



# COVER PAGE

**Bid #2488**

## **TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

Sealed bids and electronic submitted bids for the above will be received until **10:00 AM CDT, Tuesday, July 23, 2024**, and publicly opened in the City of Alexandria Council Chambers or Council Committee Room.

**Please file bid by one of the following means:**

**Hand-Delivered or Express Delivery:**

**Mailed via USPS:**

**Attention: Donna Jones, City Clerk  
City of Alexandria - City Hall  
915 Third Street, First Floor  
Alexandria, LA 71301  
Phone: 318-449-5090**

**Attention: Donna Jones, City Clerk  
City of Alexandria - City Hall  
PO Box 71  
Alexandria, LA 71309-0071**

**Electronic Bid Submission: Central Bidding**

Pursuant to Louisiana R.S. 38:2212 B.(6)(a) through E. (1-7) and R.S. 38:2212.1 B.(4)(a), vendors/contractors have the option to submit their bids and bid bonds electronically. Bids and bonds to be filed electronically shall be posted with **Central Bidding** at [www.centralauctionhouse.com](http://www.centralauctionhouse.com) (phone 1-225-810-4814). Registration will need to be completed prior to posting of bid.

Complete bid specifications are available for viewing and downloading at the City of Alexandria's website [www.cityofalexandrialala.com](http://www.cityofalexandrialala.com) ; on the left hand side of the opening page, go to the heading "Business" then drop down to "RFP/RFQ/Bids"; the current bids will be listed for your convenience.

**City of Alexandria Buyer Name:** JoAnn Swain, Senior Buyer  
**Phone Number:** (318) 441-6182  
**Fax Number:** (318) 619-3412  
**E-Mail Address:** [joann.swain@cityofalex.com](mailto:joann.swain@cityofalex.com)



Wilma Kelly  
Purchasing Manager

# City of Alexandria

Purchasing Department

P.O. Box 71

Alexandria, Louisiana

71309-0071



Office: (318) 441-6180

Fax: (318) 441-6185

Sealed bids will be received until **10:00 AM CDT, Tuesday, July 23, 2024**, and publicly opened in the Council Chambers or Council Committee Room.

City of Alexandria Bid Proposal #**2488**

Page: 1 of 14

Date Specifications Prepared: May 7, 2024

Bid Bond Requirements: A bid bond or check for N/A% of the total amount of bid.

**Please file bid with the following:**

**Donna Jones, City Clerk**

**City of Alexandria - City Hall**

**915 Third Street**

**P.O. Box 71**

**Alexandria, LA 71309-0071**

**Phone: 318-449-5047**

Performance Bond Requirements: In the event bid is accepted, a performance bond shall be required in the amount of N/A%.

## INTRODUCTION

### **TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

It is the intent of the City of Alexandria to secure pricing on Vehicle – Two (2) 2024 Model Year – Ford Explorer – Current Model Year or Newer for use by the City of Alexandria Police Department. The successful bidder must supply the vehicles at the prices as bid, for the current or newer model year.

All vehicles shall be new, un-used and ready for immediate delivery after receipt of purchase order from the Alexandria Police Department. Bid prices shall be for a complete unit ready for use. Each unit shall be equipped with the manufacturer's equipment and accessories which are included as "standard" in the advertised and published literature for the unit. No such item(s) of equipment shall be removed or omitted for the reason that it was not specified in the bid documents.

**All bid prices shall include any and all freight charges.** All products are to be shipped F.O.B., freight pre-paid, to the City of Alexandria Motor Pool, located at 2021 Industrial Park Road, Building V, Alexandria, LA 71303.

In comparing proposals, consideration will not be confined to price only. Award will be made to the most qualified bidder determined by the City of Alexandria to have the best bid based upon price, delivery, experience, service and other considerations pertinent to the acceptability of the contract.

