



**INVITATION FOR PROPOSALS FOR AUDIT SERVICES**  
**<https://www.cityofalexandrialala.com/rfp>**

The City of Alexandria (“the City”) desires to contract with an independent firm of certified public accountants to provide auditing services for the fiscal year May 1, 2025, through April 30, 2026. The audit is to be performed in accordance with generally accepted auditing standards and compliance guidelines and regulations which include the following:

1. Government Audit Standards
2. The Single Audit Act
3. Uniform Guidance Supplementary Reports
4. AICPA professional standards
5. Provision of Louisiana Revised Statute 24:513
6. Provision of the Louisiana Governmental Audit Guide

One (1) original and four (4) copies of the proposal must be received, by hand delivery, mail, or common carrier, **no later than 10:00 a.m. on Tuesday, April 15, 2025**. It is the responsibility of the proposer to ensure that the proposal is received by the City by the date and time specified. Any proposals received after this deadline will not be considered. Proposals should be addressed as follows:

**City of Alexandria**  
**Attn: David Johnson, Director of Finance**  
**915 3<sup>rd</sup> Street**  
**Alexandria, LA 71301**

All proposals must bear the name of the entity making the proposal and must have the following clearly written or typed on the face of the envelope or package: “RFP for Auditing Services”. No faxed or emailed submissions will be accepted. All proposals must be signed by a principal of the firm. Only licensed Certified Public Accounting firms who have prior government auditing experience and are approved by the Louisiana Legislative Auditor to perform governmental auditing work should respond to this Request for Proposals.

All questions relative to this Request for Proposals should be directed to David Johnson, Director of Finance, via email at [david.johnson@cityofalex.com](mailto:david.johnson@cityofalex.com).