or otherwise."

SECTION II: BE IT FURTHER ORDAINED this Ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinance's to become effective without signature by the Mayor.

SECTION III. BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this ordinance are hereby declared severable.

THIS ORDINANCE WAS INTRODUCED on the 26th day of November, 2024.

NOTICE PUBLISHED on the 29th day of November 2024.

THIS ORDINANCE having been submitted and considered in writing in the form set out above was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the 10th day of December, 2024 and final publication was made in the Alexandria Town Talk on the 13th day of December, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

DELIVERED: DATE: _____ TIME: _____

RECEIVED: DATE: _____ TIME: _____

To consider final adoption of an ordinance authorizing the mayor to enter into a contract with Blackout Power, LLC for Qualified Electric Line Worker Services.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.

Division/Department: Finance / Purchasing

Date: November 13, 2024

Title: Ordinance Authorizing Mayor to Execute a Contract for Qualified Electric Lineworker Services

Explanation of Proposal:

was Additional Information Attached

On Tuesday, November 12, 2024, one (1) quote were opened and read aloud for Qualified Electric Lineworker Services for the Electric Distribution Department offering the lowest price for Straight and Overtime rates per hour. It is our recommendation to award Blackout Power, LLC, responsible bidder, at rates as proposed.

Quoted prices shall be held firm for twelve (12) months from quote award date.

Budget:

Neutral Within Existing Requires Amendment

Account Number: 401-227200-605113

Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor

4. Finance Director
5. Division Director

2. Chief Operating Officer

6. Department Head

3. City Attorney

7. Purchasing Agent

Council Staff

Form

Information: Sufficient

Review:

Content

Insufficient

Remarks:

RECEIVED

NOV 19 2024

CITY COUNCIL

ORDINANCE NO. -2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BLACKOUT POWER, LLC FOR QUALIFIED ELECTRIC LINE WORKER SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor enter into a contract with Blackout Power, LLC for Qualified Electric Line Worker Services for the Electric Distribution Department.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024.

NOTICE PUBLISHED on the ____ day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of ____ 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of ____, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the lowest proposals received from Debris Tech and Tetra-Tech for emergency debris removal monitoring services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: FINANCE/PURCHASING

Date: November 12, 2024

Title: ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL FOR EMERGENCY DEBRIS REMOVAL MONITORING SERVICES

Explanation of Proposal:

Additional Information Attached

Ordinance authorizing the Mayor to accept the lowest proposal for Emergency Debris Removal Monitoring Services. On Wednesday, November 6, 2024 @ 2:00 PM, three (3) proposals were received. It is our recommendation that the primary award be made to Debris Tech and secondary award to Tetra-Tech at rates as proposed. This contract shall remain in effect for a period of twelve (12) months from bid award date. Contingent upon availability of funds and the ability of the successful bidder to honor quoted prices, the City reserves the right to renew the contract for a period of up to twenty-four (24) additional months, in twelve (12) month increments. Proposals are available for review at the Engineering Department.

Budget:

Neutral

Within Existing

Requires Amendment

Account Number: 101-042400-646037

Expense Amount: N/A

Account Line Item: Emergency Preparedness

Remaining Amount: N/A

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

Daniel Smith w/6/6 City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Amat Oby

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:

RECEIVED

NOV 19 2024

CITY OFFICE

1866P EMERGENCY DEBRIS REMOVAL MONITORING SERVICES

RFP Opening: Wednesday, November 06, 2024

Reviewers:

- 1 Darren Green
- 2 Clayton Webb
- 3 Mike Wilkinson

Respondent	Price (3 year Total)	Cost (0-30)	Automated Reporting (0-15)	Technical (0-15)	Staff Qualifications (0-20)	Firm Qualifications (0-20)	Total Points (0-100)	Consolidated Comments
Thompson	\$44,160							Did not include lodging, meals, and mileage in their overall cost therefore we could not evaluate their price.
1								
2								
3								
Total								
Tetra Tech	\$55,413	25	15	15	20	20	95	Excellent Submittal
1								
2		20	15	20	20	20	90	
3		28	13	14	18	18	91	
Total							276	
Debris Tech	\$52,650	30	15	15	20	20	100	Excellent Submittal
1								
2		25	15	15	20	20	95	
3		28	14	14	19	18	91	
Total							286	

Recommendation: Award to (1) Debris Tech and (2) Tetra-Tech

ORDINANCE NO. -2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSALS FROM DEBRIS TECH AND TETRA-TECH FOR EMERGENCY DEBRIS REMOVAL MONITORING SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor accept the lowest proposals from Debris Tech (primary) and Tetra-Tech (secondary) for emergency debris removal monitoring services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024.

NOTICE PUBLISHED on the ____ day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of ____ 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of ____, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to accept the lowest proposals received from Crowder Gulf and Ceres for disaster debris removal, reduction and disposal services.



AGENDA ITEM FACT SHEET

This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.

Division/Department: **FINANCE/PURCHASING**

Date: **November 12, 2024**

Title: **ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSAL FOR DISASTER DEBRIS REMOVAL, REDUCTION AND DISPOSAL SERVICES**

Explanation of Proposal: Additional Information Attached

Ordinance authorizing the Mayor to accept the lowest proposal for Disaster Debris Removal, Reduction and Disposal Services. On Wednesday, November 6, 2024 @ 2:00 PM, five (5) proposals were received. It is our recommendation that the primary award be made to Crowder Gulf and secondary award to Ceres at rates as proposed. This contract shall remain in effect for a period of twelve (12) months from bid award date. Contingent upon availability of funds and the ability of the successful bidder to honor quoted prices, the City reserves the right to renew the contract for a period of up to twenty-four (24) additional months, in twelve (12) month increments. Proposals are available for review at the Engineering Department.

Budget: Neutral Within Existing Requires Amendment


Account Number: 101-042400-646037


Expense Amount: N/A

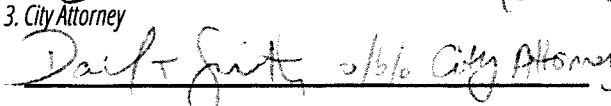
Account Line Item: Emergency Preparedness

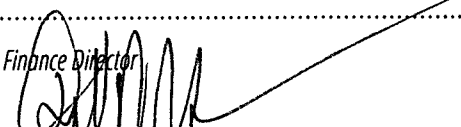
Remaining Amount: N/A


Authorization:


1. Mayor 

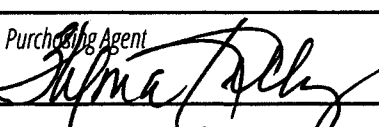
2. Chief Operating Officer 

3. City Attorney  *10/16/24 City Attorney*

4. Finance Director 

5. Division Director 

6. Department Head 

7. Purchasing Agent 

Council Staff Review: Form Content **Information:** Sufficient Insufficient

Remarks:

RECEIVED
NOV 19 2024
CITY COUNCIL

1865P DISASTER DEBRIS REMOVAL, REDUCTION & DISPOSAL SERVICES

RFP Opening: Wednesday, November 06, 2024

Reviewers:

- 1 Darren Green
- 2 Clayton Webb
- 3 Mike Wilkinson

Respondent	Price (3 yr avg)	Cost (0-40)	Technical (0-20)	Financial (0-20)	Qualifications (0-20)	Total Points (0-100)	Comments
Crowder Gulf	1	40	20	20	20	100	Has current contract. Did cleanup after Laura in 2020
	2	30	15	20	20	85	
	3	35	18	18	18	89	
	Total					274	
DRC	1	20	20	20	15	75	Numerous lawsuits. Unit prices for debris collection are well below national averages
	2	20	15	15	20	70	
	3	20	18	18	18	74	
	Total					219	
Ceres	1	40	15	20	20	95	
	2	30	10	20	20	80	
	3	35	18	17	18	88	
	Total					263	
CTC	1	20	20	20	20	75	Unit prices for debris collection are well below national averages
	2	20	15	15	15	70	
	3	20	17	17	17	71	
	Total					216	
TFR	1	20	20	20	15	75	Unit prices for debris collection are well below national averages
	2	20	15	15	20	70	
	3	20	17	18	17	72	
	Total					217	

Recommendation: Offer Contract to (1) Crowder Gulf and (2)Ceres

ORDINANCE NO. -2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE LOWEST PROPOSALS FROM CROWDER GULF AND CERES FOR DISASTER DEBRIS REMOVAL, REDUCTION AND DISPOSAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor accept the lowest proposals from Crowder Gulf (primary) and Ceres (secondary) for disaster debris removal, reduction and disposal services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024.