**Complete bid package should be returned as issued by City of Alexandria with ALL PAGES intact and all specifications response columns filled in. Incomplete columns or missing pages, to include addendum pages, may result in the bidder's (or proposer's) entire bid being rejected.**

Questions and/or clarifications of bid specifications are to be in written form only, either mailed, faxed, or e-mailed to the attention of LT Gary Mouliere, City of Alexandria Police Department, P.O. Box 71, Alexandria, LA 71309-0071; e-mail [gary.mouliere@cityofalex.com](mailto:gary.mouliere@cityofalex.com); and must be received by 4:00 P.M., CDT, **Thursday, July 11, 2024.**



**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

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**GENERAL CONDITIONS FOR BIDDERS - PLEASE READ CAREFULLY**

1. Pursuant to LA R.S 38:2212.1. C.(1)(2), any manufacturer's preference in this proposal is descriptive, but non-restrictive, and is used only to indicate minimum requirement for type, grade and quality unless otherwise specified.
2. Pursuant to LA R.S. 38:2212 B.(1), the provisions and requirement of this bid shall not be considered as informalities and shall not be waived by the City of Alexandria. Therefore, conditions and specifications on this bid form shall be strictly enforced and any and all alterations, deviations, and non-compliance to said conditions and specifications, either on the bid form or by separate attachment, shall be grounds for immediate disqualification.
3. Preference shall be given to bidders quoting F.O.B. Destination (the City of Alexandria using department), FREIGHT PREPAID, unless otherwise requested.
4. Each bidder shall submit his proposal on the proposal form furnished by the City of Alexandria Purchasing Department. The complete bid package must be returned as issued by the City with all pages intact and all specification response columns filled in. Incomplete columns or missing pages, to include addendum pages, shall result in the vendor's entire bid package being rejected.
5. Literature, brochures, and other related paperwork attached to the bid should be identified with the name of the bidder and bid item number.
6. In case of a mathematical discrepancy between unit price and extensions, the unit price shall prevail.
7. Pursuant to LA R.S. 38:2212 F., the bid specifications may contemplate a fixed escalation or de-escalation in accordance with the United States Bureau of Labor Statistic's Consumer Price Index or the Producer Price Index. Bids based on specifications which are subject to a recognized escalation index shall be legal and valid for any item of a public work, at the discretion of the City.
8. Pursuant to LA R.S. 38:2212.1. F., any public procurement unit may participate in a cooperative purchasing agreement with the City of Alexandria to acquire quantities of the above listed items under a contract with the City of Alexandria for items awarded by public bid, pursuant to the cooperative purchasing provisions of Part VII of Chapter 17 of Subtitle III of Title 39 of the Louisiana Revised Statutes of 1950, R.S. 39:1701 et seq.
9. The City of Alexandria reserves the right to award by item or by total bid, unless otherwise specified in the bid specifications. (Price(s) should be itemized.)
10. All erasures or corrections on the bid form must be initialed and the City of Alexandria may rely on the apparent authority represented by the initials.
11. The City of Alexandria reserves the right to reject for cause any and all bids or parts of bids, or accept bids most beneficial to the City.
12. Any bid submitted which contains additions, conditional or alternate bids, or irregularities which may make the proposal incomplete, indefinite, or ambiguous as to its meaning, thus requiring clarification after the specified date and time of bid opening shall be rejected.
13. Bids shall be opened publicly in the City Council Chambers or Council Committee Room.
14. Cash discounts may be accepted, but SHALL NOT be considered in making award.



**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

**General Conditions for Bidders - Please Read Carefully (Continued)**

15. Regarding a bid for purchase of materials, supplies or services, not to include construction of any public works, a written notice of acceptance mailed or otherwise furnished to the successful bidder shall result in a binding contract without further action by either party.
16. When any bid is accepted for the construction or doing of any public works, a written contract shall be executed by and between the City of Alexandria and the Contractor. No contract shall be binding upon the City until it has been executed by the City and delivered to the successful bidder. Should the bidder to whom the contract is awarded fail to execute the contract, the award shall then be made to the next lowest responsible bidder, or re-advertised for public bid, said decision to be in the sole judgment of the City of Alexandria. This action may result in the loss of bidding privileges for a period of one (1) year.
17. The City of Alexandria shall schedule for payment the invoices for articles or services purchased under this bid within thirty (30) days after due and proper delivery accompanied by invoice.
18. The City of Alexandria is exempt from all sales taxes. A sales tax exempt form shall be furnished by the City of Alexandria Purchasing Department, if requested.
19. Bidder(s) awarded item(s) by the City of Alexandria shall be responsible for supplying all products at the awarded price(s). Failure may result in the City's cancellation of the remaining items awarded.
20. Regarding Service Contracts and Procurement Contracts, the terms of the contract shall be binding upon any and all parties involved until goods and supplies are delivered, services have been rendered, and/or work has been completed and accepted by the Mayor on behalf of the City of Alexandria and all payments required to be made to the Contractor have been made. However, a contract may be terminated under any and all of the following conditions:
- (a) By mutual agreement and consent of either party upon thirty (30) days written notice to the other party;
  - (b) By the Mayor, on behalf of the City of Alexandria, as a consequence of the failure of the Contractor to comply with the terms and conditions of the contract or the progress or quality of work to be performed in a satisfactory manner, proper allowance being made for circumstances beyond the control of the Contractor; or
  - (c) By satisfactory completion of all services and obligations described in the contract.
- If the contract is terminated for any of the terms and conditions authorized in sub-paragraph (b) above, Contractor shall be formally notified in writing by the City of Alexandria Purchasing Department by means of certified mail informing him of cancellation of the contract, giving specific reasons for said cancellation. Contractor shall have the right to appeal to the City Council within ten (10) days from the date that said notification is placed in the U.S. Mail. Contractor's appeal shall be accomplished by means of a letter addressed to the City Council and delivered to the City Clerk, stating that an appeal to the decision of cancellation is desired. The City Council shall thereafter hold a hearing on the appeal, giving all parties the opportunity to present any and all evidence concerning the decision of cancellation. After hearing the appeal, the city Council may, by a majority vote, sustain, modify, or reverse the findings for said decision and shall provide, if requested by Contractor, a written determination of its findings.
21. Contractors submitting bids for Public Works construction projects in excess of \$1.00 must show his Contractor's License Number on the front of the bid envelope, except for certain projects for which a Contractor's License Number is not required by the State Contractor's Licensing Board. Failure to comply with this directive shall result in automatic bid rejection, furthermore, any Contractor who submits a bid for a type of construction for which he is not properly licensed shall be acting in violation of LA R.S. 37:2163, and shall be subject to all provisions for violation and penalties thereof.



**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

**General Conditions for Bidders - Please Read Carefully (Continued)**

Contractors who are owned by, and are submitting a bid as a subsidiary of a parent company, whose name is listed in the State of Louisiana's Roster of Licensed Contractors, may do so by including a letter of proof of ownership from the parent company with the submitted bid package. The letter must be signed as per LA R.S. 38:2212 B.(5)(a)(b)(c) (see Item #22 below).

22. All bids submitted via USPS (registered or certified), overnight courier or hand delivered, shall be signed by hand and in ink by an authorized company representative per LA R.S. 38:2212 B.(5)(a)(b)(c), which states:

(c)(i) Evidence of agency, corporate, or partnership authority shall be required for submission of a bid to the division of administration or the State of Louisiana. The authority of the signature of the person submitting the bid shall be deemed sufficient and acceptable if any of the following conditions are met:

(aa) The signature on the bid is that of any corporate officer listed on the most current annual report on file with the Secretary of State, or the signature on the bid is that of any member of a partnership or partnership in commendam listed in the most current partnership records on file with the Secretary of State.

(bb) The signature on the bid is that of an authorized representative of the corporation, partnership, or other legal entity and the bid is accompanied by a corporate resolution, certification as to the corporate principle, or other documents indicating authority which are acceptable to the public entity.