NOTICE PUBLISHED on the ____ day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of ____ 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of ____, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance authorizing the mayor to enter into a contract to purchase a 106.66 x 106.66 site, tract or parcel of ground located at Sixth Street and Desoto Street from Steth, LLC and otherwise providing with respect thereto.



This fact sheet is the basis for a decision by the City Council. Please insure that the information is clear, concise and current.

AGENDA ITEM FACT SHEET

Date: 11-19-24

TITLE: AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT TO PURCHASE A 106.66 x 106.66 SITE, TRACT OR PARCEL OF GROUND LOCATED AT SIXTH STREET AND DESOTO STREET FROM STETH, LLC, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

EXPLANATION OF PROPOSAL

A downtown parking lot is currently available for purchase which would provide additional needed employee parking for the Customer Service Building. A purchase price of \$140,000.00 has been offered to the city.

COST/BUDGET

300-260608-707101-0

ACCOUNT NUMBER "Land Acquisitions - capital"

AMOUNT IN LINE ITEM \$202,104

AMOUNT OF EXPENSE \$140,000

AMOUNT REMAINING \$62,104

TIME DEADLINE:

COUNCIL DISTRICT -

APPROVED BY:

1. Mayor [Signature]

5. Chief Operating Officer [Signature]

2. Division Director _____

6. Department Head _____

3. City Attorney [Signature]

4. Director of Finance [Signature]

Review by: Form ___ Content ___
Council Staff

Information is:
Sufficient ___ Insufficient ___

RECEIVED
NOV 19 2024
CITY COUNCIL

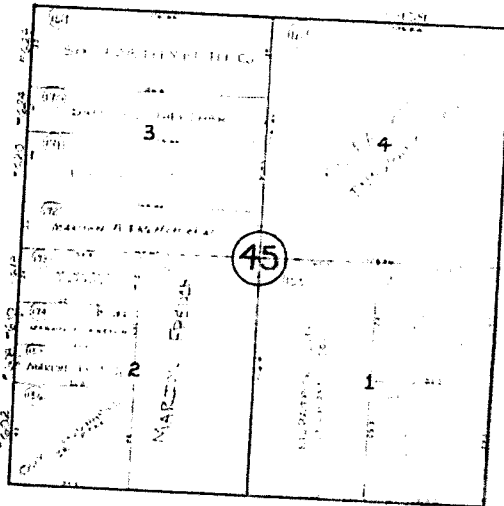
BLK 54 PAGE 24

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PAGE 18

STREET

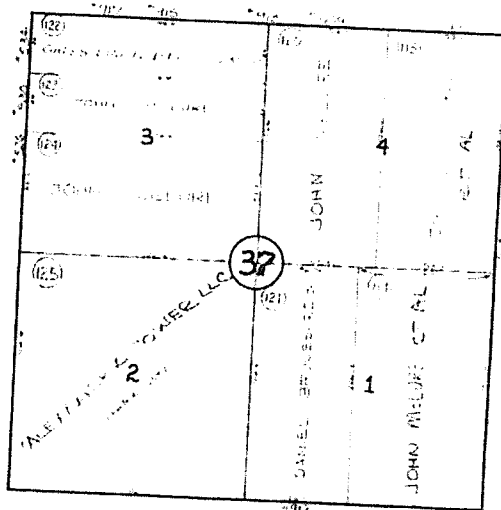
NOTICE
OFFICE USE ONLY
NOT A SURVEY
ASSESSMENT MAP ONLY



SIXTH

BLK 38
PAGE 18

MURRAY



DECOTO

FIFTH

ORDINANCE _____-2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT TO PURCHASE A 106.66 X 106.66 SITE, TRACT OR PARCEL OF GROUND LOCATED AT SIXTH STREET AND DESOTO STREET FROM STETH, LLC AND OTHERWISE PROVIDING WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, ("the Council") in legal session convened, the Council authorizes the Mayor to enter into a purchase agreement and cash sale for the City of Alexandria, Louisiana, under terms and conditions as the Mayor believes reasonable and necessary, to purchase a 106.66 x 106.66 site, tract or parcel of ground located at Sixth street and Desoto street from Steth, LLC for the consideration of One Hundred Forty thousand (\$140,000.00) dollars, appropriated from the Capital budget for land acquisition #300260608707101-0 and being more particularly described as a certain piece, tract or parcel of ground together with all the improvements thereon, rights, ways, and privileges thereunto belonging or in any way appertaining, being, lying and situated in Lot 1 of Square 45 of the "Old Town" Subdivision of the City of Alexandria, Rapides Parish, Louisiana and as shown on Sylvester's Map of the City of Alexandria filed in Plat Book No. 4, Page 147A of the Rapides Parish Clerk of Court records. Said lot being more particularly described as follows:

All Lot 1 of Square 45 of the "Old Town" Subdivision of the City of Alexandria, having a dimension of 106.66 feet by 106.66 feet, fronting 106.66 feet on DeSoto Street 106.66 feet on Sixth Street. Being the same Lot 1 of Square 45 acquired by Steth LLC in Special Warranty Deed filed and recorded April 4, 2024 in Instrument No. 1755085 of the Rapides Parish Clerk of Court records.

SECTION II: BE IT FURTHER ORDAINED this Ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the

Mayor, upon expiration of the time for ordinance's to become effective without signature by the Mayor.

THIS ORDINANCE WAS INTRODUCED on the 26th day of November, 2024.

NOTICE PUBLISHED on the 29th day of November 2024.

THIS ORDINANCE having been submitted and considered in writing in the form set out above was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the 10th day of December, 2024 and final publication was made in the Alexandria Town Talk on the 13th day of December, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

DELIVERED: DATE: _____ TIME: _____

RECEIVED: DATE: _____ TIME: _____

To consider final adoption of an ordinance authorizing the mayor to enter into a professional service agreement for General Utility Regulatory Compliance, System Analysis and Design Professional Services.



AGENDA ITEM FACT SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*

Division/Department: Utilities

Date: November 18, 2024

Title: Ordinance to award Professional Services Contract to GDS Associates, Inc for General Utility Regulatory Compliance, System Analysis and Design Professional Services.

Explanation of Proposal:

Additional Information Attached

Requests For Qualifications (RFQ) was issued by the Utilities Division for the subject contract. One RFQ proposal was received by GDS Associates, Inc. After review of the GDS Associates, Inc. proposal, the Utilities Division is recommending for the council to award the professional services contract to GDS Associates, Inc. GDS Associates, Inc. has significant experience with the Alexandria Utility System and has provided exceptional service under previous contracts.

Budget:

Neutral Within Existing Requires Amendment

Account Number: 401-218500-531110

Expense Amount: \$300,000 estimated

Account Line Item: Professional Fees

Remaining Amount: \$

Authorization:

1. Mayor

2. Chief Operating Officer

3. City Attorney

4. Finance Director

5. Division Director

6. Department Head

7. Purchasing Agent

Council Staff

Form

Review:

Content

Information:

Sufficient

Insufficient

Remarks:



October 10, 2024

The City of Alexandria is requesting statements of qualifications from interested firms or design professionals to enter into a contract with the City for **GENERAL UTILITY REGULATORY COMPLIANCE, DESIGN AND OTHER RELATED PROFESSIONAL SERVICES** for the Alexandria Utilities System. The design professional will be selected for such work to be approved and the appropriate fee shall be negotiated.

Pertinent qualification information desired will at a minimum consist of:

- A. Specialized experience and technical competence of the firm for the following services:
- Perform comprehensive review and analysis of city utility system, including the utility compliance program;
 - Assist the City with the continued operation of the AUS in energy markets consulting, utility system facilities planning, utility system finance and economic analysis, power and energy forecasts, transmission system analysis, and rates and regulatory support
 - Assist the City in electric reliability compliance, including the NERC Critical Infrastructure Protection (CIP) systems; including writing and amending policies and procedures and providing training for subject matter experts for the Electric Distribution and Electric Production departments.