(cc) The corporation, partnership, or other legal entity has filed in the appropriate records of the Secretary of State in which the public entity is located, an affidavit, resolution, or other acknowledged or authentic document indicating the names of all parties authorized to submit bids for public contracts. Such document on file with the Secretary of State shall remain in effect and shall be binding upon the principal until specifically rescinded and canceled from the records of the office.

23. In-State preferences shall not apply to procurements involving federal funds.

24. Pursuant to LA R.S. 38:2212 O.(2)(a)(b), any modifications of plans and specifications will be made through an addendum. No addendum shall be issued within seventy-two (72) hours of the bid opening, excluding weekends and legal holidays, without the extension of the bid opening date. An extension of at least seven (7) but no more than thirty (30) working days is required but, re-advertising is not required. The addendum shall be transmitted by any one of the following methods: (1) facsimile transmission; (2) e-mail; (3) by hand; or (4) posted on the City of Alexandria's website ([www.cityofalexandriala.com](http://www.cityofalexandriala.com)) and posted on Central Bidding's website ([www.centralauctionhouse.com](http://www.centralauctionhouse.com)) if applicable.

25. All Federal Transit Administration (FTA) funded procurements, including operating assistance funding contracts, are to follow the Master Agreement, to include all applicable federal clauses.

a. Any bidder that is found listed on the Federal Government's *System for Award Management* (SAM) website, at [www.sam.gov/portal/sam](http://www.sam.gov/portal/sam), under the advanced search feature for *Excluded Parties List System* (EPLS), shall automatically be rejected for the award of this bid, by Category and/or in its entirety. This applies to any portion of the bid that is a procurement funded by FTA.

26. Under the City's *AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork Program)*, participation by minority and/or disadvantaged business enterprise firms is encouraged. Inquiries about the *AFEAT* Program should be directed to the Division of Finance. As a part of its RFP response, each Bidder ***shall*** submit documentation of its bona fide effort to secure subcontractors that meet the City's *AFEAT* goals. Each bidder ***shall*** also submit proof of engagement of any subcontractor selected because of its solicitations. The Bidder's bona fide efforts and engagement(s) are a consideration in bid review and rating.



**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

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***Alexandria Fairness, Equality, Accessibility, and Teamwork Program (AFEAT)***

Dear Vendor:

Under the City's *AFEAT (Alexandria Fairness, Equality, Accessibility, and Teamwork Program)*, participation by minority and/or disadvantaged business enterprise firms is encouraged. The AFEAT Program should be inquired about through the Division of Finance. The goals for qualifying disadvantaged, minority and female owned business in the use of professional service agreements with prime contractors will help effectuate the goals of increasing: the competitive viability of small business, minority, and women business enterprise by providing contract, technical, educational, and management assistance; business ownership by small business persons, minority persons, and women (including professional service opportunities); and the procurement by the City of professional services, articles, equipment, supplies, and materials from business concerns owned by small business concerns, minority persons, and women.

Prime contractors offering subcontracting should take specific action to ensure that a bona fide effort is made to achieve maximum results towards meeting the established goals. Primes shall document efforts and shall implement steps at least as extensive as the following in a good faith effort to reach or exceed the established goals:

- A. *Establish and maintain a current list of minority and female owned businesses in Alexandria, in Rapides Parish, and in the State of Louisiana.*
- B. *Document and maintain a record of all solicitations of offers for subcontracts from minority or female construction contractor and suppliers in Alexandria, in Rapides Parish, and in the State of Louisiana.*
- C. *Secure listing of minority and women owned businesses from the City of Alexandria Purchasing Department, the Central Louisiana Business Incubator, and the State of Louisiana Department of Minority Affairs.*
- D. *Participate in associations which assist in promoting minority and women owned businesses such as the Central Louisiana Business League, the Central Louisiana Business Incubator, and the Entrepreneurial League System.*
- E. *Designate a responsible official to monitor all activity made in the effort to achieve or exceed the established goals; record contacts made, subcontracts entered into with dollar amounts, and other relevant information.*

For more information on AFEAT and the City of Alexandria's Diversity in Action Initiative, and to explore a local and statewide directory of minority businesses, please visit [www.diversityinaction.org](http://www.diversityinaction.org) . Should you have any questions or comments, please do not hesitate to contact our Finance Department at 318-449-5091 or our Purchasing Department at 318-441-6180.

As a part of its RFP response, each Bidder ***shall*** submit documentation of its bona fide effort to secure subcontractors that meet the City's AFEAT goals. Each bidder ***shall*** also submit proof of engagement of any subcontractor selected because of its solicitations. The Bidder's bona fide efforts and engagement(s) are a consideration in bid review and rating.

Sincerely,

City of Alexandria

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

**BID SPECIFICATIONS**

**SCOPE:** The following bid specifications are to be used as minimum and maximum standards for Two (2) Model Year - Ford Explorer - Current Model Year or Newer, for use by the Police Department. All quoted products shall either meet or exceed the following specifications.

Unless otherwise stated, the use of manufacturer's name and product numbers are for descriptive purposes and to establish general quality levels only, they are not intended to be restrictive.

**THE CITY OF ALEXANDRIA WILL CONSIDER REQUEST FOR ESCALATION OR DE-ESCALATION AT MANUFACTURER COST PER YEAR MODEL.**

As part of the vendor's bid, the vendor shall be required to submit a letter in writing from the manufacturer stating the cost and or percentage of the escalation/de-escalation. This shall be the sole source for escalating or de-escalating the price at the time an order is shipped during the term of the contract.

Prospective bidders are required to state exactly what they intend to furnish, otherwise, it is fully understood that they shall furnish all items as stated. Bidder should indicate in the space provided below, under "*Bidder's Response*:", the necessary information to indicate he/she is conforming with the bid specifications for each item as written. If Bidder is in complete compliance with each bid specification item as written, please write "Comply" in the space provided; if not, please indicate in this space, the necessary information on the product you are proposing. Each specification response is necessary to ensure the proper evaluation and tabulation of this bid. If each "*Bidder's Response*" section is not filled in or completed, your bid may be rejected.

**Bidder's Response:**

**1.0 General:**

1.1 No bid may be withdrawn for at least thirty (30) days after the scheduled closing time for the receipt of bids.

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1.2 Products shall be new, un-used, and of current model year manufacture or newer.

\_\_\_\_\_

1.3 Quoted prices for "optional" equipment shall be listed in the appropriate spaces provided on the bid specifications "Price Page". Option quotes shall not be a basis for bid award and shall not be included in the total bid price.

\_\_\_\_\_

1.4 Pursuant to Louisiana R.S. 38:2212.8, bidder shall be a licensed Louisiana motor vehicle dealer. A copy of the dealer's license shall be attached to the bid upon submission. Failure to do so shall result in immediate bid rejection.

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1.5 The successful bidder(s) shall be responsible for obtaining permanent license plate(s) and registration(s) for all awarded vehicles. Registration documents shall be dropped off at the time of delivery or before temporary tag expires, to the City of Alexandria Motor Pool, located at 2021 Industrial Park Road, Building V, Alexandria, LA 71303, Attention: Joey Powell.

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**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

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**Bid Specifications (Continued)**

**1.0 General: (Continued)**

**Bidder's Response:**

1.6 Successful bidder shall notify the City of Alexandria Motor Pool, phone number 318-441-6075 or 318-441-6157, within a minimum of twenty-four (24) hours prior to delivery of vehicle.

\_\_\_\_\_

1.7 **All products shall be delivered F.O.B., freight pre-paid,** City of Alexandria Motor Pool, 2021 Industrial Park Road, Building V, Alexandria, LA 71303. Products shall be fully serviced with all the lubricants and fluid levels necessary for normal operation prior to delivery.