Other services to be provided include the following:

- Energy marketing consulting
- Utility system facilities planning
- Utility system finance and economic analysis
- Power and energy forecasts
- Rates and regulatory support
- Transmission enterprise services
- Transmission and policy regulations
- Resource planning
- Consulting engineer's report for bond issues
- Management Consulting Services and Procurement (RFP)
- Fuel supply and regulation
- Transmission system interconnect and load flow analysis
- Performance testing and start-up services
- Utility system facilities planning and design
- Transmission design and distribution planning
- Regional Transmission Organization power markets pricing and consulting
- Transmission transactions and valuation
- Asset Management
- Review of cost-of-service and revenue enhancement options
- Risk management
- Environmental services and permitting

- Review and analysis of power supply and natural gas supply billing
- Audit of existing and review of proposed Utilities Division contracts
- Negotiations of contracts with perspective suppliers
- Due diligence reviews
- Utility system master planning
- Reports on utility system conditions and operations
- Serve as engineer of record on certain utility projects

- B. Capacity to perform the work within time limitations.
- C. Past experience on contracts with the City of Alexandria and/or past experience with utility systems of a similar size.
- D. Evidence of Liability Insurance with a minimum limit of \$1,000,000. (The selected consulting firm, design professional, or company will be required to show evidence of Liability Insurance in the amount of \$2,000,000 prior to commencing work.)
- E. Evidence of a good faith effort to comply with the City's AFEAT Program.

Under the City's AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork Program), participation by minority and/or disadvantaged business enterprise firms is encouraged. The AFEAT Program should be inquired about through the Division of Finance. The goals for qualifying disadvantaged, minority and female owned business in the use of professional service agreements with prime contractors will help effectuate the goals of increasing: the competitive viability of small business, minority, and women business enterprise by providing contract, technical, educational, and management assistance; business ownership by small business persons, minority persons, and women (including professional service opportunities); and the procurement by the City of professional services, articles, equipment, supplies, and materials from business concerns owned by small business concerns, minority persons, and women.

Prime contractors offering subcontracting should take specific action to ensure that a bona fide effort is made to achieve maximum results towards meeting the established goals. Primes shall document efforts and shall implement steps at least as extensive as the following in a good faith effort to reach or exceed the established goals:

- A. Establish and maintain a current list of minority and female owned businesses in Alexandria, in Rapides Parish, and in the State of Louisiana.
- B. Document and maintain a record of all solicitations of offers for subcontracts from minority or female construction contractor and suppliers in Alexandria, in Rapides Parish, and in the State of Louisiana.
- C. Secure listing of minority and women owned businesses from the City of Alexandria Purchasing Department, the Central Louisiana Business Incubator, and the State of Louisiana Department of Minority Affairs.
- D. Participate in associations which assist in promoting minority and women owned businesses such as the Central Louisiana Business League, the Central Louisiana Business Incubator, and the Entrepreneurial League System.
- E. Designate a responsible official to monitor all activity made in the effort to achieve or exceed the established goals; record contacts made, subcontracts entered into with dollar amounts, and other relevant information.

For more information on AFEAT and the City of Alexandria's Diversity in Action Initiative, and to explore a local and statewide directory of minority businesses, please visit www.diversityinaction.org. Good faith compliance with the City's AFEAT Program will be a consideration during the evaluation of

responses. Evidence of good faith compliance and/or letters of engagement with potential subcontractors shall be submitted with the RFQ response.

Selection Factors

Proposals will be scored out of 100 total points based on the following factors:

1. Experience of the firm or sub-consultant with similar work. **(35 points)**
2. Capacity of the firm to complete the work in a proper and timely manner given the firm's current workload, staff availability, resources, and commitment. **(25 points)**
3. Past experience on contracts with the City of Alexandria and/or past experience with utility systems of a similar size. **(30 points)**
4. Evidence of a good faith effort to comply with the City's AFEAT Program. **(10 points)**

Qualification statements will be received until 12:00 P.M., November 14, 2024, Director of Utilities Office, 915 North Third Street, Alexandria, LA 71301 or emailed to marcus.connella@cityofalex.com.

Requests For Qualifications (RFQ) for Professional Engineering Services from a Licensed Professional Engineering Firm to advise, design and evaluate the Alexandria Utility System for regulatory compliance and system needs.

Questions:

Questions regarding this request shall be directed to the City of Alexandria (COA) at:

Marcus Connella
Utilities Director
(318) 449-5010
Marcus.Connella@cityofalex.com

Statements of Qualification:

Five (5) hardcopy statements of qualification and one (1) electronic copy must be received by the CoA by 12:00 p.m. on November 14, 2024. All copies of the statements must be plainly identified as "**GENERAL UTILITY REGULATORY COMPLIANCE, DESIGN AND OTHER RELATED PROFESSIONAL SERVICES**" for Alexandria Utilities System and delivered or mailed to:

City of Alexandria Utility Department
Attn: Mr. Marcus Connella, Director of Utilities
915 Third Street
Alexandria, LA 71301

AGREEMENT FOR PROFESSIONAL/CONSULTING SERVICES
BETWEEN
THE CITY OF ALEXANDRIA
AND
GDS ASSOCIATES, INC.

THIS AGREEMENT, effective the 1st day of January 2025, made and entered into on the days and dates below shown, by and between the City of Alexandria, herein represented by Jacques M. Roy, Mayor (herein sometimes referred to as the "City"), and GDS ASSOCIATES, INC. (herein sometimes referred to as "Professional").

WITNESSETH

WHEREAS, the City desires to continue to operate the AUS in accordance with all enabling legislation, including Ordinance 179-2016; and

WHEREAS, continued operation of the AUS shall include the ability to undertake a comprehensive review and analysis of its utility system, including the utility compliance program; and

WHEREAS, the City desires to engage the services of an engineering firm to assist the City with the continued operation of the AUS in energy markets consulting, utility system facilities planning, utility system finance and economic analysis, power and energy forecasts, transmission system analysis, and rates and regulatory support; and

WHEREAS, the City desires to use persons with appropriate experience to perform these functions with specific regard to projects of city-wide impact; and

WHEREAS, the Director of Utilities and City Attorney, recommend this Agreement, with City Attorney having certified this Consultancy meets the Administration's three-way test of being value-adding, addressing a niche that civil service does not and is not suited to address currently, and meeting an articulable need; and

WHEREAS, more particularly, this determination to recommend this Agreement considered the policy of the Administration to---(i) ensure the city has permanent personnel for services of continuing need; (ii) ensure the city has access and control of the programming and operations at all times; (iii) ensure that if consultants are used there exists the following: (A) a declared need for professional services certified to be outside the scope of what the city can provide; (B) a declaration such services are not more appropriately committed to civil service; (C) a declaration the services fulfill a particular, specialized need which must be addressed; and (D) a declaration the consultancy is limited to the city's needs and not open-ended; and

WHEREAS, GDS ASSOCIATES, INC. has considerable, unique, and leading experience and has provided certain professional and/or consulting services of the nature requested herein; and

WHEREAS, the City desires to undertake this consultancy under the auspices and supervision of the office of the Mayor as instructed by the Divisions of Utilities and Legal, which instruction shall be final and binding in all respects including but not limited to performance parameters, confidentiality, interpretation of existing law, policy, and strategy, unless violative of codes of professional conduct, ethical rules, or this contract; and

WHEREAS, GDS ASSOCIATES, INC., a professional engineering consultant firm, is therefore qualified to do the work required by this agreement for the City of Alexandria given its extensive background.