\_\_\_\_\_

1.8 Products shall not be considered delivered until Product Specification Compliance Inspection has been performed by representatives of the City of Alexandria using department and/or the City of Alexandria Motor Pool, and the successful bidder(s).

\_\_\_\_\_

1.9 Any item(s) appearing in the manufacturer's regularly published specifications as "standard equipment" are assumed to be included in the bidder's proposal.

\_\_\_\_\_

1.10 Each respective bidder shall be responsible for insuring that his/her product meets or exceeds specifications as described herein.

\_\_\_\_\_

1.11 It shall be the responsibility of the successful bidder(s) to notify the City of Alexandria Purchasing Department as to the model year order cut-off dates as designated by the manufacturer.

\_\_\_\_\_

1.12 This bid packet shall be returned in its entirety. Failure to return bid packet in it's entirety shall constitute grounds for immediate bid rejection.

\_\_\_\_\_

**2.0 Product Warranty:**

2.1 Successful bidder(s) should furnish complete warranty information for vehicle(s) being quoted, to include all sub-contracted components installed by vendor as well as vendor warranted components.

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**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

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**Bid Specifications (Continued)**

**Bidder's Response:**

**2.0 Product Warranty: (Continued)**

2.2 The successful bidder(s) shall supply a copy of the warranty information to the City of Alexandria Motor Pool at the time of delivery. Products delivered without the complete warranty information, for vendor as well as sub-contracted components, will not be accepted by the Motor Pool.

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2.3 Warranty work that cannot be performed at the City of Alexandria Motor Pool shall be performed at the dealer's repair facility that is listed on the Price Page of this bid packet . The transportation to and from the dealer's facility shall be the responsibility of the successful bidder with NO cost incurred by the City of Alexandria.

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2.4 Vehicle warranty shall be for a period of three (3) years or 36,000 miles, minimum.

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2.5 Components that have been installed on the quoted vehicles and are not designated as sub-contracted by the successful bidder, shall be covered under the minimum one (1) year warranty as specified in this bid specification, with all warranty work for these components being the sole responsibility of the successful bidder(s).

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2.6 **The vehicle warranty site shall be local factory authorized service center. Upon request by the City, the successful bidder(s) shall furnish documentation from the manufacturer verifying that the warranty repair site(s), as specified in this bid document, is a factory authorized facility with factory trained technicians capable of performing any necessary maintenance that may be required. An inventory of replacement parts shall also be maintained for all vehicles and/or equipment being quoted. Vendor is responsible for costs incurred for transport of vehicle(s) under warranty, to the vendor's warranty emplacement/service site, to include towing if required.**

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**3.0 Miscellaneous:**

3.1 All vehicles shall meet the current Federal Emissions Standards, minimum.

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**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

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**Bid Specifications (Continued)**

**Bidder's Response:**

**3.0 Miscellaneous: (Continued)**

3.2 All vehicles must include and be delivered with an appropriate spare tire, full size when available.

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3.3 All vehicles with carpet shall include floor mats at no additional cost.

\_\_\_\_\_

3.4 Vehicles ordered shall include and be delivered with one 2.5 pound fire extinguisher with mounting bracket.

\_\_\_\_\_

3.5 All vehicles shall include and be delivered with three (3) Ignition keys, all programmed alike.

\_\_\_\_\_

3.6 Successful bidder/manufacture shall provide Vehicle Parts Manuals and Service Manuals for all vehicle bid items specified. If these manuals are available online, the successful bidder/manufacture shall provide password for use by the employees of the City of Alexandria Motor Pool and Parts Warehouse.

\_\_\_\_\_

3.7 If not specified on purchase order to successful bidder, all vehicles will be ordered in white.

\_\_\_\_\_

3.8 Pursuant to Louisiana R.S. 38:2212.1 F, "Any public entity may purchase materials, supplies, and equipment pursuant to the cooperative purchasing provisions of Part VII of Chapter 17 of Subtitle III of Title 39 of the Louisiana Revised Statutes of 1950, R.S. 39:1701 et seq."