NOW THEREFORE, the City of Alexandria and GDS Associates, Inc. for the considerations and under the conditions set forth agree as follows:

- I. Scope of Service to be performed by Professional under the auspices and supervision of the office of the Mayor:
 - A. Assist the City in electric reliability compliance, including the NERC Critical Infrastructure Protection (CIP) systems; including writing and amending policies and procedures and providing training for subject matter experts for the Electric Distribution and Electric Production departments.
 - B. In addition to the above listed duties the Professional will do the following as authorized by the office of the Mayor:
 - a. Energy marketing consulting
 - b. Utility system facilities planning
 - c. Utility system finance and economic analysis
 - d. Power and energy forecasts
 - e. Rates and regulatory support
 - f. Transmission enterprise services
 - g. Transmission and policy regulations
 - h. Resource planning
 - i. Consulting engineer's report for bond issues
 - J. Management Consulting Services and Procurement (RFP)
 - k. Fuel supply and regulation
 1. Transmission system interconnect and load flow analysis
 - m. Performance testing and start-up services
 - n. Utility system facilities planning and design
 - o. Transmission design and distribution planning
 - p. Regional Transmission Organization power markets pricing and consulting
 - q. Transmission transactions and valuation
 - r. Asset Management
 - s. Review of cost-of-service and revenue enhancement options
 - t. Risk management
 - u. Environmental services and permitting
 - v. Review and analysis of power supply and natural gas supply billing
 - w. Audit of existing and review of proposed Utilities Division contracts

- x. Negotiations of contracts with perspective suppliers
- y. Due diligence reviews
- z. Utility system master planning
- aa. Reports on utility system conditions and operations
- bb. Serve as engineer of record on certain utility projects

II. Professional shall request a task order prior to engaging in any services for City. A task order shall provide requisite authorization for work performed under this Agreement.

III. The City Agrees to:

A. Compensation:

1. This Agreement covers professional services for GDS Associates, Inc. for which compensation will be at the rates on the GDS Associates, Inc. Fee Schedule as described in Attachment "A" attached hereto and which is incorporated herein and made a part hereof.
2. GDS Associates, Inc. shall submit itemized invoices for services rendered on or before the 5th day of each month. Payment by the City of Alexandria shall be made in accordance with policies of the City of Alexandria. Itemized invoices shall include detailed description of work performed by professional(s) at rate provided for in Attachment "A." Any ambiguity as to work performed that has not been authorized by the City shall not be compensated.

B. Reimburse all reasonable out of pocket expenses, including costs of photography, travel, printing, and video production, but not including gasoline or vehicle expenses which are included in the hourly rate on local travel. Out of town travel, if authorized by the mayor's office, shall be compensated at the standard government rate or the standard rates established by the City of Alexandria.

C. Provide administrative contact persons as liaison between the City and GDS Associates, Inc., who may include the Chief of Operations, Director of Utilities and members of the Legal Division.

D. Provide GDS Associates, Inc. with all criteria and necessary information for completion of projects, including furnishing GDS Associates, Inc. with all existing studies, reports, and other data available to City pertinent to each project.

E. Review and examine all Services provided by GDS Associates, Inc. to City and, when necessary, obtain counsel, whether legal or otherwise, in connection with decisions made pursuant to or collateral to such Services.

IV. Assignability:

GDS Associates, Inc. shall not assign any interest in this contract, and shall not transfer any interest without prior written consent of the City of Alexandria.

V. Acknowledgement of Exclusion of Workman's Compensation Coverage:

GDS Associates, Inc. herein expressly agrees and acknowledges that its company and its employees are Independent Contractors as defined in R. S. 23:1020(5) and, as such, it is expressly agreed and understood between the parties that the City of Alexandria shall not be liable to the Professional for any benefits or coverages provided by the Workman's Compensation Laws of the State of Louisiana.

VI. Waiver of Sick and Annual Benefits

It is expressly agreed and understood between the parties entering into this professional services contract, that GDS Associates, Inc., acting as an independent contractor and its employees, shall not receive sick and annual benefits from the City of Alexandria.

VII. Duration of this Agreement:

- A. This Agreement shall be valid beginning January 1, 2025, and ending December 31, 2027, unless terminated earlier by either party in accordance with this contract.
- B. Either party to this Contract may terminate the Contract by giving the other party written notice of said intention to terminate at least ten (10) days before the date of termination or termination sought if before the term expires. Upon receipt of such notice, all actions on behalf of the City shall cease and a proper accounting for time, activity, and status of items shall be rendered forthwith to ensure no detriment to the City occurs. This Agreement is therefore terminable at the will of either party, without the need for cause.
- C. For purposes of this section, the Mayor of the City of Alexandria is authorized to terminate this contract without further Council approval.

VIII. Amendment of Agreement:

This Agreement may be amended by written mutual consent of the respective parties, without further council approval unless it be to modify the object of the agreement or modify the rate of compensation; additions to scope shall be permitted by amendment, including extensions set forth by Section VII. For the consideration and under the conditions set forth above, GDS Associates, Inc. has agreed to perform the specified services for the City of Alexandria.

IX. Indemnification

GDS Associates, Inc. may be asked to maintain sufficient professional and general liability insurance and provide continuing proof of same to the City. If requested by the City, the Professional must do so within ten (10) days as a continued condition to this Agreement at the

Professional's expense. At all times hereunder, the Professional further agrees to defend, indemnify, and hold harmless the City of Alexandria, its officers, agents, employees, and assigns from and against any and all claims, actions or causes of action, damages and liabilities arising out of Professional's negligent acts, errors, or omissions in performing the contract services.

X. Entire Agreement

This Agreement constitutes the entire Agreement between the parties with respect to the transactions contemplated by this Agreement, and it supersedes all prior oral or written agreements, commitments, or understandings with respect to the matters provided for in this Agreement.

XI. Governing Law

This Agreement, the rights and obligations of the parties and any claims or disputes relating thereto shall be governed by and construed in accordance with the laws of the State of Louisiana. The parties agree that the venue of any lawsuit brought pursuant to this contract shall be in the 9th Judicial District, Rapides Parish, Louisiana.

XII. Severability

The invalidity, illegality or unenforceability of any portion of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of this Agreement shall be construed and enforced as if this Agreement did not contain the particular portion or provision held to be void.

XIII. Non-Appropriation

The City shall not be in default of this Agreement in the event the City Council fails to appropriate the necessary funds for the payments. ("Non- Appropriation Event"). The continuation of this Agreement is contingent upon the appropriation of funds by the City Council to fulfill the terms/requirements of the Agreement. The City Council shall make an annual good faith effort to appropriate all funds sufficient to pay all amounts due pursuant to the Agreement. If the City Council, after a good faith effort, fails to appropriate sufficient monies to provide for the continuation of the Agreement, or if such appropriation is reduced by the veto of the Mayor or by any other lawful means, and the effect of such reduction is to provide insufficient monies for the continuation of the Agreement, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

XIV. Notices

All notices demands, requests, or other communications which may be or are required to be given by any party to any other party pursuant to this Agreement shall be in writing and shall be hand delivered, mailed by first class, registered or certified mail, return receipt requested, postage

prepaid, sent by overnight express mail, postage prepaid, return receipt requested or transmitted by telegram or facsimile, addressed as follows:

President
GDS ASSOCIATES, INC.
Suite 800
1850 Parkway Place
Marietta, Georgia 30067-8237

City Attorney
City of Alexandria
P.O. Box 71
Alexandria, LA 71309-0071

Each party may designate by notice in writing a new address to which any further notice, demand, request or communication shall thereafter be so given, served or sent. Notice shall be deemed given for all purposes at such times as it is delivered to addressee (with the return receipt, the delivery receipt, or with respect to a facsimile, the answer back being deemed conclusive evidence of such delivery) or at such time as delivery is refused by the addressee upon presentation.

This Agreement is signed in duplicate originals. The undersigned represents and warrants that he or she has all rights and authority to enter into this Agreement on behalf of Professional and to bind Professional to the terms set forth above.

WITNESS:

CITY OF ALEXANDRIA

JACQUES M. ROY, MAYOR

Date

WITNESS:

GDS ASSOCIATES, INC.

CHRIS DAWSON,
GDS ASSOCIATES, INC.

Date

ORDINANCE NO. -2024

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT FOR GENERAL UTILITY REGULATORY COMPLIANCE, SYSTEM ANALYSIS AND DESIGN PROFESSIONAL SERVICES AND OTHER MATTERS WITH RESPECT THERETO.

SECTION I: BE IT ORDAINED by the Council of the City of Alexandria, Louisiana, in legal session convened, that the Council hereby authorizes the mayor to enter into a Professional Services Agreement for general utility regulatory compliance, system analysis and design professional services.

SECTION II: BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor.

SECTION III: BE IT FURTHER ORDAINED, etc., that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this ordinance or hereby declared severable.

SECTION IV: BE IT FURTHER ORDAINED, etc., that all ordinances or parts of ordinances in conflict herewith are hereby repealed.