\_\_\_\_\_

3.9 The awarded dealer must supply vehicles at the bid price for the term of the contract. One year from bid award date or for current year model with price escalation for new year model not to exceed \$1000.

\_\_\_\_\_

END OF BID SPECIFICATIONS SECTION



**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

**VEHICLE SPECIFICATIONS**

**TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

These specifications describe in detail the requirement for a Four (4) Door, Two (2) Wheel Drive, Mid-Size Utility Wagon (SUV) to be used for City of Alexandria Police Department.

Vehicles offered under this specifications shall be equipped with all equipment advertised as “Standard Equipment” unless otherwise specified, and shall meet or exceed the following detailed requirements.

The term "Heavy Duty" as used to describe an item, shall be defined to mean "in excess" of the usual quality of capacity that is normally supplied with the standard production item.

Bidder shall indicate under "*Bidder Proposing*:" the necessary information to indicate he/she is conforming to the vehicle specifications for the item as written. If the "*Bidder Proposing*" section is not filled in or completed, your bid could be automatically rejected.

**VEHICLE DESCRIPTION**

**BIDDER PROPOSING: (Fill in each blank)**

Manufacturer's Being Bid (Specify - Ford, Chevrolet. etc.)	_____
Model Name & Number (Specify - Explorer, etc.)	_____
Wheelbase - 112", minimum.	_____
GVWR - 6,100 lbs., minimum.	_____
Engine – (Specify)	_____
Horsepower - (List as hp @ rpm)	_____
Torque - (List as lb.-ft. @ rpm)	_____
Transmission - Automatic Overdrive	_____
Brakes - Power, with anti-lock.	_____
Drive Type – Front Wheel, Rear Wheel or All Wheel.	_____
Steering - Power	_____
Air Conditioning - Factory Installed Only	_____
Glass (Specify - Factory Tinted, etc.)	_____
Radio - Factory Installed Only (Specify - AM/FM, CD Player, etc.)	_____
Tires – Four (4)	_____
Spare Tire (Specify – Full size or donut, etc.)	_____
Hubcaps - Factory Standard	_____
Seating - Two (2) front buckets, One (1) rear fold down bench.	_____

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:**  
**TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

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**VEHICLE SPECIFICATIONS: (CONTINUED)**

**TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

**VEHICLE DESCRIPTION** (Continued)

**BIDDER PROPOSING:** (Fill in each blank)

Floor Covering (Specify - Carpet, vinyl, etc.)

\_\_\_\_\_

Mirrors - Inside Rearview Day/Night; Outside Left Hand/Right Hand

\_\_\_\_\_

Color - To Be Selected

\_\_\_\_\_

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**END OF VEHICLE SPECIFICATIONS**



**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

**SAMPLE ONLY - Vehicle / Equipment Information Sheet**

**(To be completed by vendor prior to delivery of vehicles and/or equipment to the City of Alexandria Motor Pool)**

1. Vehicle Year/Make: \_\_\_\_\_
2. Vehicle Model: \_\_\_\_\_
3. Keycodes: A: \_\_\_\_\_ B: \_\_\_\_\_
4. Wheelbase: \_\_\_\_\_ CA: \_\_\_\_\_
5. VIN #: \_\_\_\_\_
6. Odometer Readings: \_\_\_\_\_ Miles
7. Purchase Date: \_\_\_\_\_
8. In-Service Date: \_\_\_\_\_
9. Engine Make: \_\_\_\_\_
10. Engine Model: \_\_\_\_\_
11. Engine Oil Capacity: \_\_\_\_\_ Qts.
12. Transmission Make: \_\_\_\_\_
13. Transmission Model: \_\_\_\_\_
14. Transmission Oil Capacity: \_\_\_\_\_ Qts.
15. Rear Axle Make: \_\_\_\_\_
16. Number of Rear Axles: \_\_\_\_\_
17. Rear Axle Oil Capacity: \_\_\_\_\_ Qts.
18. Rear Axle Weight Capacity: \_\_\_\_\_ Lbs.
19. Front Axle Make: \_\_\_\_\_
20. Front Axle Weight Capacity: \_\_\_\_\_ Lbs.
21. Vehicle GVWR: \_\_\_\_\_ Lbs.
22. Wheel Size: \_\_\_\_\_
23. Tire Size/Ply (Front): \_\_\_\_\_
24. Tire Size/Ply (Back): \_\_\_\_\_
25. Tire Size/Ply (Spare): \_\_\_\_\_
26. Total Tire Count: \_\_\_\_\_
27. Lugs Per Wheel: \_\_\_\_\_
28. Alternator: \_\_\_\_\_
29. Battery (Each): \_\_\_\_\_ AH \_\_\_\_\_ CCA
30. Brakes (Type): \_\_\_\_\_
31. Steering (Type): \_\_\_\_\_
32. Fuel Capacity (Total): \_\_\_\_\_
33. EPA Fuel Rating: \_\_\_\_\_ City \_\_\_\_\_ Hwy.
34. Special Body Make: \_\_\_\_\_
35. Special Body Model: \_\_\_\_\_
36. Other Special Equipment (List): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
37. Purchase Price: \$ \_\_\_\_\_
38. Purchase Order Number: \_\_\_\_\_
39. Service Recommendation: \_\_\_\_\_ Miles
40. Date of Manufacture: \_\_\_\_\_
41. Warranty Manuals on Vehicle & Other Components: \_\_\_\_\_  
\_\_\_\_\_
42. Shop Manuals / Line Sheet: \_\_\_\_\_
43. Additional Filters (As Specified): \_\_\_\_\_
44. (Trailer Only) Length: \_\_\_\_\_ Width: \_\_\_\_\_ Height: \_\_\_\_\_
45. (Trailer Only) Hitch Type: \_\_\_\_\_

**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

**PRICE PAGE**

Bid Price for **TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**; or Equal. New and unused, complete unit ready for use, delivered F.O.B., freight prepaid, as per these bid specifications.

BID PRICE \$ \_\_\_\_\_ /PER EACH

MANUFACTURER’S BRAND NAME: \_\_\_\_\_

MODEL NO: \_\_\_\_\_

MODEL YEAR: \_\_\_\_\_

Estimated time of delivery after receipt of order (purchase order) \_\_\_\_\_ /Days

**OPTIONAL EQUIPMENT PRICE PAGE:**

**Optional Equipment:**

*Bid proposals that are received should contain bid prices for all optional equipment listed below.*

The following equipment shall be applicable to any or all vehicles quoted in this proposal. All bid prices include installation:

<u>Option Item Number &amp; Description</u>	<u>Current Model Year Installed Pricing</u>
A. Rearview Camera Rear mounted camera; review mirror or OEM factory dash monitor; on in ‘reverse’ only.	Add \$ _____
B. Remote Keyless Entry Key Fob #2	Add \$ _____



**CITY OF ALEXANDRIA BID SPECIFICATIONS FOR:  
TWO (2) 2024 MODEL YEAR – FORD EXPLORER – CURRENT MODEL YEAR OR NEWER**

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**Warranty Emplacement/Service Site:**

Please list your factory authorized warranty emplacement or service site below.

Company Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_ Title: \_\_\_\_\_

=====

**Bidder Information:**

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone #: (\_\_\_\_\_) \_\_\_\_\_ Fax #: (\_\_\_\_\_) \_\_\_\_\_  
Authorized Printed Name and Title: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_  
Email Address (optional): \_\_\_\_\_

(Per LA R.S. 38:2212 B. (5)(a)(b)(c) - See General Conditions Item #22, Page 4 of these bid specifications.)

Copy of Louisiana's Vehicle Dealer's License attached:    \_\_\_ Yes                   \_\_\_ No