THIS ORDINANCE was introduced on the 26th day of November, 2024.

NOTICE PUBLISHED on the ____ day of November, 2024.

THIS ORDINANCE having been submitted in writing, introduced and published, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the ____ day of ____ 2024 and final publication was made in the Alexandria Daily Town Talk on the ____ day of ____, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

To consider final adoption of an ordinance to declare surplus a certain city owned 8.231 Acre Tract, Parcel and Lot of ground together with improvements located adjacent to Industrial Port Road being a portion of Tract B-1 as per Plat Recorded in Plat Book 30 and page 63 records of Rapides Parish situated in Sections Ten and Eleven, Township 4 North, Range 1 West, Southwestern Land District, City of Alexandria; authorizing an appraisal of properties; to authorize the mayor on behalf of the city to sell the 8.231 Acre Tract to the Central Louisiana Regional Port for fair market value and a minimum price of \$20,776 an acre; authorizing the mayor to execute agreements, including an Act of Sale, with the Port under reasonable terms and conditions; authorizing the mayor to execute related agreements with third parties; further authorizing the mayor to grant servitudes and related rights in agreements with Central Louisiana Regional Port related to the sale and transaction; and otherwise authorizing the mayor to execute related agreements to enable the city to sale property declared surplus and otherwise to provide with respect thereto.

RECEIVED

OCT 22 2024

CITY COUNCIL

AGENDA ITEM TRACK SHEET

*This fact sheet is the basis for a decision by the City Council.
Please insure that the information is clear, concise and current.*



Department: **Finance/ Purchasing**

Date: **October 21, 2024**

Title:

AN ORDINANCE TO DECLARE SURPLUS A CERTAIN CITY OWNED 8.231 ACRE TRACT, PARCEL AND LOT OF GROUND TOGETHER WITH IMPROVEMENTS LOCATED ADJACENT TO INDUSTRIAL PORT ROAD BEING A PORTION OF TRACT B-1 AS PER PLAT RECORDED IN PLAT BOOK 30 AND PAGE 63 RECORDS OF RAPIDES PARISH SITUATED IN SECTIONS TEN AND 11, TOWNSHIP 4 NORTH, RANGE 1 WEST, SOUTHWESTERN LAND DISTRICT, CITY OF ALEXANDRIA; AUTHORIZING AN APPRAISAL OF PROPERTIES; TO AUTHORIZE THE MAYOR ON BEHALF OF THE CITY TO SELL THE 8.231 ACRE TRACT TO THE CENTRAL LOUISIANA REGIONAL PORT FOR FAIR MARKET VALUE AND A MINIMUM PRICE OF \$20,776 AN ACRE; AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS, INCLUDING AN ACT OF SALE, WITH THE PORT UNDER REASONABLE TERMS AND CONDITIONS; AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS WITH THIRD PARTIES; FURTHER AUTHORIZING THE MAYOR TO GRANT SERVITUDES AND RELATED RIGHTS IN AGREEMENTS WITH CENTRAL LOUISIANA REGIONAL PORT RELATED TO THE SALE AND TRANSACTION; AND OTHERWISE AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS TO ENABLE THE CITY TO SALE PROPERTY DECLARED SURPLUS AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

Explanation of Proposal:

Additional Information Attached

The Central Louisiana Regional Port has offered to purchase a 8.231 acre tract of land adjacent to Industrial Port Road. Notice procedures and delays for publication are set out as requirements in R.S. 33: 4712. This tract is no longer needed by the city and will benefit the Port by allowing development of property for industrial purposes. The property has a current appraised value of \$20,776 an acre. The property is adjacent to the city railroad spur and the Levee and additional city properties. A servitude agreement will be considered to allow the Port access to Port property and the tract to be sold. An agreement with the rail spur lessee Martin Marietta is necessary and consistent with the proposed sale to the Port. Various existing servitudes will be retained and all is consistent with a public purpose and economic development.

Budget:

Neutral

Within Existing

Requires Amendment



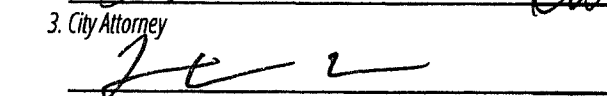
Account Number:

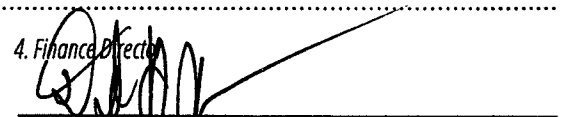



Expense Amount:

Account Line Item:

Remaining Amount:

Authorization:

1. Mayor 
2. Chief Operating Officer 
3. City Attorney 

4. Finance Director 
5. Division Director 
6. Department Head 
7. Purchasing Agent 

Council Staff Form
Review: Content

Information: Sufficient
Insufficient

Remarks:

**LEGAL DESCRIPTION FOR
CENTRAL LOUISIANA REGIONAL PORT
ACCESS & UTILITY SERVITUDE**

A parcel or tract of land being adjacent to Tract B-1 as per plat recorded at Plat Book 30 and Page 63 of Rapides Parish records, situated in Sections 10 and 11, Township 4 North, Range 1 West, Louisiana Meridian, Southwestern Land District, City of Alexandria, Rapides Parish, Louisiana, and being more particularly described as follows:

COMMENCE at monument 168H of the COE Levee Baseline, Station 1110+62.77, located at Northing 303760.354 and Easting 3290717.769 as defined by the Louisiana State Plane Coordinate System, North Zone, US Survey Feet, NAD 83 (1986), situated in Section 11, Township 4 North, Range 1 West, Louisiana Meridian, Southwestern Land District, City of Alexandria, Rapides Parish, Louisiana; **THENCE** run South 51 degrees 38 minutes 56 seconds West a distance of 69.41 feet to a point coincident with the riverside or westerly right of way of the City of Alexandria Levee on the Red River right descending bank and said point also being the **POINT OF BEGINNING** of the tract described herein.

THENCE follow said westerly right of way of the City of Alexandria Levee, run North 15 degrees 22 minutes 12 seconds East a distance of 380.00 feet to a point;

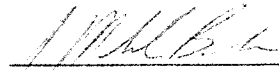
THENCE leaving said westerly right of way of the City of Alexandria Levee, run South 74 degrees 37 minutes 48 seconds East a distance of 240.00 feet to a point coincident with the easterly right of way of a rail spur;

THENCE follow said easterly right of way of a rail spur the following calls: run South 15 degrees 22 minutes 12 seconds West a distance of 380.00 feet to a point; **THENCE** run along the arc of a curve having a radius of 838.18 feet (the long chord of which bears South 18 degrees 55 minutes 22 seconds West – 103.88 feet) a distance of 103.95 feet to a point;

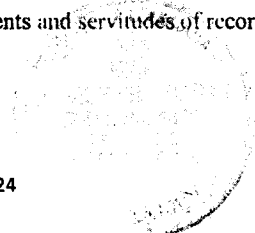
THENCE leaving said easterly right of way of a rail spur, run North 67 degrees 31 minutes 28 seconds West a distance of 240.00 feet to a point coincident with the riverside or westerly right of way of the City of Alexandria Levee on the Red River right descending bank;

THENCE follow said westerly right of way of the City of Alexandria Levee, run along the arc of a curve having a radius of 598.18 feet (the long chord of which bears North 18 degrees 55 minutes 22 seconds East – 74.14 feet) a distance of 74.19 feet to the **POINT OF BEGINNING** and containing 2.584 acres, more or less, and being shown on a plat by Meyer, Meyer, LaCroix & Hixson, dated October 8, 2024.

Said tract being subject to all rights of ways, easements and servitudes of record.



Michael Bradas, P.L.S. – October 8, 2024



LEGAL DESCRIPTION FOR
CENTRAL LOUISIANA REGIONAL PORT

A parcel or tract of land being a portion of Tract B-1 as per plat recorded at Plat Book 30 and Page 63 of Rapides Parish records, situated in Sections 10 and 11, Township 4 North, Range 1 West, Louisiana Meridian, Southwestern Land District, City of Alexandria, Rapides Parish, Louisiana, and being more particularly described as follows:

COMMENCE at monument 168H of the COE Levee Baseline, Station 1110+62.77, located at Northing 303760.354 and Easting 3290717.769 as defined by the Louisiana State Plane Coordinate System, North Zone, US Survey Feet, NAD 83 (1986), situated in Section 11, Township 4 North, Range 1 West, Louisiana Meridian, Southwestern Land District, City of Alexandria, Rapides Parish, Louisiana; **THENCE** run South 80 degrees 49 minutes 26 seconds East a distance of 200.10 feet to a set iron rod coincident with the easterly right of way of a rail spur being the **POINT OF BEGINNING** of the tract described herein.


THENCE follow said easterly right of way of a rail spur, run North 15 degrees 22 minutes 12 seconds East a distance of 601.88 feet to a found iron rod;

THENCE leaving said easterly right of way of a rail spur, run South 69 degrees 08 minutes 52 seconds East a distance of 578.49 feet to a found iron rod coincident with the westerly right of way of Industrial Port Road;

THENCE follow said westerly right of way of Industrial Port Road the following calls: run along the arc of a curve having a radius of 1195.92 feet (the long chord of which bears South 24 degrees 12 minutes 50 seconds West - 25.93 feet) a distance of 25.94 feet to a found iron rod; **THENCE** run South 23 degrees 26 minutes 28 seconds West a distance of 725.90 feet to a set iron rod;

THENCE leaving said westerly right of way of Industrial Port Road, run North 51 degrees 48 minutes 42 seconds West a distance of 509.84 feet to the **POINT OF BEGINNING** and containing 8.231 acres, more or less, and being shown on a plat by Meyer, Meyer, LaCroix & Hixson, dated October 8, 2024.

Said tract being subject to all rights of ways, easements and servitudes of record.



J. Michael Bradas, P.L.S. – October 8, 2024

PLAT OF RIGHT OF WAY

DATED: 10/8/2024

PROJECT # 7764

THIS DRAWING DOES NOT REPRESENT A BOUNDARY SURVEY AND DOES NOT CONFORM TO THE STANDARDS FOR A PROPERTY BOUNDARY SURVEY. THIS PLAT REPRESENTS AN ACTUAL GROUND SURVEY. I HEREBY CERTIFY THAT THIS PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE SURVEY I HAVE MADE.

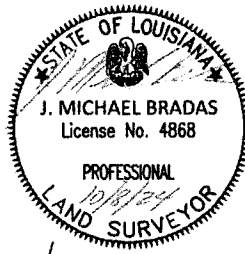
SCALE: 1" = 200'



FOR: CENTRAL LOUISIANA REGIONAL PORT
 AT REQUEST CENTRAL LOUISIANA REGIONAL PORT
MEYER, MEYER, LaCROIX & HIXSON, INC.
 ENGINEERS and LAND SURVEYORS
 100 ENGINEER PLACE - ALEXANDRIA LOUISIANA 71303

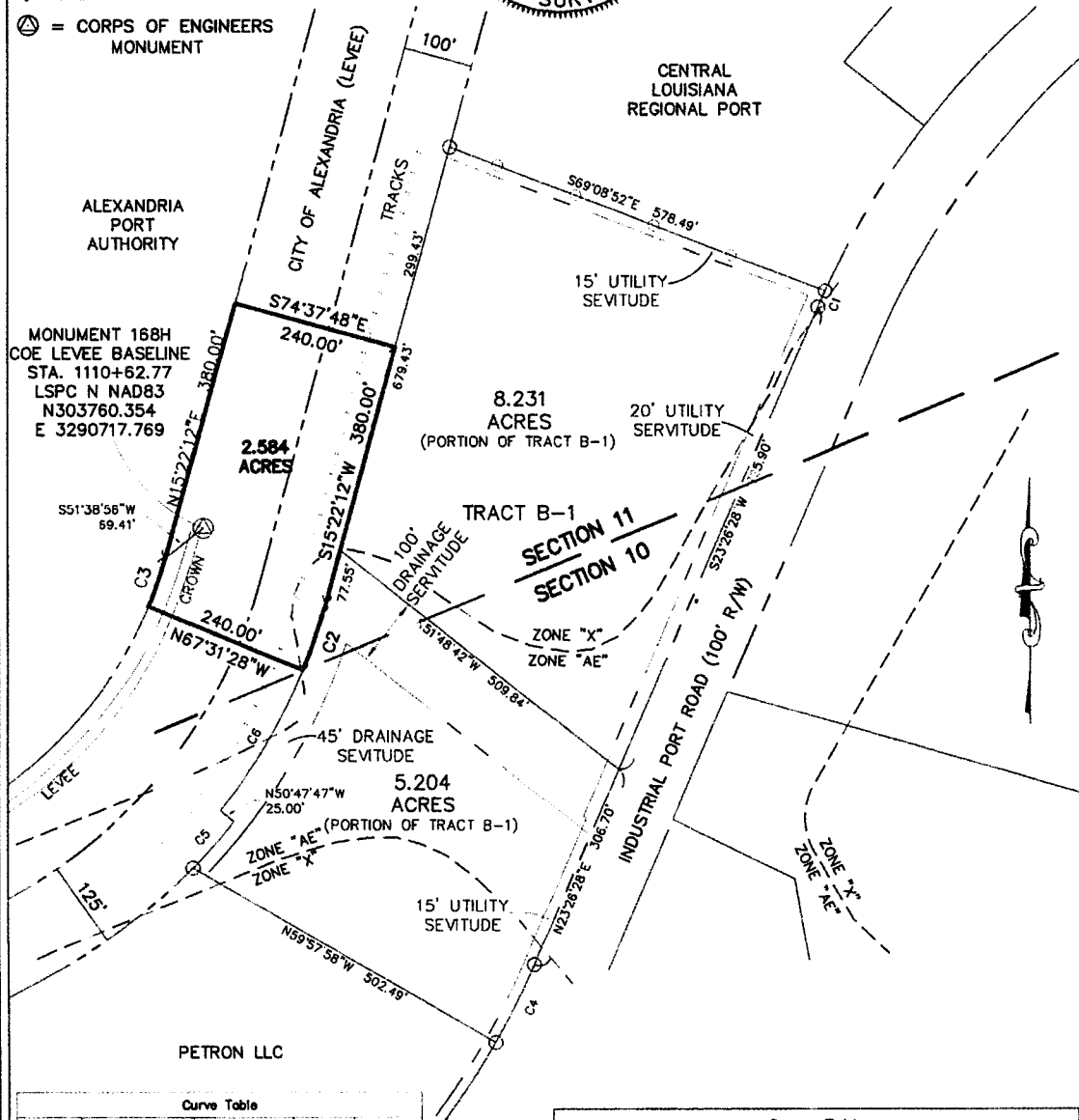
SURVEY OF A 2.584 ACRE TRACT OF LAND BEING ADJACENT TO TRACT B-1 PER PLAT RECORDED IN PB. 30 PG. 63, RECORDS OF RAPIDES PARISH, SITUATED IN SECTIONS 10 & 11, T4N-R1W, SOUTHWESTERN LAND DISTRICT, RAPIDES PARISH, LOUISIANA.

PROPERTY NOT RESEARCHED FOR RIGHT OF WAY OR EASEMENTS
 FLOOD NOTE: A PORTION OF THIS PROPERTY LIES IN ZONE "AE"
 FIRM 220146-0010 F 9/3/1997
 SOIL SAMPLE RECOMMENDED BEFORE CONSTRUCTION



BASIS OF BEARINGS SHOWN DERIVED FROM GPS OBSERVATIONS
 REFERENCE PLATS USED
 R.B. LACROIX 7-6-1982
 JOHN JORDAN 11-8-2007
 SECTION LINE & FLOOD ZONES GRAPHICALLY PLOTTED

- ⊙ IRON ROD "SIZE" "FND/SET"
- ⊕ CALCULATED POINT
- ⊗ = CORPS OF ENGINEERS MONUMENT



Curve #	Chord Direction	Chord Length	Length	Radius
C1	S24°12'50"W	25.93'	25.94'	1195.92'
C4	S26°39'11"W	125.96'	126.03'	1095.92'
C5	N41°23'27"E	88.81'	88.85'	863.19'
C6	N30°31'28"E	234.72'	235.50'	838.18'

Curve #	Chord Direction	Chord Length	Length	Radius
C2	S18°55'22"W	103.88'	103.95'	838.18'
C3	N18°55'22"E	74.14'	74.19'	598.18'

CERTIFICATE OF SURVEY

DATE: 10/8/2024

PROJECT NO. 7764

TO ALL PARTIES INTERESTED IN TITLE TO PREMISE SURVEYED:
 I HEREBY CERTIFY THAT THIS PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE SURVEY I HAVE MADE
 IN ACCORDANCE WITH THE STANDARDS FOR PROPERTY BOUNDARY SURVEYS IN THE STATE OF LOUISIANA
 FOR A CLASS B SURVEY AND SHOWN HEREON BY SOLID BOLD LINES.



SCALE: 1" = 200'

FOR: CENTRAL LOUISIANA REGIONAL PORT

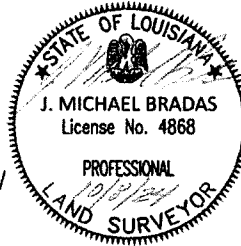
MEYER, MEYER, LaCROIX & HIXSON, INC.

AT REQUEST: CENTRAL LOUISIANA REGIONAL PORT

ENGINEERS and LAND SURVEYORS
 100 ENGINEER PLACE - ALEXANDRIA LOUISIANA 71303

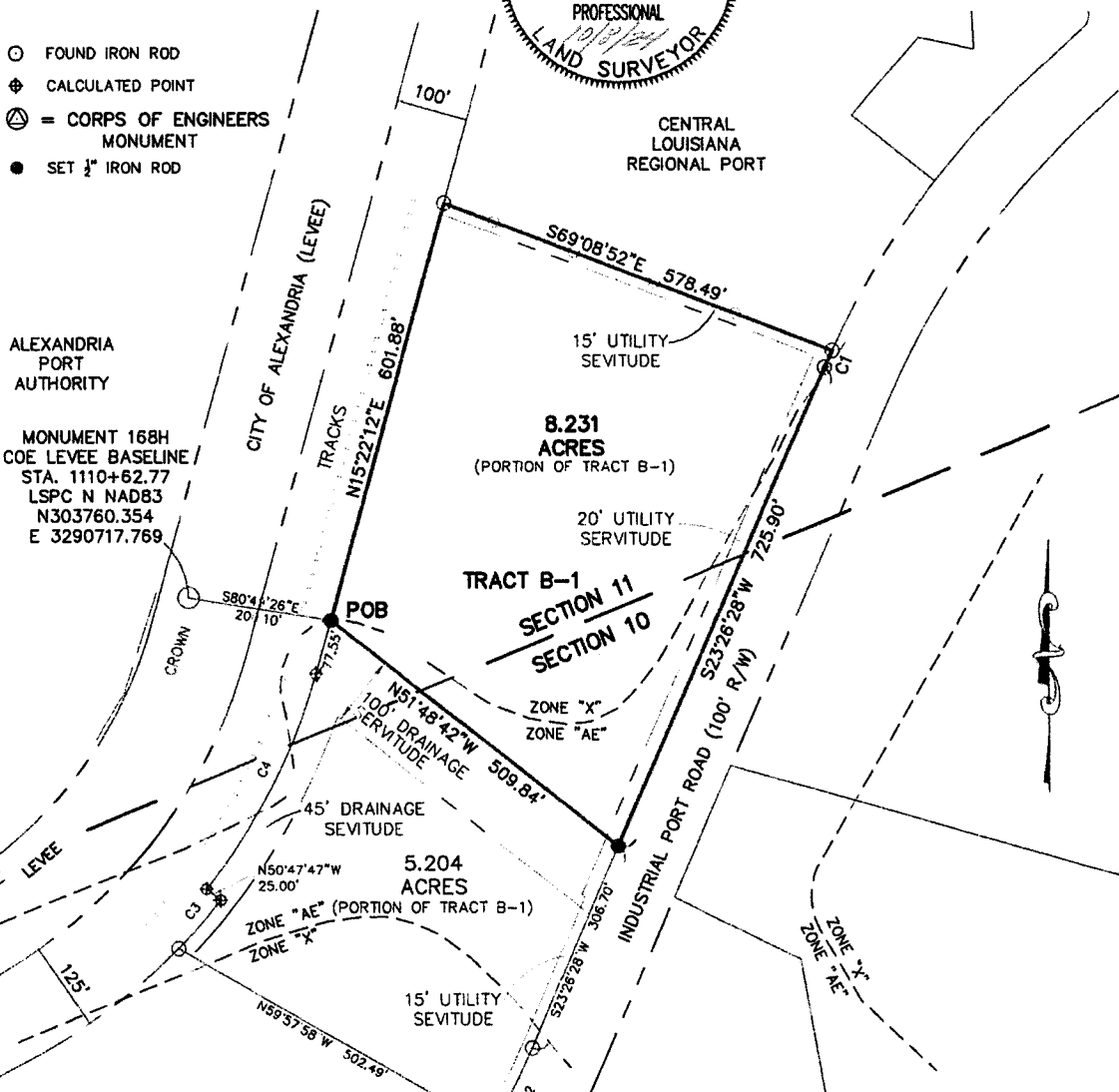
SURVEY OF A 8.231 ACRE TRACT OF LAND BEING A PORTION OF TRACT B-1 PER PLAT
 RECORDED IN PB. 30 PG. 63, RECORDS OF RAPIDES PARISH, SITUATED IN SECTIONS 10 & 11,
 T4N-R1W, SOUTHWESTERN LAND DISTRICT, RAPIDES PARISH, LOUISIANA.

PROPERTY NOT RESEARCHED FOR
 RIGHT OF WAY OR EASEMENTS
 FLOOD NOTE: A PORTION OF THIS
 PROPERTY LIES IN ZONE "AE"
 FIRM 220146-0010 F 9/3/1997
 SOIL SAMPLE RECOMMENDED
 BEFORE CONSTRUCTION



BASIS OF BEARINGS SHOWN
 DERIVED FROM GPS OBSERVATIONS
 REFERENCE PLATS USED
 R.B. LACROIX 7-6-1982
 JOHN JORDAN 11-8-2007
 SECTION LINE & FLOOD ZONES
 GRAPHICALLY PLOTTED

- ⊙ FOUND IRON ROD
- ⊕ CALCULATED POINT
- ⊗ = CORPS OF ENGINEERS MONUMENT
- SET 1/2" IRON ROD



ALEXANDRIA
 PORT
 AUTHORITY

MONUMENT 168H
 COE LEVEE BASELINE
 STA. 1110+62.77
 LSPC N NAD83
 N303760.354
 E 3290717.769

PETRON LLC

Curve Table				
Curve #	Chord Direction	Chord Length	Length	Radius
C1	S24°12'50"W	25.93'	25.94'	1195.92'
C2	S26°39'11"W	125.96'	126.03'	1095.92'
C3	N41°23'27"E	88.81'	88.85'	863.19'
C4	N26°58'18"E	337.13'	339.44'	838.18'

ORDINANCE _____-2024

AN ORDINANCE TO DECLARE SURPLUS A CERTAIN CITY OWNED 8.231 ACRE TRACT, PARCEL AND LOT OF GROUND TOGETHER WITH IMPROVEMENTS LOCATED ADJACENT TO INDUSTRIAL PORT ROAD BEING A PORTION OF TRACT B-1 AS PER PLAT RECORDED IN PLAT BOOK 30 AND PAGE 63 RECORDS OF RAPIDES PARISH SITUATED IN SECTIONS 10 AND 11, TOWNSHIP 4 NORTH, RANGE 1 WEST, SOUTHWESTERN LAND DISTRICT, CITY OF ALEXANDRIA; AUTHORIZING AN APPRAISAL OF PROPERTIES; TO AUTHORIZE THE MAYOR ON BEHALF OF THE CITY TO SELL THE 8.231 ACRE TRACT TO THE CENTRAL LOUISIANA REGIONAL PORT FOR FAIR MARKET VALUE AND A MINIMUM PRICE OF \$20,776 AN ACRE; AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS, INCLUDING AN ACT OF SALE, WITH THE PORT UNDER REASONABLE TERMS AND CONDITIONS; AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS WITH THIRD PARTIES; FURTHER AUTHORIZING THE MAYOR TO GRANT SERVITUDES AND RELATED RIGHTS IN AGREEMENTS WITH CENTRAL LOUISIANA REGIONAL PORT RELATED TO THE SALE AND TRANSACTION; AND OTHERWISE AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS TO ENABLE THE CITY TO SALE PROPERTY DECLARED SURPLUS AND OTHERWISE TO PROVIDE WITH RESPECT THERETO.

SECTION I. BE IT ORDAINED by the Council of the City of Alexandria that city owned tract, parcel and lot of ground together with improvements being an 8.231 acre tract of ground being a portion of Tract B-1 as per plat recorded at Plat Book 30 and Page 63 of Rapides Parish records situated in Section 10 and 11, Township 4 North, Range 1 West, Louisiana Meridian, Southwestern Land District, City of Alexandria, Rapides Parish, Louisiana and being more particularly described as follows:

Commence at monument 168 H of COE Levee Baseline, station 1110+62.77, located at Northing 303760.354 and Easting 3290717.769 as defined by the Louisiana State Plane Coordinate System, North Zone, U S SURVEY Feet, NAD 83(1986 situated in Section 11, Township 4 North, Range 1 West, Louisiana Meridian, Southwestern Land District, City of Alexandria, Rapides Parish, Louisiana; THENCE run South 80 degrees 49 minutes 26 seconds East a distance of 200.10 fee to a set iron rod coincident with the easterly right of way of a rail spur being the Point of Beginning of the tract described herein;

Thence follow said easterly right of way of a rail spur, run North 15 degrees 22 minutes 12 seconds East a distance of 601.88 feet to a found iron rod;

Thence leaving said easterly right of way of a rail spur, run South 69 degrees 08 minutes 52 seconds East a distance of 578.49 feet to a found iron road coincident with the westerly right of way of Industrial Port Road;

Thence follow said westerly right of way of Industrial Port Road the following calls; run along the arc of a curve having a radius of 1195.92 feet (the long chord of which bears South 24 degrees 12 minutes 50 seconds West- 25.94 feet to a found iron rod; Thence run South 23 degrees 26 minutes 28 seconds West a distance of 725.90 feet to a set iron rod.

Thence leaving said westerly right of way of Industrial Port Road, run North 51 degrees 48 minutes 42 seconds West a distance of 509.84 feet to the Point of Beginning and containing 8.23 acres, more or less, and being shown on a plat by Meyer, Meyer, LaCroix and Hixson, dated October 8, 2024. Said tract being subject to all rights of ways, easements and servitudes of record.

and related tracts and parcels are under the authority of the City Council and R.S. 33:4712 declared surplus properties not needed for public purposes and available for sale to the Central Louisiana Regional Port for a price of fair market value of not less than Twenty thousand seven hundred seventy six (\$20,776.00) Dollars per acre and other lawful considerations under terms and conditions the Mayor believes reasonable and necessary, including retention of servitudes and dedications to the city on and over the property sold the Mayor may also believe required.

SECTION II. BE IT FURTHER ORDAINED that the Mayor is authorized on behalf of the City to enter into a servitude agreement and a right of passage with and for the Central Louisiana Regional Port under terms and

conditions the Mayor believes reasonable and necessary for access and utility servitudes on and across a city owned tract or parcel of ground adjacent to Tract B-1, as per plat recorded at Plat Book 30 and Page 63 of Rapides Parish records, situated in Section 10 and 11, Township 4 North, Range 1 West, Louisiana Meridian, Southwestern Land District, City of Alexandria, Rapides Parish, Louisiana, and being more particularly described as:

Commence at monument 168H of COE Levee Baseline, station 1110+62.77, located at Northing 303760.354 and Easting 3290717.769 as defined by the Louisiana State Plane Coordinate System, North Zone, U S SURVEY Feet, NAD 83(1986 situated in Section 11, Township 4 North, Range 1 West, Louisiana Meridian, Southwestern Land District, City of Alexandria, Rapides Parish, Louisiana; THENCE run South 51 degrees 38 minutes 56 seconds West a distance of 69.41 feet to a point coincident with the riverside or westerly right of way of the City of Alexandria Levee on the Red River right descending bank and said point also being the POINT OF BEGINNING of the tract described herein.

Thence follow said westerly right of way of the City of Alexandria Levee, run North 15 degrees 22 minutes 12 seconds East a distance of 380.00 feet to a point;

Thence leaving said westerly right of way of the City of Alexandria Levee, run South 74 degrees 37 minutes 48 seconds East a distance of 240.00 feet to a point coincident with the easterly right of way of a rail spur;

Thence follow said easterly right of way of a rail spur the following calls: run South 74 degrees 22 minutes 12 seconds West a distance of 380 feet to a point; Thence run along the arc of a curve having a radius of 838.18 feet (the long chord of which bears South 18 degrees 55 minutes 22 seconds West-103.88 feet) a distance of 103.95 feet;

Thence leaving said easterly right of way of a rail spur, run North 67 degrees 31 minutes 28 seconds West a total of 240.00 feet to a point coincident with the riverside or westerly right of way of the City of Alexandria Levee on the Red River right descending bank;

Thence follow said westerly right of way of the City of Alexandria Levee, run along the arc of a curve having a radius of 598.18 feet (the long chord of which bears North 18 degrees 55 minutes 22 seconds East-74.14 feet) a distance of 74.19 feet to the Point of Beginning and containing 2.584 acres, more or less, and being shown on a plat by Meyer, Meyer, LaCroix and Hixson, dated October 8 2024. Said tract being subject to all rights of ways, easements and servitudes of record.

SECTION III. BE IT FURTHER ORDAINED by the Council of the City of Alexandria the Mayor on behalf of the City may enter into such contracts for appraisal and other professional services to establish fair market value for the tract or tracts, parcels or pieces of real estate and improvements and otherwise under terms and conditions the Mayor in his sole discretion believes reasonable and necessary.

SECTION IV. BE IT FURTHER ORDAINED by the Council of the City of Alexandria the Mayor is authorized to enter into an amendment to a lease or an agreement with Martin Marietta Materials, Inc., related to the 8.23 acre property and adjacent properties of the City relative to a waiver of a right of first refusal on a tract or parcel of city property and further such agreement or amendment to a lease agreement relative to subordination of the lessee's rights to a lease of the City rail road spur and granting of the servitude or right of passage over the 2.584 acre tract or parcel or other city properties all under terms and conditions the Mayor in his sole discretion believes reasonable and necessary.

SECTION V. BE IT FUTHER ORDAINED, that the Mayor is authorized to enter into such agreement with Union Pacific Railroad or any third party, including but not limited to Central Louisiana Regional Port and Martin Marietta Material, Inc., relative to the rail road spur, the tracts or parcels sold and servitudes granted or received under such terms and conditions the Mayor in his sole discretion believes reasonable and necessary.

SECTION VI. BE IT FURTHER ORDAINED, etc., that this ordinance shall become effective upon signature by the Mayor and as provided further; or, if not signed or vetoed by the Mayor, upon expiration of the time for ordinances to become law without signature by the Mayor and otherwise effective ten days after passage as provided by R. S. 33:4712, during which time any interested citizen may apply to the Ninth Judicial District Court for an order restraining the disposition of the property and after which time this Ordinance cannot be contested for any reason.

THIS ORDINANCE was introduced on the 29th day of October, 2024.

NOTICE 1st PUBLISHED ON THE 1st day of November, 2024.

Notice 2nd Published on the 8th day of November, 2024

Notice 3rd Publication on the 15th day of November, 2024

THIS ORDINANCE having been submitted in writing, introduced and published in accordance with notice requirements of R.S. 33:4712, was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS:

NAYS:

ABSENT:

AND THE ORDINANCE was declared adopted on this the 10th day of December, 2024 and final publication was made in the Alexandria Town Talk on the 13th day of December, 2024.

CITY CLERK

PRESIDENT

MAYOR'S APPROVAL/VETO

DELIVERED: DATE: _____ TIME: _____

RECEIVED: DATE: _____ TIME: _____

Adjourn

Alexandria City Council meetings and Council committee meetings are broadcast live and may be viewed live by the public on Optimum Cable Channel 4. A rebroadcast may be viewed on Optimum Cable Channel 4 and the City of Alexandria, LA website www.cityofalexandrialala.com